# HP A10 Printing Mailbox

## Setup Poster

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Printed in Thailand

www.hp.com

# Set up your Printing Mailbox in 8 Easy Steps

(hp) invent ®

**Need Help?**

**Just call 800-919-3199**

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## 1 Unpack

Unpack and place the items on a flat surface near a phone jack and power outlet.

**HP A10 Printing Mailbox**



**Setup poster**



**User guide**



**Print cartridge**



**Sample plain 8.5 x 11" paper**



**Power cord and adapter**



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**Phone cord**



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## 2 Activate your Presto Service

You must have a Presto™ account to start receiving email and photos from friends and family.

With the easy-to-use Presto Service, you get:

| | |
|---|---|
| **Presto Mail** | Email and digital photos delivered automatically to your HP Printing Mailbox. |
| **Protection from spam** | Presto Mail is only delivered from people you have selected. There's no spam. |
| **Presto Styles™** | Presto Mail comes in a wide variety of designs. Enjoy birthday, seasonal, everyday greetings and even calendars from your Presto Friends. |
| **Presto Newsstand™** | Presto offers a selection of ad-free publications that feature a range of topics: puzzles, recipes, home and garden, and more. |

The fastest way to activate your service is on the Internet at **www.presto.com**. If you do not have access to the Internet, a family member or friend can set it up for you. Or call Presto toll free at **800-919-3199**.

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## 3 Remove packing materials

a. Remove all of the tape and the plastic film from the Printing Mailbox.

b. Open the cover.

c. Remove the orange plastic insert and tape.



d. Remove the orange plastic insert and tape from the back of the Printing Mailbox.

# 4 Connect power cords

a. Connect the power cord and adapter to each other.

b. Plug the power adapter cord into the Printing Mailbox and the power cord into the wall.

The Printing Mailbox will now perform a system check. The system check is complete when the Ink light blinks continuously.

# 5 Connect phone cord

a. Plug the phone cord into the Printing Mailbox. It should go into the jack labeled 1-LINE. Plug the other end into the wall.
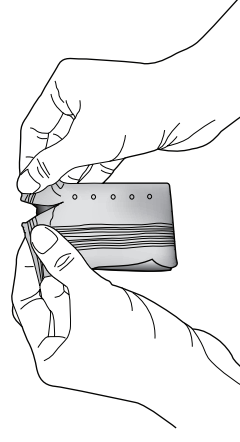
b. If you need to share the phone jack with a telephone, plug a phone cord into the telephone, and plug the other end into the jack in the Printing Mailbox labeled 2-EXT.
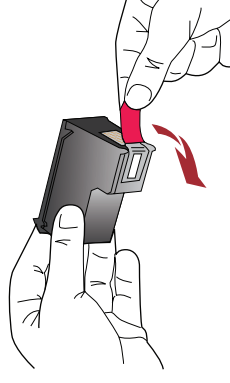
# 6 Insert print cartridge

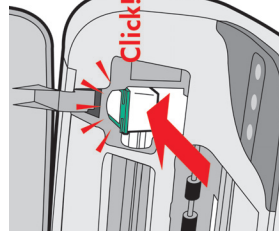⚠️ The Printing Mailbox must be plugged in before inserting the print cartridge.

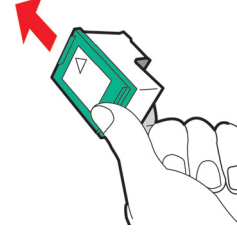a. Remove the print cartridge from the pouch.

b. Pull the pink tab to remove the tape from the cartridge.

**CAUTION:** Do not touch the copper-colored area on the cartridge.

c. Open the cover. Be sure to push the cover gently until it stays up.

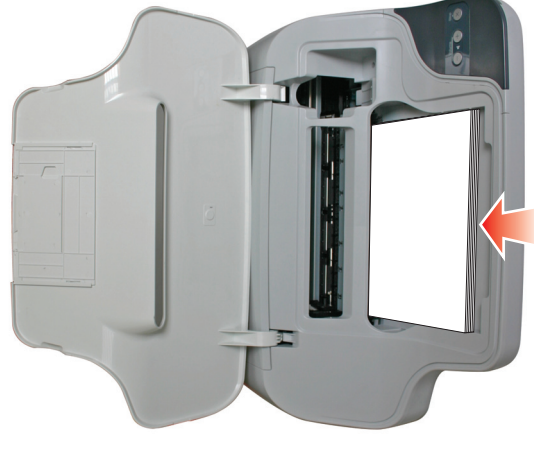d. The print cartridge is inserted on the right hand side.

Click!

e. Push the print cartridge toward the back of the Printing Mailbox until it clicks into place.

# 7 Load paper

a. Open the cover.

b. Place the paper in the Printing Mailbox. Slide it forward until it stops.

c. Close the cover. The Printing Mailbox is ready when the blue light at the right corner is continuously on.

# 8 Receiving messages

• In the next few minutes the Printing Mailbox will use your phone line to connect to the Presto Service. It will then print out important information about how to get the most from your Presto Service.

• Your Printing Mailbox connects to the Presto Service at scheduled times throughout the day to check for new messages. You need to have your Printing Mailbox plugged in to the phone line and power to receive your messages.

**Reminder:** You must have a Presto account to receive messages. If you haven't set up your account yet, you should do so now at **www.presto.com**.

# Need Help?

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