User Guide
Product notice

This user guide describes features that are common to most models. Some features may not be available on your computer.

To obtain the latest information in the User Guide, go to the HP Web site at http://www.hp.com/support.
Safety warning notice

⚠️ **WARNING!** To reduce the possibility of heat-related injuries or of overheating the computer, do not place the computer directly on your lap or obstruct the computer air vents. Use the computer only on a hard, flat surface. Do not allow another hard surface, such as an adjoining optional printer, or a soft surface, such as pillows or rugs or clothing, to block airflow. Also, do not allow the AC adapter to contact the skin or a soft surface, such as pillows or rugs or clothing, during operation. The computer and the AC adapter comply with the user-accessible surface temperature limits defined by the International Standard for Safety of Information Technology Equipment (IEC 60950).
Safety warning notice
## Table of contents

1 Notebook tour

Identifying the hardware ................................................................. 1
  Top components ........................................................................ 1
    TouchPad ............................................................................. 1
  Lights ................................................................................... 2
  Buttons and fingerprint reader (select models only) ..................... 3
  Keys .................................................................................... 5
  Front components ..................................................................... 5
  Right-side components ............................................................ 6
  Left-side components .............................................................. 7
  Bottom components ............................................................... 8
  Display components .................................................................. 9
  Wireless antennas ..................................................................... 9
  Additional hardware components .............................................. 10
Identifying the labels ....................................................................... 11

2 Wireless and local area network

Using wireless devices .................................................................... 14
  Identifying wireless and network status icons .............................. 14
  Using the wireless controls ....................................................... 15
  Using the wireless button ........................................................ 15
  Using Wireless Assistant software (select models only) ................. 15
  Using operating system controls .............................................. 16
Using a WLAN .............................................................................. 17
  Setting up a WLAN .................................................................. 17
  Protecting your WLAN ........................................................... 17
  Connecting to a WLAN ............................................................. 18
  Roaming to another network .................................................... 19
Using HP Mobile Broadband (select models only) .............................. 20
  Inserting a SIM ....................................................................... 20
  Removing a SIM ..................................................................... 23
Using Bluetooth wireless devices (select models only) ......................... 25
  Bluetooth and Internet Connection Sharing (ICS) ......................... 25
Troubleshooting wireless connection problems ................................ 26
Cannot connect to a WLAN ........................................................................................................ 26
Cannot connect to a preferred WLAN network ..................................................................... 27
Network icon is not displayed .................................................................................................. 27
Current WLAN network security codes are unavailable ......................................................... 27
WLAN connection is very weak ............................................................................................... 28
Cannot connect to the wireless router ................................................................................... 28
Connecting to a local area network (LAN) ............................................................................. 29

3 Pointing devices and keyboard
Using pointing devices ........................................................................................................... 30
  Setting pointing device preferences .................................................................................... 30
  Using the TouchPad ............................................................................................................. 30
    Two-finger scrolling (select models only) ....................................................................... 30
    Rotating (select models only) ......................................................................................... 31
    Pinching (select models only) ......................................................................................... 31
Using hotkeys ........................................................................................................................ 32
Using keypads .......................................................................................................................... 35
  Using the embedded numeric keypad .............................................................................. 35
    Enabling and disabling the embedded numeric keypad ............................................. 36
    Switching key functions on the embedded numeric keypad .................................. 37
  Using an optional external numeric keypad ................................................................... 37
Cleaning the TouchPad and keyboard .................................................................................... 37

4 Multimedia
Multimedia features .................................................................................................................. 38
  Identifying your multimedia components ........................................................................... 38
  Adjusting the volume .......................................................................................................... 40
  Using the media activity functions .................................................................................... 41
    Using the media activity hotkeys .................................................................................. 41
Multimedia software ............................................................................................................... 42
  Using multimedia software ............................................................................................... 42
  Installing multimedia software from a disc ........................................................................ 42
Audio ....................................................................................................................................... 43
  Connecting external audio devices .................................................................................... 43
  Checking your audio functions .......................................................................................... 43
Video ....................................................................................................................................... 45
  Connecting an external monitor or projector ................................................................... 45
  Connecting an HDMI device ............................................................................................... 45
    Configuring audio for HDMI (select models only) ......................................................... 46
Webcam ................................................................................................................................... 47
  Adjusting webcam properties ............................................................................................. 47
Troubleshooting .................................................................................................................... 48
  The disc tray does not open for removal of a disc .............................................................. 48
The computer does not detect the optical drive ................................................................. 49
A disc does not play ........................................................................................................... 50
A disc does not play automatically ..................................................................................... 51
A movie stops, skips, or plays erratically ........................................................................... 51
A movie is not visible on an external display ................................................................. 51
The process of burning a disc does not begin, or it stops before completion ............ 51
A DVD playing in Windows Media Player produces no sound or picture .................. 52
A device driver must be reinstalled .................................................................................... 52

Obtaining the latest HP device drivers .............................................................. 52
Obtaining the latest Windows device drivers .................................................. 53

5 Power management

Setting power options ......................................................................................................................... 54
Using power-saving states .............................................................................................................. 54
Initiating and exiting Sleep ...................................................................................................... 54
Initiating and exiting Hibernation ........................................................................................... 55
Using the battery meter ......................................................................................................... 55
Using power plans ..................................................................................................................... 56
Viewing the current power plan .......................................................................................... 56
Selecting a different power plan ........................................................................................ 56
Customizing power plans ..................................................................................................... 56
Setting password protection on wakeup ............................................................................. 56
Using external AC power ........................................................................................................... 57
Connecting the AC adapter ................................................................................................. 57
Testing an AC adapter .......................................................................................................... 58
Using battery power ................................................................................................................. 58
Identifying batteries ................................................................................................................ 59
Finding battery information in Help and Support ............................................................... 59
Using Battery Check .............................................................................................................. 59
Displaying the remaining battery charge ........................................................................... 59
Inserting or removing the battery ....................................................................................... 60
Charging a battery ................................................................................................................. 61
Maximizing battery discharge time .................................................................................... 62
Managing low battery levels .............................................................................................. 62
Identifying low battery levels .............................................................................................. 62
Resolving a low battery level ............................................................................................... 62
Resolving a low battery level when external power is available ...... 63
Resolving a low battery level when a charged battery is available ................................ 63
Resolving a low battery level when no power source is available ................................ 63
Resolving a low battery level when the computer cannot exit Hibernation ...................... 63
Calibrating a battery ............................................................................................................. 63
Step 1: Fully charge the battery .......................................................... 63
Step 2: Disable Hibernation and Sleep .................................................. 64
Step 3: Discharge the battery ................................................................. 64
Step 4: Fully recharge the battery .......................................................... 65
Step 5: Reenable Hibernation and Sleep .................................................. 65
Conserving battery power ........................................................................ 65
Storing a battery .................................................................................... 66
Disposing of a used battery ................................................................. 66
Replacing the battery ........................................................................... 66
Shutting down the computer .................................................................... 66

6 Drives
Identifying installed drives ................................................................. 68
Handling drives .................................................................................. 68
Using an optical drive .......................................................................... 69
Identifying the installed optical drive .................................................. 69
Using optical discs ............................................................................. 70
Selecting the right disc (CDs, DVDs, and BDs) .................................... 70
CD-R discs .......................................................................................... 71
CD-RW discs ...................................................................................... 71
DVD±R discs ...................................................................................... 71
DVD±RW discs .................................................................................. 71
LightScribe DVD+R discs ................................................................... 71
Blu-ray Disc ......................................................................................... 71
Playing a CD, DVD, or BD ................................................................. 72
Configuring AutoPlay ......................................................................... 72
Changing DVD region settings .......................................................... 73
Observing the copyright warning ...................................................... 73
Copying a CD or DVD ........................................................................ 74
Creating (burning) a CD or DVD ......................................................... 74
Removing an optical disc (CD, DVD, or BD) ........................................ 75
Improving hard drive performance ...................................................... 75
Using Disk Defragmenter ................................................................. 75
Using Disk Cleanup ........................................................................... 76
Using HP ProtectSmart Hard Drive Protection ...................................... 76
Identifying HP ProtectSmart Hard Drive Protection status ................ 76
Using HP ProtectSmart Hard Drive Protection software .................... 77
Replacing the hard drive ..................................................................... 77

7 External devices
Using a USB device ............................................................................ 81
Connecting a USB device ................................................................... 81
Removing a USB device ....................................................................... 81
8 External media cards

Using Digital Media Slot cards ................................................................. 85
  Inserting a digital card ........................................................................ 85
  Removing a digital card .................................................................. 86
Using ExpressCards .............................................................................. 87
  Configuring an ExpressCard ............................................................... 87
  Inserting an ExpressCard ................................................................ 87
  Removing an ExpressCard ................................................................. 88

9 Memory modules

Adding or replacing memory modules ..................................................... 91
  Adding or replacing a memory module in the expansion memory module slot ........ 91
  Upgrading a memory module in the primary memory module slot ............... 94

10 Security

Protecting the computer ........................................................................ 98
Using passwords ...................................................................................... 99
  Setting passwords in Windows ............................................................ 99
  Setting passwords in Setup Utility ....................................................... 100
  Administrator password .................................................................... 100
    Managing an administrator password .............................................. 101
    Entering an administrator password .............................................. 101
  Power-on password ........................................................................... 101
    Managing a power-on password ..................................................... 102
    Entering a power-on password ....................................................... 102
Using antivirus software ....................................................................... 103
Using firewall software ........................................................................ 104
Installing critical security updates .......................................................... 105
Installing an optional security cable ....................................................... 106
Using the fingerprint reader (select models only) ................................... 106
  Locating the fingerprint reader .......................................................... 107
  Registering fingerprints .................................................................... 107
  Using your registered fingerprint to log on to Windows ....................... 108

Appendix A Setup Utility

Starting Setup Utility ............................................................................ 110
Using Setup Utility ............................................................................... 111
  Changing the language of Setup Utility ............................................. 111
  Navigating and selecting in Setup Utility ......................................... 111
Appendix B  Software updates

Updating the BIOS ............................................................................................................. 117
Determining the BIOS version ......................................................................................... 117
Downloading a BIOS update ........................................................................................... 117
Updating programs and drivers ........................................................................................ 119

Index ................................................................................................................................................................. 120
Identifying the hardware

Components included with the computer may vary by region and model. The illustrations in this chapter identify the standard features on most computer models.

To see a list of hardware installed in the computer:

2. In the System area, click Device Manager.

You can also add hardware or modify device configurations using Device Manager.

Top components

TouchPad

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 TouchPad on/off button</td>
<td>Enables/disables the TouchPad.</td>
</tr>
<tr>
<td>2 TouchPad*</td>
<td>Moves the pointer and selects or activates items on the screen.</td>
</tr>
<tr>
<td>3 Left TouchPad button*</td>
<td>Functions like the left button on an external mouse.</td>
</tr>
<tr>
<td>4 TouchPad light</td>
<td>• White: TouchPad is enabled.</td>
</tr>
<tr>
<td></td>
<td>• Amber: TouchPad is disabled.</td>
</tr>
</tbody>
</table>
### Lights

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Caps lock light</td>
<td>On: Caps lock is on.</td>
</tr>
</tbody>
</table>
| (2) Power lights (2)*| ● On: The computer is on.  
● Blinking: The computer is in the Sleep state.  
● Off: The computer is off or in Hibernation. |
| (3) Wireless light | ● On: An integrated wireless device, such as a wireless local area network (WLAN) device and/or a Bluetooth® device, is on.  
● Off: All wireless devices are off. |
| (4) Volume mute light| ● White: Computer sound is on.  
● Amber: Computer sound is off. |
### Component Description

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(5) Volume down light</td>
<td>On: The volume scroll zone is being used to decrease speaker volume.</td>
</tr>
<tr>
<td>(6) Volume up light</td>
<td>On: The volume scroll zone is being used to increase speaker volume.</td>
</tr>
<tr>
<td>(7) Num lock light</td>
<td>On: Num lock is on or the embedded numeric keypad is enabled.</td>
</tr>
</tbody>
</table>
| (8) Battery light | - On: A battery is charging.  
- Blinking: A battery that is the only available power source has reached a low battery level. When the battery reaches a critical battery level, the battery light begins blinking rapidly.  
- Off: If the computer is plugged into an external power source, the light is turned off when all batteries in the computer are fully charged. If the computer is not plugged into an external power source, the light stays off until the battery reaches a low battery level. |
| (9) Drive light | Blinking: The hard drive or optical drive is being accessed. |

*The 2 power lights display the same information. The light on the power button is visible only when the computer is open. The power light on the front of the computer is visible whether the computer is open or closed.*

---

**Buttons and fingerprint reader (select models only)**

![Image of buttons and fingerprint reader](image-url)
<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
</table>
| (1) Power button* | - When the computer is off, press the button to turn on the computer.  
- When the computer is on, press the button briefly to initiate Sleep.  
- When the computer is in the Sleep state, press the button briefly to exit Sleep.  
- When the computer is in Hibernation, press the button briefly to exit Hibernation.  
  
If the computer has stopped responding and Windows® shutdown procedures are ineffective, press and hold the power button for at least 5 seconds to turn off the computer.  
  
To learn more about your power settings, select **Start > Control Panel > System and Security > Power Options**. |
| (2) Wireless button | Turns the wireless feature on or off but does not create a wireless connection.  
  
**NOTE:** To establish a wireless connection, a wireless network must already be set up. |
| (3) Volume mute button | Mutes and restores speaker sound. |
| (4) Volume scroll zone | To decrease the volume, slide your finger to the left on the scroll zone or tap the minus sign. To increase the volume, slide your finger to the right on the scroll zone or tap the plus sign. |
| (5) Fingerprint reader (select models only) | Allows a fingerprint logon to Windows, instead of a password logon. |

*This table describes factory settings. For information about changing factory settings, refer to the user guides located in Help and Support.*
### Keys

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) esc key</td>
<td>Displays system information when pressed in combination with the fn key.</td>
</tr>
<tr>
<td>(2) fn key</td>
<td>Executes frequently used system functions when pressed in combination with a function key or the esc key.</td>
</tr>
<tr>
<td>(3) Windows logo key</td>
<td>Displays the Windows Start menu.</td>
</tr>
<tr>
<td>(4) Windows applications key</td>
<td>Displays a shortcut menu for items beneath the pointer.</td>
</tr>
<tr>
<td>(5) Embedded numeric keypad keys</td>
<td>Can be used like the keys on an external numeric keypad.</td>
</tr>
<tr>
<td>(6) Function keys</td>
<td>Execute frequently used system functions when pressed in combination with the fn key.</td>
</tr>
</tbody>
</table>

### Front components
### Power light
- **On:** The computer is on.
- **Blinking:** The computer is in the Sleep state.
- **Off:** The computer is off or in Hibernation.

### Battery light
- **On:** A battery is charging.
- **Blinking:** A battery that is the only available power source has reached a low battery level or a critical battery level.
- **Off:** If the computer is plugged into an external power source, the light is turned off when all batteries in the computer are fully charged. If the computer is not plugged into an external power source, the light stays off until the battery reaches a low battery level.

### Drive light
- **Blinking:** The hard drive or optical drive is being accessed.

### Consumer infrared lens
- Receives a signal from the remote control (provided with select models only).

### Audio-in (microphone) jack
- Connects an optional computer headset microphone, stereo array microphone, or monaural microphone.

### Audio-out (headphone) jack
- Produces sound when connected to optional powered stereo speakers, headphones, ear buds, a headset, or television audio.

### Right-side components

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) ExpressCard slot</td>
<td>Supports an optional ExpressCard/34 module.</td>
</tr>
<tr>
<td>(2) Digital Media Slot</td>
<td>Supports the following optional digital card formats: Secure Digital (SD) Memory Card, Secure Digital Input/Output (SD I/O), MultiMediaCard (MMC), Memory Stick (MS), Memory Stick Pro (MSP), xD-Picture Card (XD).</td>
</tr>
<tr>
<td>(3) Digital Media Slot light</td>
<td>Blinking: The media card is being accessed.</td>
</tr>
<tr>
<td>(4) eSATA/USB port</td>
<td>Connects a high-performance eSATA component, such as an eSATA external hard drive, or connects an optional USB device.</td>
</tr>
<tr>
<td>(5) HDMI port</td>
<td>Connects an optional video or audio device, such as a high-definition television, or any compatible digital or audio component. <strong>NOTE:</strong> Depending on your computer model, the computer may include an HDMI port or a USB port at this location.</td>
</tr>
</tbody>
</table>
### Component Description

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(6) RJ-45 (network) jack</td>
<td>Connects a network cable.</td>
</tr>
<tr>
<td>(7) External monitor port</td>
<td>Connects an external VGA monitor or projector.</td>
</tr>
<tr>
<td>(8) Vent</td>
<td>Enables airflow to cool internal components.</td>
</tr>
<tr>
<td></td>
<td><strong>NOTE:</strong> The computer fan starts up automatically to cool internal components and prevent overheating. It is normal for the internal fan to cycle on and off during routine operation.</td>
</tr>
<tr>
<td>(9) Security cable slot</td>
<td>Attaches an optional security cable to the computer.</td>
</tr>
<tr>
<td></td>
<td><strong>NOTE:</strong> The security cable is designed to act as a deterrent, but it may not prevent the computer from being mishandled or stolen.</td>
</tr>
</tbody>
</table>

### Left-side components

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Power connector</td>
<td>Connects an AC adapter.</td>
</tr>
</tbody>
</table>
| (2) AC adapter light      | - **On:** The computer is connected to external power.  
                           | - **Off:** The computer is not connected to external power.  |
| (3) USB ports (2)         | Connect optional USB devices.                    |
| (4) Optical drive         | Reads optical discs and, on select models, also writes to optical discs. |
| (5) Optical drive light   | Blinking: The drive is being accessed.           |
### Bottom components

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Battery release latch</td>
<td>Releases the battery from the battery bay.</td>
</tr>
<tr>
<td>(2) Battery bay</td>
<td>Holds the battery.</td>
</tr>
<tr>
<td>(3) Wireless module compartment</td>
<td>Holds a wireless LAN module.</td>
</tr>
<tr>
<td><strong>NOTE:</strong> To prevent an unresponsive system, replace the wireless module only with a wireless module authorized for use in the computer by the governmental agency that regulates wireless devices in your country or region. If you replace the module and then receive a warning message, remove the module to restore computer functionality, and then contact technical support through Help and Support.</td>
<td></td>
</tr>
<tr>
<td>(4) Vents (5)</td>
<td>Enable airflow to cool internal components.</td>
</tr>
<tr>
<td><strong>NOTE:</strong> The computer fan starts up automatically to cool internal components and prevent overheating. It is normal for the internal fan to cycle on and off during routine operation.</td>
<td></td>
</tr>
<tr>
<td>(5) Hard drive bay</td>
<td>Holds the hard drive and the memory module slots.</td>
</tr>
</tbody>
</table>
Display components

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Webcam light</td>
<td>On: The webcam is in use.</td>
</tr>
<tr>
<td>(2) Webcam (select models only)</td>
<td>Records audio and video and captures still photographs.</td>
</tr>
<tr>
<td>(3) Internal microphone</td>
<td>Records sound.</td>
</tr>
<tr>
<td>(4) Internal display switch</td>
<td>Turns off the display and initiates Sleep if the display is closed while the power is on.</td>
</tr>
</tbody>
</table>

Wireless antennas

On select computer models, at least 2 antennas send and receive signals from one or more wireless devices. These antennas are not visible from the outside of the computer.
For optimal transmission, keep the areas immediately around the antennas free from obstructions.

To see wireless regulatory notices, refer to the section of the *Regulatory, Safety and Environmental Notices* that applies to your country or region. These notices are located in Help and Support.

### Additional hardware components

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Power cord*</td>
<td>Connects an AC adapter to an AC outlet.</td>
</tr>
<tr>
<td>(2) AC adapter</td>
<td>Converts AC power to DC power.</td>
</tr>
</tbody>
</table>
### Identifying the labels

The labels affixed to the computer provide information you may need when you troubleshoot system problems or travel internationally with the computer.

- **Service tag**—Provides important information including the following:

  The service tag label is affixed to the bottom of the computer.

  ![Service Tag Label](image)

  - **Product name** (1). This is the product name affixed to the front of your notebook.
  - **Serial number (s/n) (2)**. This is an alphanumeric identifier that is unique to each product.
  - **Part number/Product number (p/n) (3)**. This number provides specific information about the product's hardware components. The part number helps a service technician to determine what components and parts are needed.
  - **Model description (4)**. This is the alphanumeric identifier you use to locate documents, drivers, and support for your notebook.
  - **Warranty period (5)**. This number describes the duration (in years) of the warranty period for this computer.

  Have this information available when you contact technical support. The service tag label is affixed to the bottom of the computer.

- **Microsoft® Certificate of Authenticity**—Contains the Windows® Product Key. You may need the Product Key to update or troubleshoot the operating system. This certificate is affixed to the bottom of the computer.

- **Regulatory label**—Provides regulatory information about the computer. The regulatory label is affixed inside the battery bay.

- **Wireless certification label(s) (select models only)**—Provide information about optional wireless devices and the approval markings of some of the countries or regions in which the devices have been approved for use. An optional device may be a wireless local area network (WLAN) device or an optional Bluetooth® device. If your computer model includes one or more wireless devices, one or more certification labels are included with your computer. You may need this information when traveling internationally. Wireless certification labels are affixed inside the Mini Card compartment.

*Batteries and power cords vary in appearance by region and country.*
● SIM (subscriber identity module) label (select models only)—Provides the ICCID (Integrated Circuit Card Identifier) of your SIM. This label is located inside the battery bay.

● HP Mobile Broadband Module serial number label (select models only)—Provides the serial number of your HP Mobile Broadband Module. This label is located inside the battery bay.
2  Wireless and local area network
Using wireless devices

Wireless technology transfers data across radio waves instead of wires. Your computer may be equipped with one or more of the following wireless devices:

- **Wireless local area network (WLAN) device**—Connects the computer to wireless local area networks (commonly referred to as Wi-Fi networks, wireless LANs, or WLANs) in corporate offices, your home, and public places such as airports, restaurants, coffee shops, hotels, and universities. In a WLAN, each mobile wireless device communicates with a wireless router or a wireless access point.

- **HP Mobile Broadband Module**—A wireless wide area network (WWAN) device that provides access to information wherever mobile network operator service is available. In a WWAN, each mobile device communicates to a mobile network operator’s base station. Mobile network operators install networks of base stations (similar to cell phone towers) throughout large geographic areas, effectively providing coverage across entire states, regions, or even countries.

- **Bluetooth® device**—Creates a personal area network (PAN) to connect to other Bluetooth-enabled devices such as computers, phones, printers, headsets, speakers, and cameras. In a PAN, each device communicates directly with other devices, and devices must be relatively close together—typically within 10 meters (approximately 33 feet) of each other.

Computers with WLAN devices support one or more of the following IEEE industry standards:

- **802.11b**, the first popular standard, supports data rates of up to 11 Mbps and operates at a frequency of 2.4 GHz.

- **802.11g** supports data rates of up to 54 Mbps and operates at a frequency of 2.4 GHz. An 802.11g WLAN device is backward compatible with 802.11b devices, so they can operate on the same network.

- **802.11a** supports data rates of up to 54 Mbps and operates at a frequency of 5 GHz.

  **NOTE:** 802.11a is not compatible with 802.11b and 802.11g.

- **802.11n** supports data rates of up to 450 Mbps and may operate at 2.4 GHz or 5 GHz, making it backward compatible with 802.11a, b, and g.

For more information on wireless technology, refer to the information and Web site links provided in Help and Support.

### Identifying wireless and network status icons

<table>
<thead>
<tr>
<th>Icon</th>
<th>Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image" alt="Wireless (connected)" /></td>
<td>Wireless (connected)</td>
<td>Identifies the location of the wireless light and the wireless function key on the computer. Also identifies the Wireless Assistant software on the computer and indicates that one or more of the wireless devices are on.</td>
</tr>
<tr>
<td><img src="image" alt="Wireless (disconnected)" /></td>
<td>Wireless (disconnected)</td>
<td>Identifies the Wireless Assistant software on the computer and indicates that all of the wireless devices are off.</td>
</tr>
<tr>
<td><img src="image" alt="HP Connection Manager" /></td>
<td>HP Connection Manager</td>
<td>Opens HP Connection Manager, which enables you to create a connection with an HP Mobile Broadband device (select models only).</td>
</tr>
</tbody>
</table>
Using the wireless controls

You can control the wireless devices in your computer using these features:

- Wireless button or wireless switch
- Wireless Assistant software
- HP Connection Manager software (select models only)
- Operating system controls

Using the wireless button

The computer has a wireless button, one or more wireless devices, and one or two wireless lights, depending on the model. All of the wireless devices on your computer are enabled at the factory, so the wireless light is on (blue) when you turn on the computer.

The wireless light indicates the overall power state of your wireless devices, not the status of individual devices. If the wireless light is blue, at least one wireless device is on. If the wireless light is off, all wireless devices are off.

> **NOTE:** On some models, the wireless light is amber when all wireless devices are off.

Because the wireless devices are enabled at the factory, you can use the wireless button to turn on or turn off the wireless devices simultaneously. Individual wireless devices can be controlled through Wireless Assistant software (select models only).

Using Wireless Assistant software (select models only)

A wireless device can be turned on or off using Wireless Assistant software. If a wireless device is disabled in Setup Utility, it must be reenabled in Setup Utility before it can be turned on or off using Wireless Assistant.
Enabling or turning on a wireless device does not automatically connect the computer to a network or a Bluetooth-enabled device.

To view the state of the wireless devices, click the Show hidden icons icon, the arrow at the left of the notification area, and position the mouse pointer over the wireless icon.

If the wireless icon is not displayed in the notification area, complete the following steps to change Wireless Assistant properties:

1. Select Start > Control Panel > Hardware and Sound > Windows Mobility Center.
2. Click the wireless icon in the Wireless Assistant tile, which is located in the bottom row of Windows® Mobility Center.
3. Click Properties.
4. Select the check box next to HP Wireless Assistant icon in notification area.
5. Click Apply.
6. Click Close.

For more information, refer to the Wireless Assistant software Help:

1. Open Wireless Assistant by clicking the wireless icon in Windows Mobility Center.
2. Click the Help button.

**Using operating system controls**

Some operating systems also offer a way to manage integrated wireless devices and the wireless connection. For example, Windows provides the Network and Sharing Center that allows you to set up a connection or network, connect to a network, manage wireless networks, and diagnose and repair network problems.

To access the Network and Sharing Center, select Start > Control Panel > Network and Internet > Network and Sharing Center.

For more information, select Start > Help and Support.
Using a WLAN

With a WLAN device, you can access a wireless local area network (WLAN), which is composed of other computers and accessories that are linked by a wireless router or a wireless access point.

**NOTE:** The terms *wireless router* and *wireless access point* are often used interchangeably.

- A large-scale WLAN, such as a corporate or public WLAN, typically uses wireless access points that can accommodate a large number of computers and accessories and can separate critical network functions.

- A home or small office WLAN typically uses a wireless router, which allows several wireless and wired computers to share an Internet connection, a printer, and files without requiring additional pieces of hardware or software.

To use the WLAN device in your computer, you must connect to a WLAN infrastructure (provided through a service provider or a public or corporate network).

### Setting up a WLAN

To set up a WLAN and connect to the Internet, you need the following equipment:

- A broadband modem (either DSL or cable) (**1**) and high-speed Internet service purchased from an Internet service provider (ISP)
- A wireless router (purchased separately) (**2**)
- The wireless computer (**3**)

The following illustration shows an example of a wireless network installation that is connected to the Internet.

![Wireless Network Setup](image)

As your network grows, additional wireless and wired computers can be connected to the network to access the Internet.

For help in setting up your WLAN, refer to the information provided by your router manufacturer or your ISP.

### Protecting your WLAN

Because the WLAN standard was designed with only limited security capabilities—basically to foil casual eavesdropping rather than more powerful forms of attack—it is essential to understand that WLANs are vulnerable to well-known and well-documented security weaknesses.

WLANs in public areas, or “hotspots,” like coffee shops and airports may not provide any security. New technologies are being developed by wireless manufacturers and hotspot service providers that make the public environment more secure and anonymous. If you are concerned about the security of your computer in a hotspot, limit your network activities to noncritical e-mail and basic Internet surfing.
When you set up a WLAN or access an existing WLAN, always enable security features to protect your network from unauthorized access. The common security levels are Wi-Fi Protected Access (WPA)-Personal and Wired Equivalent Privacy (WEP). Because wireless radio signals travel outside the network, other WLAN devices can pick up unprotected signals and either connect to your network (uninvited) or capture information being sent across it. However, you can take precautions to protect your WLAN:

- **Use a wireless transmitter with built-in security**
  
  Many wireless base stations, gateways, or routers provide built-in security features such as wireless security protocols and firewalls. With the correct wireless transmitter, you can protect your network from the most common wireless security risks.

- **Work behind a firewall**
  
  A firewall is a barrier that checks both data and requests for data that are sent to your network, and discards any suspicious items. Firewalls are available in many varieties, both software and hardware. Some networks use a combination of both types.

- **Use wireless encryption**
  
  A variety of sophisticated encryption protocols is available for your WLAN. Find the solution that works best for your network security:

  - **Wired Equivalent Privacy (WEP)** is a wireless security protocol that encodes or encrypts all network data before it is transmitted using a WEP key. Usually, you can allow the network to assign the WEP key. Alternatively, you can set up your own key, generate a different key, or choose other advanced options. Without the correct key, others will not be able to use the WLAN.

  - **WPA (Wi-Fi Protected Access)**, like WEP, uses security settings to encrypt and decrypt data that is transmitted over the network. However, instead of using one static security key for encryptions as WEP does, WPA uses “temporal key integrity protocol” (TKIP) to dynamically generate a new key for every packet. It also generates different sets of keys for each computer on the network.

**Connecting to a WLAN**

To connect to the WLAN, follow these steps:

1. Be sure that the WLAN device is on. If it is on, the wireless light is on. If the wireless light is amber, press the wireless button.

2. Click the network icon in the notification area, at the far right of the taskbar.

3. Select your WLAN from the list.

4. Click **Connect**.

   If the network is a security-enabled WLAN, you are prompted to enter a network security key, which is a security code. Type the code, and then click **OK** to complete the connection.

**NOTE:** If no WLANs are listed, you are out of range of a wireless router or access point.

**NOTE:** If you do not see the network you want to connect to, click Open Network and Sharing Center, and then click **Set up a new connection or network**. A list of options is displayed. You can choose to manually search for and connect to a network or to create a new network connection.
After the connection is made, place the mouse pointer over the network icon in the notification area, at the far right of the taskbar, to verify the name and status of the connection.

**NOTE:** The functional range (how far your wireless signals travel) depends on WLAN implementation, router manufacturer, and interference from other electronic devices or structural barriers such as walls and floors.

More information about using a WLAN is available through the following resources:

- Information from your ISP and the manufacturer's instructions included with your wireless router and other WLAN equipment
- Information and Web site links provided in Help and Support

For a list of public WLANs near you, contact your ISP or search the Web. Web sites that list public WLANs include Cisco Internet Mobile Office Wireless Locations, Hotspotlist, and Geektools. Check with each public WLAN location for cost and connection requirements.

For additional information on connecting your computer to a corporate WLAN, contact your network administrator or IT department.

**Roaming to another network**

When you move your computer within range of another WLAN, Windows attempts to connect to that network. If the attempt is successful, your computer is automatically connected to the new network. If Windows does not recognize the new network, follow the same procedure you used initially to connect to your WLAN.
Using HP Mobile Broadband (select models only)

HP Mobile Broadband enables your computer to use wireless wide area networks (WWANs) to access the Internet from more places and over larger areas than it can by using WLANs. Using HP Mobile Broadband requires a network service provider (called a mobile network operator), which in most cases is a mobile phone network operator. Coverage for HP Mobile Broadband is similar to mobile phone voice coverage.

When used with mobile network operator service, HP Mobile Broadband gives you the freedom to stay connected to the Internet, send e-mail, or connect to your corporate network whether you are on the road or outside the range of Wi-Fi hotspots.

HP Mobile Broadband supports UNDP (Universal Notebook Data Platform), which enables data connectivity for notebook computers.

You may need the HP Mobile Broadband Module serial number to activate mobile broadband service. The serial number is printed on a label inside the battery bay of your computer.

Some mobile network operators require the use of a subscriber identity module (SIM). A SIM contains basic information about you, such as a personal identification number (PIN), as well as network information. Some computers include a SIM that is preinstalled in the battery bay. If the SIM is not preinstalled, it may be provided in the HP Mobile Broadband information provided with your computer, or the mobile network operator may provide it separately from the computer.

For information on inserting and removing the SIM, refer to the “Inserting a SIM” and “Removing a SIM” sections in this chapter.

For information on HP Mobile Broadband and how to activate service with a preferred mobile network operator, refer to the HP Mobile Broadband information included with your computer. For additional information, see the HP Web site at http://www.hp.com/go/mobilebroadband (United States only).

Inserting a SIM

⚠️ **CAUTION:** To prevent damage to the connectors, use minimal force when inserting a SIM.

To insert a SIM:

1. Shut down the computer. If you are not sure whether the computer is off or in Hibernation, turn the computer on by pressing the power button. Then shut down the computer through the operating system.

2. Close the display.

3. Disconnect all external devices connected to the computer.

4. Unplug the power cord from the AC outlet.

5. Turn the computer upside down on a flat surface, with the battery bay toward you.

6. Remove the battery.

7. Lift the compartment cover (1) to release it, and then lift and rotate the compartment cover (2).
8. Remove the cover from the computer (3).

9. Slide the SIM slot tray (1) to the right to release it, and then lift the left side of the slot tray and swing it up and to the right (2).
10. Insert the SIM card into the slot tray (1), swing the slot tray to the left and down (2), and then slide the slot tray to the left to secure it (3).

11. Align the tabs on the compartment cover with the notches on the computer (1), and then rotate the cover downward until it snaps into place (2).

12. Replace the battery.

**NOTE:** HP Mobile Broadband will be disabled if the battery is not replaced.

13. Reconnect external power.


15. Turn on the computer.
Removing a SIM

To remove a SIM:

1. Shut down the computer. If you are not sure whether the computer is off or in Hibernation, turn the computer on by pressing the power button. Then shut down the computer through the operating system.
2. Close the display.
3. Disconnect all external devices connected to the computer.
4. Unplug the power cord from the AC outlet.
5. Turn the computer upside down on a flat surface, with the battery bay toward you.
6. Remove the battery.
7. Lift the compartment cover (1) to release it, and then lift and rotate the compartment cover (2).
8. Remove the cover from the computer (3).
9. Slide the SIM slot tray (1) to the right to release it, lift the left side of the slot tray and swing it up and to the right (2), and then remove the SIM card (3).

10. Align the tabs on the compartment cover with the notches on the computer (1), and then rotate the cover downward until it snaps into place (2).

11. Replace the battery.

12. Reconnect external power.


14. Turn on the computer.
Using Bluetooth wireless devices (select models only)

A Bluetooth device provides short-range wireless communications that replace the physical cable connections that traditionally link electronic devices such as the following:

- Computers (desktop, notebook, PDA)
- Phones (cellular, cordless, smart phone)
- Imaging devices (printer, camera)
- Audio devices (headset, speakers)

Bluetooth devices provide peer-to-peer capability that allows you to set up a personal area network (PAN) of Bluetooth devices. For information on configuring and using Bluetooth devices, refer to the Bluetooth software Help.

Bluetooth and Internet Connection Sharing (ICS)

HP does not recommend setting up one computer with Bluetooth as a host and using it as a gateway through which other computers may connect to the Internet. When two or more computers are connected using Bluetooth, and Internet Connection Sharing (ICS) is enabled on one of the computers, the other computers may not be able to connect to the Internet using the Bluetooth network.

The strength of Bluetooth is in synchronizing information transfers between your computer and wireless devices including cellular phones, printers, cameras, and PDAs. The inability to consistently connect two or more computers to share the Internet through Bluetooth is a limitation of Bluetooth and the Windows operating system.
Troubleshooting wireless connection problems

Some possible causes for wireless connection problems include the following:

- Network configuration (SSID or security) has been changed.
- Wireless device is not installed correctly or has been disabled.
- Wireless device or router hardware has failed.
- Wireless device encountered interference from other devices.

**NOTE:** Wireless networking devices are included with select computer models only. If wireless networking is not listed in the feature list on the side of the original computer package, you may add wireless networking capability to the computer by purchasing a wireless networking device.

Before working your way through the sequence of possible solutions to your network connection problem, be sure that device drivers are installed for all wireless devices.

Use the procedures in this chapter to diagnose and repair a computer that does not connect to the network you want to use.

### Cannot connect to a WLAN

If you have a problem connecting to a WLAN, confirm that the integrated WLAN device is properly installed on your computer:

**NOTE:** Windows includes the User Account Control feature to improve the security of your computer. You may be prompted for your permission or password for tasks such as installing software, running utilities, or changing Windows settings. Refer to Help and Support for more information.

1. Select **Start > Control Panel > System and Security**.
2. In the **System** area, click **Device Manager**.
3. Click the arrow next to **Network adapters** to expand the list and show all adapters.
4. Identify the WLAN device from the Network adapters list. The listing for a WLAN device may include the terms **wireless**, **wireless LAN**, **WLAN**, **Wi-Fi**, or **802.11**.

   If no WLAN device is listed, either your computer does not have an integrated WLAN device, or the driver of the WLAN device is not properly installed.

For more information on troubleshooting WLANs, refer to the Web site links provided in Help and Support.
Cannot connect to a preferred WLAN network

Windows can automatically repair a corrupted WLAN connection:

- If there is a network icon in the notification area, at the far right of the taskbar, right-click the icon, and then click **Troubleshoot problems**.
  
  Windows resets your network device and attempts to reconnect to one of the preferred networks.

- If there is no network icon in the notification area, follow these steps:
  1. Select **Start > Control Panel > Network and Internet > Network and Sharing Center**.
  2. Click **Troubleshoot problems** and select the network you wish to repair.

Network icon is not displayed

If the network status icon is not displayed in the notification area after you configure the WLAN, the software driver is either missing or corrupted. A Windows “Device not Found” error message may also be displayed. The driver must be reinstalled.

Get the latest version of the WLAN device software and drivers for your computer from the HP Web site at [http://www.hp.com](http://www.hp.com). If the WLAN device you are using was purchased separately, consult the manufacturer's Web site for the latest software.

To get the latest version of the WLAN device software for your computer, follow these steps:

1. Open your Internet browser and go to [http://www.hp.com/support](http://www.hp.com/support).
2. Select your country or region.
3. Click the option for software and driver downloads, and then type your computer model number in the Search box.
4. Press enter, and then follow the on-screen instructions.

**NOTE:** If the WLAN device you are using was purchased separately, consult the manufacturer's Web site for the latest software.

Current WLAN network security codes are unavailable

If you are prompted for a network key or a name (SSID) when connecting to a WLAN, the network is protected by security. You must have the current codes to make a connection on a secure network. The SSID and network key are alphanumeric codes that identify your computer to the network.

- For a network connected to your personal wireless router, review the router user guide for instructions on setting up the same codes on both the router and the WLAN device.

- For a private network, such as a network in an office or at a public Internet chat room, contact the network administrator to obtain the codes, and then enter the codes when prompted to do so.

Some networks change the SSID or network keys used in their routers or access points on a regular basis to improve security. You must change the corresponding code in your computer accordingly.
If you are provided with new wireless network keys and SSID for a network, and if you have previously connected to that network, follow these steps to connect to the network:

1. Select Start > Control Panel > Network and Internet > Network and Sharing Center.

2. Click Manage wireless networks in the left panel.
   A list showing the available WLANs is displayed. If you are in a hotspot where several WLANs are active, several are displayed.

3. Select the network in the list, right-click the network, and then click Properties.
   **NOTE:** If the network you want is not listed, check with the network administrator to be sure that the router or access point is operating.

4. Click the Security tab and enter the correct wireless encryption data into the Network security key box.

5. Click OK to save these settings.

**WLAN connection is very weak**

If the connection is very weak, or if your computer cannot make a connection to a WLAN, minimize interference from other devices, as follows:

- Move your computer closer to the wireless router or access point.
- Temporarily disconnect devices such as a microwave, cordless phone, or cellular phone to be sure that other wireless devices are not interfering.

1. Select Start > Control Panel > Network and Internet > Network and Sharing Center.

2. Click Manage wireless networks in the left panel.
   A list showing the available WLANs is displayed. If you are in a hotspot where several WLANs are active, several are displayed.

3. Click a network, and then click Remove.

**Cannot connect to the wireless router**

If you are trying to connect to the wireless router and are unsuccessful, reset the wireless router by removing power from the router for 10 to 15 seconds.

If the computer still cannot make a connection to a WLAN, restart the wireless router. For details, refer to the router manufacturer's instructions.
Connecting to a local area network (LAN)

Connecting to a local area network (LAN) requires an 8-pin, RJ-45 network cable (purchased separately). If the network cable contains noise suppression circuitry (1), which prevents interference from TV and radio reception, orient the circuitry end of the cable (2) toward the device.

To connect the network cable:

⚠️ WARNING! To reduce the risk of electric shock, fire, or damage to the equipment, do not plug a modem cable or telephone cable into an RJ-45 (network) jack.

1. Plug the network cable into the network jack (1) on the computer.
2. Plug the other end of the cable into a network wall jack (2).
Using pointing devices

NOTE: In addition to the TouchPad, you can also connect an external USB mouse to the computer using one of the USB ports on the computer.

Setting pointing device preferences

Use Mouse Properties in Windows® to customize settings for pointing devices, such as button configuration, click speed, and pointer options.

To access Mouse Properties, select Start > Devices and Printers. Then, right-click the device representing your computer, and select Mouse settings.

Using the TouchPad

To move the pointer, slide your finger across the TouchPad surface in the direction you want the pointer to go. Use the left and right TouchPad buttons like the corresponding buttons on an external mouse.

NOTE: For information on identifying the TouchPad components, refer to TouchPad on page 1.

Some computer models also support a variety of TouchPad gestures as described in the following sections.

Two-finger scrolling (select models only)

Two-finger scrolling is useful for moving up or down on a page or image. To scroll, place two fingers on the TouchPad, and then drag them across the TouchPad in an up, down, left, or right motion.

NOTE: Scrolling speed is controlled by finger speed.

NOTE: For some computer models, two-finger scrolling is enabled at the factory. To disable two-finger scrolling, select Start > Control panel > Mouse > Device Settings > Settings > Pointer Motion > Two-Finger Scrolling. Then, clear the check box next to the function you want to disable.
Rotating (select models only)

**NOTE:** For some computer models, rotating is enabled at the factory. To disable rotating, select **Start > Control panel > Mouse > Device Settings > Settings > Pointer Motion > Rotating.** Then, clear the check box next to the function you want to disable.

Rotating allows you to rotate items such as photos and pages. To rotate, anchor your thumb on the TouchPad, and then move your forefinger in a semicircular motion around your thumb.

Pinching (select models only)

**NOTE:** For some computer models, pinching is enabled at the factory. To disable pinching, select **Start > Control panel > Mouse > Device Settings > Settings > Pointer Motion > Pinch Zoom.** Then, clear the check box next to the function you want to disable.

Pinching allows you to zoom in or out on items such as PDFs, images, and photos.
To pinch:

- Zoom out by holding two fingers apart on the TouchPad, and then pull the fingers together to decrease an object's size.
- Zoom in by holding two fingers together on the TouchPad, and then pull the fingers apart to increase an object's size.

NOTE: Your computer also supports additional TouchPad features. To enable these features, select Start > Devices and Printers. Then, right-click the device representing your computer, and select Mouse settings.

Using hotkeys

Hotkeys are combinations of the fn key (1) and either the esc key (2), and one of the function keys (3).

The icons on the f1 through f12 keys and the spacebar represent the hotkey functions. Hotkey functions and procedures are discussed in the following sections.

NOTE: Your computer may look slightly different from the illustration in this section.
<table>
<thead>
<tr>
<th>Function</th>
<th>Hotkey</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Display system information.</td>
<td>fn+esc</td>
<td>Displays information about system hardware components and the system BIOS version number.</td>
</tr>
<tr>
<td>Open Help and Support.</td>
<td>fn+f1</td>
<td>In addition to providing information about your Windows operating system, Help and Support provides the following information and tools:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>● Information about your computer, such as model and serial number, installed software, hardware components, and specifications</td>
</tr>
<tr>
<td></td>
<td></td>
<td>● Answers to questions about using your computer</td>
</tr>
<tr>
<td></td>
<td></td>
<td>● Tutorials to help you learn to use the computer and Windows features</td>
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<td></td>
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<td>● Updates for the Windows operating system, drivers, and the software provided on your computer</td>
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<td>● Checkups for computer functionality</td>
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<td></td>
<td>● Automated and interactive troubleshooting, repair solutions, and system recovery procedures</td>
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<tr>
<td></td>
<td></td>
<td>● Links to support specialists</td>
</tr>
<tr>
<td>Open the Print Options window.</td>
<td>fn+f2</td>
<td>Opens the Print Options window of the active Windows application.</td>
</tr>
<tr>
<td>Open a Web browser.</td>
<td>fn+f3</td>
<td>Until you have set up your Internet or network services, the fn+f3 hotkey opens the Windows Internet Connection wizard.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>After you have set up your Internet or network services and your Web browser home page, you can press fn+f3 to quickly access your home page and the Internet.</td>
</tr>
<tr>
<td>Switch the screen image.</td>
<td>fn+f4</td>
<td>Switches the screen image among display devices connected to the system. For example, if a monitor is connected to the computer, pressing fn+f4 alternates the screen image from computer display to monitor display to simultaneous display on both the computer and the monitor.</td>
</tr>
</tbody>
</table>
Most external monitors receive video information from the computer using the external VGA video standard. The fn+f4 hotkey can also alternate images among other devices receiving video information from the computer.

The following video transmission types, with examples of devices that use them, are supported by the fn+f4 hotkey:

- LCD (computer display)
- External VGA (most external monitors)
- S-Video (televisions, camcorders, DVD players, VCRs, and video capture cards with S-Video-in jacks)
- HDMI (televisions, camcorders, DVD players, VCRs, and video capture cards with HDMI ports)
- Composite video (televisions, camcorders, DVD players, VCRs, and video capture cards with composite-video-in jacks)

**NOTE:** Composite video devices can be connected to the system only by using an optional docking device or expansion product.

<table>
<thead>
<tr>
<th>Function</th>
<th>Hotkey</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initiate Sleep.</td>
<td>fn+f5</td>
<td><strong>CAUTION:</strong> To reduce the risk of information loss, save your work before initiating Sleep.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>When Sleep is initiated, your information is stored in system memory, the screen is cleared, and power is conserved. While the computer is in the Sleep state, the power lights blink.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The computer must be on before you can initiate Sleep.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>NOTE:</strong> If a critical battery level occurs while the computer is in the Sleep state, the computer initiates Hibernation and the information stored in memory is saved to the hard drive. The factory setting for critical battery action is Hibernate, but this setting can be changed using Power Options in Windows Control Panel.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>To exit Sleep, briefly press the power button.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The function of the fn+f5 hotkey can be changed. For example, you can set the fn+f5 hotkey to initiate Hibernation instead of Sleep.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>NOTE:</strong> In all Windows operating system windows, references to the sleep button apply to the fn+f5 hotkey.</td>
</tr>
<tr>
<td>Initiate QuickLock.</td>
<td>fn+f6</td>
<td>The QuickLock security feature protects your information by displaying the operating system Log On window. While the Log On window is displayed, the computer cannot be accessed until a Windows user password or a Windows administrator password is entered.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>NOTE:</strong> Before you can use QuickLock, you must set a Windows user password or a Windows administrator password. For instructions, refer to Help and Support.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>To use QuickLock, press fn+f6 to display the Log On window and lock the computer. Then follow the on-screen instructions.</td>
</tr>
<tr>
<td>Function</td>
<td>Hotkey</td>
<td>Description</td>
</tr>
<tr>
<td>----------------------------------------------</td>
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<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>to enter your Windows user password or your Windows administrator password and access the computer.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Decrease screen brightness.</td>
<td>fn+f7</td>
<td>Decreases the screen brightness level incrementally.</td>
</tr>
<tr>
<td>Increase screen brightness.</td>
<td>fn+f8</td>
<td>Increases the screen brightness level incrementally.</td>
</tr>
<tr>
<td>Play, pause, or resume an audio CD, a DVD, or a BD.</td>
<td>fn+f9</td>
<td>The fn+f9 hotkey functions only when an audio CD, DVD, or BD is inserted:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>● If an audio CD, a DVD, or a BD is not playing, press fn+f9 to begin or resume the play.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>● If an audio CD, a DVD, or a BD is playing, press fn+f9 to pause the play.</td>
</tr>
<tr>
<td>Stop an audio CD, a DVD, or a BD.</td>
<td>fn+f10</td>
<td>Stops the play of an audio CD, a DVD, or a BD.</td>
</tr>
<tr>
<td>Play the previous track or section on an audio CD, a DVD, or a BD.</td>
<td>fn+f11</td>
<td>While an audio CD, a DVD, or a BD is playing, press fn+f11 to play the previous track of the CD or the previous section of the DVD or BD.</td>
</tr>
<tr>
<td>Play the next track on an audio CD, a DVD or a BD.</td>
<td>fn+f12</td>
<td>While an audio CD, a DVD, or a BD is playing, press fn+f12 to play the next track of the CD or the next section of the DVD or BD.</td>
</tr>
</tbody>
</table>

To use a hotkey command on the computer keyboard, follow either of these steps:

- Briefly press the fn key, and then briefly press the second key of the hotkey command.
  
  – or –

- Press and hold down the fn key, briefly press the second key of the hotkey command, and then release both keys at the same time.

Using keypads

The computer has an embedded numeric keypad and also supports an optional external numeric keypad or an optional external keyboard that includes a numeric keypad.
### Component Description

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) fn key</td>
<td>Executes frequently used system functions when pressed in combination with a function key or the esc key.</td>
</tr>
<tr>
<td>(2) Embedded numeric keypad</td>
<td>Can be used like the keys on an external numeric keypad.</td>
</tr>
<tr>
<td>(3) Num lock light</td>
<td>On: Num lock is on.</td>
</tr>
<tr>
<td>(4) num lk key</td>
<td>Enables the embedded numeric keypad when pressed in combination with the fn key.</td>
</tr>
</tbody>
</table>

#### Using the embedded numeric keypad

The 15 keys of the embedded numeric keypad can be used like the keys on an external keypad. When the embedded numeric keypad is turned on, each key on the keypad performs the function indicated by the icon in the upper-right corner of the key.

#### Enabling and disabling the embedded numeric keypad

Press fn+num lk to enable the embedded numeric keypad. The num lock light is turned on. Press fn +num lk again to return the keys to their standard keyboard functions.

**NOTE:** The embedded numeric keypad will not function while an external keyboard or numeric keypad is connected to the computer or to an optional docking device or expansion product.
Switching key functions on the embedded numeric keypad

You can temporarily alternate the functions of keys on the embedded numeric keypad between their standard keyboard functions and their keypad functions by using the fn key or the fn+shift key combination.

- To change the function of a keypad key to keypad functions while the keypad is off, press and hold the fn key while pressing the keypad key.
- To use the keypad keys temporarily as standard keys while the keypad is on:
  - Press and hold the fn key to type in lowercase.
  - Press and hold fn+shift to type in uppercase.

Using an optional external numeric keypad

Keys on most external numeric keypads function differently according to whether num lock is on or off. (Num lock is turned off at the factory.) For example:

- When num lock is on, most keypad keys type numbers.
- When num lock is off, most keypad keys function like the arrow, page up, or page down keys.

When num lock on an external keypad is turned on, the num lock light on the computer is turned on. When num lock on an external keypad is turned off, the num lock light on the computer is turned off.

To turn num lock on or off on an external keypad as you work:

▲ Press the num lk key on the external keypad, not on the computer.

Cleaning the TouchPad and keyboard

Dirt and grease on the TouchPad can cause the pointer to jump around on the screen. To avoid this, clean the TouchPad with a damp cloth, and wash your hands frequently when using the computer.

⚠️ WARNING! To reduce the risk of electric shock or damage to internal components, do not use a vacuum cleaner attachment to clean the keyboard. A vacuum cleaner can deposit household debris on the keyboard surface.

Clean the keyboard regularly to prevent keys from sticking and to remove dust, lint, and particles that can become trapped beneath the keys. A can of compressed air with a straw extension can be used to blow air around and under the keys to loosen and remove debris.
Multimedia features

Your computer includes multimedia features that allow you to listen to music, watch movies, and view pictures. Your computer may include the following multimedia components:

- Optical drive for playing audio and video discs
- Integrated speakers for listening to music
- Integrated microphone for recording your own audio
- Integrated webcam that allows you to capture and share video
- Preinstalled multimedia software that allows you to play and manage your music, movies, and pictures
- Multimedia buttons (select models only) and hotkeys that provide fast access to multimedia tasks

NOTE: Your computer may not include all of the components listed.

The following sections explain how to identify and use the multimedia components included with your computer.

Identifying your multimedia components

The following illustration and table describe the multimedia features of the computer.
<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Webcam light</td>
<td>Turns on when video software accesses the webcam.</td>
</tr>
<tr>
<td>(2) Webcam</td>
<td>Records audio and video and captures still photographs.</td>
</tr>
<tr>
<td>(3) Internal microphone</td>
<td>Records sound.</td>
</tr>
<tr>
<td>(4) Speakers (2)</td>
<td>Produce sound.</td>
</tr>
<tr>
<td>(5) Audio-out (headphone) jack</td>
<td>Produces sound when connected to optional powered stereo speakers, headphones, earbuds, a headset, or television audio.</td>
</tr>
<tr>
<td></td>
<td><strong>WARNING!</strong> To reduce the risk of personal injury, adjust the volume before putting on headphones, earbuds, or a headset. For additional safety information, refer to the Regulatory, Safety and Environmental Notices.</td>
</tr>
<tr>
<td></td>
<td><strong>NOTE:</strong> When a device is connected to the headphone jack, the computer speakers are disabled.</td>
</tr>
<tr>
<td>(6) Audio-in (microphone)</td>
<td>Connects an optional computer headset microphone, stereo array microphone, or monaural microphone.</td>
</tr>
</tbody>
</table>
### Component Description

<table>
<thead>
<tr>
<th>Component</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>(7) Volume scroll zone</td>
<td>To decrease the volume, slide your finger to the left on the scroll zone or tap the minus sign. To increase the volume, slide your finger to the right on the scroll zone or tap the plus sign.</td>
</tr>
<tr>
<td>(8) Volume mute button</td>
<td>Mutes and restores speaker sound.</td>
</tr>
</tbody>
</table>

### Adjusting the volume

You can adjust the volume using the following controls:

- **Computer volume buttons:**
  - To mute or restore volume, press the mute button (1).
  - To decrease volume, slide your finger across the volume scroll zone from right to left, or tap the minus (-) sign (2).
  - To increase volume, slide your finger across the volume scroll zone from left to right, or tap the plus (+) sign (3).

*NOTE:* The tapping sound made by the volume button is enabled at the factory. You can disable the sound in Setup Utility (F10).

- **Windows® volume control:**
  - a. Click the **Speakers** icon in the notification area, at the far right of the taskbar.
  - b. Increase or decrease the volume by moving the slider up or down. Click the **Mute Speakers** icon to mute the volume.
    - or –
    - a. Right-click the **Speakers** icon in the notification area, and then click **Open Volume Mixer**.
    - b. In the Speakers column, increase or decrease the volume by moving the slider up or down. You can also mute the volume by clicking the **Mute Speakers** icon.
If the Speakers icon is not displayed in the notification area, follow these steps to add it:

a. Right-click the Show Hidden Icons icon (the arrow at the left side of the notification area).

b. Click Customize notification icons.

c. Under Behaviors, select Show icon and notifications for the Volume icon.

d. Click OK.

- Program volume control:
  Volume can also be adjusted within some programs.

**Using the media activity functions**

The media activity hotkeys and the media activity buttons (select models only) control the play of an audio CD or a DVD or BD that is inserted into the optical drive.

**Using the media activity hotkeys**

A media activity hotkey is a combination of the fn key (1) and a function key (2).

- When an audio CD or a DVD is not playing, press fn+f9 (3) to play the disc.
- When an audio CD or a DVD is playing, use the following hotkeys:
  ◦ To pause or resume playing the disc, press fn+f9 (3).
  ◦ To stop the disc, press fn+f10 (4).
  ◦ To play the previous track of an audio CD or the previous chapter of a DVD, press fn+f11 (5).
  ◦ To play the next track of an audio CD or the next chapter of a DVD, press fn+f12 (6).
Multimedia software

The computer includes preinstalled multimedia software. Depending on the hardware and software included with the computer, the following multimedia tasks may be supported:

- Playing digital media, including audio and video CDs, audio and video DVDs, and Internet radio
- Creating or copying data CDs
- Creating, editing, and burning audio CDs
- Creating, editing, and burning a video or movie to a DVD or video CD

Using multimedia software

▲ Select Start > All Programs, and then open the multimedia program you want to use. For example, if you want to use Windows Media Player to play an audio CD, click Windows Media Player.

– or –

1. Insert a disc into the optical drive.

    An AutoPlay dialog box opens.

2. Click a multimedia task from the list, and then choose the software you want to use for that task.

**NOTE:** To watch a high-definition movie, you must use HP DVD Play. To watch standard format movies, you can use HP DVD Play or other multimedia software.

You can start HP DVD Play by selecting Start > DVD Play.

Installing multimedia software from a disc

1. Insert the disc into the optical drive.

2. When the installation wizard opens, follow the on-screen instructions.

3. Restart the computer if prompted to do so.
Audio

Your computer enables you to use a variety of audio features:

- Play music using your computer speakers and/or connected external speakers
- Record sound using the internal microphone or connect an external microphone
- Download music from the Internet
- Create multimedia presentations using audio and images
- Transmit sound and images with instant messaging programs
- Stream radio programs
- Create or “burn” audio CDs

Connecting external audio devices

⚠️ **WARNING!** To reduce the risk of personal injury, adjust the volume before putting on headphones, earbuds, or a headset. For additional safety information, refer to the Regulatory, Safety and Environmental Notices.

To connect external devices such as external speakers, headphone, or a microphone, refer to the information provided with the device. For best results, remember the following tips:

- Be sure that the device cable is securely connected to the correct jack on your computer. (Cable connectors are normally color-coded to match the corresponding jacks on the computer.)
- Be sure to install any drivers required by the external device.

💡 **NOTE:** A driver is a required program that acts like a translator between the device and the programs that use the device.

Checking your audio functions

To check the system sound on your computer, follow these steps:

1. Select **Start > Control Panel**.
2. Click **Hardware and Sound**.
3. Click **Sound**.
4. When the Sound window opens, click the **Sounds** tab. Under **Program Events**, select any sound event, such as a beep or alarm, and click the **Test** button.
   
   You should hear sound through the speakers or through connected headphones.

To check the record functions of the computer, follow these steps:

1. Select **Start > All Programs > Accessories > Sound Recorder**.
2. Click **Start Recording** and speak into the microphone. Save the file to your desktop.
3. Open Windows Media Player or HP DVD Play and play back the sound.
NOTE: For best results when recording, speak directly into the microphone and record sound in a setting free of background noise.

To confirm or change the audio settings on your computer, select Start > Control Panel > Hardware and Sound > Sound.
Video

Your computer enables you to use a variety of video features:

- Watch movies
- Play games over the Internet
- Edit pictures and video and create presentations
- Connect external video devices
- Watch TV over the Internet, or watch, record and pause live TV using a TV tuner accessory (purchased separately)

Connecting an external monitor or projector

The external monitor port connects an external display device, such as an external monitor or a projector, to the computer.

▲ To connect a display device, connect the device cable to the external monitor port.

> NOTE: If a properly connected external display device does not display an image, press fn+f4 to transfer the image to the device. Repeatedly pressing fn+f4 alternates the screen image between the computer display and the device.

Connecting an HDMI device

The computer includes an HDMI (High Definition Multimedia Interface) port. The HDMI port connects the computer to an optional video or audio device, such as a high-definition television, or any compatible digital or audio component.

> NOTE: To transmit video signals through the HDMI port, you need an HDMI cable (purchased separately).

The computer can support one HDMI device connected to the HDMI port, while simultaneously supporting an image on the computer display or any other supported external display.
To connect a video or audio device to the HDMI port:

1. Connect one end of the HDMI cable to the HDMI port on the computer.

2. Connect the other end of the cable to the video device, according to the device manufacturer’s instructions.

3. Press fn+f4 on the computer to switch the image between the display devices connected to the computer.

**Configuring audio for HDMI (select models only)**

To configure HDMI audio, first connect an audio or video device, such as a high-definition TV, to the HDMI port on your computer. Then configure the default audio playback device as follows:

1. Right-click the Speakers icon in the notification area, at far right of the taskbar, and then click Playback devices.

2. On the Playback tab, click either Digital Output or Digital Output Device (HDMI).

3. Click Set Default, and then click OK.

To return audio to the computer speakers, follow these steps:

1. Right-click the Speakers icon in the notification area, at far right of the taskbar, and then click Playback devices.

2. On the Playback tab, click Speakers.

3. Click Set Default, and then click OK.
Webcam

Select computer models include an integrated webcam, located on the top of the display. The webcam can be used with a variety of software for the following functions:

- Capturing and sharing video
- Streaming video with instant message software
- Taking still photos

**NOTE:** For information about using webcam software, refer to the software Help for that program.

The camera light (1) turns on when video software accesses the camera (2).

For optimum performance, observe the following guidelines while using the integrated webcam:

- Be sure that you have the latest version of an instant message program before attempting a video conversation.
- Your integrated webcam may not work properly across some network firewalls. If you are having trouble viewing or sending video to someone on another LAN or outside your network firewall, contact your Internet service provider for assistance.

**NOTE:** If you are having trouble viewing or sending multimedia files to someone on another LAN or outside your network firewall, temporarily disable the firewall, perform the task you want to perform, and then reenable the firewall. To permanently resolve the problem, reconfigure the firewall as necessary, and adjust the policies and settings of other intrusion detection systems.

- Whenever possible, place bright light sources behind the webcam and out of the picture area.

**Adjusting webcam properties**

You can adjust webcam properties using the Properties dialog box, which is accessible from various programs that use the integrated camera, usually from a configuration, settings, or properties menu:

- **Brightness**—Controls the amount of light that is incorporated into the image. A higher brightness setting creates a brighter image; a lower brightness setting creates a darker image.
- **Contrast**—Controls the difference between lighter and darker areas on the image. A higher contrast setting intensifies the image; a lower contrast setting maintains more of the original information’s dynamic range but leads to a flatter image.
- **Hue**—Controls the aspect of color that distinguishes it from another color (what makes a color red, green, or blue). Hue is distinct from saturation, which measures the intensity of the hue.

- **Saturation**—Controls the strength of color in the final image. A higher saturation setting creates a bolder image; a lower saturation setting creates a more subtle image.

- **Sharpness**—Controls the definition of edges in an image. A higher sharpness setting creates a more defined image; a lower sharpness setting creates a softer image.

- **Gamma**—Controls the contrast affecting the mid-level grays or midtones of an image. Adjusting the gamma of an image allows you to change the brightness values of the middle range of gray tones without dramatically altering the shadows and highlights. A lower gamma setting makes grays look black, and makes dark colors even darker.

- **Backlight Comp**—Compensates in cases where a subject with a large amount of background light would otherwise be obscured by blooming or silhouetting.

For information about using the webcam, select **Start > Help and Support**.

**Troubleshooting**

The following sections describe several common issues and resolutions.

**The disc tray does not open for removal of a disc**

1. Insert the end of a paper clip (1) into the release access in the front bezel of the drive.

2. Press in gently on the paper clip until the disc tray is released, and then pull out the tray (2) until it stops.
3. Remove the disc (3) from the tray by gently pressing down on the spindle while lifting the outer edges of the disc. Hold the disc by the edges and avoid touching the flat surfaces.

   **NOTE:** If the tray is not fully accessible, tilt the disc carefully as you remove it.

4. Close the disc tray and place the disc in a protective case.

**The computer does not detect the optical drive**

If Windows does not detect an installed device, the device driver software may be missing or corrupted. If you suspect that the optical drive is not being detected, verify that the optical drive is listed in the Device Manager utility.

1. Remove any discs from the optical drive.

2. Select **Start > Control Panel > System and Security**. Then in the **System** area, click **Device Manager**.

3. In the Device Manager window, click the arrow next to DVD/CD-ROM drives to expand the list to show all of the installed drives.

4. Right-click the optical device listing to perform the following tasks:
   - Update driver software.
   - Disable.
   - Uninstall.
● Scan for hardware changes. Windows scans your system for installed hardware and installs any required drivers.

● Click **Properties** to see if the device is working properly:
  ◦ The Properties window provides details about the device to help you troubleshoot issues.
  ◦ Click the **Driver** tab to update, disable, or uninstall drivers for this device.

### A disc does not play

● Save your work and close all open programs before playing a disc.

● Log off the Internet before playing a disc.

● Be sure that you insert the disc properly.

● Be sure that the disc is clean. If necessary, clean the disc with filtered water and a lint-free cloth. Wipe from the center of the disc to the outer edge.

● Check the disc for scratches. If you find scratches, treat the disc with an optical disc repair kit available at many electronics stores.

● Disable Sleep mode before playing the disc.

Do not initiate Hibernation or Sleep while playing a disc. Otherwise, you may see a warning message asking if you want to continue. If this message is displayed, click **No**. After you click No, the computer may behave in either of the following ways:

  ◦ Playback may resume.

  – or –

  ◦ The playback window in the multimedia program may close. To return to playing the disc, click the **Play** button in your multimedia program to restart the disc. In rare cases, you may need to exit the program and then restart it.

● Increase system resources:

  ◦ Turn off printers and scanners, and unplug cameras and portable handheld devices. Disconnecting these Plug and Play devices frees up valuable system resources and results in better playback performance.

  ◦ Change desktop color properties. Because the human eye cannot easily tell the difference between colors beyond 16 bits, you should not notice any loss of color while watching a movie if you lower system color properties to 16-bit color, as follows:

    1. Right-click on a blank area of the computer desktop, and select **Screen resolution**.

    2. Select **Advanced settings > Monitor** tab.

    3. Select **High Color (16 bit)**, if this setting is not already selected.

    4. Click **OK**.
A disc does not play automatically

1. Select Start > Default Programs > Change AutoPlay settings.
2. Confirm that the Use AutoPlay for all media and devices check box is selected.
3. Click Save.

A disc should now start automatically when it is inserted into the optical drive.

A movie stops, skips, or plays erratically

- Press the Play button. You may have accidentally paused the movie.
- Clean the disc.
- Conserve system resources by trying the following suggestions:
  - Log off the Internet.
  - Change the color properties of the desktop:
    1. Right-click on a blank area of the computer desktop, and select Screen resolution.
    2. Select Advanced Settings > Monitor tab.
    3. Select High Color (16 bit), if this setting is not already selected.
    4. Click OK.
  - Disconnect external devices, such as a printer, scanner, camera, or handheld device.

A movie is not visible on an external display

1. If both the computer display and an external display are turned on, press fn+f4 one or more times to switch between the 2 displays.
2. Configure the monitor settings to make the external display primary:
   a. Right-click on a blank area of the computer desktop, and select Screen resolution.
   b. Specify a primary display and a secondary display.

**NOTE:** When using both displays, the movie image will not appear on any display designated as the secondary display.

To get information about a multimedia question not covered in this guide, go to Start > Help and Support.

The process of burning a disc does not begin, or it stops before completion

- Be sure that all other programs are closed.
- Turn off Sleep mode and Hibernation.
- Be sure that you are using the right kind of disc for your drive. See your user guides for more information about disc types.
Be sure that the disc is inserted properly.

Select a slower write speed and try again.

If you are copying a disc, save the information on the source disc to your hard drive before trying to burn the contents to a new disc, and then burn from your hard drive.

Reinstall the disc-burning device driver located in the DVD/CD-ROM drives category in Device Manager.

A DVD playing in Windows Media Player produces no sound or picture

Use HP DVD Play to play a DVD. HP DVD Play is installed on the computer and is also available from the HP Web site at http://www.hp.com.

A device driver must be reinstalled

1. Remove any discs from the optical drive.

2. Select Start > Control Panel > System and Security. Then in the System area, click Device Manager.

3. In the Device Manager window, click the arrow next to the type of driver you want to uninstall and reinstall (for example, DVD/CD ROMs, Modems, and so on).

4. Right-click the device listing and click Uninstall. When prompted, confirm that you want to delete the device, but do not restart the computer. Repeat for any other drivers you want to delete.

5. In the Device Manager window, click Action, and then click Scan for hardware changes. Windows scans your system for installed hardware and installs default drivers for any devices requiring drivers.

   **NOTE:** If you are prompted to restart the computer, save all open files, and then continue with the restart.

6. Reopen Device Manager, if necessary, and then verify that the drivers are once again listed.

7. Try running your program again.

If uninstalling and reinstalling the device drivers does not correct the problem, you may need to update your drivers using the procedures in the following section.

Obtaining the latest HP device drivers

1. Open your Internet browser, go to http://www.hp.com/support, and select your country or region.

2. Click the option for software and driver downloads, type your computer model number in the product box, and then press enter.

   — or —

   If you want a specific SoftPaq, enter the SoftPaq number (do not put sp in front of the number) in the Search box, press enter, and follow the instructions provided. Proceed to step 6.

3. Click your specific product from the models listed.

4. Click the Windows 7 operating system.
5. When the list of drivers is displayed, click an updated driver to open a window containing additional information.

6. Click **Install now** to install the updated driver without downloading the file.
   – or –
   Click **Download only** to save the file to your computer. When prompted, click **Save** and then select a storage location on your hard drive.
   After the file is downloaded, navigate to the folder where the file was stored, and double-click the file to install.

7. If prompted to do so, restart your computer after the installation is complete, and then verify the operation of the device.

**Obtaining the latest Windows device drivers**

You can obtain the latest Windows device drivers by using Windows Update. This feature can be set to automatically check for and install updates for the Windows operating system and other Microsoft products.

To use Windows Update:

1. Click **Start > All Programs > Windows Update**.

   **NOTE:** If you have not previously set up Windows Update, you will be prompted to enter settings before you can check for updates.

2. Click **Check for Updates**.

3. Follow the on-screen instructions.
Power management

Setting power options

Using power-saving states

The computer has two power-saving states enabled at the factory: Sleep and Hibernation.

When Sleep is initiated, the power lights blink and the screen clears. Your work is saved to memory, letting you exit Sleep faster than exiting Hibernation. If the computer is in the Sleep state for an extended period or if the battery reaches a critical battery level while in the Sleep state, the computer initiates Hibernation.

When Hibernation is initiated, your work is saved to a hibernation file on the hard drive and the computer turns off.

⚠️ CAUTION: To prevent possible audio and video degradation, loss of audio or video playback functionality, or loss of information, do not initiate Sleep or Hibernation while reading from or writing to a disc or an external media card.

ⓘ NOTE: You cannot initiate any type of networking connection or perform any computer functions while the computer is in the Sleep state or in Hibernation.

Initiating and exiting Sleep

The system is set at the factory to initiate Sleep after 15 minutes of inactivity when running on battery power and 30 minutes of inactivity when running on external power.

Power settings and timeouts can be changed using Power Options in Windows® Control Panel.

With the computer on, you can initiate Sleep in any of the following ways:

- Press fn+f5.
- Briefly press the power button.
- Close the display.
- Click Start, click the arrow next to the Shut down button, and then click Sleep.

You can exit Sleep in any of the following ways:

- Briefly press the power button.
- If the display is closed, open the display.
• Press a key on the keyboard or button on the remote control (select models only).
• Activate the TouchPad.

When the computer exits Sleep, the power lights turn on and your work returns to the screen where you stopped working.

**NOTE:** If you have set a password to be required on wakeup, you must enter your Windows password before your work will return to the screen.

### Initiating and exiting Hibernation

The system is set at the factory to initiate Hibernation after 1,080 minutes (18 hours) of inactivity when running on either battery power or external power, or when the battery reaches a critical battery level.

Power settings and timeouts can be changed using Power Options in Windows Control Panel.

To initiate Hibernation:

▲ Click **Start**, click the arrow next to the Shut down button, and then click **Hibernate**.

To exit Hibernation:

▲ Briefly press the power button.

The power lights turn on and your work returns to the screen where you stopped working.

**NOTE:** If you have set a password to be required on wakeup, you must enter your Windows password before your work will return to the screen.

### Using the battery meter

The battery meter is located in the notification area, at the far right of the taskbar. The battery meter allows you to quickly access power settings, view remaining battery charge, and select a different power plan.

• To display the percentage of remaining battery charge and the current power plan, move the pointer over the battery meter icon.
• To access Power Options, or to change the power plan, click the battery meter icon and select an item from the list.

Different battery meter icons indicate whether the computer is running on battery or external power. The icon also displays a message if the battery has reached a low battery level, critical battery level, or reserve battery level.

To hide or display the battery meter icon:

1. Right-click the **Show hidden icons** icon (the arrow at the left side of the notification area).
2. Click **Customize notification icons**.
3. Under **Behaviors**, select **Show icons and notifications** for the Power icon.
4. Click **OK**.
Using power plans

A power plan is a collection of system settings that manages how the computer uses power. Power plans can help you conserve power or maximize performance.

You can change power plan settings or create your own power plan.

Viewing the current power plan

▲ Click the battery meter icon in the notification area, at the far right of the taskbar.
  – or –
  Select Start > Control Panel > System and Security > Power Options.

Selecting a different power plan

▲ Click the battery meter icon in the notification area, and then select a power plan from the list.
  – or –
  Select Start > Control Panel > System and Security > Power Options, and then select a power plan from the list.

Customizing power plans

1. Click the battery meter icon in the notification area and then click More power options.
  – or –
  Select Start > Control Panel > System and Security > Power Options.
2. Select a power plan, and then click Change plan settings.
3. Change the settings as needed.
4. To change additional settings, click Change advanced power settings and make your changes.

Setting password protection on wakeup

To set the computer to prompt for a password when the computer exits Sleep or Hibernation, follow these steps:

2. In the left pane, click Require a password on wakeup.
3. Click Change Settings that are currently unavailable.
4. Click Require a password (recommended).

NOTE: If you need to create a user account password or change your current user account password, click Create or change your user account password, and then follow the on-screen instructions. If you do not need to create or change a user account password, go to step 5.

5. Click Save changes.
Using external AC power

External AC power is supplied through one of the following devices:

⚠️ **WARNING!** To reduce potential safety issues, use only the AC adapter provided with the computer, a replacement AC adapter provided by HP, or a compatible AC adapter purchased from HP.

- Approved AC adapter
- Optional docking device or expansion product

Connect the computer to external AC power under any of the following conditions:

⚠️ **WARNING!** Do not charge the computer battery while you are onboard aircraft.

- When you are charging or calibrating a battery
- When you are installing or modifying system software
- When you are writing information to a CD or DVD

When you connect the computer to external AC power, the following events occur:

- The battery begins to charge.
- If the computer is turned on, the battery meter icon in the notification area changes appearance.

When you disconnect external AC power, the following events occur:

- The computer switches to battery power.
- The display brightness is automatically decreased to save battery life. To increase display brightness, press the `fn+f8` hotkey or reconnect the AC adapter.

Connecting the AC adapter

⚠️ **WARNING!** To reduce the risk of electric shock or damage to the equipment:

Plug the power cord into an AC outlet that is easily accessible at all times.

Disconnect power from the computer by unplugging the power cord from the AC outlet (not by unplugging the power cord from the computer).

If provided with a 3-pin attachment plug on the power cord, plug the cord into a grounded (earthed) 3-pin outlet. Do not disable the power cord grounding pin, for example, by attaching a 2-pin adapter. The grounding pin is an important safety feature.

To connect the computer to external AC power:

1. Plug the AC adapter into the power connector (1) on the computer.
2. Plug the power cord into the AC adapter (2).
3. Plug the other end of the power cord into an AC outlet (3).

Testing an AC adapter

Test the AC adapter if the computer exhibits any of the following symptoms when it is connected to AC power:

- The computer will not turn on.
- The display does not turn on.
- The power light is off.

To test the AC adapter:

1. Remove the battery from the computer.
2. Connect the AC adapter to the computer, and then plug it into an AC outlet.
3. Turn on the computer.

If the power light turns on, the AC adapter is working properly.

Contact technical support for information on obtaining a replacement AC power adapter. Select Start > Help and Support > Get assistance.

Using battery power

When a charged battery is in the computer and the computer is not plugged into external power, the computer runs on battery power. When the computer is plugged into external AC power, the computer runs on AC power.

If the computer contains a charged battery and is running on external AC power supplied through the AC adapter, the computer switches to battery power if the AC adapter is disconnected from the computer.

**NOTE:** The display brightness is decreased to save battery life when you disconnect AC power. To increase display brightness, use the fn+f8 hotkey or reconnect the AC adapter.
You can keep a battery in the computer or in storage, depending on how you work. Keeping the battery in the computer whenever the computer is plugged into AC power charges the battery and also protects your work in case of a power outage. However, a battery in the computer slowly discharges when the computer is off and unplugged from external power.

⚠️ **WARNING!** To reduce potential safety issues, use only the battery provided with the computer, a replacement battery provided by HP, or a compatible battery purchased from HP.

Computer battery life varies, depending on power management settings, programs running on the computer, display brightness, external devices connected to the computer, and other factors.

### Identifying batteries

The computer can support 2 batteries:

- One lithium-ion battery is included with the computer.
- An optional accessory battery can be attached to the bottom of the computer.

### Finding battery information in Help and Support

Help and Support provides the following tools and information about the battery:

- Battery Check tool to test battery performance
- Information on calibration, power management, and proper care and storage to maximize battery life
- Information on battery types, specifications, life cycles, and capacity

To access battery information:

▲ Select **Start > Help and Support > Learn > Power Plans: Frequently Asked Questions.**

### Using Battery Check

Help and Support provides information on the status of the battery installed in the computer.

To run Battery Check:

1. Connect the AC adapter to the computer.

    📌 **NOTE:** The computer must be connected to external power for Battery Check to function properly.

2. Select **Start > Help and Support > Troubleshoot > Power, Thermal and Mechanical.**

3. Click the **Power** tab, and then click **Battery Check.**

Battery Check examines the battery and its cells to see if they are functioning properly, and then reports the results of the examination.

### Displaying the remaining battery charge

▲ Move the pointer over the battery meter icon in the notification area, at the far right of the taskbar.
Inserting or removing the battery

⚠️ **CAUTION:** Removing a battery that is the sole power source can cause loss of information. To prevent loss of information, initiate Hibernation or shut down the computer through Windows before removing the battery.

To insert the battery:

1. Turn the computer upside down on a flat surface, with the battery bay toward you.
2. Align the front of the battery with the outer edge of the battery bay (1).
3. Rotate the battery into the battery bay until it is seated (2). The battery release latch automatically locks the battery into place.

To remove the battery:

1. Turn the computer upside down on a flat surface.
2. Slide the battery release latch (1) to release the battery.

💡 **NOTE:** The battery release latch automatically returns to its original position.
3. Pivot the battery (2) upward and remove it from the computer (3).

Charging a battery

⚠️ **WARNING!** Do not charge the computer battery while you are onboard aircraft.

The battery charges whenever the computer is plugged into external power through an AC adapter, an optional power adapter, an optional expansion product, or an optional docking device.

The battery charges whether the computer is off or in use, but it charges faster when the computer is off.

Charging may take longer if a battery is new, has been unused for 2 weeks or more, or is much warmer or cooler than room temperature.

To prolong battery life and optimize the accuracy of battery charge displays, follow these recommendations:

- If you are charging a new battery, charge it fully before turning on the computer.
- Charge the battery until the battery light turns off.

**NOTE:** If the computer is on while the battery is charging, the battery meter in the notification area may show 100 percent charge before the battery is fully charged.

- Allow the battery to discharge below 5 percent of a full charge through normal use before charging it.
- If the battery has been unused for one month or more, calibrate the battery instead of simply charging it.
The battery light displays charge status:

- On: The battery is charging.
- Blinking: The battery has reached a low battery level or critical battery level and is not charging.
- Off: The battery is fully charged, in use, or not installed.

**Maximizing battery discharge time**

Battery discharge time varies depending on the features you use while on battery power. Maximum discharge time gradually shortens, as the battery storage capacity naturally degrades.

Tips for maximizing battery discharge time:

- Lower the brightness on the display.
- Check the **Power saver** setting in Power Options.
- Remove the battery from the computer when it is not being used or charged.
- Store the battery in a cool, dry location.

**Managing low battery levels**

The information in this section describes the alerts and system responses set at the factory. Some low-battery alerts and system responses can be changed using Power Options in Windows Control Panel. Preferences set using Power Options do not affect lights.

**Identifying low battery levels**

When a battery that is the sole power source for the computer reaches a low battery level, the battery light blinks.

If a low battery level is not resolved, the computer enters a critical battery level, and the battery light continues to blink.

The computer takes the following actions for a critical battery level:

- If Hibernation is enabled and the computer is on or in the Sleep state, the computer initiates Hibernation.
- If Hibernation is disabled and the computer is on or in the Sleep state, the computer remains briefly in the Sleep state, and then shuts down and loses any unsaved information.

**Resolving a low battery level**

⚠️ **CAUTION:** To reduce the risk of losing information when the computer reaches a critical battery level and has initiated Hibernation, do not restore power until the power lights turn off.
Resolving a low battery level when external power is available

▲ Connect one of the following devices:

● AC adapter
● Optional expansion product or docking device
● Optional power adapter

Resolving a low battery level when a charged battery is available

1. Turn off the computer or initiate Hibernation.
2. Remove the discharged battery, and then insert a charged battery.
3. Turn on the computer.

Resolving a low battery level when no power source is available

▲ Initiate Hibernation.
– or –
Save your work and shut down the computer.

Resolving a low battery level when the computer cannot exit Hibernation

When the computer lacks sufficient power to exit Hibernation, follow these steps:

1. Insert a charged battery or plug the computer into external power.
2. Exit Hibernation by pressing the power button.

Calibrating a battery

Calibrate a battery under the following conditions:

● When battery charge displays seem inaccurate
● When you observe a significant change in battery run time

Even if a battery is heavily used, it should not need to be calibrated more than once a month. It is also not necessary to calibrate a new battery.

Step 1: Fully charge the battery

⚠️ WARNING! Do not charge the computer battery while you are onboard aircraft.

嬉しい: The battery charges whether the computer is off or in use, but it charges faster when the computer is off.
To fully charge the battery:

1. Insert the battery into the computer.

2. Connect the computer to an AC adapter, optional power adapter, optional expansion product, or optional docking device, and then plug the adapter or device into external power.

   The battery light on the computer turns on.

3. Leave the computer plugged into external power until the battery is fully charged.

   The battery light on the computer turns off.

**Step 2: Disable Hibernation and Sleep**

1. Click the battery meter icon in the notification area, and then click More power options.
   
   – or –

   Select Start > Control Panel > System and Security > Power Options.

2. Under the current power plan, click Change plan settings.

3. Record the Turn off the display settings listed in the On battery column so that you can reset them after the calibration.

4. Change the Turn off the display settings to Never.

5. Click Change advanced power settings.

6. Click the plus sign next to Sleep, and then click the plus sign next to Hibernate after.

7. Record the On battery setting under Hibernate after so that you can reset it after the calibration.

8. Change the On battery setting to Never.

9. Click OK.

10. Click Save changes.

**Step 3: Discharge the battery**

The computer must remain on while the battery is being discharged. The battery can discharge whether or not you are using the computer, but the battery will discharge faster while you are using it.

- If you plan to leave the computer unattended during the discharge, save your information before beginning the discharge procedure.

- If you use the computer occasionally during the discharge procedure and have set energy-saving timeouts, expect the following performance from the system during the discharge process:
  - The monitor will not turn off automatically.
  - Hard drive speed will not decrease automatically when the computer is idle.
  - System-initiated Hibernation will not occur.
To discharge a battery:

1. Unplug the computer from its external power source, but do not turn off the computer.

2. Run the computer on battery power until the battery is discharged. The battery light begins to blink when the battery has discharged to a low battery level. When the battery is discharged, the battery light turns off and the computer shuts down.

**Step 4: Fully recharge the battery**

To recharge the battery:

1. Plug the computer into external power and maintain external power until the battery is fully recharged. When the battery is recharged, the battery light on the computer turns off.

   You can use the computer while the battery is recharging, but the battery will charge faster if the computer is off.

2. If the computer is off, turn it on when the battery is fully charged and the battery light has turned off.

**Step 5: Reenable Hibernation and Sleep**

⚠️ **CAUTION:** Failure to reenable Hibernation after calibration may result in a full battery discharge and information loss if the computer reaches a critical battery level.

1. Click the battery meter icon in the notification area, and then click More power options.

   – or –

   Select Start > Control Panel > System and Security > Power Options.

2. Under the current power plan, click Change plan settings.

3. Reenter the settings that you recorded for the items in the On battery column.

4. Click Change advanced power settings.

5. Click the plus sign next to Sleep, and then click the plus sign next to Hibernate after.

6. Reenter the setting that you recorded for On battery.

7. Click OK.

8. Click Save changes.

**Conserving battery power**

- Select the Power saver power plan through Power Options under System and Security in Windows Control Panel.

- Turn off wireless and local area network (LAN) connections and exit modem applications when you are not using them.

- Disconnect external devices that are not plugged into an external power source, when you are not using them.

- Stop, disable, or remove any external media cards that you are not using.
● Use the fn+f7 and fn+f8 hotkeys to adjust screen brightness as needed.
● If you leave your work, initiate Sleep or Hibernation, or shut down the computer.

Storing a battery

⚠️ **CAUTION:** To prevent damage to a battery, do not expose it to high temperatures for extended periods of time.

If a computer will be unused and unplugged from external power for more than 2 weeks, remove the battery and store it separately.

To prolong the charge of a stored battery, place it in a cool, dry place.

Calibrate a battery before using it if it has been stored for one month or more.

Disposing of a used battery

⚠️ **WARNING!** To reduce the risk of fire or burns, do not disassemble, crush, or puncture; do not short external contacts; do not dispose of in fire or water.

For additional information, refer to the *Regulatory, Safety and Environmental Notices* included with this computer.

Replacing the battery

Computer battery life varies, depending on power management settings, programs running on the computer, display brightness, external devices connected to the computer, and other factors.

Battery Check notifies you to replace the battery when an internal cell is not charging properly, or when the battery storage capacity has reached a “weak” condition. A message refers you to the HP Web site for more information about ordering a replacement battery. If the battery is possibly covered by an HP warranty, instructions include a warranty ID.

⚠️ **NOTE:** To ensure that you always have battery power when you need it, HP recommends purchasing a new battery when the storage capacity indicator turns green-yellow.

Shutting down the computer

⚠️ **CAUTION:** Unsaved information will be lost when the computer is shut down.

The Shut down command closes all open programs, including the operating system, and then turns off the display and computer.

Shut down the computer under any of the following conditions:

● When you need to replace the battery or access components inside the computer
● When you are connecting an external hardware device that does not connect to a USB port
● When the computer will be unused and disconnected from external power for an extended period

Although you can shut down the computer with the power button, the recommended procedure is to use the Windows Shut down command.

To shut down the computer:
**NOTE:** If the computer is in the Sleep state or in Hibernation, you must first exit Sleep or Hibernation before shutdown is possible.

1. Save your work and close all open programs.
2. Click **Start**.
3. Click **Shut down**.

If the computer is unresponsive and you are unable to use the preceding shutdown procedures, try the following emergency procedures in the sequence provided:

- Press `ctrl+alt+delete`, and then click the **Power** button.
- Press and hold the power button for at least 5 seconds.
- Disconnect the computer from external power and remove the battery.
Identifying installed drives

Your computer includes a hard drive (with a rotating disc) or a solid state drive (SSD) with solid-state memory. Because it has no moving parts, an SSD does not generate as much heat as a hard drive.

To view the drives installed on the computer, select Start > Computer.

Handling drives

Drives are fragile device components that must be handled with care. Refer to the following cautions before handling drives. Additional cautions are included with the procedures to which they apply.
△ **CAUTION:** To reduce the risk of damage to the computer, damage to a drive, or loss of information, observe these precautions:

Before you move a computer that is connected to an external hard drive, initiate Sleep and allow the screen to clear, or properly disconnect the external hard drive.

Before handling a drive, discharge static electricity by touching the unpainted metal surface of the drive.

Do not touch the connector pins on a removable drive or on the computer.

Handle a drive carefully; do not drop a drive or place items on it.

Before removing or inserting a drive, shut down the computer. If you are unsure whether the computer is off, in the Sleep state, or in Hibernation, turn the computer on and then shut it down through the operating system.

Do not use excessive force when inserting a drive into a drive bay.

Do not type on the keyboard or move the computer while an optional optical drive is writing to a disc. The write process is sensitive to vibration.

When the battery is the only source of power, be sure that the battery is sufficiently charged before writing to media.

Avoid exposing a drive to temperature or humidity extremes.

Avoid exposing a drive to liquids. Do not spray the drive with cleaning products.

Remove media from a drive before removing the drive from the drive bay, or traveling with, shipping, or storing a drive.

If a drive must be mailed, place the drive in a bubble-pack mailer or other suitable protective packaging and label the package “FRAGILE.”

Avoid exposing a drive to magnetic fields. Security devices with magnetic fields include airport walk-through devices and security wands. The airport security devices that check carry-on luggage, such as conveyor belts, use X-rays instead of magnetism and will not damage a drive.

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**Using an optical drive**

Your computer includes an optical drive that expands the functionality of the computer. Identify what kind of device is installed in your computer to see its capabilities. The optical drive allows you to read data discs, play music, and watch movies. If your computer includes a Blu-ray Disc ROM Drive, then you can also watch high-definition video from disc.

**Identifying the installed optical drive**

Select **Start > Computer**.

You will see a list of all the devices installed in your computer, including your optical drive. You may have one of the following types of drives:

- DVD-ROM Drive
- DVD±RW/R and CD-RW Combo Drive
- DVD±RW/R and CD-RW Combo Drive with Double-Layer (DL) support
- LightScribe DVD±RW/R and CD-RW Combo drive with Double-Layer (DL) support
- Blu-ray ROM DVD±R/RW SuperMulti DL Drive
- Blu-ray ROM with LightScribe DVD±R/RW SuperMulti DL Drive

**NOTE:** Some of the drives in the preceding list may not be supported by your computer.

### Using optical discs

An optical drive, such as a DVD-ROM drive, supports optical discs (CDs and DVDs). These discs store information, such as music, photos, and movies. DVDs have a higher storage capacity than CDs.

Your optical drive can read standard CD and DVD discs. If your optical drive is a Blu-ray Disc ROM Drive, it can also read Blu-ray discs.

**NOTE:** Some of the optical drives listed may not be supported by your computer. The listed drives are not necessarily all of the supported optical drives.

Some optical drives can also write to optical discs as described in the following table.

<table>
<thead>
<tr>
<th>Optical drive type</th>
<th>Write to CD-RW</th>
<th>Write to DVD±RW/R</th>
<th>Write to DVD+RW DL</th>
<th>Write label to LightScribe CD or DVD ±RW/R</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blu-ray ROM DVD±R/RW SuperMulti DL Drive</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>SuperMulti LightScribe DVD±RW and CD-RW Combo Drive with DL support</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Blu-ray ROM with LightScribe DVD±R/RW SuperMulti DL Drive</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**CAUTION:** To prevent possible audio and video degradation, loss of information, or loss of audio or video playback functionality, do not initiate Sleep or Hibernation while reading or writing to a CD or DVD.

### Selecting the right disc (CDs, DVDs, and BDs)

An optical drive supports optical discs (CDs, DVDs, and BDs). CDs, used to store digital data, are also used for commercial audio recordings and are convenient for your personal storage needs. DVDs and BDs are used primarily for movies, software, and data backup purposes. DVDs and BDs are the same form factor as CDs but have 6 to 7 times the storage capacity.

**NOTE:** The optical drive on your computer may not support all the types of optical discs discussed in this section.
CD-R discs

CD-R (write-once) discs are widely used for creating a permanent copy of data that can be shared as needed. Typical uses include the following:

- Distributing large presentations
- Sharing scanned and digital photos, video clips, and written data
- Making your own music CDs
- Keeping permanent archives of computer files and scanned home records
- Offloading files from your hard drive to free up disk space

After data is recorded, it cannot be erased or written over.

CD-RW discs

Use a CD-RW disc (a rewritable version of a CD) to store large projects that must be updated frequently. Typical uses include the following:

- Developing and maintaining large documents and project files
- Transporting work files
- Making weekly backups of hard drive files
- Updating photos, video, audio, and data continuously

DVD±R discs

Use blank DVD±R discs to permanently store large amounts of information. After data is recorded, it cannot be erased or written over.

DVD±RW discs

Use DVD±RW discs if you want to be able to erase or write over data that you saved earlier. This type of disc is ideal for testing audio or video recordings before you burn them to a CD or DVD that cannot be changed.

LightScribe DVD+R discs

Use LightScribe DVD+R discs for sharing and storing data, home videos, and photos. These discs are read-compatible with most DVD-ROM drives and DVD video players. With a LightScribe-enabled drive and LightScribe software, you can write data to the disc and then add a designer label to the outside of the disc.

Blu-ray Disc

Also called BD, Blu-ray Disc is a high-density optical disc format for the storage of digital information, including high-definition video. A single-layer Blu-ray Disc can store 25 GB, over five times more than the 4.7-GB single-layer DVD. A dual-layer Blu-ray Disc can store 50 GB, almost 6 times more than the 8.5-GB dual-layer DVD.
Typical uses include the following:

- Storage of large amounts of data
- High-definition video playback and storage
- Video games

NOTE: As Blu-ray is a new format containing new technologies, certain disc, digital connection, compatibility, and/or performance issues may arise, and do not constitute defects in the product. Flawless playback on all systems is not guaranteed.

Playing a CD, DVD, or BD

1. Turn on the computer.
2. Press the release button (1) on the drive bezel to release the disc tray.
3. Pull out the tray (2).
4. Hold the disc by the edges to avoid touching the flat surfaces and position the disc label-side up over the tray spindle.

NOTE: If the tray is not fully accessible, tilt the disc carefully to position it over the spindle.

5. Gently press the disc (3) down onto the tray spindle until the disc snaps into place.

6. Close the disc tray.

If you have not yet configured AutoPlay, as described in the following section, an AutoPlay dialog box opens. It prompts you to select how you want to use the media content.

Configuring AutoPlay

1. Select Start > Default Programs > Change AutoPlay settings.
2. Confirm that the Use AutoPlay for all media and devices check box is selected.
3. Click **Choose a default**, and then select one of the available options for each media type listed.

4. Click **Save** to confirm your selections.

| NOTE: For more information about AutoPlay, refer to Help and Support. |

### Changing DVD region settings

Most DVDs that contain copyrighted files also contain region codes. The region codes help protect copyrights internationally.

You can play a DVD containing a region code only if the region code on the DVD matches the region setting on your DVD drive.

| CAUTION: The region settings on your DVD drive can be changed only 5 times. |

The region setting you select the fifth time becomes the permanent region setting on the DVD drive.

The number of region changes remaining is displayed on the DVD Region tab.

To change settings through the operating system:

1. Select **Start > Control Panel > System and Security**. Then, in the **System** area, click **Device Manager**.

2. Click the arrow next to **DVD/CD-ROM drives** to expand the list to show all of the installed drives.

3. Right-click the DVD drive for which you want to change region settings, and then click **Properties**.

4. Click the **DVD Region** tab and make changes.

5. Click **OK**.

### Observing the copyright warning

It is a criminal offense, under applicable copyright laws, to make unauthorized copies of copyright-protected material, including computer programs, films, broadcasts, and sound recordings. Do not use this computer for such purposes.

| CAUTION: To prevent loss of information or damage to a disc, observe the following guidelines: |

Before writing to a disc, connect the computer to a reliable external power source. Do not write to a disc while the computer is running on battery power.

Before writing to a disc, close all open programs except the disc software you are using.

Do not copy directly from a source disc to a destination disc or from a network drive to a destination disc. Save the information to your hard drive, and then burn from your hard drive to the destination disc.

Do not use the computer keyboard or move the computer while the computer is writing to a disc. The write process is sensitive to vibration.

| NOTE: For details about using software included with the computer, refer to the software manufacturer’s instructions, which may be provided on disc, in the software Help, or on the manufacturer’s Web site. |
Copying a CD or DVD

1. Select Start > All Programs > CyberLink DVD Suites > Power2Go.
2. Insert the disc you want to copy into the optical drive.
3. Click Copy at the bottom right of the screen.
   Power2Go reads the source disc and copies the data to a temporary folder on your hard drive.
4. When prompted, remove the source disc from the optical drive and insert a blank disc into the drive.
   After the information is copied, the disc you created ejects automatically.

Creating (burning) a CD or DVD

If your computer includes a CD-RW, DVD-RW, or DVD±RW optical drive, you can use software such as Windows Media Player or CyberLink Power2Go to burn data and audio files, including MP3 and WAV music files. To burn video files to a CD or DVD, use Windows DVD Maker.

⚠️ CAUTION: Observe the copyright warning. It is a criminal offense, under applicable copyright laws, to make unauthorized copies of copyright-protected material, including computer programs, films, broadcasts, and sound recordings. Do not use this computer for such purposes.

Observe the following guidelines when burning a CD or DVD:

- Before burning a disc, save and close any open files and close all programs.
- A CD-R or DVD-R is usually best for burning audio files because after the information is copied, it cannot be changed.

💡 NOTE: You cannot create an audio DVD with CyberLink Power2Go.

- Because some home and car stereos will not play CD-RWs, use CD-Rs to burn music CDs.
- A CD-RW or DVD-RW is generally best for burning data files or for testing audio or video recordings before you burn them to a CD or DVD that cannot be changed.
- DVD players used in home systems usually do not support all DVD formats. Refer to the user guide that came with your DVD player for a list of supported formats.
- An MP3 file uses less space than other music file formats, and the process for creating an MP3 disc is the same as the process for creating a data file. MP3 files can be played only on MP3 players or on computers with MP3 software installed.

To burn a CD or DVD, follow these steps:

1. Download or copy the source files into a folder on your hard drive.
2. Insert a blank CD or DVD into the optical drive.
3. Select Start > All Programs, and then select the name of the software you want to use.

💡 NOTE: Some programs may be located in subfolders.

4. Select the kind of CD or DVD you want to create—data, audio, or video.
5. Right-click Start, click Open Windows Explorer, and navigate to the folder where the source files are stored.
6. Open the folder, and then drag the files to the drive that contains the blank optical disc.

7. Initiate the burning process as directed by the program you have selected.

For specific instructions, refer to the software manufacturer's instructions, which may be provided with the software, on disc, or on the manufacturer's Web site.

Removing an optical disc (CD, DVD, or BD)

1. Press the release button (1) on the drive bezel to release the disc tray, and then gently pull out the tray (2) until it stops.

2. Remove the disc (3) from the tray by gently pressing down on the spindle while lifting the outer edges of the disc. Hold the disc by the edges and avoid touching the flat surfaces.

   **NOTE:** If the tray is not fully accessible, tilt the disc carefully as you remove it.

3. Close the disc tray and place the disc in a protective case.

Improving hard drive performance

Using Disk Defragmenter

As you use the computer, files on the hard drive become fragmented. Disk Defragmenter consolidates the fragmented files and folders on the hard drive so that the system can run more efficiently.

Disk Defragmenter is easy to use. After you start it, it works without supervision. Depending on the size of your hard drive and the number of fragmented files, it may take more than an hour to complete. You may want to set it to run during the night or another time when you do not need access to your computer.

HP recommends defragmenting your hard drive at least once a month. You may set Disk Defragmenter to run on a monthly schedule, but you can defragment your computer manually at any time.

**NOTE:** If your computer includes an SSD, it is not necessary to run Disk Defragmenter.
To run Disk Defragmenter:

1. Select Start > All Programs > Accessories > System Tools > Disk Defragmenter.
2. Click Defragment disk.

For additional information, access the Disk Defragmenter software Help.

**Using Disk Cleanup**

Disk Cleanup searches the hard drive for unnecessary files that you can safely delete to free up disk space and help the computer to run more efficiently.

To run Disk Cleanup:

1. Select Start > All Programs > Accessories > System Tools > Disk Cleanup.
2. Follow the on-screen instructions.

**Using HP ProtectSmart Hard Drive Protection**

HP ProtectSmart Hard Drive Protection protects the hard drive by parking the drive and halting I/O requests under either of the following conditions:

- You drop the computer.
- You move the computer with the display closed while the computer is running on battery power.

A short time after the end of one of these events, HP ProtectSmart Hard Drive Protection returns the hard drive to normal operation.

NOTE: Because solid-state drives (SSD) lack moving parts, HP ProtectSmart Hard Drive Protection is unnecessary.

NOTE: Hard drives connected to USB ports are not protected by HP ProtectSmart Hard Drive Protection.

For more information, refer to the HP ProtectSmart Hard Drive Protection software Help.

**Identifying HP ProtectSmart Hard Drive Protection status**

The drive light on the computer turns on to show that the drive is parked. To determine whether a drive is currently protected or whether a drive is parked, select Start > Control Panel > Hardware and Sound > Windows Mobility Center:

- If the software is enabled, a green check mark is superimposed over the hard drive icon.
- If the software is disabled, a red X is superimposed over the hard drive icon.
- If the drive is parked, a yellow moon is superimposed over the hard drive icon.

The icon in the Mobility Center may not show the most up-to-date status for the drive. For immediate updates after a change in status, you need to enable the notification area icon.
To enable the notification area icon:

1. Select **Start > Control Panel > Hardware and Sound > HP ProtectSmart Hard Drive Protection**.

2. On the **Icon in System Tray** row, click **Show**.

3. Click **OK**.

If HP ProtectSmart Hard Drive Protection has parked the drive, the computer will behave in the following ways:

- The computer will not shut down.
- The computer will not initiate Sleep or Hibernation, except as described in the following Note.

**NOTE:** If the computer is running on battery power and reaches a critical battery level, HP ProtectSmart Hard Drive Protection allows the computer to initiate Hibernation.

- The computer will not activate battery alarms set on the Alarms tab in Power Options properties.

Before you move the computer, HP recommends that you either shut it down or initiate Sleep or Hibernation.

### Using HP ProtectSmart Hard Drive Protection software

The HP ProtectSmart Hard Drive Protection software enables you to perform the following tasks:

- Enable and disable HP ProtectSmart Hard Drive Protection.

  **NOTE:** Depending on your user privileges, you may not be able to enable or disable HP ProtectSmart Hard Drive Protection. Additionally, members of an Administrator group can change the privileges for non-Administrator users.

- Determine whether a drive in the system is supported.

To open the software and change settings, follow these steps:

1. In Mobility Center, click the hard drive icon to open the HP ProtectSmart Hard Drive Protection window.

   – or –

   Select **Start > Control Panel > Hardware and Sound > HP ProtectSmart Hard Drive Protection**.

2. Click the appropriate button to change settings.

3. Click **OK**.

### Replacing the hard drive

**CAUTION:** To prevent information loss or an unresponsive system:

Shut down the computer before removing the hard drive from the hard drive bay. Do not remove the hard drive while the computer is on, in the Sleep state, or in Hibernation.

If you are not sure whether the computer is off or in Hibernation, turn the computer on by pressing the power button. Then shut down the computer through the operating system.
To remove the hard drive:

1. Save your work.
2. Shut down the computer and close the display.
3. Disconnect all external devices connected to the computer.
4. Unplug the power cord from the AC outlet.
5. Turn the computer upside down on a flat surface.
6. Remove the battery from the computer.
7. With the hard drive bay toward you, loosen the 3 hard drive cover screws (1).
8. Lift the hard drive cover away from the computer (2).

9. Loosen the 2 captive screws that secure the hard drive to the computer (1).
10. Pull the hard drive tab to the left (2) to disconnect the hard drive.
11. Lift the hard drive (3) out of the hard drive bay.

To install a hard drive:

1. Insert the hard drive into the hard drive bay (1).

2. Pull the hard drive tab (2) to the right until the hard drive snaps into place.

3. Tighten the 2 captive screws that secure the hard drive to the computer (3).

4. Align the tabs on the hard drive cover with the notches on the computer (1).
5. Close the cover (2).

6. Tighten the 3 hard drive cover screws (3).
7 External devices

Using a USB device

A USB port connects an optional external device, such as a USB keyboard, mouse, drive, printer, scanner, or hub, to the computer or to an optional expansion product.

Some USB devices may require additional support software, which is usually included with the device. For more information about device-specific software, refer to the manufacturer's instructions.

The computer has 2 USB ports, which support USB 1.0, USB 1.1, and USB 2.0 devices. To add more USB ports, connect an optional hub or expansion product.

Connecting a USB device

⚠️ **CAUTION:** To prevent damage to a USB connector, use minimal force to connect a USB device.

▲ To connect a USB device to the computer, connect the USB cable for the device to the USB port.

You will hear a sound when the device has been detected.

⚠️ **NOTE:** The first time you connect a USB device, the “Installing device driver software” message is displayed in the notification area, at the far right of the taskbar.

Removing a USB device

⚠️ **CAUTION:** To prevent loss of information or an unresponsive system, use the following procedure to safely remove the USB device.
**CAUTION:** To prevent damage to a USB connector, do not pull on the cable to remove the USB device.

To remove a USB device:

1. Click the **Safely Remove Hardware and Eject Media** icon in the notification area, at the far right of the taskbar.

   **NOTE:** To display the Safely Remove Hardware and Eject Media icon, click the **Show hidden icons** icon (the arrow at the left of the notification area).

2. Click the name of the device in the list.

   **NOTE:** You are prompted that it is safe to remove the hardware device.

3. Remove the device.
Using an eSATA device

An eSATA port connects an optional high-performance eSATA component, such as an eSATA external hard drive.

Some eSATA devices may require additional support software, which is usually included with the device. For more information about device-specific software, refer to the manufacturer's instructions.

**NOTE:** The eSATA port also supports an optional USB device.

Connecting an eSATA device

**CAUTION:** To prevent damage to an eSATA port connector, use minimal force to connect an eSATA device.

To connect an eSATA device to the computer, connect the eSATA cable for the device to the eSATA port.

You will hear a sound when the device has been detected.

Removing an eSATA device

**CAUTION:** To prevent loss of information or an unresponsive system, use the following procedure to safely remove the device.

**CAUTION:** To prevent damage to an eSATA connector, do not pull on the cable to remove the eSATA device.

1. Click the **Safely Remove Hardware and Eject Media** icon in the notification area, at the far right of the taskbar.

   **NOTE:** To display the Safely Remove Hardware and Eject Media icon, click the **Show hidden icons** icon (the arrow at the left of the notification area).

2. Click the name of the device in the list.

   **NOTE:** You are prompted that it is safe to remove the hardware device.

3. Remove the device.
8  External media cards
Using Digital Media Slot cards

Optional digital cards provide secure data storage and convenient data sharing. These cards are often used with digital media–equipped cameras and PDAs as well as with other computers.

The Digital Media Slot supports the following digital card formats:

- Memory Stick (MS)
- Memory Stick Pro (MSP)
- MultiMediaCard (MMC)
- Secure Digital Input/Output (SD I/O)
- Secure Digital (SD) Memory Card
- xD-Picture Card (XD)

Inserting a digital card

⚠️ **CAUTION:** To avoid damaging the digital card or the computer, do not insert any type of adapter into the Digital Media Slot.

**CAUTION:** To prevent damage to the digital card connectors, use minimal force to insert a digital card.

1. Hold the digital card label-side up, with the connectors facing the computer.
2. Insert the card into the Digital Media Slot, and then push in on the card until it is firmly seated.

You will hear a sound when the device has been detected, and a menu of options may be displayed.
Removing a digital card

⚠️ **CAUTION:** To prevent loss of data or an unresponsive system, use the following procedure to safely remove the digital card.

1. Save your information and close all programs associated with the digital card.

   📧 **NOTE:** To stop a data transfer, click **Cancel** in the operating system Copying window.

2. To remove a digital card:

   a. Click the **Safely Remove Hardware and Eject Media** icon in the notification area, at the far right of the taskbar.

      📧 **NOTE:** To display the Safely Remove Hardware and Eject Media icon, click the **Show hidden icons** icon (the arrow at the left side of the notification area).

   b. Click the name of the digital card in the list.

      📧 **NOTE:** You are prompted that it is safe to remove the hardware device.

3. Press in on the digital card (1), and then remove the card from the slot (2).
Using ExpressCards

An ExpressCard is a high-performance PC Card that is inserted into the ExpressCard slot.

Like standard PC Cards, ExpressCards are designed to conform to the standard specifications of the Personal Computer Memory Card International Association (PCMCIA).

Configuring an ExpressCard

Install only the software required for your device. If you are instructed by the ExpressCard manufacturer to install device drivers:

- Install only the device drivers for your operating system.
- Do not install other software, such as card services, socket services, or enablers, supplied by the ExpressCard manufacturer.

Inserting an ExpressCard

⚠️ **CAUTION:** To prevent damage to the computer and external media cards, do not insert a PC Card into an ExpressCard slot.

**CAUTION:** To prevent damage to the connectors:

Use minimal force when inserting an ExpressCard.

Do not move or transport the computer when an ExpressCard is in use.

The ExpressCard slot may contain a protective insert. To remove the insert:

1. Press in on the insert (1) to unlock it.
2. Pull the insert out of the slot (2).

To insert an ExpressCard:

1. Hold the card label-side up, with the connectors facing the computer.
2. Insert the card into the ExpressCard slot, and then push in on the card until it is firmly seated.

You will hear a sound when the device has been detected, and a menu of options may be displayed.

**NOTE:** The first time you insert an ExpressCard, the "Installing device driver software" message is displayed in the notification area, at the far right of the taskbar.

**NOTE:** An inserted ExpressCard uses power even when idle. To conserve power, stop or remove an ExpressCard when it is not in use.

---

### Removing an ExpressCard

⚠️ **CAUTION:** To prevent loss of data or an unresponsive system, use the following procedure to safely remove the ExpressCard.

1. Save your information and close all programs associated with the ExpressCard.

   **NOTE:** To stop a data transfer, click **Cancel** in the operating system Copying window.

2. To remove an ExpressCard:
   
   a. Click the **Safely Remove Hardware and Eject Media** icon in the notification area, at the far right of the taskbar.

      **NOTE:** To display the Safely Remove Hardware and Eject Media icon, click the **Show hidden icons** icon (the arrow at the left side of the notification area).

   b. Click the name of the ExpressCard in the list.

      **NOTE:** You are prompted that it is safe to remove the hardware device.

3. Release and remove the ExpressCard:
   
   a. Gently press in on the ExpressCard (1) to unlock it.

   b. Pull the ExpressCard out of the slot (2).
Adding or replacing memory modules

The computer has one memory module compartment, which is located on the bottom of the computer. The memory capacity of the computer can be upgraded by adding a memory module to the vacant expansion memory module slot or by upgrading the existing memory module in the primary memory module slot.

⚠️ **WARNING!** To reduce the risk of electric shock and damage to the equipment, unplug the power cord and remove all batteries before installing a memory module.

⚠️ **CAUTION:** Electrostatic discharge (ESD) can damage electronic components. Before beginning any procedure, ensure that you are discharged of static electricity by touching a grounded metal object.

**NOTE:** To use a dual-channel configuration when adding a second memory module, be sure that both memory modules are the same size.

Adding or replacing a memory module in the expansion memory module slot

The expansion memory module slot is stacked above the primary memory module slot. To add or replace a memory module in the expansion memory module slot, follow these steps:

1. Save your work.
2. Shut down the computer and close the display.
   
   If you are not sure whether the computer is off or in Hibernation, turn the computer on by pressing the power button. Then shut down the computer through the operating system.
3. Disconnect all external devices connected to the computer.
4. Unplug the power cord from the AC outlet.
5. Turn the computer upside down on a flat surface.
6. Remove the battery from the computer.
7. Loosen the 3 memory module compartment cover screws (1).
8. Lift the memory module compartment cover (2) away from the computer.

9. Remove the memory module from the expansion memory slot:

   a. Pull away the retention clips (1) on each side of the memory module.

      The memory module tilts up.

      △ **CAUTION:** To prevent damage to the memory module, hold the memory module by the edges only. Do not touch the components on the memory module.

   b. Grasp the edge of the memory module (2), and gently pull the module out of the memory module slot.

      To protect a memory module after removal, place it in an electrostatic-safe container.
10. Insert a memory module in the expansion memory slot:
   
a. Align the notched edge (1) of the memory module with the tab in the memory module slot.

   △ **CAUTION:** To prevent damage to the memory module, hold the memory module by the edges only. Do not touch the components on the memory module, and do not bend the memory module.

b. With the memory module at a 45-degree angle from the surface of the memory module compartment, press the module (2) into the memory module slot until it is seated.

c. Gently press the memory module (3) down, applying pressure to both the left and right edges of the memory module, until the retention clips snap into place.

11. Align the tabs (1) on the memory module compartment cover with the notches on the computer.

12. Close the cover (2).

13. Tighten the 3 memory module compartment cover screws (3).
14. Replace the battery.
15. Turn the computer right-side up, and then reconnect external power and external devices.
16. Turn on the computer.

Upgrading a memory module in the primary memory module slot

The expansion memory module slot is stacked above the primary memory module slot. To upgrade a memory module in the primary memory module slot, follow these steps:

1. Save your work.
2. Shut down the computer.
   
   If you are not sure whether the computer is off or in Hibernation, turn the computer on by pressing the power button. Then shut down the computer through the operating system.
3. Disconnect all external devices connected to the computer.
4. Unplug the power cord from the AC outlet.
5. Turn the computer upside down on a flat surface.
6. Remove the battery from the computer.
7. Loosen the 3 memory module compartment cover screws (1).
8. Lift the memory module compartment cover (2) away from the computer.

**NOTE:** If a memory module is installed in the expansion memory module slot, first remove the expansion memory module.
9. Remove the memory module from the primary memory slot:
   a. Pull away the retention clips (1) on each side of the memory module.
      The memory module tilts up.
      △ CAUTION: To prevent damage to the memory module, hold the memory module by the edges only. Do not touch the components on the memory module.
   b. Grasp the edge of the memory module (2), and gently pull the module out of the memory module slot.
      To protect a memory module after removal, place it in an electrostatic-safe container.

10. Insert a memory module in the primary memory module slot:
    a. Align the notched edge (1) of the memory module with the tab in the memory module slot.
       △ CAUTION: To prevent damage to the memory module, hold the memory module by the edges only. Do not touch the components on the memory module, and do not bend the memory module.
    b. With the memory module at a 45-degree angle from the surface of the memory module compartment, press the module (2) into the memory module slot until it is seated.
c. Gently press the memory module (3) down, applying pressure to both the left and right edges of the memory module, until the retention clips snap into place.

11. Align the tabs (1) on the memory module compartment cover with the notches on the computer.

**NOTE:** If you removed a memory module from the expansion memory slot before removing the primary memory module, replace the memory module in the expansion memory module slot.

12. Close the cover (2).

13. Tighten the 3 memory module compartment cover screws (3).

14. Replace the battery.

15. Turn the computer right-side up, and then reconnect external power and external devices.

16. Turn on the computer.
10 Security
Protecting the computer

Standard security features provided by the Windows® operating system and the non-Windows Setup Utility can protect your personal settings and data from a variety of risks.

Follow the procedures in this guide to use the following features:

- Passwords
- Antivirus software
- Firewall software
- Critical security updates
- Optional security cable
- Fingerprint reader (select models only)

**NOTE:** Security solutions are designed to act as deterrents, but they may not deter software attacks or prevent the computer from being mishandled or stolen.

**NOTE:** Before you send your computer for service, remove all password and fingerprint settings.

<table>
<thead>
<tr>
<th>Computer risk</th>
<th>Security feature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unauthorized use of the computer</td>
<td>Power-on password</td>
</tr>
<tr>
<td>Computer viruses</td>
<td>Norton Internet Security software</td>
</tr>
<tr>
<td>Unauthorized access to data</td>
<td>Firewall software</td>
</tr>
<tr>
<td>Unauthorized access to Setup Utility, BIOS settings, and other</td>
<td>Windows updates</td>
</tr>
<tr>
<td>system identification information</td>
<td>Administrators password</td>
</tr>
<tr>
<td>Ongoing or future threats to the computer</td>
<td>Critical security updates from Microsoft</td>
</tr>
<tr>
<td>Unauthorized access to a Windows user account</td>
<td>User password</td>
</tr>
<tr>
<td>Unauthorized removal of the computer</td>
<td>Security cable slot (used with an optional security cable)</td>
</tr>
</tbody>
</table>
Using passwords

A password is a group of characters that you choose to secure your computer information. Several types of passwords can be set, depending on how you want to control access to your information. Passwords can be set in Windows or in the non-Windows Setup Utility preinstalled on the computer.

⚠️ **CAUTION:** To prevent being locked out of the computer, record each password you set. Because most passwords are not displayed as they are set, changed, or deleted, it is essential to record each password immediately and store it in a secure place.

You can use the same password for a Setup Utility feature and for a Windows security feature. You can also use the same password for more than one Setup Utility feature.

Use the following guidelines when setting a password in Setup Utility:

- A password can be any combination of up to 8 letters and numbers and is case sensitive.
- A password set in Setup Utility must be entered at a Setup Utility prompt. A password set in Windows must be entered at a Windows prompt.

Use the following tips for creating and saving passwords:

- When creating passwords, follow requirements set by the program.
- Write down your passwords and store them in a secure place away from the computer.
- Do not store passwords in a file on the computer.
- Do not use your name or other personal information that could be easily discovered by an outsider.

The following sections list Windows and Setup Utility passwords and describe their functions. For additional information about Windows passwords, such as screen-saver passwords, select **Start > Help and Support**.

### Setting passwords in Windows

<table>
<thead>
<tr>
<th>Password</th>
<th>Function</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrator password</td>
<td>Protects administrator-level access to computer contents.</td>
</tr>
<tr>
<td></td>
<td><strong>NOTE:</strong> This password cannot be used to access Setup Utility contents.</td>
</tr>
<tr>
<td>User password</td>
<td>Protects access to a Windows user account. It also protects access to the computer contents and must be entered when you exit Sleep or Hibernation.</td>
</tr>
<tr>
<td>QuickLock</td>
<td>Protects the computer by requiring a password to be entered in the Windows Log On dialog box before you access the computer. After you set a user or administrator password, follow these steps:</td>
</tr>
<tr>
<td></td>
<td>Initiate QuickLock by pressing fn+f6.</td>
</tr>
<tr>
<td></td>
<td>Exit QuickLock by entering your Windows user or administrator password.</td>
</tr>
</tbody>
</table>
## Setting passwords in Setup Utility

<table>
<thead>
<tr>
<th>Password</th>
<th>Function</th>
</tr>
</thead>
</table>
| Administrator password*| ● Protects access to Setup Utility.  
● After this password is set, it must be entered each time you access Setup Utility.  

**CAUTION:** If you forget your administrator password, you cannot access Setup Utility. |
| Power-on password*     | ● Protects access to the computer contents.  
● After this password is set, it must be entered each time you turn on or restart the computer, or exit Hibernation.  

**CAUTION:** If you forget your power-on password, you cannot turn on or restart the computer, or exit Hibernation.  

**NOTE:** The administrator password can be used in place of the power-on password. |

*For details about each of these passwords, refer to the following topics.

### Administrator password

Your administrator password protects the configuration settings and system identification information in Setup Utility. After this password is set, you must enter it each time you access Setup Utility.

Your administrator password is not interchangeable with an administrator password set in Windows, nor is it displayed as it is set, entered, changed, or deleted. Be sure that you record your password and store it in a safe place.

If you enter the administrator password at the first password check before the “Press the ESC key for Startup Menu” message is displayed, you do not have to enter it again to access Setup Utility.

If you enter the power-on password at the first password check before the “Press the ESC key for Startup Menu” message is displayed, you must enter the administrator password to access Setup Utility.
Managing an administrator password

To set, change, or delete this password, follow these steps:

1. Open Setup Utility by turning on or restarting the computer. While the “Press the ESC key for Startup Menu” message is displayed in the lower-left corner of the screen, press f10.

   – or –

   Open Setup Utility by turning on or restarting the computer. While the “Press the ESC key for Startup Menu” message is displayed in the lower-left corner of the screen, press esc. When the Startup Menu is displayed, press f10.

2. Use the arrow keys to select Security > Set Administrator Password, and then press enter.

   ● To set an administrator password, type your password in the Enter New Password and Confirm New Password fields, and then press enter.

   ● To change an administrator password, type your current password in the Enter Current Password field, type a new password in the Enter New Password and Confirm New Password fields, and then press enter.

   ● To delete an administrator password, type your current password in the Enter Password field, and then press enter 4 times.

3. To save your changes and exit Setup Utility, use the arrow keys to select Exit > Exit Saving Changes.

   Your changes go into effect when the computer restarts.

Entering an administrator password

At the Enter Password prompt, type your administrator password, and then press enter. After 3 unsuccessful attempts to enter the administrator password, you must restart the computer and try again.

Power-on password

Your power-on password prevents unauthorized use of the computer. After this password is set, it must be entered each time you turn on or restart the computer, or exit Hibernation. A power-on password is not displayed as it is set, entered, changed, or deleted.
Managing a power-on password

To set, change, or delete this password, follow these steps:

1. Open Setup Utility by turning on or restarting the computer. While the "Press the ESC key for Startup Menu" message is displayed in the lower-left corner of the screen, press f10.
   
   - or -

   Open Setup Utility by turning on or restarting the computer. While the "Press the ESC key for Startup Menu" message is displayed in the lower-left corner of the screen, press esc. When the Startup Menu is displayed, press f10.

2. Use the arrow keys to select Security > Set Power-On Password, and then press enter.
   
   ● To set a power-on password, type your password in the Enter New Password and Confirm New Password fields, and then press enter.
   
   ● To change a power-on password, type your current password in the Enter Current Password field, type a new password in the Enter New Password and Confirm New Password fields, and then press enter.
   
   ● To delete a power-on password, type your current password in the Enter Current Password field, and then press enter 4 times.

3. To save your changes and exit Setup Utility, use the arrow keys to select Exit > Exit Saving Changes.

   Your changes go into effect when the computer restarts.

Entering a power-on password

At the Enter Password prompt, type your password, and then press enter. After 3 unsuccessful attempts to enter the password, you must restart the computer and try again.
Using antivirus software

When you use the computer to access e-mail, a network, or the Internet, you expose it to computer viruses. Computer viruses can disable the operating system, programs, or utilities, or cause them to function abnormally.

Antivirus software can detect most viruses, destroy them, and in most cases, repair any damage they have caused. To provide ongoing protection against newly discovered viruses, antivirus software must be kept up to date.

Norton Internet Security, an antivirus program, is preinstalled on the computer. The software includes 60 days of free updates. It is strongly recommended that you protect the computer against new viruses beyond 60 days by purchasing extended update service. Instructions for using and updating Norton Internet Security software and for purchasing extended update service are provided within the program. To view and access Norton Internet Security, select **Start > All Programs > Norton Internet Security**.

For more information about computer viruses, type **viruses** in the Search box in Help and Support.
Using firewall software

When you use the computer for e-mail, network, or Internet access, unauthorized persons may be able to gain access to the computer, your personal files, and information about you. Use the firewall software preinstalled on the computer to protect your privacy.

Firewall features include logging and reporting of network activity, and automatic monitoring of all incoming and outgoing traffic. Refer to the firewall user guide or contact your firewall manufacturer for more information.

**NOTE:** Under some circumstances a firewall can block access to Internet games, interfere with printer or file sharing on a network, or block authorized e-mail attachments. To temporarily resolve the problem, disable the firewall, perform the task that you want to perform, and then reenable the firewall. To permanently resolve the problem, reconfigure the firewall.
Installing critical security updates

△ CAUTION: Microsoft sends alerts regarding critical updates. To protect the computer from security breaches and computer viruses, install all critical updates from Microsoft as soon as you receive an alert.

Updates to the operating system and other software may have become available after the computer was shipped. To be sure that all available updates are installed on the computer, observe these guidelines:

- Run Windows Update as soon as possible after you set up your computer. Use the update link at Start > All Programs > Windows Update.
- Run Windows Update monthly thereafter.
- Obtain updates to Windows and other Microsoft® programs, as they are released, from the Microsoft Web site and through the updates link in Help and Support.
Installing an optional security cable

**NOTE:** A security cable is designed to act as a deterrent, but it may not prevent the computer from being mishandled or stolen.

1. Loop the security cable around a secured object.
2. Insert the key (1) into the cable lock (2).
3. Insert the cable lock into the security cable slot on the computer (3), and then lock the cable lock with the key.

Using the fingerprint reader (select models only)

**NOTE:** The location of the fingerprint reader varies by computer model.
**Locating the fingerprint reader**

The fingerprint reader is a small metallic sensor that is located in one of the following areas of your computer:

- Near the bottom of the TouchPad
- On the right side of the keyboard
- On the upper-right side of the display
- On the left side of the display

Depending on your computer model, the fingerprint reader may be oriented horizontally or vertically. Both orientations require that you swipe your finger perpendicular to the metallic sensor.

**Registering fingerprints**

A fingerprint reader allows you to log on to Windows using a fingerprint that you have registered using DigitalPersona Personal software, instead of using a Windows password.

To register one or more fingerprints, follow these steps:

1. In Windows, click the **DigitalPersona Personal** icon in the notification area, at the far right of the taskbar.
2. Read the welcome text, and then click **Next**.
   
The “Verify Your Identity” page opens.
3. Type your Windows password, if one has been established, and then click **Next**.
   
   **NOTE:** If you do not have a Windows password, the “Protect Your Windows Account” page opens. You can create a Windows password at this time, or you can skip this step by clicking **Next**. However, setting a Windows password optimizes the security of your computer.
   
The “Fingerprint Registration Training” page opens.
4. View the demonstration, and then click **Next**.
   
The “Register a Fingerprint” page opens.
5. Click the finger on the screen that corresponds to the finger you want to register.
   
The next page opens, outlining that finger in green.
6. Slowly swipe your chosen finger over the fingerprint sensor.
   
   **NOTE:** If the swipe is not completed correctly, a message explains why the swipe was unsuccessful.

   **NOTE:** For best results, swipe the same finger in the same direction each time you use the fingerprint reader.
7. Continue swiping the same finger over the fingerprint sensor until you have completed 4 successful swipes.
When the fingerprint is registered successfully, the "Register a Fingerprint" page opens again, allowing you to register more fingerprints. Repeat steps 5 through 7 to register additional fingerprints.

8. When you are finished registering fingerprints, click **Next**.

If you register only one fingerprint, a message recommends that you register additional fingerprints. Click **Yes** to register more fingerprints, and then repeat steps 1 through 8 for each fingerprint registered.

– or –

Click **No** if you do not want to register additional fingerprints. The “Registration Complete” page opens.

9. Click **Finish**.

**NOTE:** Each user who wants fingerprint access to the computer must repeat steps 1 through 9.

**Using your registered fingerprint to log on to Windows**

To log on to Windows using your fingerprint, follow these steps:

1. Immediately after you have registered your fingerprints, restart Windows.

2. Swipe any of your registered fingers to log on to Windows.
Starting Setup Utility

Setup Utility is a ROM-based information and customization utility that can be used even when your Windows® operating system is not working.

The utility reports information about the computer and provides settings for startup, security, and other preferences.

To start Setup Utility:

▲ Open Setup Utility by turning on or restarting the computer. While the “Press the ESC key for Startup Menu” message is displayed in the lower-left corner of the screen, press f10.

– or –

1. Open Setup Utility by turning on or restarting the computer. While the “Press the ESC key for Startup Menu” message is displayed in the lower-left corner of the screen, press esc.

2. When the Startup Menu is displayed, press f10.
Using Setup Utility

Changing the language of Setup Utility

The following procedure explains how to change the language of Setup Utility. If Setup Utility is not already running, begin at step 1. If Setup Utility is already running, begin at step 2.

1. Open Setup Utility by turning on or restarting the computer. While the "Press the ESC key for Startup Menu" message is displayed in the lower-left corner of the screen, press f10.
   – or –
   Open Setup Utility by turning on or restarting the computer. While the "Press the ESC key for Startup Menu" message is displayed in the lower-left corner of the screen, press esc. When the Startup Menu is displayed, press f10.

2. Use the arrow keys to select System Configuration > Language, and then press enter.

3. Use the arrow keys to select a language, and then press enter.

4. When a confirmation prompt with your language selected is displayed, press enter.

5. To save your change and exit Setup Utility, use the arrow keys to select Exit > Exit Saving Changes, and then press enter.

Your change goes into effect immediately.

Navigating and selecting in Setup Utility

Because Setup Utility is not Windows based, it does not support the TouchPad. Navigation and selection are by keystroke.

- To choose a menu or a menu item, use the arrow keys.
- To choose an item in a list or to toggle a field, for example an Enable/Disable field, use either the arrow keys or f5 or f6.
- To select an item, press enter.
- To close a text box or return to the menu display, press esc.
- To display additional navigation and selection information while Setup Utility is open, press f1.
Displaying system information

The following procedure explains how to display system information in Setup Utility. If Setup Utility is not open, begin at step 1. If Setup Utility is open, begin at step 2.

1. Open Setup Utility by turning on or restarting the computer. While the “Press the ESC key for Startup Menu” message is displayed in the lower-left corner of the screen, press f10.

   – or –

   Open Setup Utility by turning on or restarting the computer. While the “Press the ESC key for Startup Menu” message is displayed in the lower-left corner of the screen, press esc. When the Startup Menu is displayed, press f10.

2. Select the Main menu. System information such as the system time and date, and identification information about the computer is displayed.

3. To exit Setup Utility without changing any settings, use the arrow keys to select Exit > Exit Discarding Changes, and then press enter.

Restoring default settings in Setup Utility

The following procedure explains how to restore the Setup Utility default settings. If Setup Utility is not already running, begin at step 1. If Setup Utility is already running, begin at step 2.

1. Open Setup Utility by turning on or restarting the computer. While the “Press the ESC key for Startup Menu” message is displayed in the lower-left corner of the screen, press f10.

   – or –

   Open Setup Utility by turning on or restarting the computer. While the “Press the ESC key for Startup Menu” message is displayed in the lower-left corner of the screen, press esc. When the Startup Menu is displayed, press f10.

2. Use the arrow keys to select Exit > Load Setup Defaults, and then press enter.

3. When the Setup Confirmation is displayed, press enter.

4. To save your change and exit Setup Utility, use the arrow keys to select Exit > Exit Saving Changes, and then press enter.

The Setup Utility default settings go into effect when the computer restarts.

**NOTE:** Your password, security, and language settings are not changed when you restore the factory default settings.

Exiting Setup Utility

You can exit Setup Utility with or without saving changes.

- To exit Setup Utility and save your changes from the current session:
  
  If the Setup Utility menus are not visible, press esc to return to the menu display. Then use the arrow keys to select Exit > Exit Saving Changes, and then press enter.

- To exit Setup Utility without saving your changes from the current session:
  
  If the Setup Utility menus are not visible, press esc to return to the menu display. Then use the arrow keys to select Exit > Exit Discarding Changes, and then press enter.
After either choice, the computer restarts in Windows.
# Setup Utility Menus

The menu tables in this section provide an overview of Setup Utility options.

**NOTE:** Some of the Setup Utility menu items listed in this chapter may not be supported by your computer.

## Main menu

<table>
<thead>
<tr>
<th>Select</th>
<th>To do this</th>
</tr>
</thead>
<tbody>
<tr>
<td>System information</td>
<td>• View and change the system time and date.</td>
</tr>
<tr>
<td></td>
<td>• View identification information about the computer.</td>
</tr>
<tr>
<td></td>
<td>• View specification information about the processor, memory size, system BIOS, and keyboard controller version (select models only).</td>
</tr>
</tbody>
</table>

## Security menu

<table>
<thead>
<tr>
<th>Select</th>
<th>To do this</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrator password</td>
<td>Enter, change, or delete an administrator password.</td>
</tr>
<tr>
<td>Power-On Password</td>
<td>Enter, change, or delete a power-on password.</td>
</tr>
</tbody>
</table>

## System Configuration menu

<table>
<thead>
<tr>
<th>Select</th>
<th>To do this</th>
</tr>
</thead>
<tbody>
<tr>
<td>Language Support</td>
<td>Change the Setup Utility language.</td>
</tr>
<tr>
<td>Button Sound (select models only)</td>
<td>Enable/disable the capacitive button tapping sound.</td>
</tr>
<tr>
<td>Virtualization Technology (select models only)</td>
<td>Enable/disable the processor Virtualization Technology.</td>
</tr>
<tr>
<td>Processor C6 State (select models only)</td>
<td>Enable/disable the processor C6 sleep state.</td>
</tr>
<tr>
<td>LAN Power Saving (select models only)</td>
<td>Enable/disable LAN Power Saving. When enabled, saves power when the computer is in DC mode.</td>
</tr>
<tr>
<td>Card Reader/1394 Power Saving (select models only)</td>
<td>Enable/disable Card Reader/1394 Power Saving.</td>
</tr>
</tbody>
</table>
**Select** | **To do this**
--- | ---
Fan Always On | Enabled/disable Fan Always On. When enabled, the computer fan will always be on.

**Boot Options**

Set the following boot options:

- **f10** and **f12** Delay (seconds)—Set the delay for the **f10** and **f12** functions of Setup Utility in intervals of 5 seconds each (0, 5, 10, 15, 20).
- CD-ROM boot—Enable/disable boot from CD-ROM.
- Floppy boot—Enable/disable boot from diskette.
- Internal Network Adapter boot—Enable/disable boot from Internal Network Adapter.
- Boot Order—Set the boot order for:
  - Hard drive
  - Internal CD/DVD ROM drive
  - USB Diskette on Key/USB hard disk
  - USB CD/DVD ROM drive
  - USB Floppy
  - Network adapter

---

**Diagnostics menu**

**Select** | **To do this**
--- | ---
Hard Disk Self Test | Run a comprehensive self-test on the hard drive.

**NOTE:** On models with two hard drives, this menu option is called **Primary Hard Disk Self Test**.

Secondary Hard Disk Self Test (select models only) | Run a comprehensive self-test on a secondary hard drive.

Memory Test | Run a diagnostic test on the system memory.
Updated versions of the software provided with your computer may be available on the HP Web site.

Most software and BIOS updates on the HP Web site are packaged in compressed files called SoftPaqs.

Some download packages contain a file named Readme.txt, which contains information regarding installing and troubleshooting the file.

To update the software, follow these steps, which are explained in the remainder of this guide:

1. Identify your computer model, product category, and series or family. Prepare for a system BIOS update by identifying the BIOS version currently installed on the computer.

   If your computer is connected to a network, consult the network administrator before installing any software updates, especially system BIOS updates.

   **NOTE:** The computer system BIOS is stored on the system ROM. The BIOS initializes the operating system, determines how the computer will interact with the hardware devices, and provides for data transfer among hardware devices, including the time and date.

   **NOTE:** Windows® includes the User Account Control feature to improve the security of your computer. You may be prompted for your permission or password for tasks such as installing applications, running utilities, or changing Windows settings. Refer to Help and Support for more information.


3. Install the updates.
Updating the BIOS

To update the BIOS, first determine what BIOS version you currently have, and then download and install the new BIOS.

Determining the BIOS version

To determine whether available BIOS updates contain later BIOS versions than those currently installed on the computer, you need to know the version of the system BIOS currently installed.

BIOS version information (also known as ROM date and System BIOS) can be displayed by pressing fn+esc (if you are already in Windows) or by opening Setup Utility.

To use Setup Utility for displaying BIOS information:

1. Open Setup Utility by turning on or restarting the computer. While the “Press the ESC key for Startup Menu” message is displayed in the lower-left corner of the screen, press f10.

2. If Setup Utility does not open with the system information displayed, use the arrow keys to select the Main menu.

   When the Main menu is selected, BIOS and other system information is displayed.

3. To exit Setup Utility, use the arrow keys to select Exit > Exit Discarding Changes, and then press enter.

Downloading a BIOS update

⚠️ **CAUTION:** To prevent damage to the computer or an unsuccessful installation, download and install a BIOS update only when the computer is connected to reliable external power using the AC adapter. Do not download or install a BIOS update while the computer is running on battery power, docked in an optional docking device, or connected to an optional power source. During the download and installation, follow these instructions:

Do not disconnect power from the computer by unplugging the power cord from the AC outlet.

Do not shut down the computer or initiate Sleep or Hibernation.

Do not insert, remove, connect, or disconnect any device, cable, or cord.

To download a BIOS update:

1. Access the page on the HP Web site that provides software for your computer:

   Select Start > Help and Support, and then click the link for software, driver, and BIOS updates.

2. Follow the on-screen instructions to identify your computer and access the BIOS update you want to download.

3. At the download area, follow these steps:

   a. Identify the BIOS update that is later than the BIOS version currently installed on your computer. Make a note of the date, name, or other identifier. You may need this information to locate the update later, after it has been downloaded to your hard drive.

   b. Follow the on-screen instructions to download your selection to the hard drive.
Make a note of the path to the location on your hard drive where the BIOS update will be downloaded. You will need to access this path when you are ready to install the update.

**NOTE:** If you connect your computer to a network, consult the network administrator before installing any software updates, especially system BIOS updates.

BIOS installation procedures vary. Follow any instructions that are displayed on the screen after the download is complete. If no instructions are displayed, follow these steps:

1. Open Windows Explorer by selecting **Start > Computer**.
2. Double-click your hard drive designation. The hard drive designation is typically Local Disk (C:).
3. Using the hard drive path you recorded earlier, open the folder on your hard drive that contains the update.
4. Double-click the file that has an .exe extension (for example, *filename.exe*).
   
The BIOS installation begins.
5. Complete the installation by following the on-screen instructions.
   
The system automatically shuts down after the BIOS has successfully updated.

**NOTE:** After a message on the screen reports a successful installation, you can delete the downloaded file from your hard drive.
Updating programs and drivers

To download and install software other than a BIOS update, follow these steps:

To use the HP Web site:

1. Open your Internet browser, go to hp.com/support, and select your country or region.

2. Click the option for software and driver downloads, type your computer model number in the Search box, and then press enter.

   – or –

   If you want a specific SoftPaq, enter the SoftPaq number in the Search box, press enter, and follow the instructions provided. Proceed to step 6.

3. Click your specific product from the models listed.

4. Select your operating system.

5. When the list of drivers is displayed, click an updated driver to open a window containing additional information.

6. Click Install now to install the updated driver.

NOTE: In some locations you may be able to download the driver and install it later. To do this, click Download only to save the file to your computer. When prompted, click Save and then select a storage location on your hard drive. After the file is downloaded, navigate to the folder where the file was stored, and double-click the file to install.

7. If prompted to do so, restart your computer after the installation is complete, and then verify the operation of the device.
Index

Symbols/Numerics
1394 Power Saving 114

A
AC adapter
  connecting 57
  testing 58
AC adapter light, identifying 7
AC adapter, identifying 10
administrator password
  creating 101
  entering 101
  managing 101
airport security devices 69
antennas 9
antivirus software, using 103
applications key, Windows 5
audio devices, connecting
  external 43
audio functions, checking 43
audio-in (microphone) jack 39
audio-in (microphone) jack, identifying 6
audio-out (headphone) jack 39
audio-out (headphone) jack, identifying 6
AutoPlay 72

B
battery
  calibrating 63
  charging 61, 63
  conserving power 65
  discharging 62
  disposing 66
  inserting 60
  low battery levels 62
  recharging 65
  removing 60
  replacing 66
  storing 66
  battery bay 11
  battery bay, identifying 8
  Battery Check 59
  battery light 61, 62
  battery light, identifying 3, 6
  battery power 58
  battery release latch 60
  battery release latch, identifying 8
  battery temperature 66
  battery, identifying 11
  bays
    battery 8, 11
    BD
    playing 72
    removing 75
  BIOS, updating 117
  Blu-ray ROM DVD±R/RW SuperMulti DL Drive 70
  Blu-ray ROM with LightScribe DVD ±R/RW SuperMulti DL Drive 70
  Bluetooth device 14, 25
  Bluetooth label 11
  boot options 115
  boot order 115
  button sound 114
buttons
  power 4
  TouchPad 1
  TouchPad on/off 1
  volume mute 4, 40
  volume scroll zone 40
  wireless 4

C
cables
eSATA 83

LAN 29
USB 81
caps lock light, identifying 2
Card Reader Power Saving 114
CD
  burning 74
  copying 74
  playing 72
  removing 75
CD drive 69
Certificate of Authenticity label 11
charging batteries 61, 63
checking audio functions 43
compartments
  hard drive 8
  memory module 8
  wireless module 8
components
  additional hardware 10
  bottom 8
  display 9
  front 5
  left-side 7
  right-side 6
  top 1
configuring ExpressCards 87
connecting to a WLAN 18
connection, external power 57
connector, power 7
conservation, power 65
copyright warning 73
cord, power 10
corporate WLAN connection 18
critical battery level 62
critical security updates, installing 105

D
default settings, restoring 112
device drivers
   HP drivers 52
   Windows drivers 53
Diagnostics menu 115
digital card
   defined 85
   inserting 85
   removing 86
   stopping 86
Digital Media Slot, identifying 6
Disk Cleanup software 76
Disk Defragmenter software 75
disk performance 75
drive light 76
drive light, identifying 3, 6
drive media 54
drives
   hard 77, 78, 79
   optical 69
   drives, boot order 115
DVD
   burning 74
   changing region setting 73
   copying 74
   playing 72
   removing 75
   DVD drive 69
   DVD region settings 73
E
earbuds 39
encryption 18
eSATA cable, connecting 83
eSATA devices
   connecting 83
   description 83
   removing 83
   stopping 83
eSATA/USB port, identifying 6
e sc key, identifying 5
ExpressCard
   configuring 87
   defined 87
   inserting 87
   removing 88
   removing insert 87
   stopping 88
ExpressCard slot, identifying 6
   external audio devices,
      connecting 43
external monitor port 45
external monitor port,
   identifying 7
F
   fan always on 115
   fingerprint reader 106
   fingerprint reader location 107
   fingerprint reader, identifying 4
   firewall 18
   firewall software, using 104
   fn key 32
   fn key, identifying 5
   function keys 32
   function keys, identifying 5
H
   hard disk drive
      HP ProtectSmart Hard Drive
      Protection 76
      installing 79
      removing 78
      replacing 77
   hard drive
      HP ProtectSmart Hard Drive
      Protection 76
      installing 79
      removing 78
      replacing 77
   Hard drive bay, identifying 8
   hard drive self test 115
   hardware, identifying 1
   HDMI
      connecting 45
   HDMI port 45
   HDMI port, identifying 6
   headphone (audio-out) jack 6, 39
   headphones 39
   Hibernation
      exiting 55
      initiated during critical battery
      level 62
      initiating 55
   high-definition devices,
      connecting 45
   hotkeys
      decreasing screen
      brightness 35
      description 32
displaying system
   information 33
   increasing screen
   brightness 35
   initiating QuickLock 34
   initiating Sleep 34
   opening Help and Support 33
   opening Print Options
      window 33
   opening the Web browser 33
   playing previous track on an
      audio CD, a DVD or a BD 35
   playing the next track on an
      audio CD, a DVD or a BD 35
   playing, pausing, or resuming an
      audio CD, a DVD, or a
      BD 35
   stopping an audio CD, a DVD, or
      a BD 35
   switching the screen
      image 33
   using 35
   HP DVD Play 42
   HP Mobile Broadband Module 20
   HP Mobile Broadband Module
      serial number label 12
   HP Mobile Broadband,
      disabled 20
   HP ProtectSmart Hard Drive
   Protection 76
   HP USB Ethernet Adapter,
      connecting 29
   hubs 81
I
   icons
      network 14, 27
      wireless 14
   infrared lens, identifying 6
   installed drives, identifying 68
   integrated webcam light,
      identifying 9
   interference, minimizing 28
   internal microphone,
      identifying 9, 39
   Internet connection setup 17
   issues, resolving 48
J
jacks
  audio-in (microphone) 6, 39
  audio-out (headphone) 6, 39
  RJ-45 (network) 7

K
keyboard hotkeys, identifying 32
keypad keys, identifying 5
keypad, embedded
  enabling and disabling 36
  identifying 35
  switching key functions 37
  using 36
keypad, external
  num lock 37
  using 37
keys
  esc 5
  fn 5
  function 5
  keypad 5
  Windows applications 5
  Windows logo 5

L
labels
  Bluetooth 11
  HP Mobile Broadband
    Module 12
  Microsoft Certificate of Authenticity 11
  regulatory 11
  service tag 11
  SIM 12
  wireless certification 11
  WLAN 11
LAN Power Saving 114
language support 114
latch, battery release 8
light, drive 76
light, num lock 36
lights
  battery 3, 6
  caps lock 2
  drive 3, 6
  mute 2
  num lock 3
  power 2, 6, 7
  TouchPad 1
volume down 3
volume mute 2
volume up 3
webcam 9
wireless 2
local area network (LAN)
  cable required 29
  connecting cable 29
  low battery level 62
M
Main menu 114
maintenance
  Disk Cleanup 76
  Disk Defragmenter 75
managing a power-on password 102
managing an administrator password 101
media activity hotkeys 41
memory module
  adding 91
  inserting 95
  removing 92, 95
  replacing 91, 94
  upgrading primary 94
memory module compartment cover
  removing 92
  replacing 93
memory test 115
memory, replacing memory modules 91, 94
microphone (audio-in) jack 6
microphone, internal 39
Microsoft Certificate of Authenticity label 11
minimizing interference 28
monitor port, external 7
monitor, connecting 45
mouse, external
  setting preferences 30
ports
  eSATA/USB 6
  external monitor 7, 45
  HDMI 6, 45
  USB 7, 81
power
  connecting 57
  conserving 65
power button, identifying 4
power connector, identifying 7
power cord, identifying 10
power lights, identifying 2, 6
power-on password
  creating 102

N
network cable
  connecting 29
  noise suppression circuitry 29
network cable, connecting 29
network icon 14, 27
network key 27
network security codes
  network key 27
  SSID 27
noise suppression circuitry, network cable 29
num lock light, identifying 3, 36
num lock, external keypad 37

O
operating system
  Microsoft Certificate of Authenticity label 11
  Product Key 11
optical disc
  removing 75
optical drive 69
optical drive, identifying 7

P
passwords
  administrator 100
  power-on 101
  set in Setup Utility 100
  set in Windows 99
pinching TouchPad gesture 31
pointing devices
  setting preferences 30
  using 30
ports
  eSATA/USB 6
  external monitor 7, 45
  HDMI 6, 45
  USB 7, 81
power
  connecting 57
  conserving 65
power button, identifying 4
power connector, identifying 7
power cord, identifying 10
power lights, identifying 2, 6
power-on password
  creating 102

122 Index
entering 102
managing 102
Processor C6 State 114
Product Key 11
product name and number, computer 11
programs, updating 119
programs, using 42
projector, connecting 45
public WLAN connection 18

R
readable media 54
region codes, DVD 73
registering fingerprints 107
regulatory information
regulatory label 11
wireless certification labels 11
RJ-45 (network) jack, identifying 7
rotating TouchPad gesture 31

S
scrolling regions, TouchPad 2
scrolling TouchPad gesture 30
secondary hard drive self test 115
security cable slot, identifying 7
security cable, installing 106
Security menu 114
security, wireless 17
serial number, computer 11
service tag 11
setup of WLAN 17
Setup Utility
changing the language 111
displaying system information 112
exiting 112
menus 114
navigating 111
passwords set in 100
restoring default settings 112
selecting 111
starting 110
Setup Utility, passwords set in 100
shutdown 66
shutting down 66
SIM
inserting 20
removing 23
SIM label 12
Sleep
exiting 54
initiating 54
slots
Digital Media 6
ExpressCard 6
memory module 8
security cable 7
software
Disk Cleanup 76
Disk Defragmenter 75
using 42
Wireless Assistant 15
software, updating 116
solid-state drive (SSD) 68
speakers 39
storing battery 66
SuperMulti LightScribe DVD±RW and CD-RW Combo Drive with DL support 70
System Configuration menu 114
system information, displaying 112, 114

T
temperature 66
TouchPad
buttons 1
gestures 30
identifying 1
scrolling regions 2
using 30
TouchPad gestures
pinching 31
rotating 31
scrolling 30
zooming 31
TouchPad light, identifying 1
TouchPad on/off button 1
touching with the computer 66
troubleshooting
device driver 52
disc burning 51
disc play 50, 51
external display 51
HP device drivers 52
optical disc tray 48
optical drive detection 49
Windows drivers 53
turning off the computer 66

U
unresponsive system 66
updates, software 116
USB cable, connecting 81
USB devices
connecting 81
description 81
removing 81
stopping 81
USB hubs 81
USB ports, identifying 7, 81

V
vents, identifying 7, 8
Virtualization Technology 114
volume down light, identifying 3
volume mute button 40
volume mute button, identifying 4
volume mute light, identifying 2
volume scroll zone 40
volume scroll zone, identifying 4
volume up light, identifying 3
volume, adjusting 40

W
webcam 39
webcam light 9, 39
webcam properties, adjusting 47
webcam tips 47
Windows applications key, identifying 5
Windows logo key, identifying 5
Windows, passwords set in 99
wireless antennas 9
Wireless Assistant software 15
wireless button, identifying 4
wireless certification label 11
wireless controls
button 15
HP Connection Manager 15
operating system 15
Wireless Assistant software 15
wireless function key 15
wireless icon 14
wireless light 15

Index 123
wireless light, identifying  2
wireless module compartment, identifying  8
wireless network (WLAN) connecting  18
corporate WLAN connection  18
equipment needed  17
functional range  19
public WLAN connection  18
security  17
WLAN device  11,  14
WLAN label  11
writable media  54
WWAN device  20

Z
zooming TouchPad gesture  31