



Printing a drawing with correct size, position and color

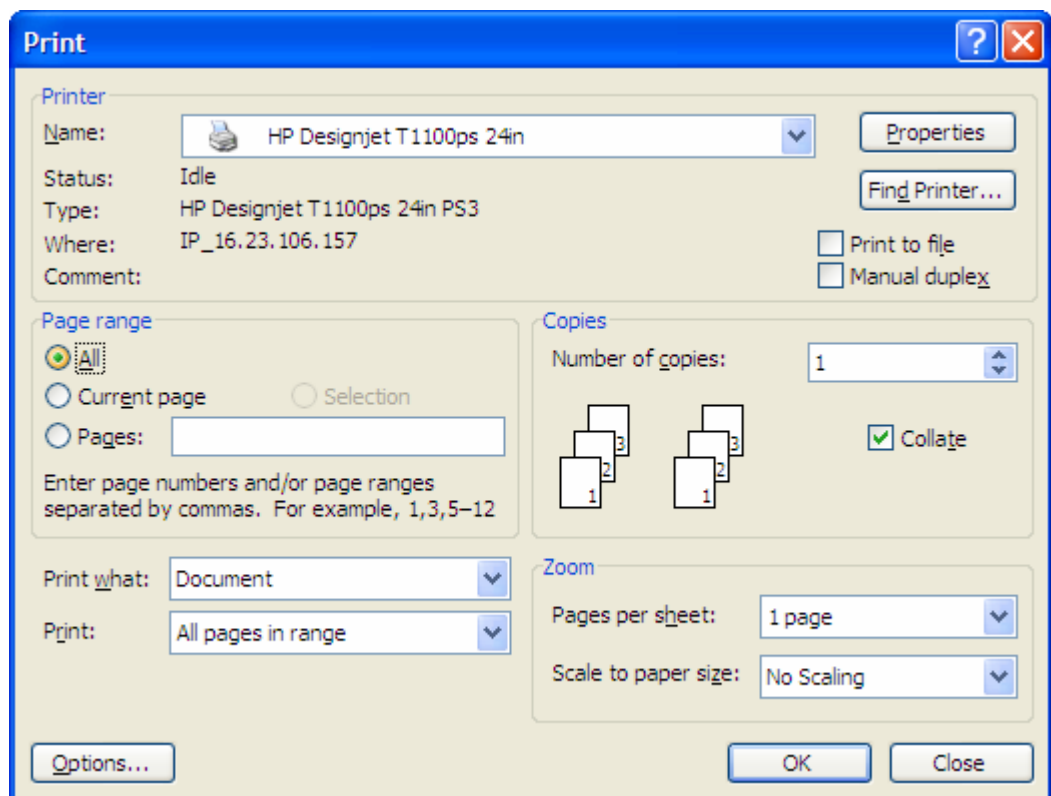
Application: Microsoft Word 2003

Printer: HP Designjet T1100 series

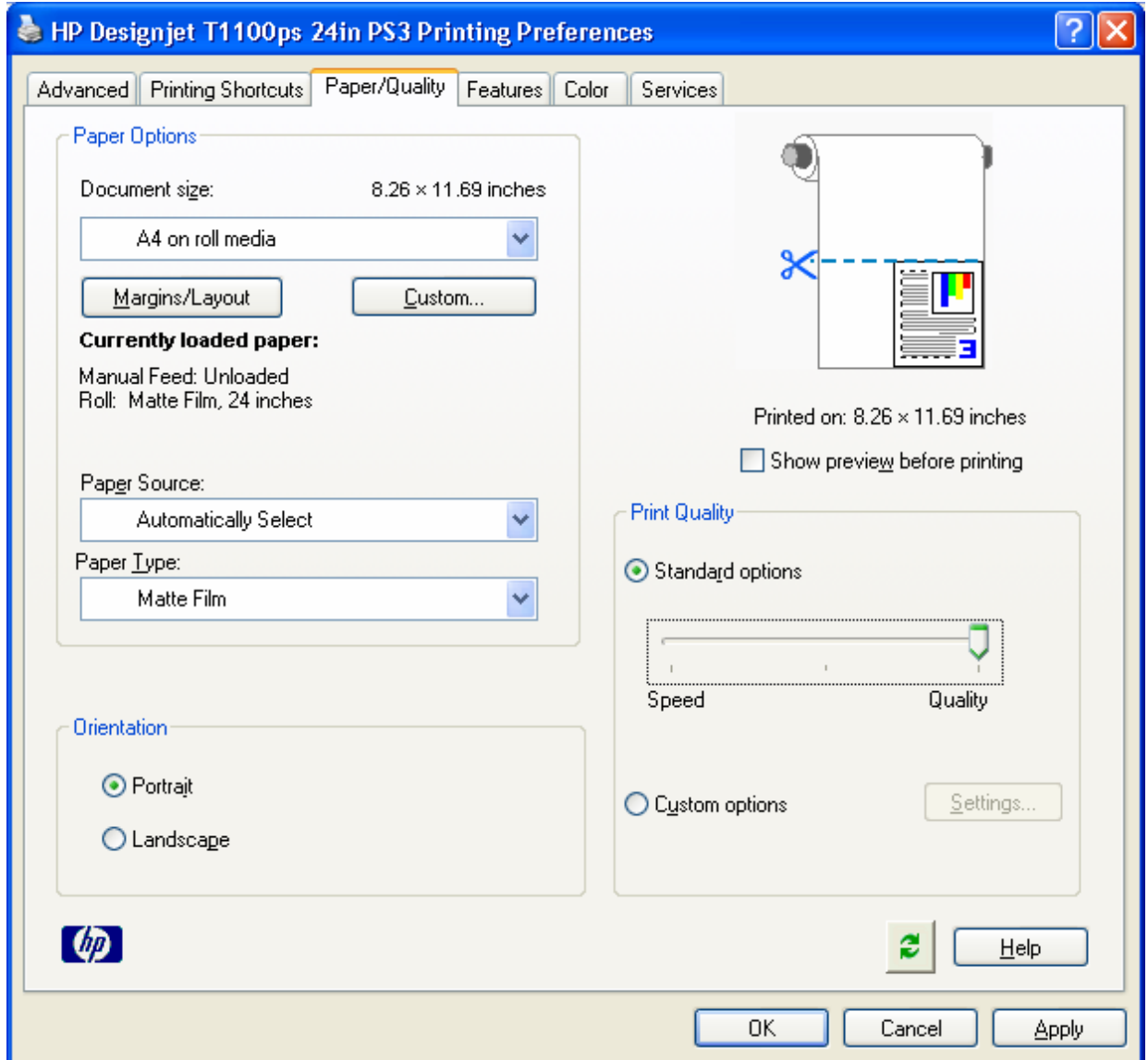
Software: PS Driver

Operating System: Windows

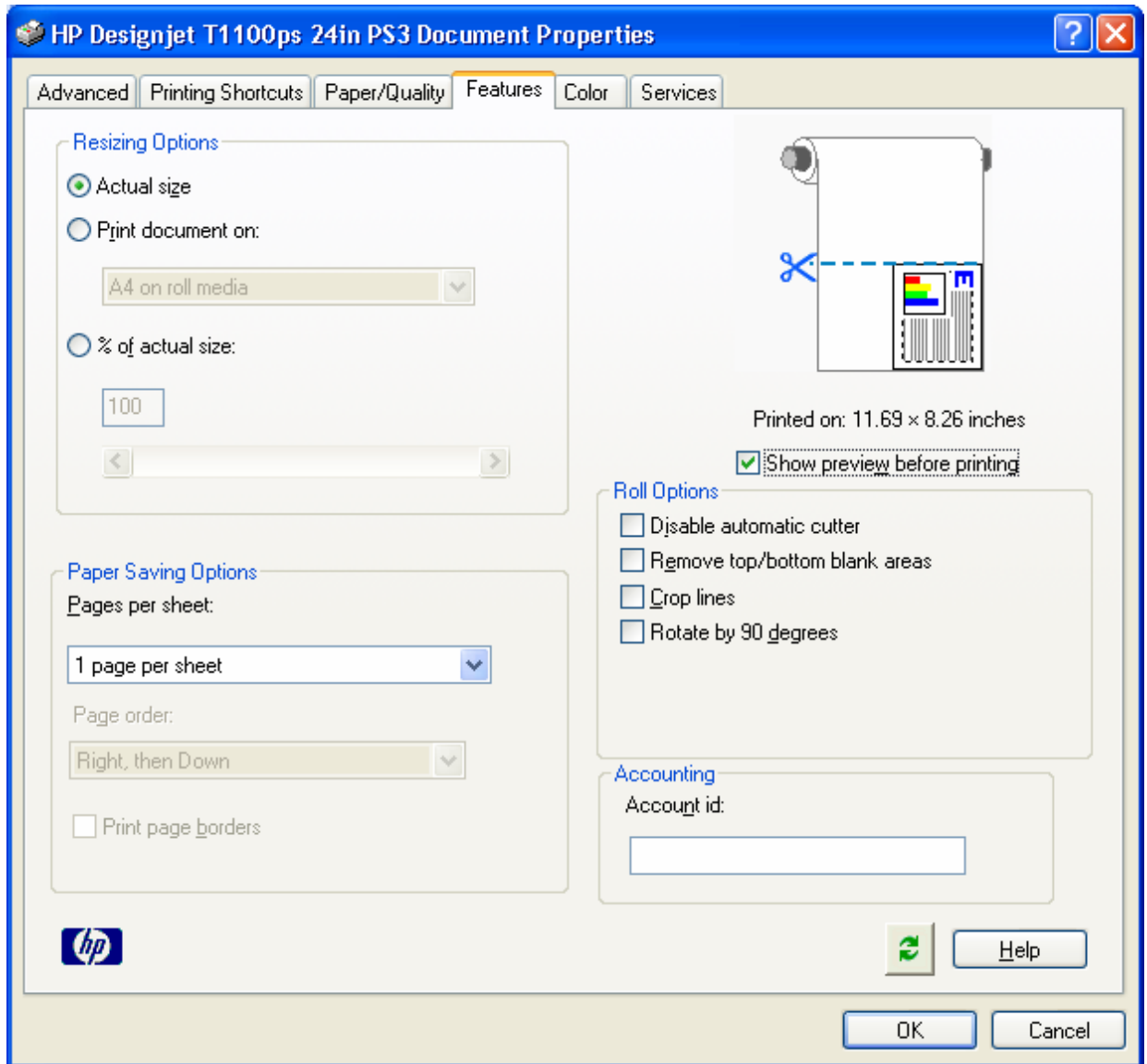
1. First recommendations:
 - Refer to the [Media type functionality & features](#) and choose the most appropriate media.
 - Ensure that the Paper Type setting on the front panel corresponds to the paper you intend to use. It is essential that the paper is correctly color calibrated for the printer; consult the [Calibrate my printer](#) document.
2. Open Microsoft Word.
3. Open the document, **File menu > Open....**
4. Configure the document page size and orientation, **File menu > Page Setup.**
5. Microsoft PowerPoint **Print** window, **File menu > Print...:**
 - **Printer > Name:** Select the printer (ex. HP Designjet T1100ps 24in).
 - Select the printing options you need, **Page range, Copies, Print what...**
 - **Zoom > Scale to paper size:** No Scaling.



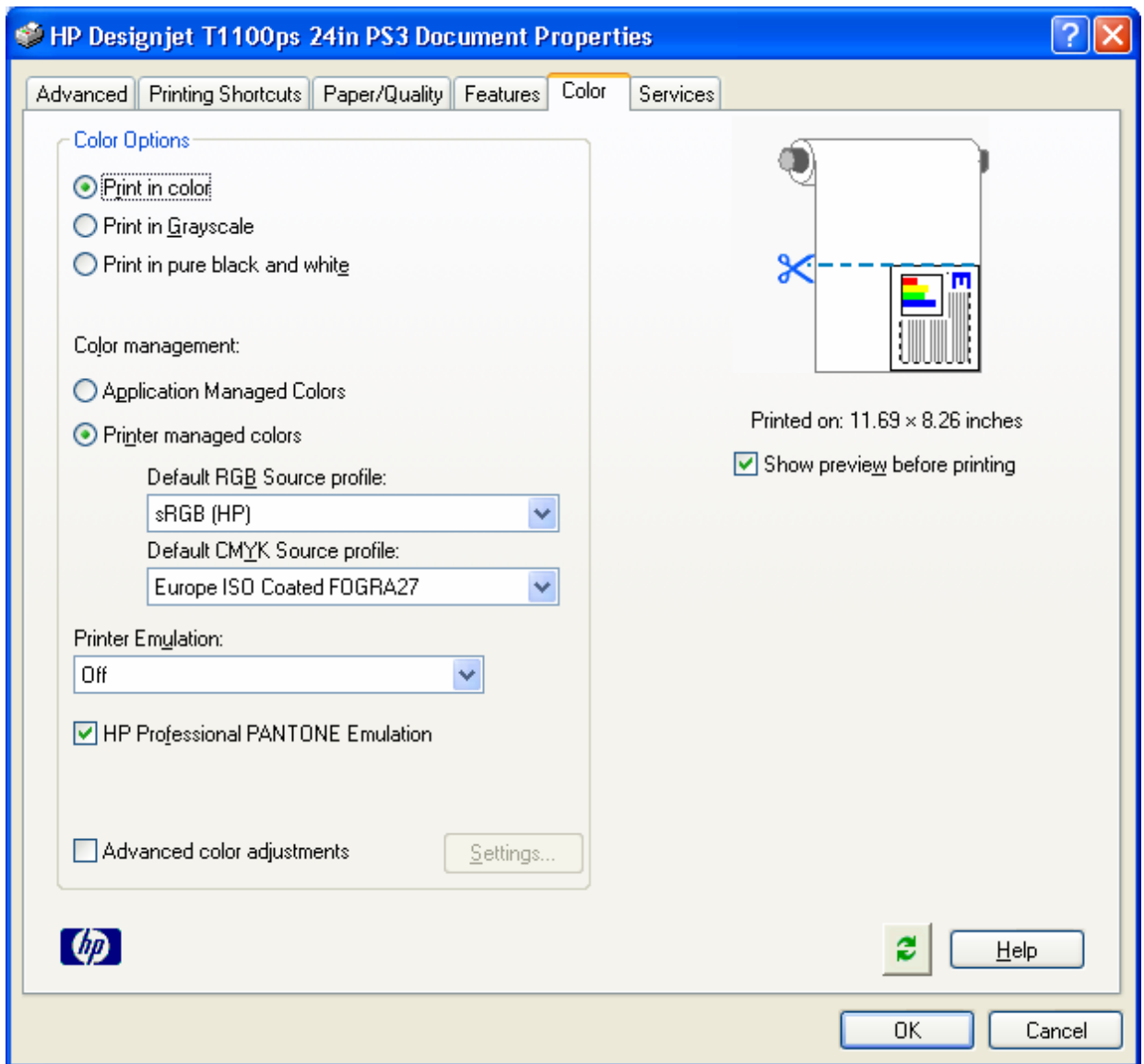
6. Driver settings, **Properties** button:
 - **Paper/Quality** tab:
 - **Paper Options > Document size:** Select the paper size of the media loaded on the printer. Select **Custom...** button if you want to create a custom page size.
 - **Paper Options > Paper Source:** Select the source of the paper, Roll or Sheet.
 - **Paper Options > Paper Type:** Select the paper type that is loaded on the printer.
 - **Orientation:** Select the orientation of your image on the paper.
 - **Print Quality:** Select Standard options and drag the slider to Quality.



- **Features** tab:
 - **Resizing Options:** Select the scale option you want, select **Print document on** and the paper size on which the document will be scaled, or, the **% of actual size**. Make sure that the document size is not bigger than the paper size you have on the printer.
 - Check **Show preview before printing**.



- **Color** tab:
 - Select **Print in color**.
 - Select **Color management > Printer managed colors > sRGB (HP)**.



- Select **OK** twice.
7. The **Print Preview** utility will appear and display the layout of the document (Page layout and Image preview). If it is correct select **Continue**.

For more information on HP Designjet products

www.hp.com/go/designjet

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