



Hardware Reference Guide

HP Compaq Elite 8300 Touch All-in-One Business PC

HP Compaq Elite 8300 All-in-One Business PC

HP Compaq Pro 6300 All-in-One Business PC

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About This Book

This guide provides basic information for upgrading this computer model.

 **WARNING!** Text set off in this manner indicates that failure to follow directions could result in bodily harm or loss of life.

 **CAUTION:** Text set off in this manner indicates that failure to follow directions could result in damage to equipment or loss of information.

 **NOTE:** Text set off in this manner provides important supplemental information.

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1 Product Features

Overview

Figure 1-1 HP Compaq All-in-One Business PC



The HP Compaq All-in-One Business PC offers the following features:

- Integrated All-in-One form factor
- Full HD, LCD display (1920 x 1080) with LED backlighting
 - 58.4-cm (23-inch) diagonal with optical touch
 - 58.4-cm (23-inch) diagonal
 - 54.6-cm (21.5-inch) diagonal
- Swivel pad under base of stand
- Adjustable tilt
- Optional height-adjustable and reclining stand
- Removable panel on the back of the computer allows users or technicians to easily and efficiently service the PC
- VESA mounting holes (100 mm x 100 mm)
- 2nd and 3rd generation Intel® Core™ processors
- Up to 2 TB hard disc drive, or up to 300 GB Solid State Drive
- Optional Tray-load HP SuperMulti DVD+/-RW SATA Optical Disc Drive or DVD-ROM disc drive
- Optional mSATA module that can be used as a cache or SSD for the Elite 8300 or as a second drive for the Pro 6300
- Intel Q77 Express chipset – Intel vPro (HP Compaq Elite 8300 All-in-One Business PC)

- Intel Q75 Express chipset (HP Compaq Pro 6300 All-in-One Business PC)
- Two SODIMM slots with up to 16 GB of DDR3 SDRAM memory and dual channel memory support
- Intel integrated graphics
- DisplayPort video out (with audio) for second display support
- Optional MXM graphics card
- DP audio, DP to VGA/DVI/HDMI dongle support
- Integrated Gigabit Ethernet (Intel 82579 LM Gigabit Network Connection)
- Wireless connectivity (optional):
 - Integrated 802.11 a/b/g/n or b/g/n wireless LAN module
 - Bluetooth® 4.0
- Optional integrated full HD webcam and dual microphone array
- Premium stereo speakers
- Optional 6-in-1 media card reader
- 6 USB ports: 4 USB 3.0, 2 USB 2.0
- Choice of wired or wireless keyboard and mouse
 - Wired USB keyboard and mouse
 - Wired PS/2 keyboard and mouse
 - Wireless keyboard and mouse
- Face Recognition for HP ProtectTools software with facial recognition auto-login capabilities (with optional webcam)
- Windows® 7 Professional 32-bit or 64-bit operating system
- 90-percent energy-efficient power supply
- ENERGY STAR® qualified, EPEAT® Gold registered

Front Components

Figure 1-2 Front Components

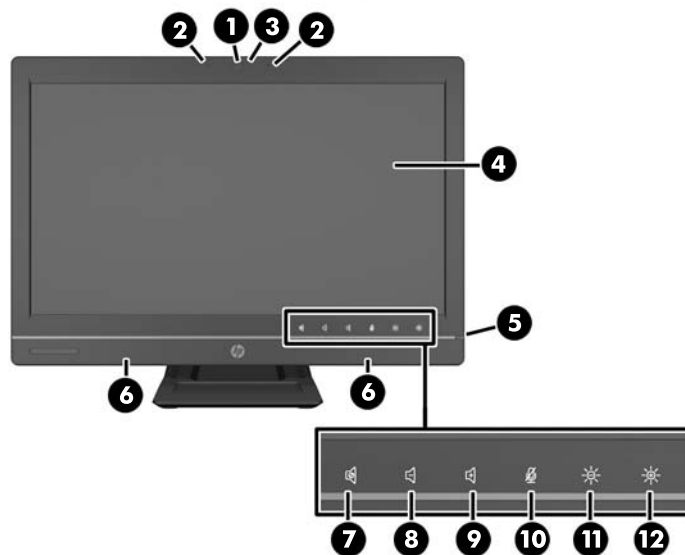


Table 1-1 Front Components

| Component | Component |
|--|------------------------|
| 1 Webcam with privacy shutter (optional) | 7 Mute speaker |
| 2 Dual microphone array (optional) | 8 Reduce volume |
| 3 Webcam activity LED (with optional webcam) | 9 Increase volume |
| 4 16:9 widescreen LED-backlit LCD display | 10 Mute microphone |
| 5 Power LED | 11 Decrease brightness |
| 6 High-performance stereo speakers | 12 Increase brightness |

Touch the icon area (7–12 above) to cause the icons to illuminate, then touch an icon to activate it.

To change the volume or brightness, touch and hold the appropriate icon or touch it and repeat until the volume or brightness has reached the desired level.

To mute the speaker or microphone, just touch the appropriate icon. The icon remains illuminated until you touch it again to reactivate the speaker or microphone.

NOTE: If you mute or reactivate the speaker in a software application, the icon illuminates or darkens accordingly.

You cannot mute or reactivate the microphone from a software application.

Side Components

Figure 1-3 Side Components

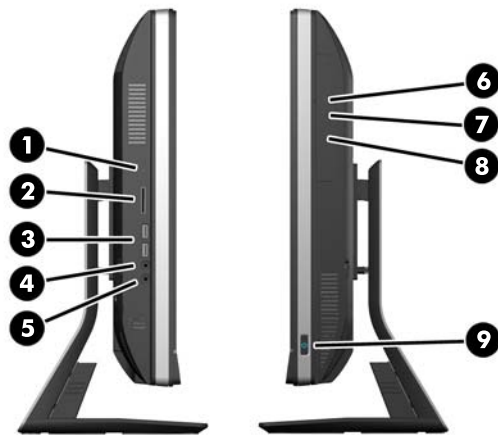


Table 1-2 Side Components

| Component | Component |
|--|-----------------------------------|
| 1 Hard disc drive activity LED | 6 Tray-load optical disc drive |
| 2 HP 6-in-1 media card reader (optional) | 7 Optical disc drive eject button |
| 3 (2) USB 3.0 ports | 8 Optical disc drive activity LED |
| 4 Microphone/line in jack | 9 Power button |
| 5 Headset/line out jack | |

Rear Components

Figure 1-4 Rear Components

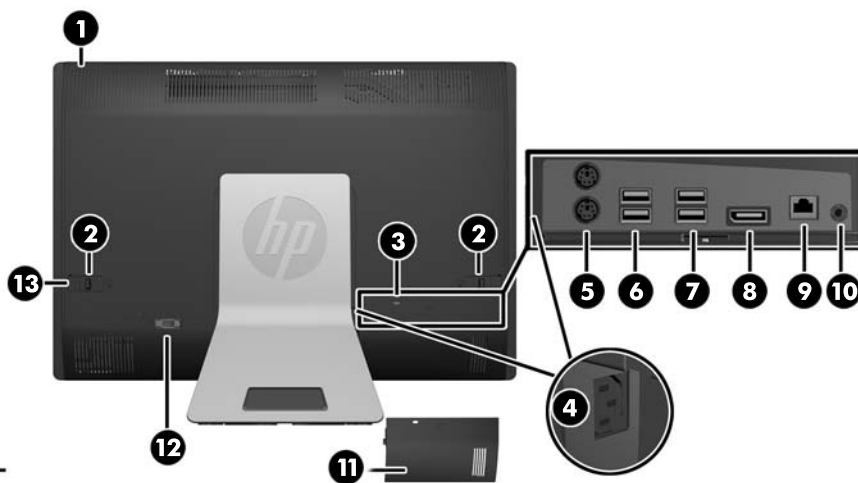


Table 1-3 Rear Components

| Component | Component |
|--|--------------------------------|
| 1 Access panel | 8 DisplayPort connector |
| 2 Access panel latches | 9 RJ-45 Gigabit Ethernet port |
| 3 Security lock slot | 10 Stereo audio line out |
| 4 Power connector | 11 Rear port cover |
| 5 (2) PS/2 mouse and keyboard connectors | 12 Serial port (optional) |
| 6 (2) USB 2.0 ports | 13 Access panel security screw |
| 7 (2) USB 3.0 ports | |

Keyboard Features

Figure 1-5 Keyboard Features

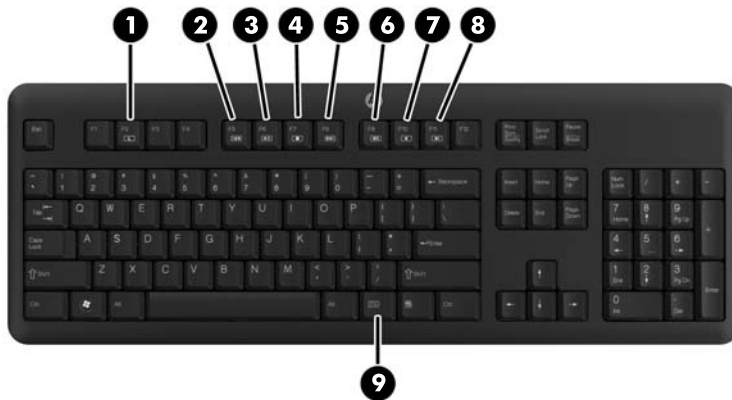


Table 1-4 Keyboard Features

| Component | Component |
|----------------|-------------------|
| 1 Sleep | 6 Mute Volume |
| 2 Fast Reverse | 7 Decrease Volume |
| 3 Play/Pause | 8 Increase Volume |
| 4 Stop | 9 Function |
| 5 Fast Forward | |

Adjusting the Tilt/Swivel Base

Tilt the computer forward up to -5 degrees or backward up to +30 degrees to set it to a comfortable eye level.

Figure 1-6 Adjusting Tilt



The tilt/swivel base has a swivel pad on the underside that allows you to swivel the computer up to 360 degrees left or right for the best viewing angle.

Figure 1-7 Adjusting Swivel



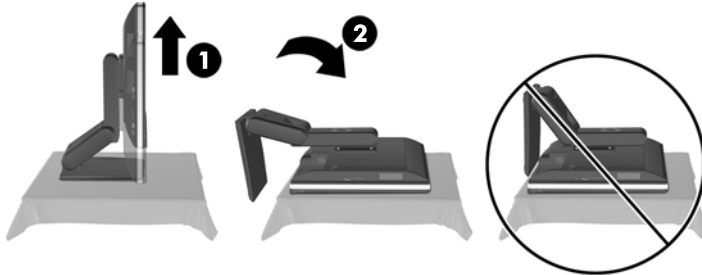
Height-adjustable/Recline Stand (Optional)

An optional stand may be purchased to allow

- height adjustment of 110 mm (4.3 inches)
- rotation from landscape to portrait position
- tilt backward up to +60 degrees
- recline to 30 degrees from the desktop

⚠ WARNING! If the height-adjustable/recline stand is installed, before laying the computer down for service, first grasp the sides of the display and raise the display to the highest position.

Do not lay the computer down with the sliding stand in the low position. The stand may suddenly release, which could cause injury or damage to equipment.



Waking the HP Compaq Elite 8300 Touch All-in-One Business PC

To wake the Touch All-in-One Business PC:

- ▲ To wake the computer from standby using the touch feature, swipe the screen or touch the screen and hold for at least two seconds.
- ▲ To wake the computer from hibernation, press and release the power button.

This affects the Touch All-in-One Business PC equipped with one of the following operating systems:

- Windows 7 (all editions, 32-bit and 64-bit)
- Windows Vista Business (32-bit and 64-bit)

2 Hardware Repair and Upgrade

Warnings and Cautions

Before performing upgrades be sure to carefully read all of the applicable instructions, cautions, and warnings in this guide.

⚠ WARNING! To reduce the risk of personal injury from electrical shock, hot surfaces, or fire:

Disconnect the power cord from the wall outlet and allow the internal system components to cool before touching.

Do not plug telecommunications or telephone connectors into the network interface controller (NIC) receptacles.

Do not disable the power cord grounding plug. The grounding plug is an important safety feature.

Plug the power cord in a grounded (earthed) outlet that is easily accessible at all times.

For your safety, do not place anything on power cords or cables. Arrange them so that no one may accidentally step on or trip over them. Do not pull on a cord or cable. When unplugging from the electrical outlet, grasp the cord by the plug.

To reduce the risk of serious injury, read the *Safety & Comfort Guide*. It describes proper workstation, setup, posture, and health and work habits for computer users, and provides important electrical and mechanical safety information. This guide is located on the Web at <http://www.hp.com/ergo>.

⚠ WARNING! Computers that are inappropriately situated on dressers, bookcases, shelves, desks, speakers, chests, or carts may fall over and cause personal injury.

Care should be taken to route all cords and cables connected to the computer so that they can not be pulled, grabbed, or tripped over.

⚠ WARNING! Energized and moving parts inside.

Disconnect power to the equipment before removing any access panels.

Replace and secure all access panels before reenergizing the equipment.

⚠ CAUTION: Static electricity can damage the electrical components of the computer or optional equipment. Before beginning these procedures, ensure that you are discharged of static electricity by briefly touching a grounded metal object. See [Electrostatic Discharge on page 48](#) for more information.

When the computer is plugged into an AC power source, voltage is always applied to the system board. You must disconnect the power cord from the power source before opening the computer to prevent damage to internal components.

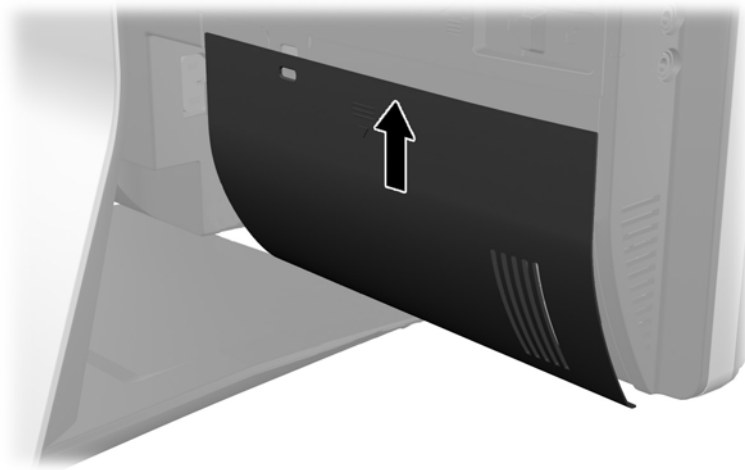
Additional Information

For more information on removing and replacing hardware components, the Computer Setup utility, and troubleshooting, refer to the *Maintenance and Service Guide* (available in English only) for your computer model at <http://www.hp.com>.

Installing the Rear Port Cover

1. Ensure that all cables are connected.
2. Place the cover against the computer (1), lining up the cable lock slot in the cover about 12 mm (0.5 inch) below the cable lock slot in the computer. Slide the cover up and into position (2).

Figure 2-1 Installing the Rear Port Cover

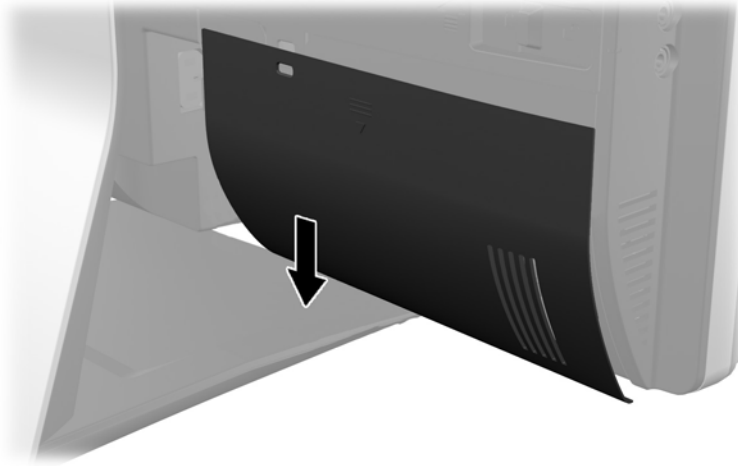


Removing the Rear Port Cover

1. If a cable lock is installed on the rear of the unit, remove the lock.

2. Grasp the rear port cover, then pull it down and off the computer.

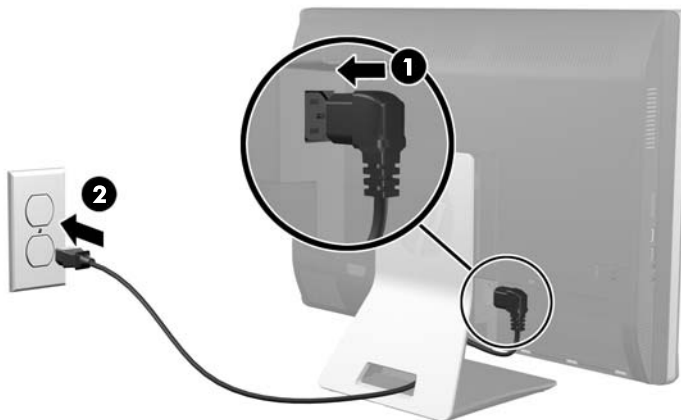
Figure 2-2 Removing the Rear Port Cover



Connecting Power

1. If the rear port cover is installed, remove the cover.
2. Route the power connector through the opening in the stand to take advantage of the cable management feature.
3. Plug the power cord into the power connection on the rear of the computer (1).
4. Plug the three-pronged power plug into a power outlet (2).

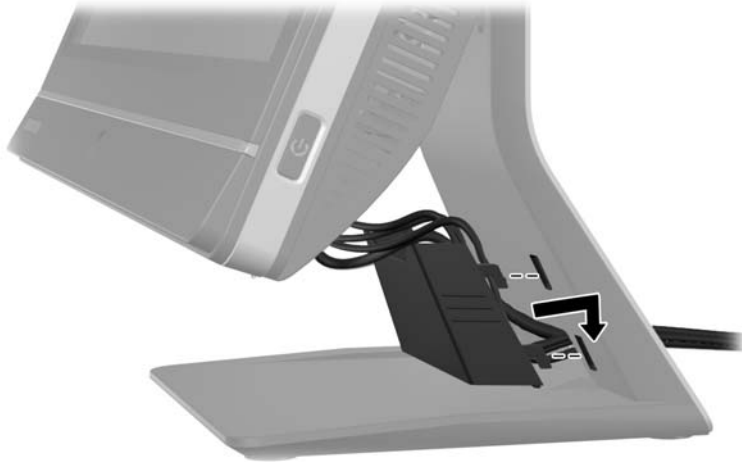
Figure 2-3 Connecting Power



5. Route all peripheral cables through the stand opening and plug them into the appropriate ports as needed.

6. Hold the cable management cover under the cables, align the cover hooks with the slots in the stand, then insert the cover and slide it down.

Figure 2-4 Installing the Cable Management Cover



7. Replace the rear port cover.
8. Press the power button on the front of the computer to turn it on.

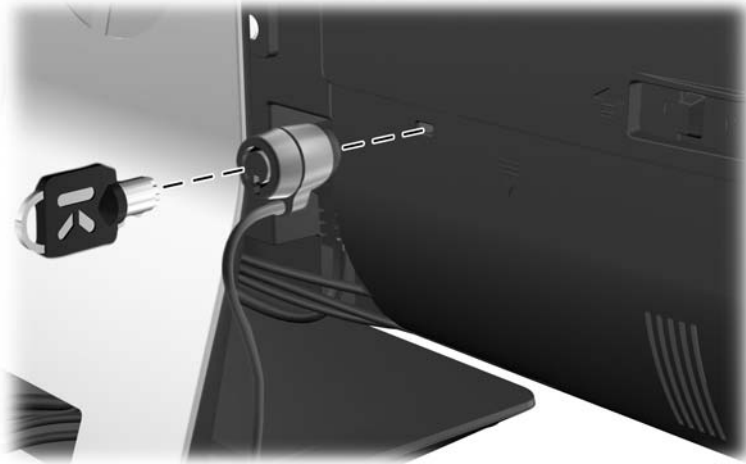
Disconnecting Power

1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
2. Turn off the computer properly through the operating system, then turn off any external devices.
3. Remove the cable lock, if one is installed on the rear of the computer.
4. If the rear port cover is installed, remove the cover.
5. If the cable management cover is installed, slide it up and remove it.
6. Disconnect the power cord connector from the port.

Installing a Security Lock

The optional security lock enables you to secure your computer from theft. A cable lock is a key lock device that has a wire cable attached. You attach one end of the cable to your desk (or other stationary object) and the other end of the cable to the cable lock slot on the computer. Secure the cable lock with the key.

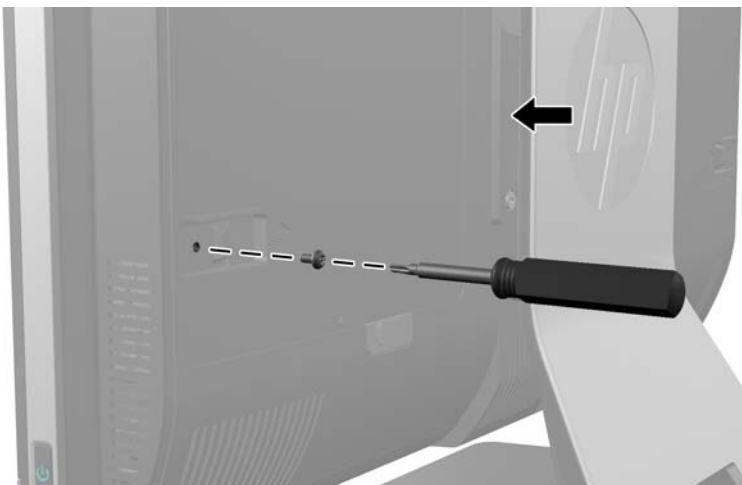
Figure 2-5 Installing a Cable Lock



Installing an Access Panel Security Screw


You may prevent access to internal components by securing the access panel. Screw a T15 tamper-resistant Torx screw through the left latch of the access panel to prevent removal of the panel.

Figure 2-6 Securing the Access Panel



Synchronizing the Optional Wireless Keyboard or Mouse

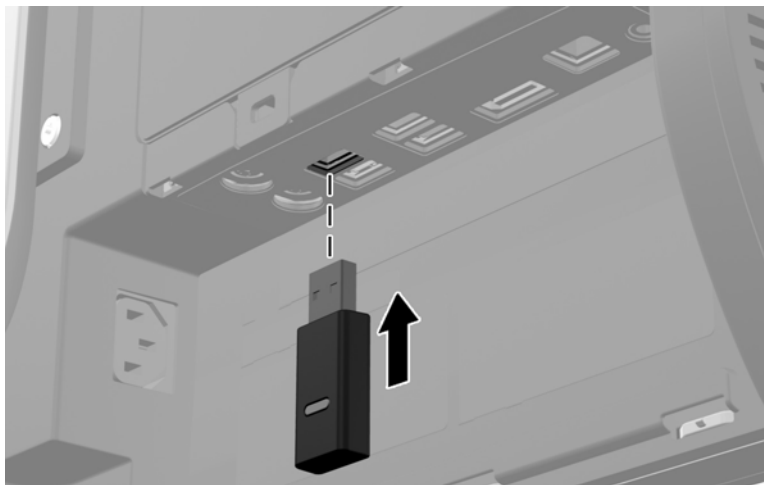
The optional wireless keyboard and mouse are easy to set up. Just remove the battery tabs on both the keyboard and the mouse to activate the preinstalled batteries. Also, make sure the Power switch on the bottom of the mouse is in the On position (the keyboard does not have a Power switch). Then, turn on the computer and synchronize them as described below.

 **NOTE:** For better mouse battery life and performance, avoid using your mouse on a dark or high-gloss surface, and turn mouse power off when not in use.

To synchronize the wireless keyboard and mouse:

1. Make sure the keyboard and mouse are next to the computer, within 30 cm (1 foot) and away from interference from other devices.
2. Turn on the computer.
3. Insert the wireless receiver into a USB port on the computer.

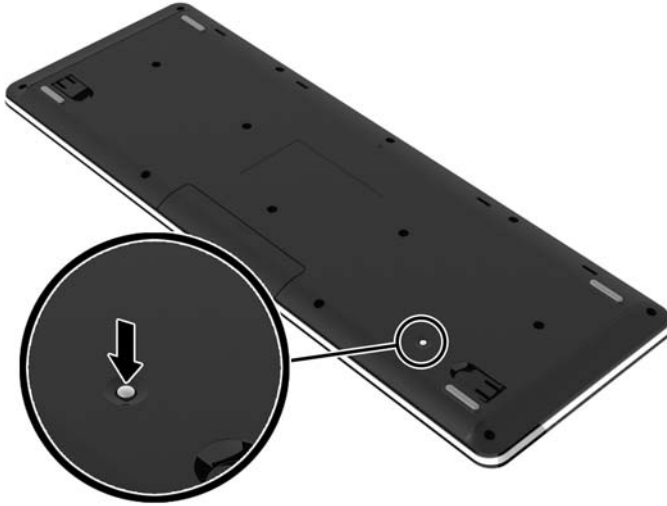
Figure 2-7 Installing the Wireless Receiver




4. Make sure the Power switch on the bottom of the mouse is in the On position.
5. Press and release the Connect button on the bottom of the mouse. The blue activity LED from the wireless receiver illuminates when the synchronization command has been received and turns off when synchronization is complete.


6. Press and release the Connect button on the bottom of the keyboard. The blue activity LED from the wireless receiver illuminates when the synchronization command has been received and turns off when synchronization is complete.

Figure 2-8 Synchronizing the Wireless Keyboard and Mouse



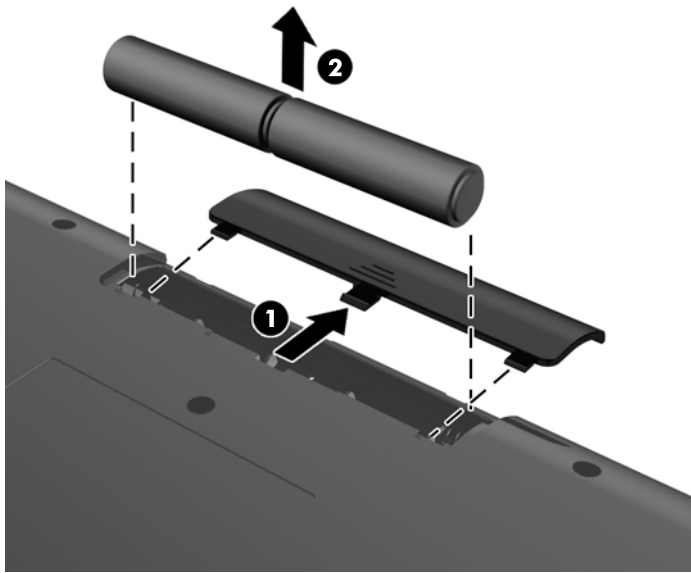
 **NOTE:** If the procedure does not work, remove and then reinsert the wireless keyboard and mouse receiver from the back of the computer and then synchronize the keyboard and mouse again. If synchronization still does not work, remove and replace the batteries.

Removing Batteries from the Optional Wireless Keyboard or Mouse

 **NOTE:** The wireless keyboard and mouse are optional components.

To remove batteries from the wireless keyboard, remove the battery door on the underside of the keyboard (1) and lift the batteries out of the battery compartment (2).

Figure 2-9 Removing Batteries from the Wireless Keyboard



To remove batteries from the wireless mouse, remove the battery door on the underside of the mouse (1) and lift the batteries out of the battery compartment (2).

Figure 2-10 Removing Batteries from the Wireless Mouse



Attaching the Computer to a Mounting Fixture

You can remove the computer from the stand and install it on a wall, monitor arm, or other mounting fixture. There is a VESA mount under the computer stand that is used for mounting the computer.

| | HP Compaq Elite 8300 Touch All-in-One Business PC | | HP Compaq Pro 6300 All-in-One Business PC | |
|--|--|----------------------|--|-------------------|
| | HP Compaq Elite 8300 All-in-One Business PC | | | |
| Computer Dimensions (without stand) | | | | |
| Height | 387.1 mm | 15.2 in | 367.4 mm | 14.5 in |
| Width | 561.9 mm | 22.1 in | 521.9 mm | 20.5 in |
| Depth | 65.0 mm | 2.6 in | 65.0 mm | 2.6 in |
| Computer Weight (without stand) | | | | |
| Minimum Configuration | 7.65 kg (8300 Touch) | 16.9 lb (8300 Touch) | 6.63 kg | 14.6 lb |
| | 6.60 kg (8300) | 14.6 lb (8300) | | |
| With Options | 9.35 kg (8300 Touch) | 20.6 lb (8300 Touch) | 7.88 kg | 17.4 lb |
| | 8.30 kg (8300) | 18.3 lb (8300) | | |
| VESA standard hole patterns | | | | |
| height x width | 100 mm x 100 mm | 3.94 in x 3.94 in | 100 mm x 100 mm | 3.94 in x 3.94 in |

To remove the stand:

1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
2. Turn off the computer properly through the operating system, then turn off any external devices.
3. Disconnect the power cord from the power outlet and disconnect any external devices.

⚠ CAUTION: You must disconnect the power cord and wait approximately 30 seconds for the power to drain before adding or removing memory modules. Regardless of the power-on state, voltage is always supplied to the memory modules as long as the computer is plugged into an active AC outlet. Adding or removing memory modules while voltage is present may cause irreparable damage to the memory modules or system board.

4. Remove/disengage any security devices that prohibit opening the computer.
5. Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.

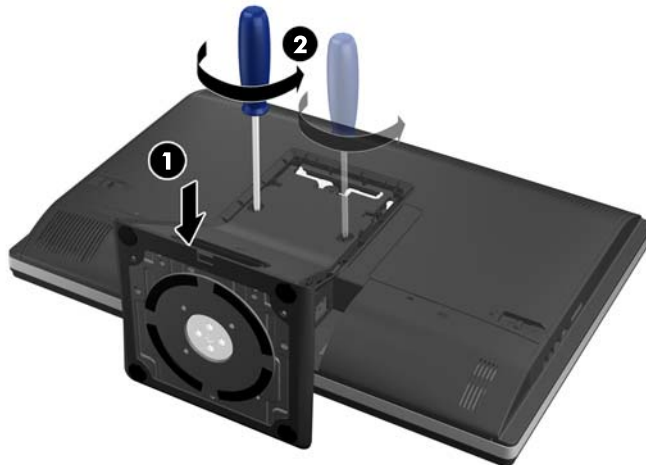
6. Push the release button (1) on the bottom of the stand and pull the back of the stand off (2).

Figure 2-11 Removing the back of the Stand



7. Push the base of the stand down (1), and loosen the captive screws securing the stand to the unit (2).

Figure 2-12 Releasing the Stand



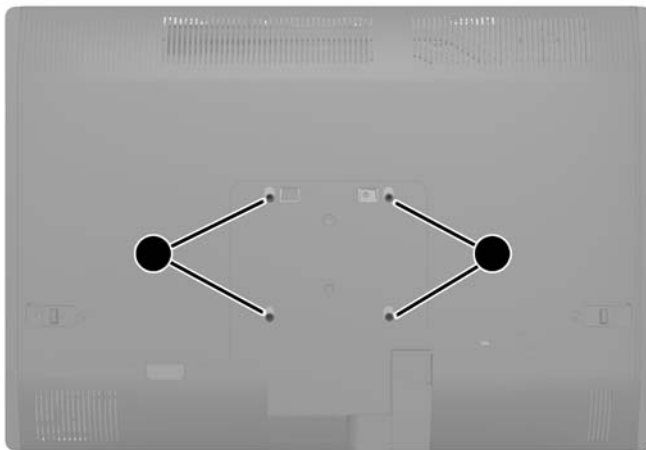
8. Lift the stand up and off the computer to expose the VESA mounting holes.

Figure 2-13 Removing the Stand



The computer is now ready to be attached to a VESA-compliant mounting fixture.

Figure 2-14 VESA Mounting Holes



Connecting a Second Display

The DisplayPort connector on the rear of the computer allows you to connect a second display to the computer.

If you are adding a second display that has a DisplayPort connector, then no DisplayPort video adapter is required. If you are adding a second display that does not have a DisplayPort connector, you can purchase a DisplayPort video adaptor from HP for your configuration.

DisplayPort adapters and video cables are purchased separately. HP offers the following adapters:

- DisplayPort to VGA adapter
- DisplayPort to DVI adapter
- DisplayPort to HDMI adapter

To connect a second display:

1. Turn off power to the computer and the second display that you are connecting to the computer.
2. Remove the rear port cover on the computer.
3. If your second display has a DisplayPort connector, connect a DisplayPort cable directly between the DisplayPort connector on the rear of the computer and the DisplayPort connector on the second display.

Figure 2-15 Connecting a DisplayPort Cable

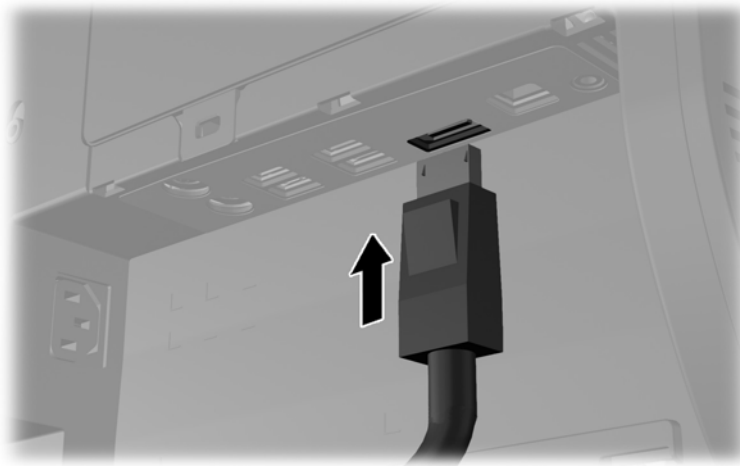


Figure 2-16 Connecting a Second Display



4. If your second display does not have a DisplayPort connector, connect a DisplayPort video adapter to the DisplayPort connector of the computer. Then connect a cable (VGA, DVI, or HDMI, depending on your application) between the adapter and a second display.


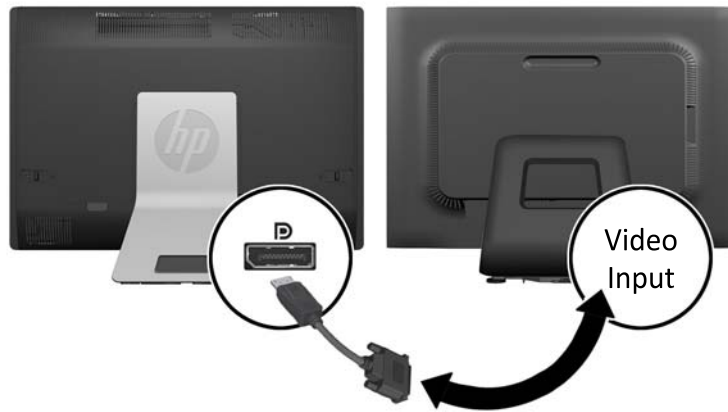

 **NOTE:** When a display port adaptor is used, the rear port cover cannot be installed unless a display port extender cable is used in conjunction with the adaptor.

Figure 2-17 Connecting a Second Display Using a DisplayPort Adapter



5. Replace the rear port cover on the computer.
6. Turn on power to the computer and the second display.

 **NOTE:** Use the graphics card software or the Windows Display Settings to configure the second display as a mirrored image of the primary display or an extension of the primary display.

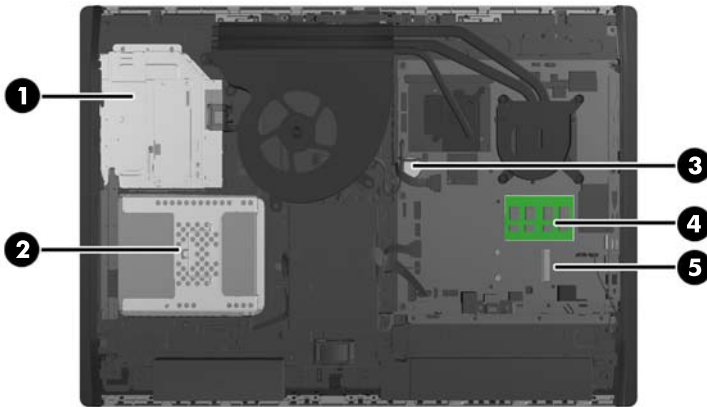
Locating Internal Components

The following sections contain procedures for removing and replacing these internal components:

- Memory
- Battery

- Hard disc drive, solid state drive, or self-encrypting drive
- Optical disc drive

Figure 2-18 Locating Internal Components



| Component | Component |
|----------------------|-------------------|
| 1 Optical disc drive | 4 Memory |
| 2 Hard disc drive | 5 mSATA connector |
| 3 Battery | |

Removing and Installing Memory

The computer comes with double data rate 3 synchronous dynamic random access memory (DDR3-SDRAM) small outline dual inline memory modules (SODIMMs).

SODIMMs

The memory sockets on the system board can be populated with up to two industry-standard SODIMMs. These memory sockets are populated with at least one preinstalled SODIMM. To achieve the maximum memory support, you can populate the system board with up to 16 GB of memory.

DDR3-SDRAM SODIMMs

For proper system operation, the SODIMMs must be:

- industry-standard 204-pin
- unbuffered non-ECC PC3-10600 DDR3-1600 MHz-compliant
- 1.5 volt DDR3-SDRAM SODIMMs

The DDR3-SDRAM SODIMMs must also:

- support CAS latency 11 DDR3 1600 MHz (11-11-11 timing)
- contain the mandatory Joint Electronic Device Engineering Council (JEDEC) specification

In addition, the computer supports:

- 1-Gbit, 2-Gbit, and 4-Gbit non-ECC memory technologies
- single-sided and double-sided SODIMMS
- SODIMMs constructed with x8 and x16 SDRAMs; SODIMMs constructed with x4 SDRAMs are not supported



NOTE: The system will not operate properly if you install unsupported SODIMM memory.

HP offers upgrade memory for this computer and advises that the consumer purchase it to avoid compatibility issues with unsupported third-party memory.

Populating SODIMM Sockets

The system will automatically operate in single channel mode, dual channel mode, or flex mode, depending on how the SODIMMs are installed. Refer to the following table to identify the SODIMM channel locations.

Table 2-1 Identifying SODIMM Locations

| Location | System Board Label | Channel |
|--------------|--------------------|-----------|
| Lower Socket | SODIMM1 | Channel A |
| Upper Socket | SODIMM3 | Channel B |

- The system will operate in single channel mode if the SODIMM sockets are populated in one channel only.
- The system will operate in flex mode if the memory capacity of the SODIMM in Channel A is not equal to the memory capacity of the SODIMM in Channel B. In flex mode, the channel populated with the least amount of memory describes the total amount of memory assigned to dual channel and the remainder is assigned to single channel. If one channel will have more memory than the other, the larger amount should be assigned to channel A.
- The system will operate in a higher-performing dual channel mode if the memory capacity of the SODIMM in Channel A is equal to the memory capacity of the SODIMM in Channel B.
- In any mode, the maximum operational speed is determined by the slowest SODIMM in the system.

Installing SODIMMs

There are two memory sockets on the system board. To remove or install memory modules:

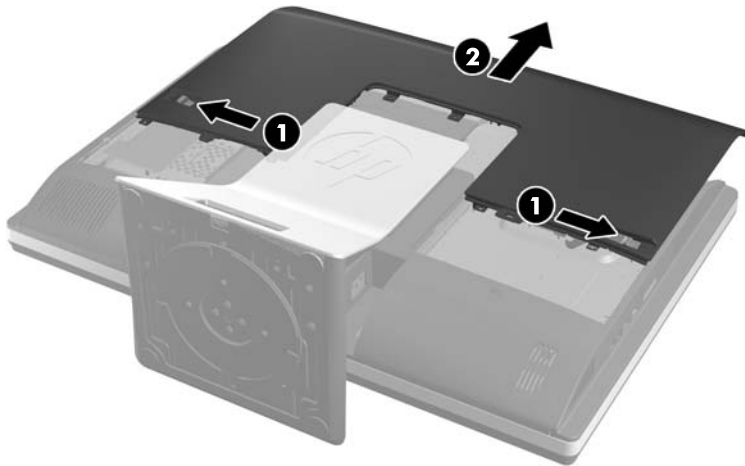
1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
2. Turn off the computer properly through the operating system, then turn off any external devices.
3. Disconnect the power cord from the power outlet and disconnect any external devices.

⚠ CAUTION: You must disconnect the power cord and wait approximately 30 seconds for the power to drain before adding or removing memory modules. Regardless of the power-on state, voltage is always supplied to the memory modules as long as the computer is plugged into an active AC outlet. Adding or removing memory modules while voltage is present may cause irreparable damage to the memory modules or system board.

4. Remove/disengage any security devices that prohibit opening the computer.
5. Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.

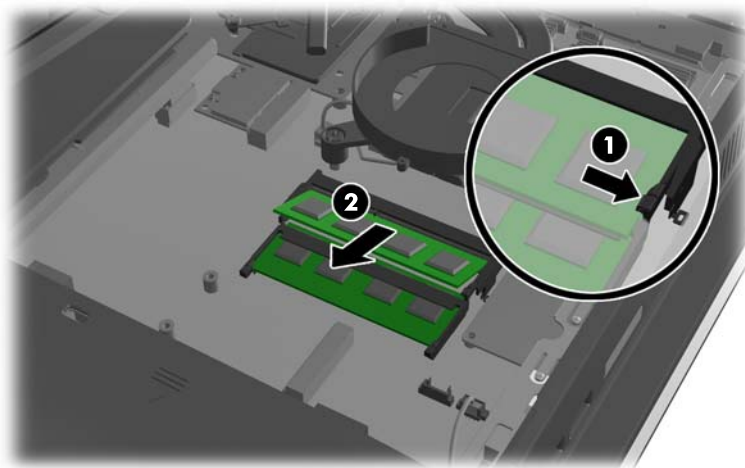
6. Slide the access panel latches toward the edges of the unit, then slide the access panel toward the top of the computer until it slides off the unit.

Figure 2-19 Removing the Access Panel



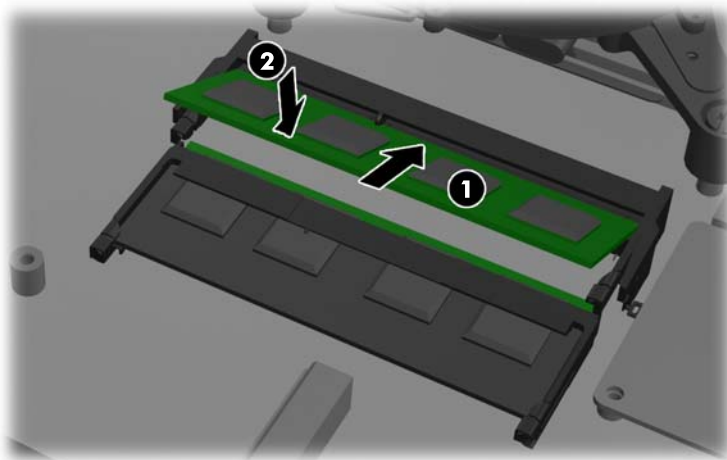
7. To remove a memory module, press outward on the two latches on each side of the SODIMM (1), then pull the SODIMM out of the socket (2).


Figure 2-20 Removing a Memory Module



8. To install a memory module, slide the SODIMM into the socket at approximately a 30° angle (1), then press the SODIMM down (2) so that the latches lock it in place.

Figure 2-21 Installing a Memory Module



 **NOTE:** A memory module can be installed in only one way. Match the notch on the module with the tab on the memory socket.

9. To replace the access panel, set the panel on the back of the computer, slightly above the stand, and slide it down into place.

Figure 2-22 Replacing the Access Panel




10. Reconnect the power cord and external devices.
11. Lock any security devices that were disengaged when the access panel was removed.
12. Turn on the computer. The computer automatically recognizes the additional memory when you turn on the computer.

Replacing the Battery

The battery is located on the system board on the lower right side of the fan. The battery that comes with the computer provides power to the real-time clock. When replacing the battery, use a battery

equivalent to the battery originally installed in the computer. The computer comes with a 3-volt lithium coin cell battery.


 **WARNING!** The computer contains an internal lithium manganese dioxide battery. There is a risk of fire and burns if the battery is not handled properly. To reduce the risk of personal injury:

Do not attempt to recharge the battery.


Do not expose to temperatures higher than 60 °C (140 °F).

Do not disassemble, crush, puncture, short external contacts, or dispose of in fire or water.

Replace the battery only with the HP spare designated for this product.


 **CAUTION:** Before replacing the battery, it is important to back up the computer CMOS settings. When the battery is removed or replaced, the CMOS settings will be cleared.

Static electricity can damage the electronic components of the computer or optional equipment. Before beginning these procedures, ensure that you are discharged of static electricity by briefly touching a grounded metal object.

 **NOTE:** The lifetime of the lithium battery can be extended by plugging the computer into a live AC wall socket. The lithium battery is only used when the computer is NOT connected to AC power.

HP encourages customers to recycle used electronic hardware, HP original print cartridges, and rechargeable batteries. For more information about recycling programs, go to <http://www.hp.com/recycle>.

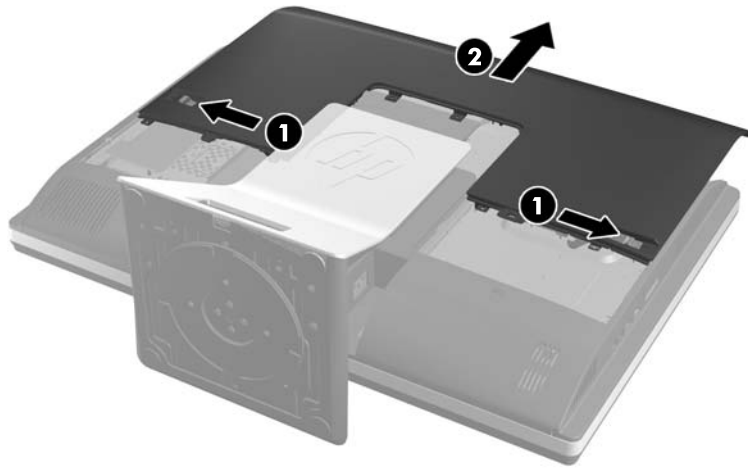
-
1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
 2. Turn off the computer properly through the operating system, then turn off any external devices.
 3. Disconnect the power cord from the power outlet and disconnect any external devices.

 **CAUTION:** You must disconnect the power cord and wait approximately 30 seconds for the power to drain before adding or removing memory modules. Regardless of the power-on state, voltage is always supplied to the memory modules as long as the computer is plugged into an active AC outlet. Adding or removing memory modules while voltage is present may cause irreparable damage to the memory modules or system board.

-
4. Remove/disengage any security devices that prohibit opening the computer.
 5. Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.

6. Slide the access panel latches toward the edges of the chassis, then slide the access panel toward the top of the computer until it slides off the chassis.

Figure 2-23 Removing the Access Panel



The battery can now be seen on the lower right side of the fan.

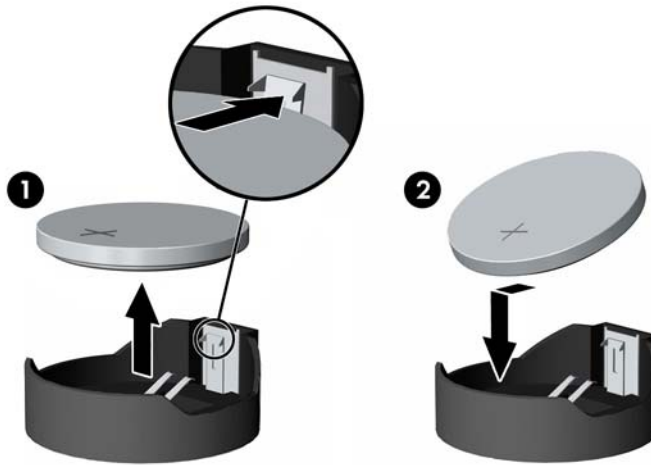
Figure 2-24 Locating the Battery



7. To release the battery from its holder, squeeze the metal clamp that extends above one edge of the battery. When the battery pops up, lift it out (1).

8. To insert the new battery, slide one edge of the replacement battery under the holder's lip with the positive side up. Push the other edge down until the clamp snaps over the other edge of the battery (2).

Figure 2-25 Removing and Replacing a Coin Cell Battery (Type 2)



9. To replace the access panel, set the panel on the back of the computer, slightly above the stand, and slide it down into place.

Figure 2-26 Replacing the Access Panel



10. Reconnect the power cord and external devices.
11. Lock any security devices that were disengaged when the access panel was removed.
12. Turn on the computer.
13. Reset the date and time, your passwords, and any special system setups using Computer Setup.

Replacing Drives

Replacing the Hard Disc Drive with a 3.5-inch Hard Disc Drive or a Single 2.5-inch Drive

The hard disc drive is located behind the access panel on the left side of the computer (when viewed from behind). The drive is housed in a removable cage.

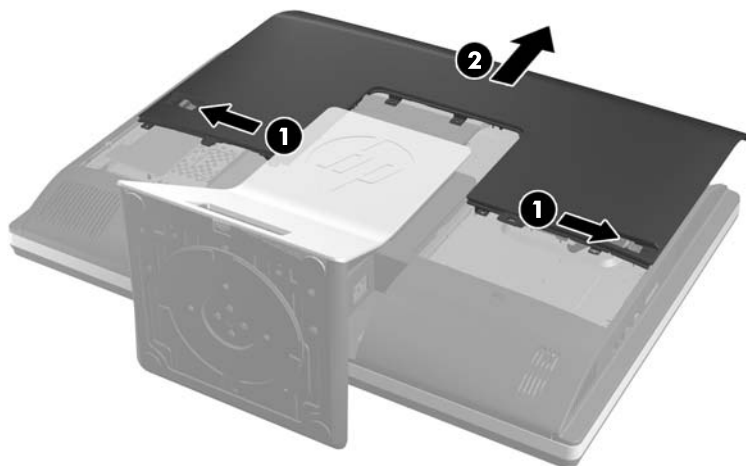
If you choose to install an optional 2.5-inch solid state drive (SSD) or self-encrypting drive (SED), you will need a drive adapter. The drive adapter may be part of the drive kit, or you may need to purchase it separately. It is recommended that you purchase a drive kit from HP that is designed to operate with the computer.

1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
2. Turn off the computer properly through the operating system, then turn off any external devices.
3. Disconnect the power cord from the power outlet and disconnect any external devices.

⚠ CAUTION: Regardless of the power-on state, voltage is always present on the system board as long as the system is plugged into an active AC outlet. You must disconnect the power cord to avoid damage to the internal components of the computer.

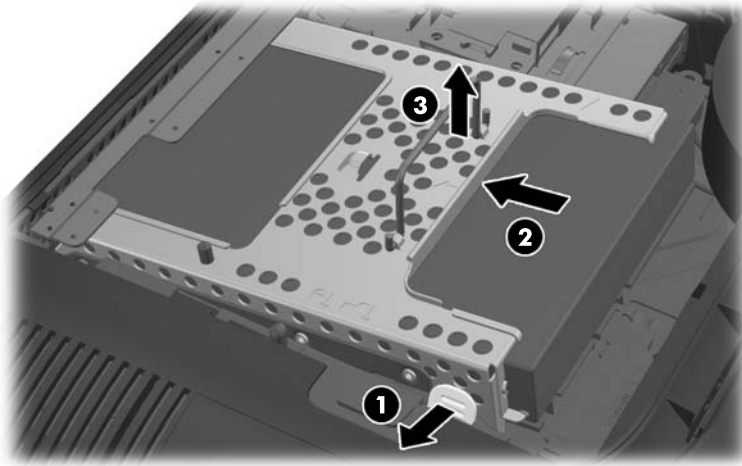
4. Remove/disengage any security devices that prohibit opening the computer.
5. Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.
6. Slide the access panel latches toward the edges of the chassis, then slide the access panel toward the top of the computer until it slides off the chassis.

Figure 2-27 Removing the Access Panel



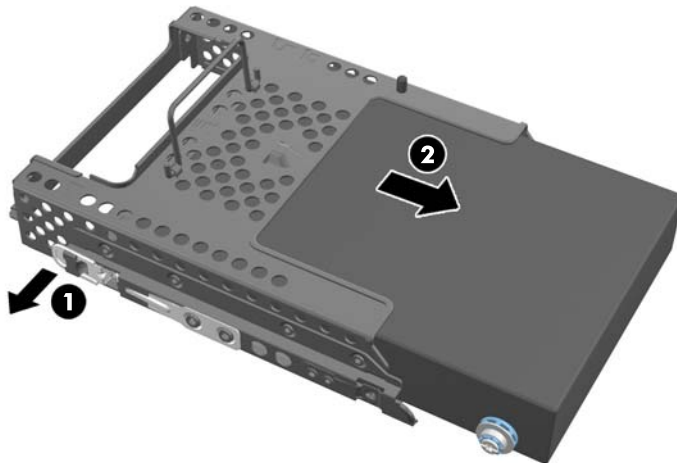
7. Pull the latch next to the lower side of the hard disc drive cage away from the cage to release it, then slide the cage toward the edge of the chassis and lift it out.

Figure 2-28 Removing the Hard Disc Drive Cage



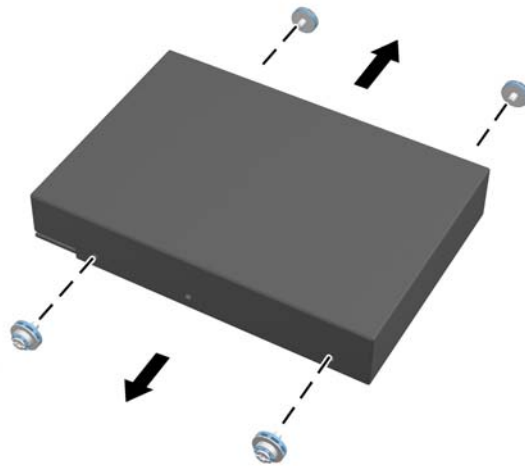
8. Lift the latch on one side of the hard disc drive cage and pull the hard disc drive out of the cage.

Figure 2-29 Removing the Hard Disc Drive from the Cage



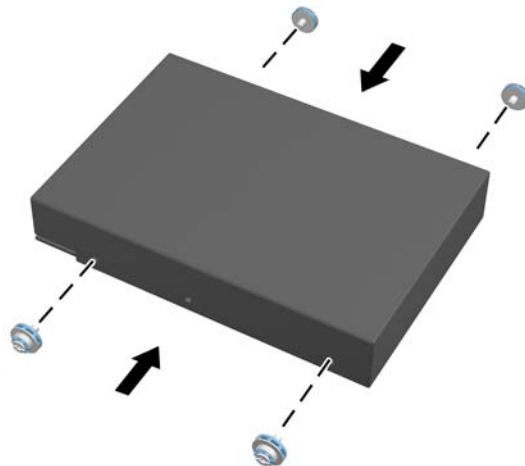
9. Remove the four mounting screws from the hard disc drive. Be sure to keep the blue rubber grommets with each screw.


Figure 2-30 Removing the Mounting Screws



10. Screw the four mounting screws into the new hard disc drive. Be sure to keep the blue rubber grommets behind each screw.

Figure 2-31 Inserting the Mounting Screws

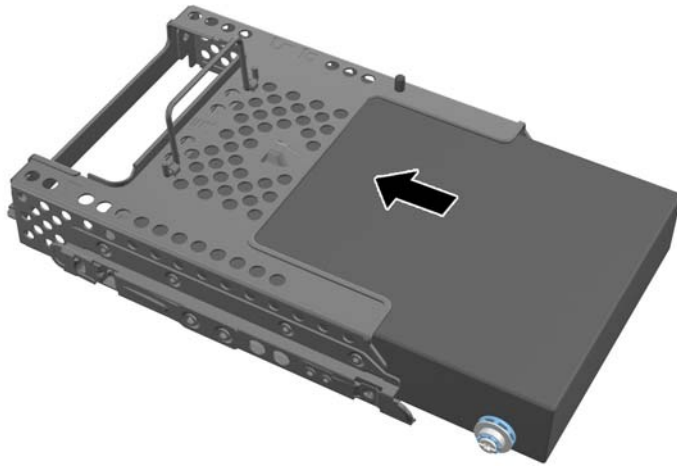


 **NOTE:** If you choose to install an optional 2.5-inch solid state drive (SSD) or self-encrypting drive (SED), you must

1. mount the drive in a drive adapter
 2. screw the four mounting screws into the drive adapter
-

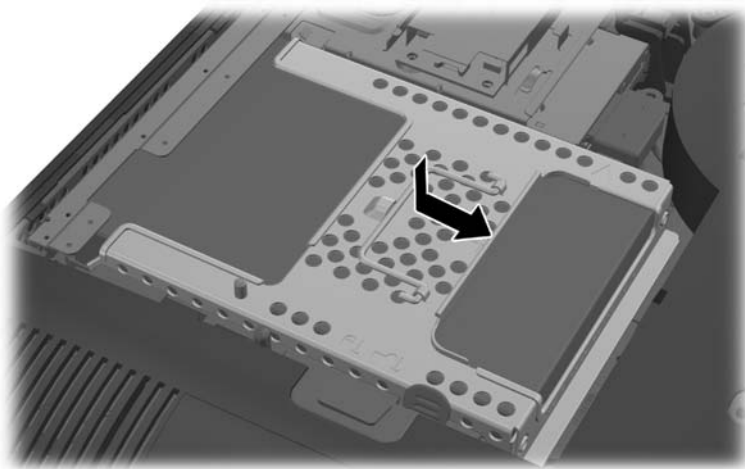
11. Slide the new hard disc drive, or drive adapter holding an optional 2.5-inch drive, into the cage until it snaps in place. Be sure that the connector on the hard disc drive is at the opening of the cage.

Figure 2-32 Inserting the Hard Disc Drive into the Cage



12. With the hard disc drive connector facing toward the center of the chassis, place the hard disc drive cage into the chassis and slide it toward the center until it snaps into place.

Figure 2-33 Installing the Hard Disc Drive Cage



13. To replace the access panel, set the panel on the back of the computer, slightly above the stand, and slide it down into place.

Figure 2-34 Replacing the Access Panel



14. Reconnect the power cord and external devices.
15. Lock any security devices that were disengaged when the access panel was removed.
16. Turn on the computer.

Replacing the Hard Disc Drive with Two 2.5-inch Drives

The hard disc drive is located behind the access panel on the left side of the computer (when viewed from behind). The drive is housed in a removable cage.

If you choose to install two optional 2.5-inch solid state drives (SSDs) or self-encrypting drives (SEDs), you will need a drive adapter. The drive adapter may be part of the drive kit, or you may need to purchase it separately. It is recommended that you purchase a drive kit with adapter and cable from HP that is designed to operate with the computer.

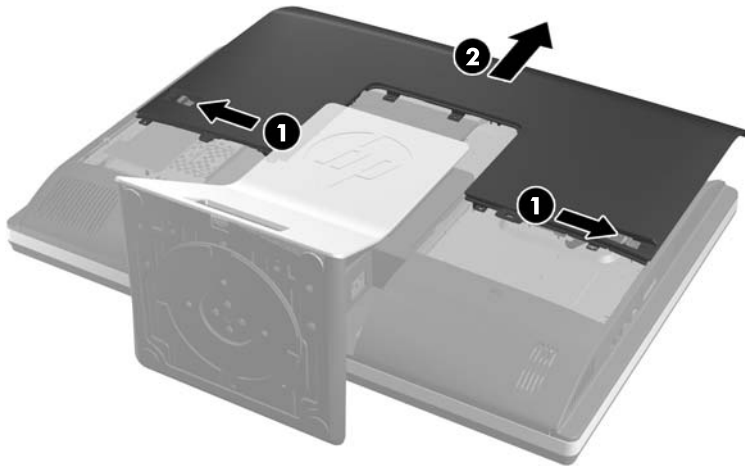
1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
2. Turn off the computer properly through the operating system, then turn off any external devices.
3. Disconnect the power cord from the power outlet and disconnect any external devices.

⚠ CAUTION: Regardless of the power-on state, voltage is always present on the system board as long as the system is plugged into an active AC outlet. You must disconnect the power cord to avoid damage to the internal components of the computer.

4. Remove/disengage any security devices that prohibit opening the computer.
5. Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.

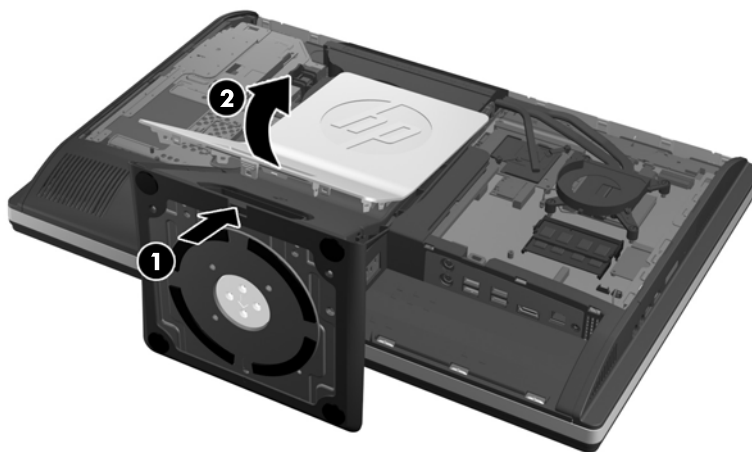
6. Slide the access panel latches toward the edges of the chassis, then slide the access panel toward the top of the computer until it slides off the chassis.

Figure 2-35 Removing the Access Panel



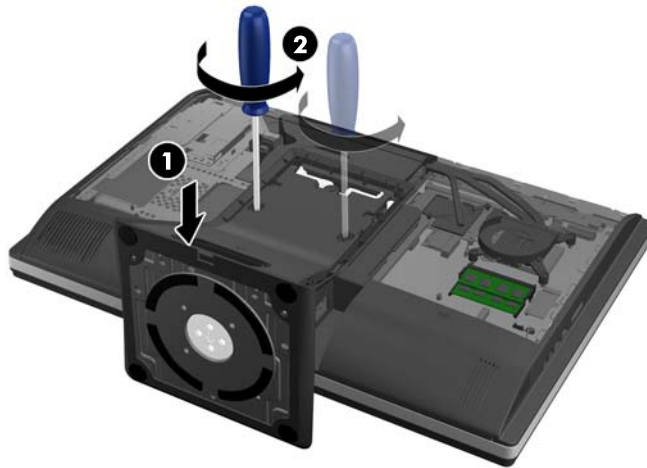
7. Push the release button (1) on the bottom of the stand and pull the back of the stand off (2).

Figure 2-36 Removing the back of the Stand



8. Push the base of the stand down (1), and loosen the captive screws securing the stand to the chassis (2).

Figure 2-37 Releasing the Stand



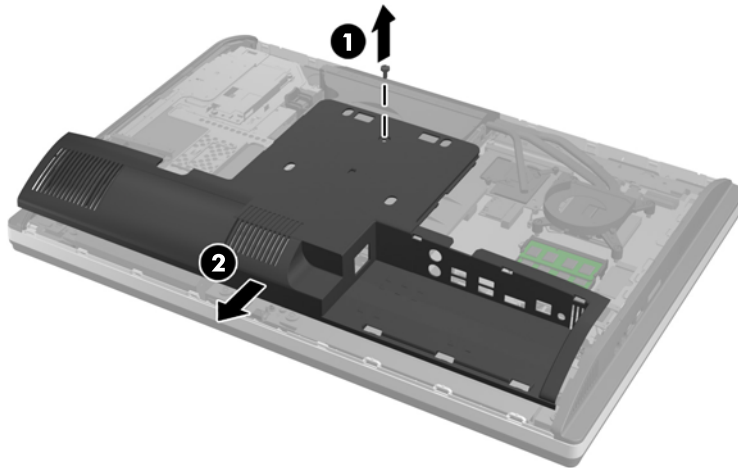
9. Lift the stand up and off the computer.

Figure 2-38 Removing the Stand

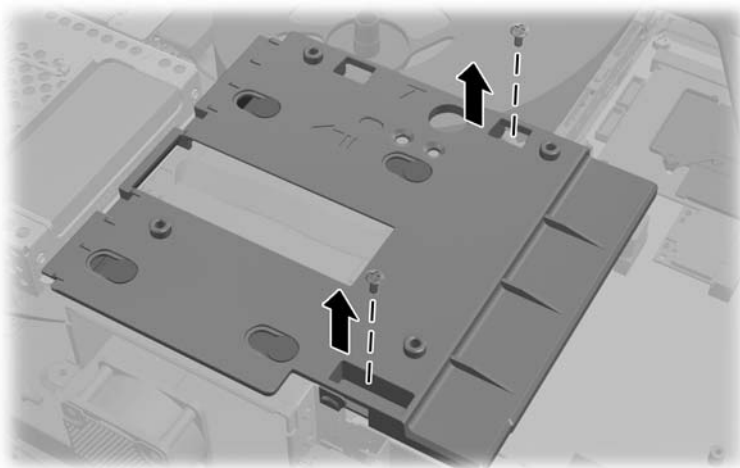


10. Remove the screw (1) in the middle of the lower panel, and detach the lower panel from the chassis (2).

Figure 2-39 Removing the Lower Panel

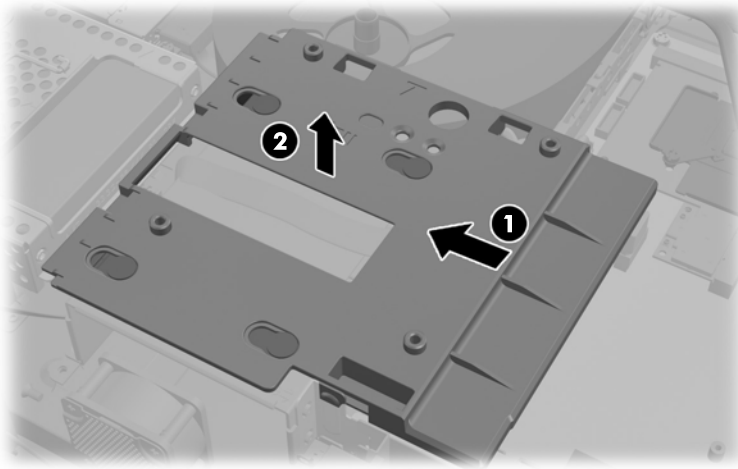


11. Remove the screws securing the metal plate to the chassis.



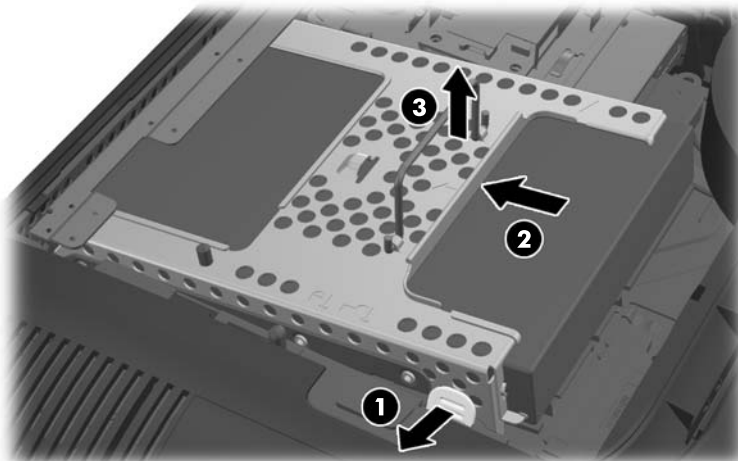
12. Slide the metal plate left (1), then lift it off the chassis (2).

Figure 2-40 Removing the Metal Plate



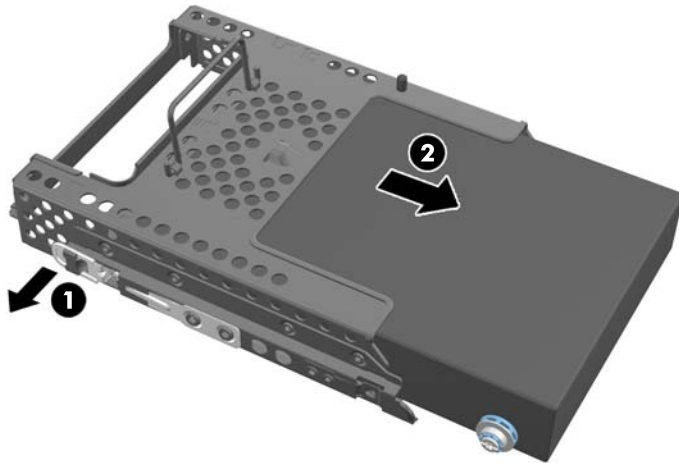
13. Pull the latch next to the lower side of the hard disc drive cage away from the cage to release it, then slide the cage toward the edge of the chassis and lift it out.

Figure 2-41 Removing the Hard Disc Drive Cage



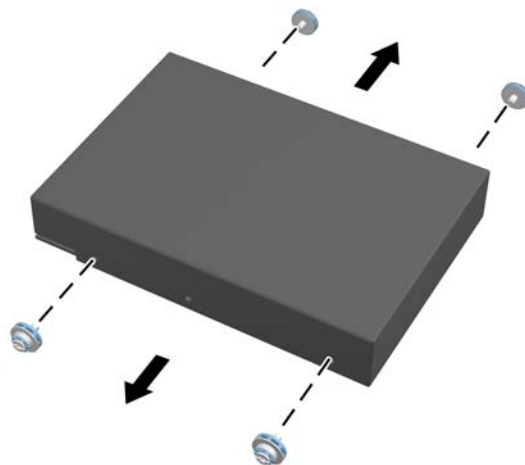
14. Lift the latch on one side of the hard disc drive cage and pull the hard disc drive out of the cage.

Figure 2-42 Removing the Hard Disc Drive from the Cage



15. Remove the four mounting screws from the hard disc drive. Be sure to keep the blue rubber grommets with each screw.

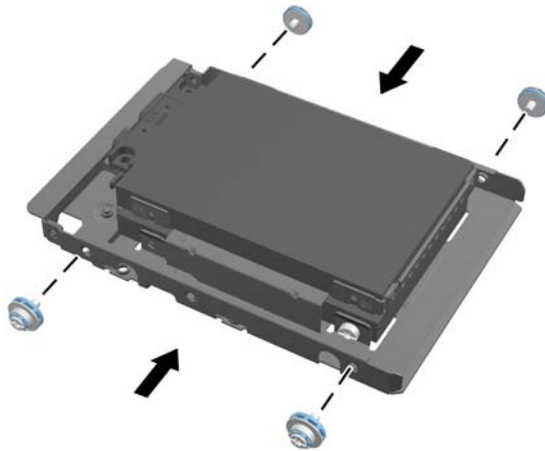
Figure 2-43 Removing the Mounting Screws



16. Mount the 2.5-inch drives in a drive adapter.

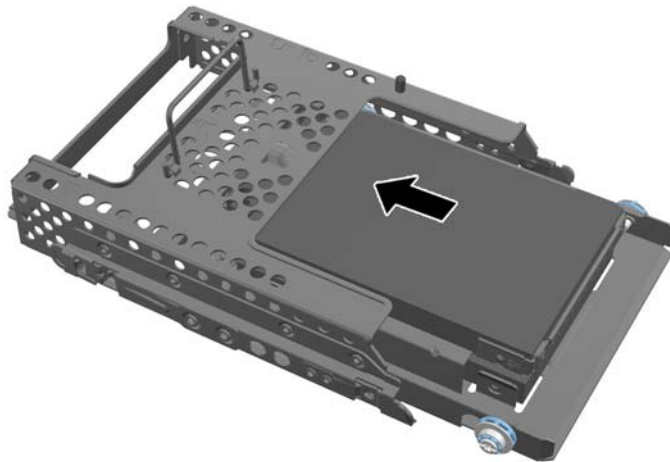
17. Screw the four mounting screws into the drive adapter holding the two 2.5-inch drives. Be sure to keep the blue rubber grommets behind each screw.

Figure 2-44 Inserting the Mounting Screws



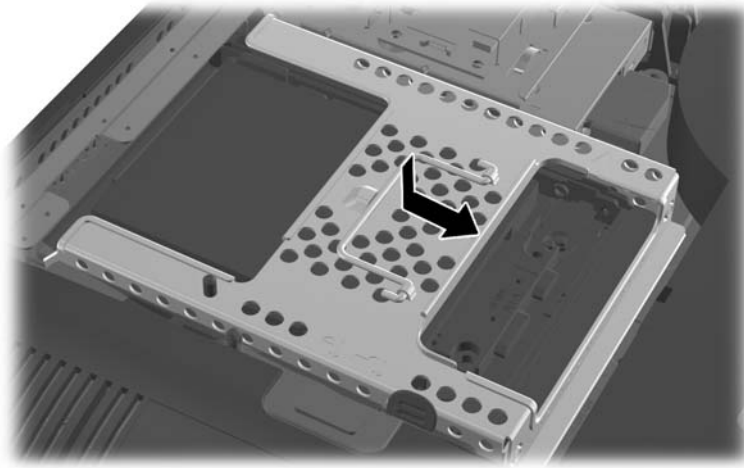
18. Slide the drive adapter into the cage until it snaps in place. Be sure that the connectors on the hard disc drives are at the opening of the cage.

Figure 2-45 Inserting the Drive Adapter into the Cage



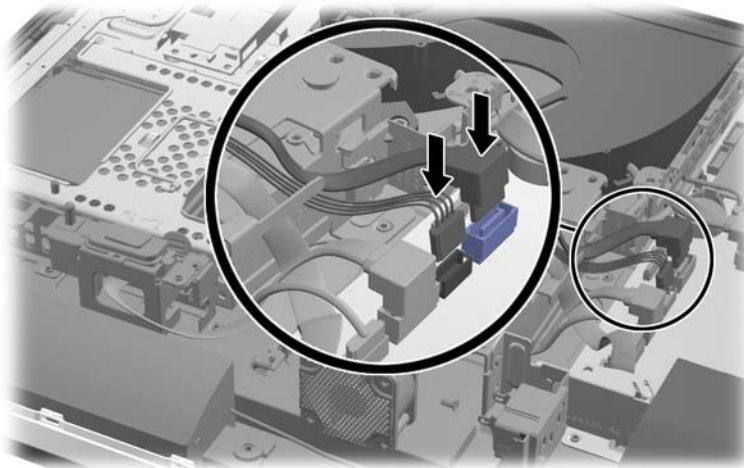
19. With the hard disc drive connectors facing toward the center of the chassis, place the hard disc drive cage into the chassis and slide it toward the center until it snaps into place.

Figure 2-46 Installing the Hard Disc Drive Cage



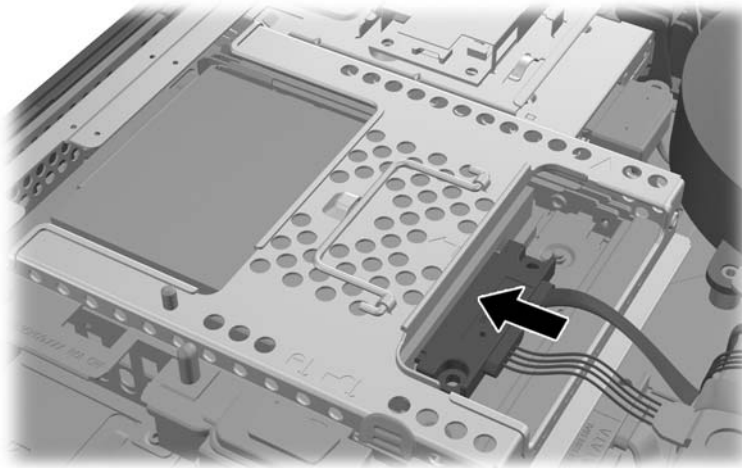
20. Connect the SATA cable to the blue SATA 1 connector and to the power connector next to the SATA 1 connector on the system board.

Figure 2-47 Connecting the Drive Cables to the System Board



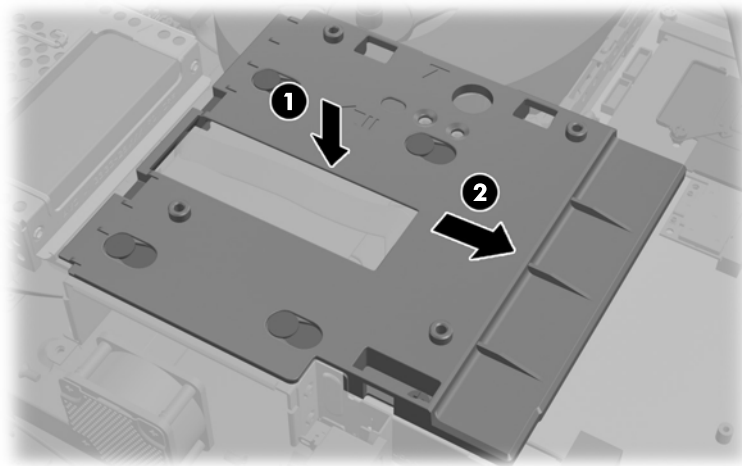
21. Be sure that excess cable length is out of the way and that cables are laying flat across the power supply. Connect the cable to the top drive.

Figure 2-48 Connecting the Top 2.5-inch Drive

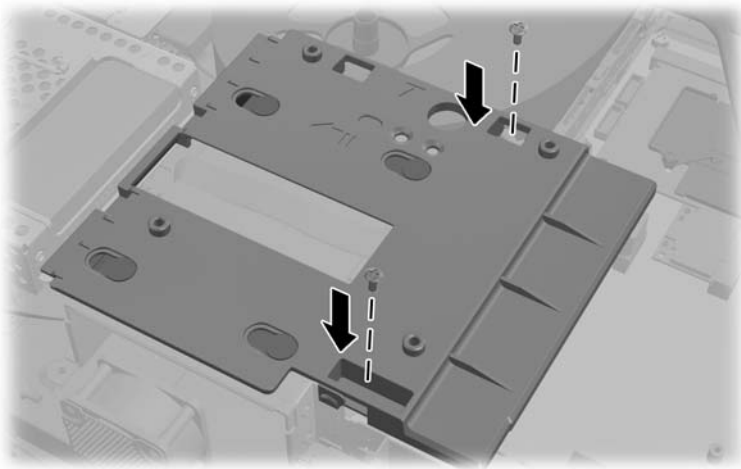


22. Keeping the cables flat, match up the four holes in the plate with the four posts and set the metal plate on the chassis. Slide the plate firmly to the right to secure the plate.

Figure 2-49 Replacing the Metal Plate

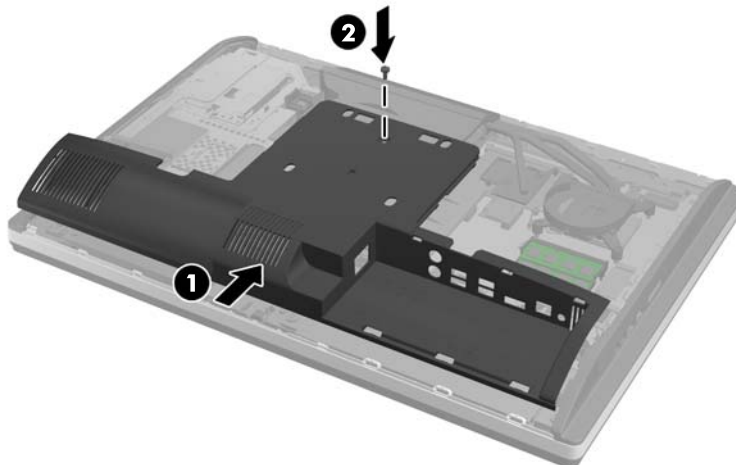


- 23.** Secure the metal plate to the chassis with the screws previously removed.



- 24.** Slide the lower panel up onto the chassis (1), engaging the hooks on the lower edge. Be sure that the VESA mounting posts protrude through the corner holes of the center square and that the center hole is lined up with the screw hole.

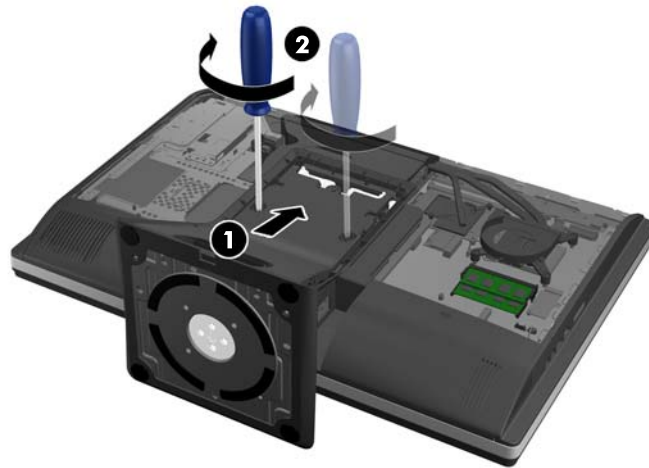
Figure 2-50 Replacing the Lower Panel



- 25.** Secure the lower panel to the chassis with the screw (2).

26. Engage the hooks in the top of the stand in the two large holes in the top of the lower panel, and lower the stand onto the computer.

Figure 2-51 Replacing the Stand



27. Tighten the captive screws to secure the stand to the chassis.
28. Align the top of the back of the stand with the stand, and press it into place, working along the sides until it is in place.

Figure 2-52 Replacing the Back of the Stand



29. To replace the access panel, set the panel on the back of the computer, slightly above the stand, and slide it down into place.

Figure 2-53 Replacing the Access Panel



30. Reconnect the power cord and external devices.
31. Lock any security devices that were disengaged when the access panel was removed.
32. Turn on the computer.

Replacing the Optical Disc Drive

The optical disc drive is located above the hard disc drive on the left side of the computer (when viewed from behind).

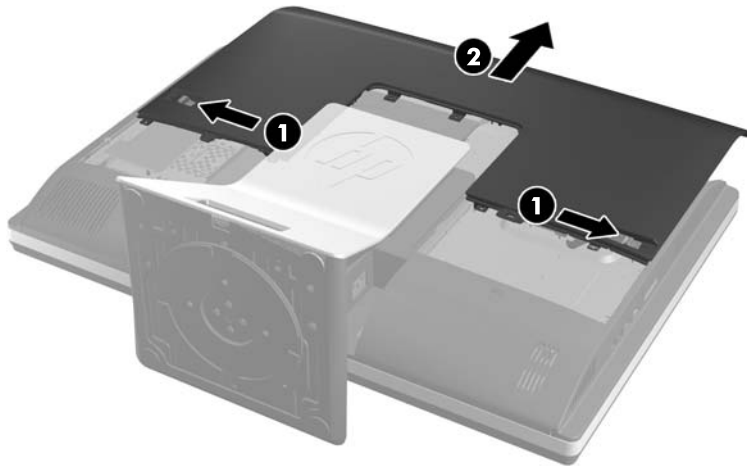
1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
2. Turn off the computer properly through the operating system, then turn off any external devices.
3. Disconnect the power cord from the power outlet and disconnect any external devices.

⚠ CAUTION: Regardless of the power-on state, voltage is always present on the system board as long as the system is plugged into an active AC outlet. You must disconnect the power cord to avoid damage to the internal components of the computer.

4. Remove/disengage any security devices that prohibit opening the computer.
5. Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.

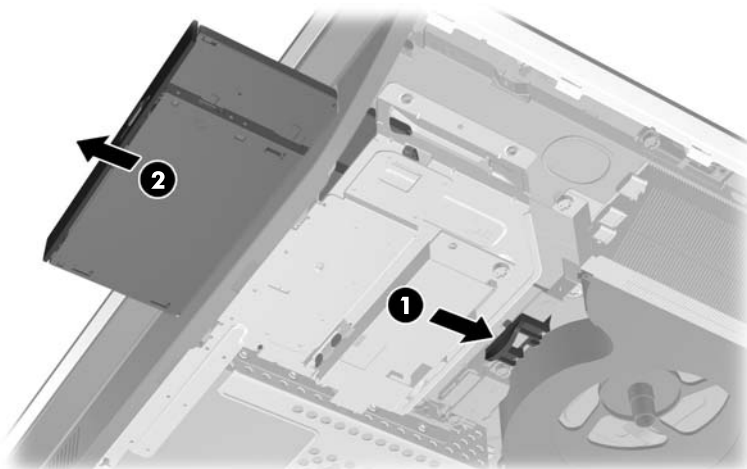
6. Slide the access panel latches toward the edges of the chassis, then slide the access panel toward the top of the computer until it slides off the chassis.

Figure 2-54 Removing the Access Panel



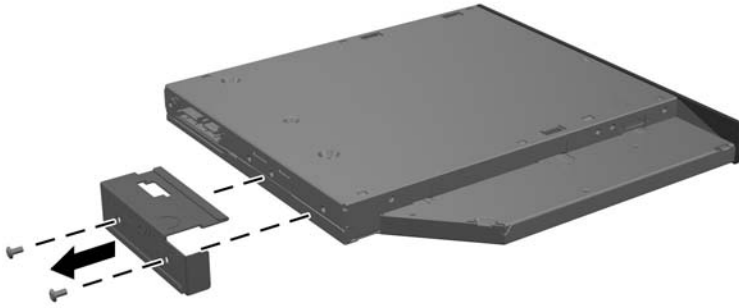
7. Lift the tab at the back of the optical disc drive enclosure to release the drive.

Figure 2-55 Removing the Optical Disc Drive



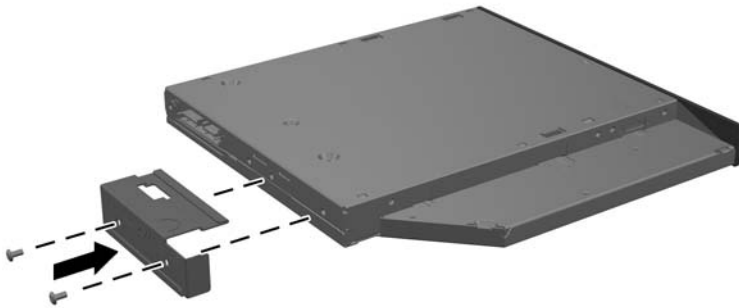
8. Remove the two screws securing the optical disc drive bracket to the drive.

Figure 2-56 Removing the Optical Disc Drive Bracket



9. Secure the optical disc drive bracket to the new drive with the two screws.

Figure 2-57 Attaching the Optical Disc Drive Bracket



10. Align the new optical disc drive with the opening in the side of the computer. Push the drive in firmly until it snaps into place.


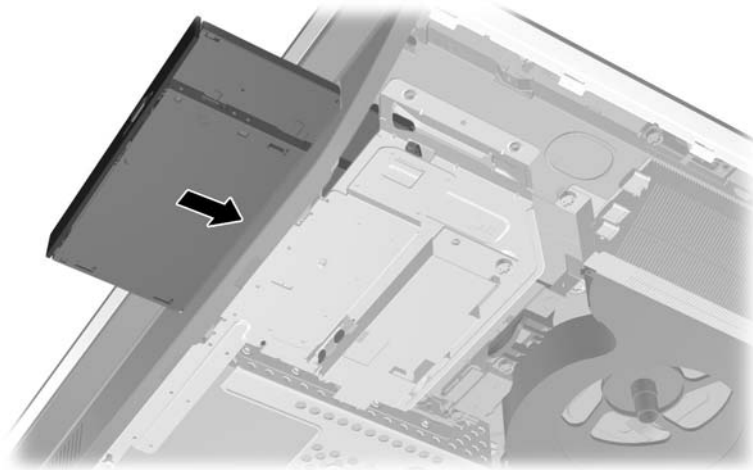
 **NOTE:** The optical disc drive can be installed in only one way.

Figure 2-58 Installing the Optical Disc Drive



11. To replace the access panel, set the panel on the back of the computer, slightly above the stand, and slide it down into place.

Figure 2-59 Replacing the Access Panel



12. Reconnect the power cord and external devices.
13. Lock any security devices that were disengaged when the access panel was removed.
14. Turn on the computer.

A Electrostatic Discharge

A discharge of static electricity from a finger or other conductor may damage system boards or other static-sensitive devices. This type of damage may reduce the life expectancy of the device.

Preventing Electrostatic Damage

To prevent electrostatic damage, observe the following precautions:

- Avoid hand contact by transporting and storing products in static-safe containers.
- Keep electrostatic-sensitive parts in their containers until they arrive at static-free workstations.
- Place parts on a grounded surface before removing them from their containers.
- Avoid touching pins, leads, or circuitry.
- Always be properly grounded when touching a static-sensitive component or assembly.

Grounding Methods

There are several methods for grounding. Use one or more of the following methods when handling or installing electrostatic-sensitive parts:

- Use a wrist strap connected by a ground cord to a grounded workstation or computer chassis. Wrist straps are flexible straps with a minimum of 1 megohm +/- 10 percent resistance in the ground cords. To provide proper ground, wear the strap snug against the skin.
- Use heelstraps, toestraps, or bootstraps at standing workstations. Wear the straps on both feet when standing on conductive floors or dissipating floor mats.
- Use conductive field service tools.
- Use a portable field service kit with a folding static-dissipating work mat.

If you do not have any of the suggested equipment for proper grounding, contact an HP authorized dealer, reseller, or service provider.



NOTE: For more information on static electricity, contact an HP authorized dealer, reseller, or service provider.

B Computer Operating Guidelines, Routine Care and Shipping Preparation

Computer Operating Guidelines and Routine Care


Follow these guidelines to properly set up and care for the computer:

- Keep the computer away from excessive moisture, direct sunlight, and extremes of heat and cold.
- Operate the computer on a sturdy, level surface. Leave a 10.2-cm (4-inch) clearance on all vented sides of the computer to permit the required airflow.
- Never restrict the airflow into the computer by blocking any vents or air intakes.
- Never operate the computer with any of the access panels removed.
- Do not place computers so near each other that they are subject to each other's recirculated or preheated air.
- If the computer is to be operated within a separate enclosure, intake and exhaust ventilation must be provided on the enclosure, and the same operating guidelines listed above will still apply.
- Keep liquids away from the computer and keyboard.
- Never cover the ventilation slots with any type of material.
- Install or enable power management functions of the operating system or other software, including sleep states.
- When cleaning the computer turn off power to the computer and unplug the power cord before you do any of the following:
 - Wipe the exterior of the computer with a soft, damp cloth as needed. Using cleaning products may discolor or damage the finish.
 - Do not use cleaners that contain any petroleum based materials such as benzene, thinner, or any volatile substance to clean the screen or cabinet. These chemicals may damage the computer.
 - Wipe the screen with a soft, clean antistatic cloth. For more difficult cleaning situations, use a 50/50 mix of water and Isopropyl alcohol. Spray the cleaner onto a cloth and use the damp cloth to gently wipe the screen surface. Never spray the cleaner directly on the screen surface. It may run behind the bezel and damage the electronics.
 - Occasionally clean the air vents on all vented sides of the computer. Lint, dust, and other foreign matter can block the vents and limit the airflow.

Optical Disc Drive Precautions

Be sure to observe the following guidelines while operating or cleaning the optical disc drive.


- Do not move the drive during operation. This may cause it to malfunction during reading.
- Avoid exposing the drive to sudden changes in temperature, as condensation may form inside the unit. If the temperature suddenly changes while the drive is on, wait at least one hour before you turn off the power. If you operate the unit immediately, it may malfunction while reading.
- Avoid placing the drive in a location that is subject to high humidity, extreme temperatures, mechanical vibration, or direct sunlight.

 **CAUTION:** If any object or liquid falls into the drive, immediately unplug the computer and have it checked by an authorized HP service provider.


Shipping Preparation

Follow these suggestions when preparing to ship the computer:

1. Back up the hard disc drive files on optical media or external USB drives. Be sure that the backup media is not exposed to electrical or magnetic impulses while stored or in transit.

 **NOTE:** The hard disc drive locks automatically when the system power is turned off.

2. Remove and store all removable media.
3. Turn off the computer and external devices.
4. Disconnect the power cord from the electrical outlet, then from the computer.
5. Disconnect the system components and external devices from their power sources, then from the computer.

 **NOTE:** Ensure that all boards are seated properly and secured in the board slots before shipping the computer.

6. Pack the system components and external devices in their original packing boxes or similar packaging with sufficient packing material to protect them.

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