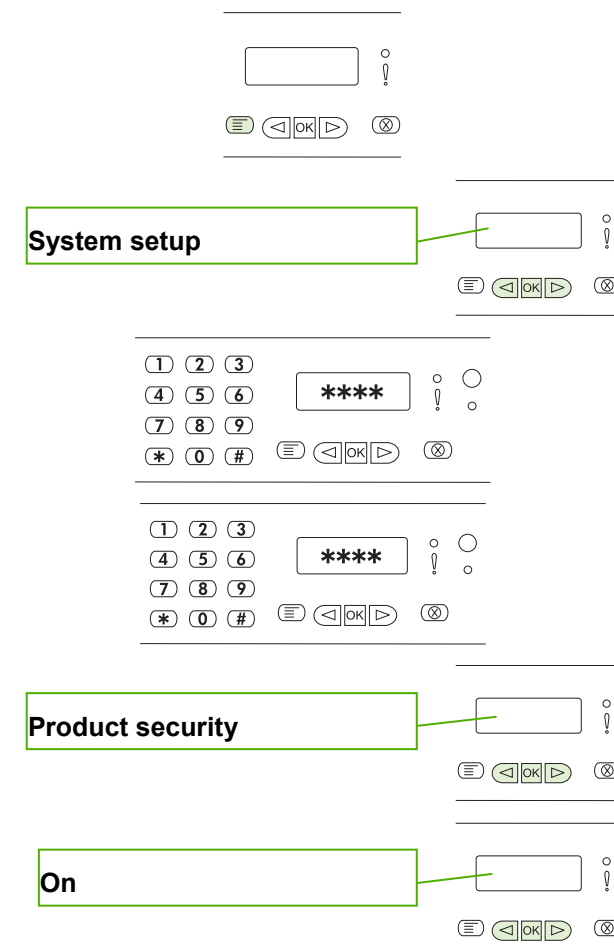## Security features

How do I?	Steps to perform
Turn on password protection The product includes a password-protection feature that locks many menu items.	**1** On the product control panel, press **Setup**. **2** Use the arrow buttons to select **System setup**, and then press **OK**. **3** Use the alphanumeric buttons to enter the product password, and then press **OK**. **4** To confirm the product password, use the alphanumeric buttons to re-enter the password, and then press **OK**. **5** Use the arrow buttons to select **Product security**, and then press **OK**. **6** Use the arrow buttons to select **On**, and then press **OK**.

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Turn on the private receive feature

The private receive feature allows you to store faxes in memory, without printing them, until you are at the product and can provide a PIN to print the faxes.

Note: The password-protection feature must be turned on before the private-receive feature can be activated.

1 On the product control panel, press **Setup**.

2 Use the arrow buttons to select **Fax setup**, and then press **OK**.

Fax setup

3 Use the alphanumeric buttons to enter the product security password, and then press **OK**.

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4 To confirm the product security password, use the alphanumeric buttons to re-enter the product security password, and then press **OK**.

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5 Use the arrow buttons to select **Fax Recv. setup**, and then press **OK**.

Fax Recv. setup

6 Use the arrow buttons to select **Private Receive**, and then press **OK**.

Private Receive

7 Use the arrow buttons to select **On**, and then press **OK**.

On

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