

External Media Cards

User Guide

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Product notice

This user guide describes features that are common to most models. Some features may not be available on your computer.

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1 Using Media Card Reader cards (select models only)

Optional digital cards provide secure data storage and convenient data sharing. These cards are often used with digital media–equipped cameras and PDAs as well as with other computers.

The Media Card Reader supports the following formats:

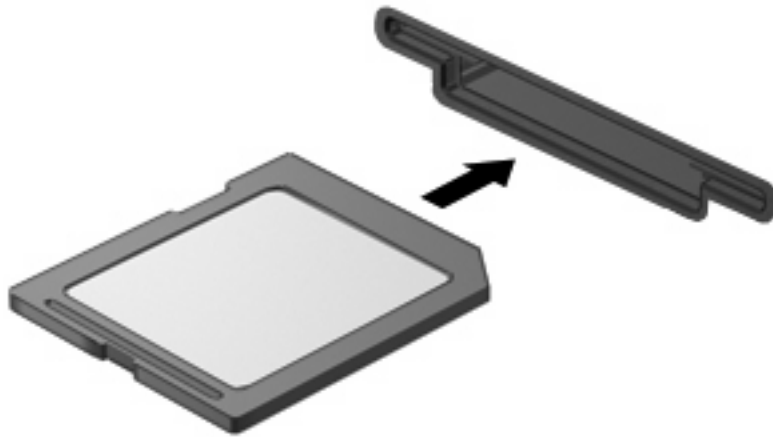
- MultiMediaCard
- MultiMedia Card Plus
- Secure Digital Memory Card
- Secure Digital High Capacity Memory Card

Inserting a digital card

△ **CAUTION:** To avoid damaging the digital card or the computer, do not insert any type of adapter into the Media Card Reader.

CAUTION: To prevent damage to the digital card connectors, use minimal force to insert a digital card.

1. Hold the digital card label-side up, with the connectors facing the computer.
2. Insert the card into the Media Card Reader, and then push in on the card until it is firmly seated.



You will hear a sound when the device has been detected, and a menu of available options may be displayed.

Stopping and removing a digital card


△ **CAUTION:** To prevent loss of data or an unresponsive system, stop a digital card before removing it.

1. Save your information and close all programs associated with the digital card.


 **NOTE:** To stop a data transfer, click **Cancel** in the operating system Copying window.

2. Stop the digital card:

- a. Double-click the **Safely Remove Hardware** icon in the notification area, at the far right of the taskbar.

 **NOTE:** To display the Safely Remove Hardware icon, click the **Show Hidden Icons** icon (< or <<) in the notification area.

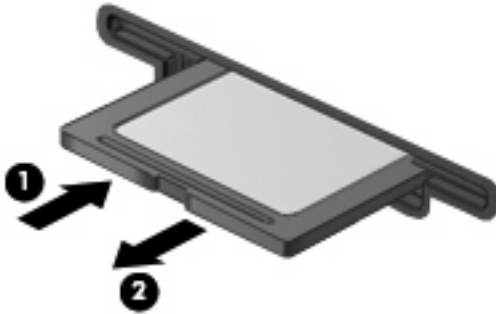
- b. Click the name of the digital card in the list.

 **NOTE:** If the digital card is not listed, you do not have to stop the device before you remove it.

- c. Click **Stop**, and then click **OK**.

3. Press in on the digital card (1) to eject it.

4. Remove the digital card from the slot (2).



2 Using ExpressCards (select models only)

An ExpressCard is a high-performance PC Card that is inserted into the ExpressCard slot.

Like standard PC Cards, ExpressCards are designed to conform to the standard specifications of the Personal Computer Memory Card International Association (PCMCIA).

Configuring an ExpressCard

Install only the software required for your device. If you are instructed by the ExpressCard manufacturer to install device drivers:

- Install only the device drivers for your operating system.
- Do not install other software, such as card services, socket services, or enablers, supplied by the ExpressCard manufacturer.

Inserting an ExpressCard

△ **CAUTION:** To prevent damage to the computer and external media cards, do not insert a PC Card into an ExpressCard slot.

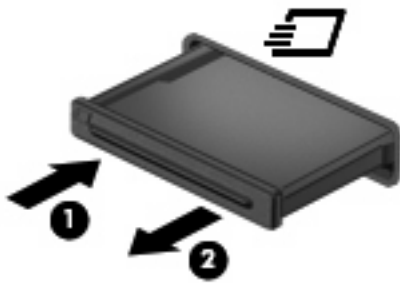
CAUTION: To prevent damage to the connectors:

Use minimal force when inserting an ExpressCard.

Do not move or transport the computer when an ExpressCard is in use.

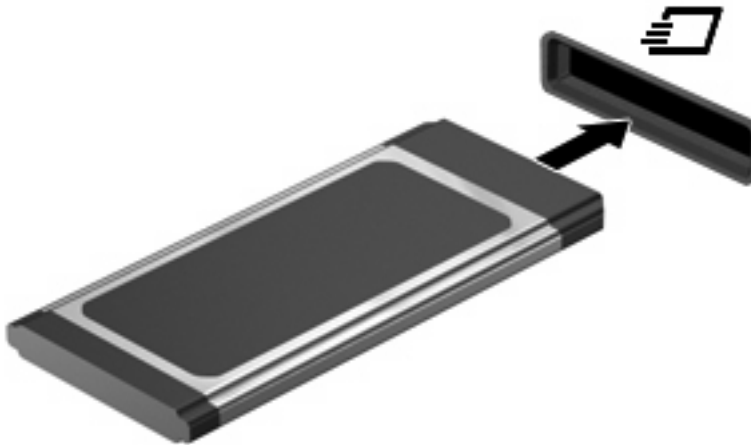
The ExpressCard slot may contain a protective insert. To remove the insert:

1. Press in on the insert **(1)** to release it.
2. Remove the insert from the slot **(2)**.



To insert an ExpressCard:

1. Hold the card label-side up, with the connectors facing the computer.
2. Insert the card into the ExpressCard slot, and then push in on the card until it is firmly seated.



You will hear a sound when the device has been detected, and a menu of options may be displayed.

📄 **NOTE:** The first time you insert an ExpressCard, the “Installing device driver software” message is displayed in the notification area, at the far right of the taskbar.

📄 **NOTE:** An inserted ExpressCard uses power even when idle. To conserve power, stop or remove an ExpressCard when it is not in use.

Stopping and removing an ExpressCard

△ **CAUTION:** To prevent loss of data or an unresponsive system, stop an ExpressCard before removing it.

1. Save your information and close all programs associated with the ExpressCard.

📝 **NOTE:** To stop a data transfer, click **Cancel** in the operating system Copying window.

2. Stop the ExpressCard:

- a. Double-click the **Safely Remove Hardware** icon in the notification area, at the far right of the taskbar.

📝 **NOTE:** To display the Safely Remove Hardware icon, click the **Show Hidden Icons** icon (< or <<) in the notification area.

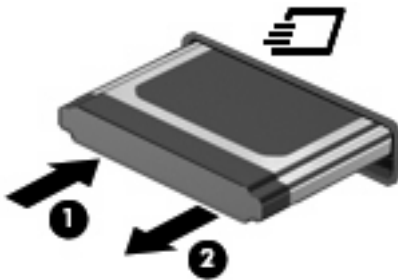
- b. Click the name of the ExpressCard in the list.

📝 **NOTE:** If the ExpressCard is not listed, you do not have to stop the device before you remove it.

- c. Click **Stop**, and then click **OK**.

3. Release and remove the ExpressCard:

- a. Gently press in on the ExpressCard **(1)** to release it.
- b. Remove the ExpressCard from the slot **(2)**.



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