

External Devices

User Guide

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Product notice

This user guide describes features that are common to most models. Some features may not be available on your computer.

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Using a USB device

A USB port connects an optional external device, such as a USB keyboard, mouse, drive, printer, scanner, or hub, to the computer or to an optional expansion product.

Some USB devices may require additional support software, which is usually included with the device. For more information about device-specific software, refer to the manufacturer's instructions.

The computer has 3 USB ports, which support USB 1.0, USB 1.1, and USB 2.0 devices. To add more USB ports, connect an optional hub or expansion product.

Connecting a USB device

△ **CAUTION:** To prevent damage to a USB connector, use minimal force to connect a USB device.

- ▲ To connect a USB device to the computer, connect the USB cable for the device to the USB port.



You will hear a sound when the device has been detected.

📄 **NOTE:** The first time you connect a USB device, the "Installing device driver software" message is displayed in the notification area, at the far right of the taskbar.

Stopping and removing a USB device

△ **CAUTION:** To prevent loss of information or an unresponsive system, stop a USB device before removing it.

CAUTION: To prevent damage to a USB connector, do not pull on the cable to remove the USB device.

To stop and remove a USB device:

1. Double-click the **Safely Remove Hardware** icon in the notification area, at the far right of the taskbar.

📄 **NOTE:** To display the Safely Remove Hardware icon, click the **Show Hidden Icons** icon (< or <<) in the notification area.

2. Click the name of the device in the list.

📄 **NOTE:** If the USB device is not listed, you do not have to stop the device before you remove it.

3. Click **Stop**, and then click **OK**.
4. Remove the device.

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