External Devices

User Guide
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1 Using a USB device

A USB port connects an optional external device, such as a USB keyboard, mouse, drive, printer, scanner, or hub, to the computer or to an optional expansion product.

Some USB devices may require additional support software, which is usually included with the device. For more information about device-specific software, refer to the manufacturer's instructions.

The computer has 3 USB ports, which support USB 1.0, USB 1.1, and USB 2.0 devices. To add more USB ports, connect an optional hub or expansion product.
Connecting a USB device

⚠️ **CAUTION** To prevent damage to a USB connector, use minimal force to connect a USB device.

To connect a USB device to the computer, connect the USB cable for the device to the USB port. You will hear a sound when the device has been detected.

📝 **NOTE** The first time you connect a USB device, the "Installing device driver software" message is displayed in the notification area, at the far right of the taskbar.

Stopping a USB device

⚠️ **CAUTION** To prevent loss of information or an unresponsive system, stop the USB device before removing it.

⚠️ **CAUTION** To prevent damage to a USB connector, do not pull on the cable to disconnect the USB device.

To stop a USB device:

1. Double-click the **Safely Remove Hardware** icon in the notification area, at the far right of the taskbar.

   📘 **NOTE** To display the Safely Remove Hardware icon, click the **Show Hidden Icons** icon (← or ◀) in the notification area.

2. Click the name of the device in the list.

   📘 **NOTE** If the USB device is not listed, you do not have to stop the device before you remove it.

3. Click **Stop**, and then click **OK**.
The expansion port connects the computer to an optional expansion product. An optional expansion product provides additional ports and connectors that can be used with the computer.

**NOTE** The computer has only one expansion port. The term *expansion port 3* describes the type of expansion port.
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