



# Bluetooth Pairing

User Guide

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# Table of contents

<b>Bluetooth Pairing .....</b>	<b>1</b>
Windows XP .....	1
Windows 7 and Windows Vista® .....	1
Windows 8 .....	1
Windows 10 .....	2
Mac OS .....	2



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# Bluetooth Pairing

This guide provides information about pairing (establishing a connection between) Bluetooth devices with your computer in either Windows® or Mac OS.

## Windows XP

Windows XP does not include built-in software to support Bluetooth; instead, each Bluetooth manufacturer supplies its own software, and each manufacturer's software differs slightly.

Please consult the documentation that came with your Bluetooth adapter to learn how to pair Bluetooth devices with your computer.

Typically software from the manufacturer of the Bluetooth adapter installs a desktop icon or a system tray icon that looks similar to: 

Start the Bluetooth software and look for a function called **Add a Bluetooth Device**, and then follow the on-screen instructions to pair your Bluetooth device.

## Windows 7 and Windows Vista®

To pair Bluetooth devices using Windows 7 or Windows Vista:

1. Make sure your computer's Bluetooth function is turned on.
2. Click **Start > Control Panel**.
3. Windows 7: Under the **Hardware and Sound** section, click **Add a device**.

- or -

Windows Vista: Under the **Hardware and Sound** section, click **Add a Wireless Device** under **Bluetooth Devices**.

4. Turn on the Bluetooth device, and then press the **Connect** button on the bottom of the device. In a few moments, the Bluetooth device should appear in the list of discovered Bluetooth devices.
5. Select the device, and then click **Continue** to begin the pairing process.

## Windows 8

To pair Bluetooth devices using Windows 8:

1. Make sure your computer's Bluetooth function is turned on.
2. Press the **Windows key + c** to display the charms on the right side of the Windows 8 screen.
3. Click **Settings**.
4. Click **Change PC settings** on the bottom right of the screen.
5. Click **Devices**.
6. Click **Add a device**.

7. Turn on the Bluetooth device, and then press the **Connect** button on the bottom of the device.  
In a few moments, the Bluetooth device should appear in the list of discovered Bluetooth devices.
8. Select the device and click **Continue** to begin the pairing process.

## Windows 10

To pair Bluetooth devices using Windows 10:

1. Turn on Bluetooth on the device to pair with the computer. Refer to the documentation provided with the device for more information.
2. On the computer, type `Bluetooth` in the taskbar search box, and then select **Bluetooth settings**.
3. Turn on Bluetooth, if it is not already turned on.
4. Select your device from the list, and then follow the on-screen instructions.



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**NOTE:** If the device requires verification, a pairing code is displayed. On the device you are adding, follow the on-screen instructions to verify that the code on your device matches the pairing code. For more information, refer to the documentation provided with the device.

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## Mac OS

To pair Bluetooth devices using Mac OS:

1. Click the Bluetooth icon in the toolbar.
2. Click **Set Up Bluetooth Device**. The Bluetooth Setup Assistant starts.
3. Turn on the Bluetooth device, and then press the **Connect** button on the bottom of the device.  
In a few moments, the Bluetooth device should appear in the list of discovered Bluetooth devices.
4. Select the device, and then click **Continue** to begin the pairing process.