

# Hardware Reference Guide

HP EliteOne 800 G1 All-in-One

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### **About This Book**

This guide provides basic information for upgrading this computer model.

MARNING! Text set off in this manner indicates that failure to follow directions could result in bodily harm or loss of life.

A CAUTION: Text set off in this manner indicates that failure to follow directions could result in damage to equipment or loss of information.

**NOTE:** Text set off in this manner provides important supplemental information.

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# **1 Product features**

### **Overview**

Figure 1-1 HP EliteOne 800 G1 All-in-One



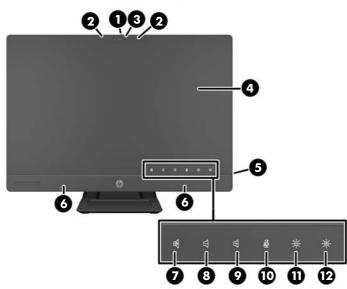
The HP EliteOne 800 G1 All-in-One offers the following features:

- Integrated All-in-One form factor
- Full HD IPS, LCD display (1920 x 1080) with LED backlighting
  - 58.4-cm (23-inch) diagonal, capacitive touch optional
- Swivel pad under base of stand
- Stand can be configured to height-adjustable and reclining stand, basic stand, or no stand
- Removable panel on the back of the computer allows users or technicians to easily and efficiently service the PC
- VESA mounting holes (100 mm x 100 mm)
- 4th generation Intel<sup>®</sup> Core<sup>™</sup> processors
- Up to 1 TB Hard Drive, 160 GB Solid State Drive, 256 GB Self-encrypting Solid State Drive, 500 GB Self-encrypting Drive, or 1 TB Solid State Hard Drive

- Optional Tray-load HP SuperMulti DVD+/-RW SATA Optical Disc Drive, DVD-ROM disc drive, or Slim BDXL Blu-ray Writer
- Intel Q87 Express chipset Intel vPro
- Two SODIMM slots with up to 16 GB of DDR3 SDRAM memory and dual channel memory support
- Intel integrated graphics
- DisplayPort video out (with audio) for second display support
- Optional MXM graphics card
- DP audio, DP to VGA/DVI/HDMI dongle support
- Integrated Gigabit Ethernet (Intel i217LM GbE LOM)
- Wireless connectivity (optional):
  - Intel Advanced-N 6205 WLAN 802.11 a/b/g/n
  - WLAN and Bluetooth Combo Card, 802.11 a/b/g/n Bluetooth<sup>®</sup> 4.0
- Optional integrated full HD webcam and dual microphone array
- Premium stereo speakers
- Optional 6-in-1 media card reader
- 6 USB 3.0 ports
- Choice of wired or wireless keyboard and mouse
  - Wired USB keyboard and mouse
  - Wired PS/2 keyboard and mouse
  - Wireless keyboard and mouse
- Windows<sup>®</sup> 7 Professional 32-bit or 64-bit or Windows<sup>®</sup> 8 Professional 64-bit operating system
- 92-percent energy-efficient power supply
- ENERGY STAR<sup>®</sup> qualified, EPEAT<sup>®</sup> Gold+ registered

### **Front components**

Figure 1-2 Front components



#### Table 1-1 Front components

Component		Component	
1	Webcam (optional) with privacy shutter	7	Mute speaker
2	Dual microphone array (optional)	8	Reduce volume
3	Webcam activity LED (with optional webcam)	9	Increase volume
4	16:9 widescreen LED-backlit LCD display	10	Mute microphone
5	Power LED	11	Decrease brightness
6	High-performance stereo speakers	12	Increase brightness

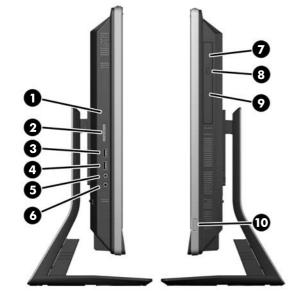
Touch the icon area (7–12 above) to cause the icons to illuminate, then touch an icon to activate it.

To change the volume or brightness, touch and hold the appropriate icon or touch it and repeat until the volume or brightness has reached the desired level.

To mute the speaker or microphone, just touch the appropriate icon. The icon remains illuminated until you touch it again to reactivate the speaker or microphone.

### Side components

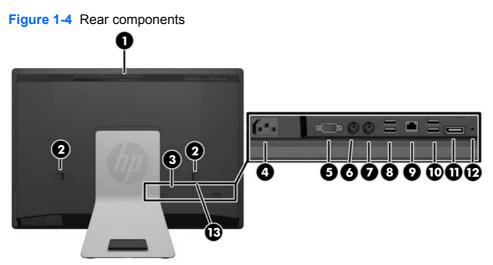
Figure 1-3 Side components



#### Table 1-2 Side components

Component		Component	
1	Hard disc drive activity LED	6	Headset/line out jack
2	HP 6-in-1 media card reader (optional)	7	Tray-load optical disc drive
3	USB 3.0 port, fast-charging	8	Optical disc drive eject button
4	USB 3.0 port	9	Optical disc drive activity LED
5	Microphone/line in jack	10	Power button

### **Rear components**

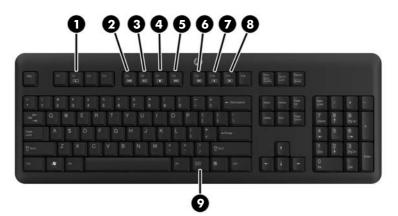


#### Table 1-3 Rear components

Component		Compo	Component	
1	Access panel	8 (	2) USB 3.0 ports	
2	Access panel latches	9 1	RJ-45 Gigabit Ethernet port	
3	Security lock slot	10 (	2) USB 3.0 ports	
4	Power connector	11 [	DisplayPort connector	
5	Serial port	12 \$	Stereo audio line out	
6	PS/2 mouse connector	13 /	Access panel and rear port cover security screw	
7	PS/2 keyboard connector			

### **Keyboard features**

Figure 1-5 Keyboard features

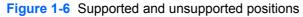


#### Table 1-4 Keyboard features

Component		Component	
1	Sleep	6	Mute Volume
2	Fast Reverse	7	Decrease Volume
3	Play/Pause	8	Increase Volume
4	Stop	9	Function
5	Fast Forward		

### **Positioning the computer**

This computer may be shipped with no stand, with a height-adjustable stand, or a tilt/swivel stand. The computer may be placed in the landscape position with the HP logo on the bottom bezel or it may be placed in the portrait position with the HP logo on the right side, as you face the computer.





A CAUTION: Positioning the computer with the HP logo on the top or on the left is not supported.

### Adjusting the height-adjustable/recline stand (optional)

This stand allows you to:

- adjust the computer height 110 mm (4.3 inches)
- rotate the computer position from landscape to portrait
- recline the computer backward up to +60 degrees
- tilt the computer to 30 degrees from the desktop
- swivel the computer up to 360 degrees right or left

To rotate the computer:

1. Grasp the computer by the sides and lift it straight up (1) to its highest position.

Figure 1-7 Rotating the computer with the height-adjustable/recline stand



2. Press the top of the computer backwards (2).

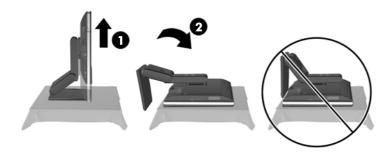
A CAUTION: The computer must be raised and tilted to provide clearance for rotating it.

**3.** Grasp the top right and bottom left of the computer and carefully turn it counterclockwise (3) until it is in the portrait position (4).

WARNING! If the height-adjustable/recline stand is installed, before laying the computer down for service, first grasp the sides of the display and raise the display to the highest position.

Do not lay the computer down with the sliding stand in the low position. The stand may suddenly release, which could cause injury or damage to equipment.

Figure 1-8 Laying the computer down with the height-adjustable/recline stand



#### Adjusting the tilt/swivel stand (optional)

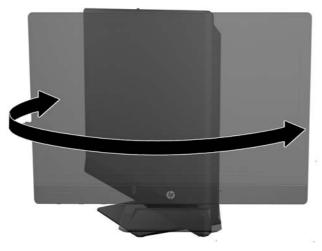
This stand allows you to tilt the computer forward up to -5 degrees or backward up to +30 degrees to set it to a comfortable eye level.

Figure 1-9 Adjusting tilt



The tilt/swivel stand has a swivel pad on the underside that allows you to swivel the computer up to 360 degrees left or right for the best viewing angle.

#### Figure 1-10 Adjusting swivel



### Waking the computer

To wake the HP EliteOne 800 G1 Touch All-in-One:

- To wake the computer from standby using the touch feature, swipe the screen or touch the screen and hold for at least two seconds.
- ▲ To wake the computer from hibernation, press and release the power button.

This affects the HP EliteOne 800 G1 Touch All-in-One equipped with one of the following operating systems:

- Windows 8 (all editions, 64-bit)
- Windows 7 (all editions, 32-bit and 64-bit)

## 2 Hardware repair and upgrade

### Warnings and cautions

Before performing upgrades be sure to carefully read all of the applicable instructions, cautions, and warnings in this guide.

MARNING! To reduce the risk of personal injury from electrical shock, hot surfaces, or fire:

Disconnect the power cord from the wall outlet and allow the internal system components to cool before touching.

Do not plug telecommunications or telephone connectors into the network interface controller (NIC) receptacles.

Do not disable the power cord grounding plug. The grounding plug is an important safety feature.

Plug the power cord in a grounded (earthed) outlet that is easily accessible at all times.

For your safety, do not place anything on power cords or cables. Arrange them so that no one may accidentally step on or trip over them. Do not pull on a cord or cable. When unplugging from the electrical outlet, grasp the cord by the plug.

To reduce the risk of serious injury, read the *Safety & Comfort Guide*. It describes proper workstation, setup, posture, and health and work habits for computer users, and provides important electrical and mechanical safety information. This guide is located on the Web at <u>http://www.hp.com/ergo</u>.

WARNING! Computers that are inappropriately situated on dressers, bookcases, shelves, desks, speakers, chests, or carts may fall over and cause personal injury.

Care should be taken to route all cords and cables connected to the computer so that they cannot be pulled, grabbed, or tripped over.

MARNING! Energized and moving parts inside.

Disconnect power to the equipment before removing any access panels.

Replace and secure all access panels before reenergizing the equipment.

▲ CAUTION: Static electricity can damage the electrical components of the computer or optional equipment. Before beginning these procedures, be sure that you are discharged of static electricity by briefly touching a grounded metal object. See <u>Electrostatic discharge on page 44</u> for more information.

When the computer is plugged into an AC power source, voltage is always applied to the system board. You must disconnect the power cord from the power source before opening the computer to prevent damage to internal components.

### **Additional information**

For more information on removing and replacing hardware components, the Computer Setup utility, and troubleshooting, refer to the *Maintenance and Service Guide* (available in English only) for your computer model at <u>http://www.hp.com</u>.

### Removing and installing the rear port cover

#### Removing the rear port cover

- 1. If a cable lock is installed on the rear of the unit, remove the lock.
- 2. Push the two tabs down, then rotate and lift the rear port cover off the computer.

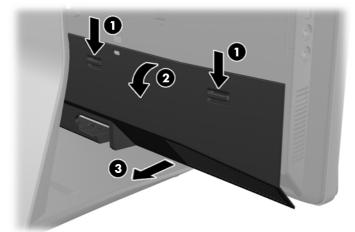
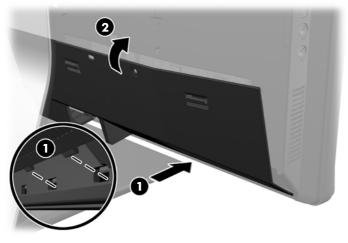


Figure 2-1 Removing the rear port cover

#### Installing the rear port cover

- 1. Be sure that all cables are connected.
- 2. Hold the cover close to the computer (1) and line up the right edge of the cover with the right edge of the computer. Hook the six tabs on the bottom edge into the chassis, then press the top edge of the cover against the chassis until it locks into place (2).

Figure 2-2 Installing the rear port cover



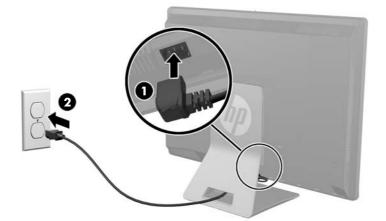
### **Connecting and disconnecting power**

### **Connecting power**

- 1. If the rear port cover is installed, remove the cover.
- 2. Route the power and all peripheral cables through the cable management feature.
  - If you have the height-adjustable/recline stand, route peripheral cables up through the tube on the side of the stand.
  - If you have the tilt/swivel stand, route peripheral cables through the opening in the base of the stand.
- 3. Connect the peripheral cables to the appropriate ports.

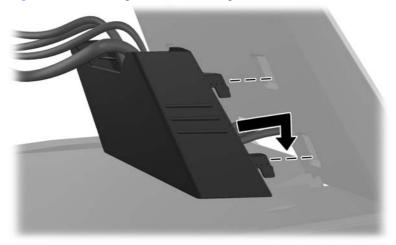
4. Plug the power cord into the power connection on the rear of the computer (1).

Figure 2-3 Connecting power



- 5. Plug the three-pronged power plug into a power outlet (2).
- 6. If the tilt/swivel stand is installed on the computer, attach the cable management cover:
  - **a.** Position the cable management cover under the cables and align the cover hooks with the slots in the stand.
  - **b.** insert the cover hooks into the stand and slide the cover down to secure it.

Figure 2-4 Installing the cable management cover



- 7. Replace the rear port cover.
- 8. Press the power button on the front of the computer to turn it on.

#### **Disconnecting power**

- 1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
- 2. Turn off the computer properly through the operating system, then turn off any external devices.
- 3. Remove the cable lock, if one is installed on the rear of the computer.
- 4. If the rear port cover is installed, remove the cover.
- 5. Disconnect the power cord connector from the port.

### Installing a security lock

The optional security lock enables you to secure your computer. A cable lock is a key lock device that has a wire cable attached. You attach one end of the cable to your desk (or other stationary object) and the other end of the cable to the cable lock slot on the computer. Secure the cable lock with the key.

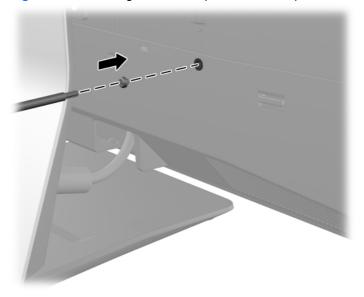




### Installing an access panel security screw

You may prevent access to internal components and ports by securing the access panel and rear port cover. Screw a T15 tamper-resistant Torx screw through the rear port cover and the access panel to prevent removal of either.

Figure 2-6 Securing the access panel and rear port cover



### Synchronizing the optional wireless keyboard and mouse

The optional wireless keyboard and mouse are easy to set up. Just remove the battery tabs on both the keyboard and the mouse to activate the preinstalled batteries. Also, make sure the Power switch on the bottom of the mouse is in the On position (the keyboard does not have a Power switch). Then, turn on the computer and synchronize them as described below.

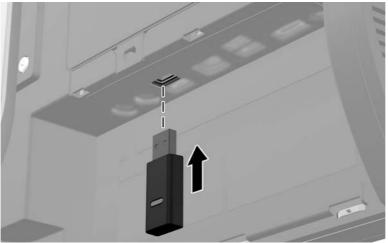
**NOTE:** For better mouse battery life and performance, avoid using your mouse on a dark or highgloss surface, and turn mouse power off when not in use.

To synchronize the wireless keyboard and mouse:

- 1. Make sure the keyboard and mouse are next to the computer, within 30 cm (1 foot) and away from interference from other devices.
- 2. Turn on the computer.
- 3. Make sure the Power switch on the bottom of the mouse is in the On position.

4. Insert the wireless receiver into a USB port on the computer.

Figure 2-7 Installing the wireless receiver



- 5. Press and hold the Connect button on the wireless receiver for five seconds until the blue activity LED begins blinking.
  - **NOTE:** When the blue activity LED begins blinking, you have 30 seconds to synchronize the mouse with the wireless receiver.
- 6. Press and release the Connect button on the bottom of the mouse. The blue activity LED from the wireless receiver turns off when synchronization is complete.

**NOTE:** If the Connect button on the bottom of the mouse is pressed again, the synchronization of the wireless receiver and the mouse will be broken. Turn the mouse off, then on again to restore the synchronization.

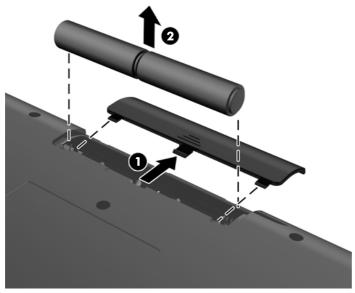
**NOTE:** If the procedure does not work, remove and then reinsert the wireless keyboard and mouse receiver from the back of the computer and then synchronize the keyboard and mouse again. If synchronization still does not work, remove and replace the batteries.

# Removing batteries from the optional wireless keyboard or mouse

NOTE: The wireless keyboard and mouse are optional components.

To remove batteries from the wireless keyboard, remove the battery door on the underside of the keyboard (1) and lift the batteries out of the battery compartment (2).

Figure 2-8 Removing batteries from the wireless keyboard



To remove batteries from the wireless mouse, remove the battery door on the underside of the mouse (1) and lift the batteries out of the battery compartment (2).

Figure 2-9 Removing batteries from the wireless mouse



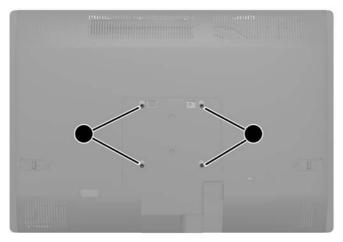
### Attaching the computer to a mounting fixture

You can remove the computer from the stand and install it on a wall, monitor arm, or other mounting fixture. There is a VESA mount under the computer stand that is used for mounting the computer.

Computer dimensions (without stand)					
Height	389.0 mm	15.3 in			
Width	560.0 mm	22.0 in			
Depth	55.3 mm	2.3 in			
Computer weight (without stand)					
Minimum configuration	8.74 kg (EliteOne 800 G1 Touch AiO)	19.3 lb (EliteOne 800 G1 Touch AiO)			
	7.89 kg (EliteOne 800 G1 Non-Touch AiO)	17.4 lb (EliteOne 800 G1 Non-Touch AiO)			
With Options	8.94 kg (EliteOne 800 G1 Touch AiO)	19.7 lb (EliteOne 800 G1 Touch AiO)			
	8.09 kg (EliteOne 800 G1 Non-Touch AiO)	17.8 lb (EliteOne 800 G1 Non-Touch AiO)			
VESA standard hole patterns					
height x width	100 mm x 100 mm	3.94 in x 3.94 in			

#### Table 2-1 Computer dimensions (without stand)

#### Figure 2-10 VESA mounting holes



### Installing and removing a stand

Two stands are available for the computer:

- Height-adjustable/recline stand
- Tilt/swivel stand

### Installing and removing a height-adjustable/recline stand (optional)

#### Installing a height-adjustable/recline stand

To install the stand:

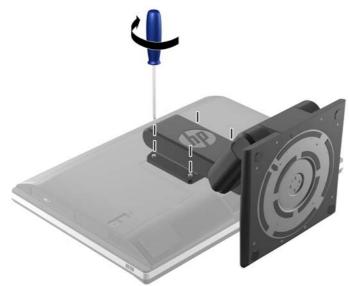
- 1. Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.
- 2. Engage the hooks in the top of the stand in the two large holes in the top of the lower panel, and lower the stand onto the computer.

Figure 2-11 Installing the stand



3. Tighten the four captive screws to secure the stand to the chassis.

Figure 2-12 Securing the stand



#### Removing a height-adjustable/recline stand

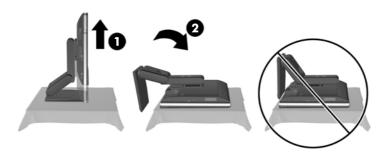
To remove the stand:

- 1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
- 2. Turn off the computer properly through the operating system, then turn off any external devices.
- 3. Disconnect the power cord from the power outlet and disconnect any external devices.
- ▲ CAUTION: You must disconnect the power cord and wait approximately 30 seconds for the power to drain before adding or removing memory modules. Regardless of the power-on state, voltage is always supplied to the memory modules as long as the computer is plugged into an active AC outlet. Adding or removing memory modules while voltage is present may cause irreparable damage to the memory modules or system board.
- 4. Remove/disengage any security devices that prohibit opening the computer.

- 5. Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.
  - **WARNING!** Before laying the computer down for service, first grasp the sides of the display and raise the display to the highest position.

Do not lay the computer down with the sliding stand in the low position. The stand may suddenly release, which could cause injury or damage to equipment.

Figure 2-13 Preparing to remove the height-adjustable/recline stand



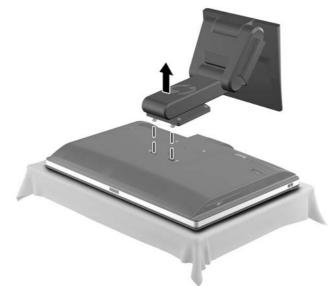
6. Push the base of the stand down (1), and loosen the captive screws securing the stand to the unit (2).

Figure 2-14 Releasing the stand



7. Lift the stand up and off the computer.

Figure 2-15 Removing the stand



### Installing and removing a tilt/swivel stand (optional)

#### Installing a tilt/swivel stand

To install the stand:

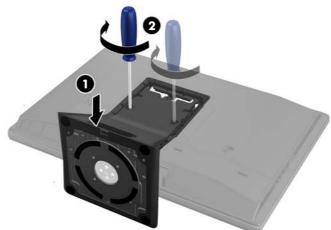
- 1. Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.
- 2. Push the release button on the bottom of the stand and pull the back of the stand off.
- **3.** Engage the hooks in the top of the stand in the two large holes in the top of the lower panel, and lower the stand onto the computer.

Figure 2-16 Installing the stand



4. Tighten the captive screws to secure the stand to the chassis.

Figure 2-17 Securing the stand



5. Align the top of the back of the stand with the stand, and press it into place, working along the sides until it is in place.

Figure 2-18 Installing the back of the stand



#### Removing a tilt/swivel stand

To remove the stand:

- 1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
- 2. Turn off the computer properly through the operating system, then turn off any external devices.
- 3. Disconnect the power cord from the power outlet and disconnect any external devices.
- CAUTION: You must disconnect the power cord and wait approximately 30 seconds for the power to drain before adding or removing memory modules. Regardless of the power-on state, voltage is always supplied to the memory modules as long as the computer is plugged into an active AC outlet. Adding or removing memory modules while voltage is present may cause irreparable damage to the memory modules or system board.
- 4. Remove/disengage any security devices that prohibit opening the computer.

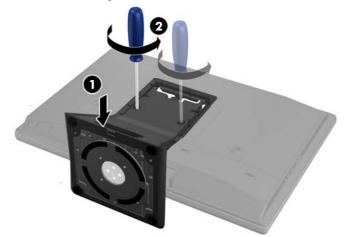
- 5. Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.
- 6. Push the release button (1) on the bottom of the stand and pull the back of the stand off (2) the computer.

Figure 2-19 Removing the back of the stand



7. Push the base of the stand down (1), and loosen the captive screws securing the stand to the unit (2).

Figure 2-20 Releasing the stand



8. Lift the stand up and off the computer.

Figure 2-21 Removing the stand



### **Connecting a second display**

The DisplayPort connector on the rear of the computer allows you to connect a second display to the computer.

If you are adding a second display that has a DisplayPort connector, then no DisplayPort video adapter is required. If you are adding a second display that does not have a DisplayPort connector, you can purchase a DisplayPort video adaptor from HP for your configuration.

DisplayPort adapters and video cables are purchased separately. HP offers the following adapters:

- DisplayPort to VGA adapter
- DisplayPort to DVI adapter
- DisplayPort to HDMI adapter

To connect a second display:

- 1. Turn off power to the computer and the second display that you are connecting to the computer.
- 2. Remove the rear port cover on the computer.

3. If your second display has a DisplayPort connector, connect a DisplayPort cable directly between the DisplayPort connector on the rear of the computer and the DisplayPort connector on the second display.

Figure 2-22 Connecting a DisplayPort cable

Figure 2-23 Connecting a second display



- 4. If your second display does not have a DisplayPort connector, connect a DisplayPort video adapter to the DisplayPort connector of the computer. Then connect a cable (VGA, DVI. or HDMI, depending on your application) between the adapter and a second display.
  - **NOTE:** When a DisplayPort adaptor is used, the rear port cover cannot be installed unless a DisplayPort extender cable is used in conjunction with the adaptor.

Video Input

Figure 2-24 Connecting a second display using a DisplayPort adapter

- 5. Replace the rear port cover on the computer.
- 6. Turn on power to the computer and the second display.

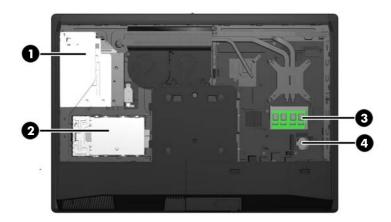
**NOTE:** Use the graphics card software or the Windows Display Settings to configure the second display as a mirrored image of the primary display or an extension of the primary display.

### Locating internal components

The following sections contain procedures for removing and replacing these internal components:

- Memory
- Battery
- Hard disc drive, solid state drive, or self-encrypting drive
- Optical disc drive

#### Figure 2-25 Locating internal components



Com	iponent	Com	ponent
1	Optical disc drive	3	Memory
2	Hard disc drive	4	Battery

### **Removing and installing memory**

The computer comes with double data rate 3 synchronous dynamic random access memory (DDR3-SDRAM) small outline dual inline memory modules (SODIMMs).

#### **SODIMMs**

The memory sockets on the system board can be populated with up to two industry-standard SODIMMs. These memory sockets are populated with at least one preinstalled SODIMM. To achieve the maximum memory support, you can populate the system board with up to 16 GB of memory.

#### **DDR3-SDRAM SODIMMs**

For proper system operation, the SODIMMs must be:

- industry-standard 204-pin
- unbuffered non-ECC PC3-10600 DDR3-1600 MHz-compliant
- 1.5 volt DDR3-SDRAM SODIMMs

The DDR3-SDRAM SODIMMs must also:

- support CAS latency 11 DDR3 1600 MHz (11-11-11 timing)
- contain the mandatory Joint Electronic Device Engineering Council (JEDEC) specification

In addition, the computer supports:

- 1-Gbit, 2-Gbit, and 4-Gbit non-ECC memory technologies
- single-sided and double-sided SODIMMS
- SODIMMs constructed with x8 and x16 SDRAMs; SODIMMs constructed with x4 SDRAMs are not supported

**NOTE:** The system will not operate properly if you install unsupported SODIMM memory.

HP offers upgrade memory for this computer and advises that the consumer purchase it to avoid compatibility issues with unsupported third-party memory.

### **Populating SODIMM sockets**

The system will automatically operate in single channel mode, dual channel mode, or flex mode, depending on how the SODIMMs are installed. Refer to the following table to identify the SODIMM channel locations.

Location	System board label	Channel
Lower Socket	SODIMM1	Channel A
Upper Socket	SODIMM3	Channel B

#### Table 2-2 Identifying SODIMM locations

- The system will operate in single channel mode if the SODIMM sockets are populated in one channel only.
- The system will operate in flex mode if the memory capacity of the SODIMM in Channel A is not equal to the memory capacity of the SODIMM in Channel B. In flex mode, the channel populated with the least amount of memory describes the total amount of memory assigned to dual channel and the remainder is assigned to single channel. If one channel will have more memory than the other, the larger amount should be assigned to channel A.
- The system will operate in a higher-performing dual channel mode if the memory capacity of the SODIMM in Channel A is equal to the memory capacity of the SODIMM in Channel B.
- In any mode, the maximum operational speed is determined by the slowest SODIMM in the system.

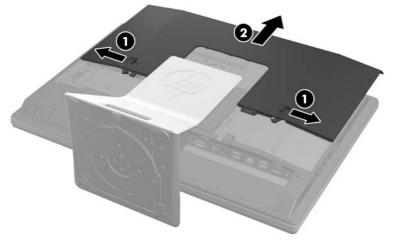
#### **Installing SODIMMs**

There are two memory sockets on the system board. To remove or install memory modules:

- 1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
- 2. Turn off the computer properly through the operating system, then turn off any external devices.
- 3. Disconnect the power cord from the power outlet and disconnect any external devices.
- CAUTION: You must disconnect the power cord and wait approximately 30 seconds for the power to drain before adding or removing memory modules. Regardless of the power-on state, voltage is always supplied to the memory modules as long as the computer is plugged into an active AC outlet. Adding or removing memory modules while voltage is present may cause irreparable damage to the memory modules or system board.
- 4. Remove/disengage any security devices that prohibit opening the computer.
- Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.

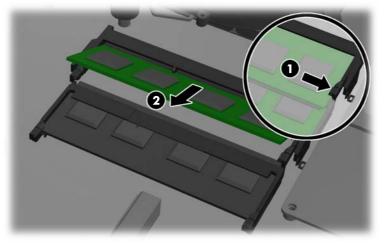
6. Slide the access panel latches toward the edges of the unit, then slide the access panel toward the top of the computer until it slides off the unit.

Figure 2-26 Removing the access panel



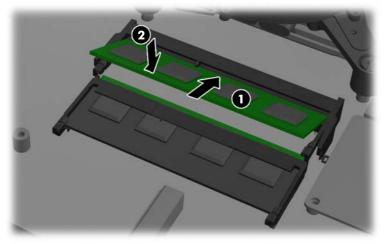
7. To remove a memory module, press outward on the two latches on each side of the SODIMM (1), then pull the SODIMM out of the socket (2).

Figure 2-27 Removing a memory module



8. To install a memory module, slide the SODIMM into the socket at approximately a 30° angle (1), then press the SODIMM down (2) so that the latches lock it in place.

Figure 2-28 Installing a memory module



**NOTE:** A memory module can be installed in only one way. Match the notch on the module with the tab on the memory socket.

9. To replace the access panel, set the panel on the back of the computer, slightly above the stand, and slide it down into place.

Figure 2-29 Replacing the access panel

- **10.** Reconnect the power cord and external devices.
- **11.** Lock any security devices that were disengaged when the access panel was removed.
- **12.** Place the computer in the upright position.
- **13.** Turn on the computer. The computer automatically recognizes the additional memory when you turn on the computer.

## **Replacing the battery**

The battery is located on the system board on the lower right side of the fan. The battery that comes with the computer provides power to the real-time clock. When replacing the battery, use a battery equivalent to the battery originally installed in the computer. The computer comes with a 3-volt lithium coin cell battery.

WARNING! The computer contains an internal lithium manganese dioxide battery. There is a risk of fire and burns if the battery is not handled properly. To reduce the risk of personal injury:

Do not attempt to recharge the battery.

Do not expose to temperatures higher than 60 °C (140 °F).

Do not disassemble, crush, puncture, short external contacts, or dispose of in fire or water.

Replace the battery only with the HP spare designated for this product.

**CAUTION:** Before replacing the battery, it is important to back up the computer CMOS settings. When the battery is removed or replaced, the CMOS settings will be cleared.

Static electricity can damage the electronic components of the computer or optional equipment. Before beginning these procedures, be sure that you are discharged of static electricity by briefly touching a grounded metal object.

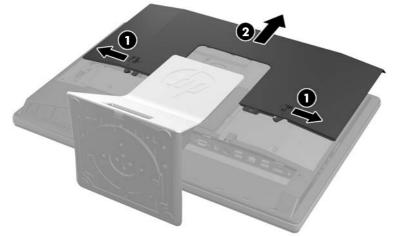
**NOTE:** The lifetime of the lithium battery can be extended by plugging the computer into a live AC wall socket. The lithium battery is only used when the computer is NOT connected to AC power.

HP encourages customers to recycle used electronic hardware, HP original print cartridges, and rechargeable batteries. For more information about recycling programs, go to <u>http://www.hp.com/</u><u>recycle</u>.

- 1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
- 2. Turn off the computer properly through the operating system, then turn off any external devices.
- 3. Disconnect the power cord from the power outlet and disconnect any external devices.
  - ▲ CAUTION: You must disconnect the power cord and wait approximately 30 seconds for the power to drain before adding or removing memory modules. Regardless of the power-on state, voltage is always supplied to the memory modules as long as the computer is plugged into an active AC outlet. Adding or removing memory modules while voltage is present may cause irreparable damage to the memory modules or system board.
- 4. Remove/disengage any security devices that prohibit opening the computer.
- 5. Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.

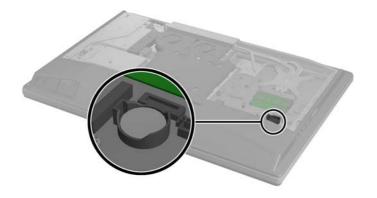
6. Slide the access panel latches toward the edges of the chassis, then slide the access panel toward the top of the computer until it slides off the chassis.

Figure 2-30 Removing the access panel



The battery can now be seen on the lower right side of the fan.

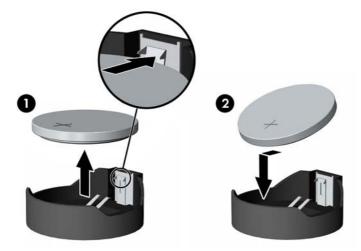
Figure 2-31 Locating the battery



7. To release the battery from its holder, squeeze the metal clamp that extends above one edge of the battery. When the battery pops up, lift it out (1).

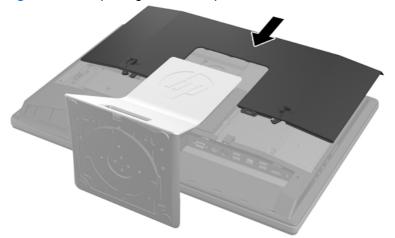
8. To insert the new battery, slide one edge of the replacement battery under the holder's lip with the positive side up. Push the other edge down until the clamp snaps over the other edge of the battery (2).

Figure 2-32 Removing and replacing a coin cell battery



**9.** To replace the access panel, set the panel on the back of the computer, slightly above the stand, and slide it down into place.

Figure 2-33 Replacing the access panel



- **10.** Reconnect the power cord and external devices.
- **11.** Lock any security devices that were disengaged when the access panel was removed.
- **12.** Place the computer in the upright position.
- **13.** Turn on the computer.
- **14.** Reset the date and time, your passwords, and any special system setups using Computer Setup.

## **Replacing drives**

### Replacing a hard disc drive

The hard disc drive is located behind the access panel on the lower left side of the computer (when viewed from behind). The drive is housed in a removable cage.

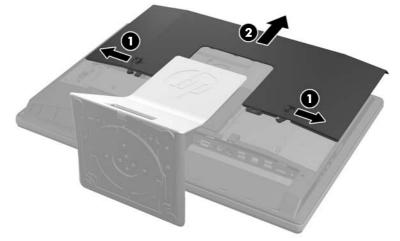
One or two 2.5-inch solid state drives (SSDs) or self-encrypting drives (SEDs) may be installed in the computer. If a single drive is installed, it must be installed in the primary (lower) position.

- Removing a 2.5-inch hard disc drive
- Installing a 2.5-inch hard disc drive

#### Removing a 2.5-inch hard disc drive

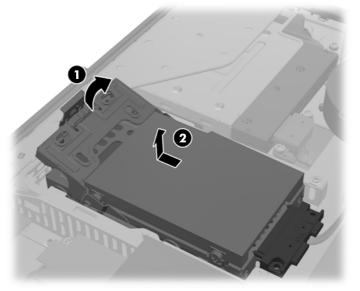
- 1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
- 2. Turn off the computer properly through the operating system, then turn off any external devices.
- 3. Disconnect the power cord from the power outlet and disconnect any external devices.
- **CAUTION:** Regardless of the power-on state, voltage is always present on the system board as long as the system is plugged into an active AC outlet. You must disconnect the power cord to avoid damage to the internal components of the computer.
- 4. Remove/disengage any security devices that prohibit opening the computer.
- Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.
- 6. Slide the access panel latches toward the edges of the chassis, then slide the access panel toward the top of the computer until it slides off the chassis.

Figure 2-34 Removing the access panel



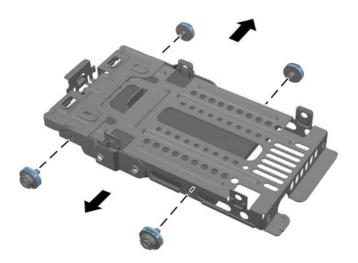
7. Pull the latch next to the lower side of the 2.5-inch hard disc drive cage away from the cage to release it, then slide the cage toward the edge of the chassis and lift it out.

Figure 2-35 Removing the 2.5-inch hard disc drive cage



- 8. If there is a second disc drive in the 2.5-inch cage, disconnect both cables from it.
- 9. Remove the four mounting screws from each 2.5-inch hard disc drive to be removed. Be sure to keep the screws together with the blue rubber grommets to use to install a replacement drive.
- **NOTE:** The primary drive is the lower position in the drive cage. If only one drive is to be installed, it must occupy this position.

Figure 2-36 Removing the mounting screws



**10.** Remove the 2.5-inch hard disc drive(s) from the cage.

For instructions on installing a hard disc drive, see Installing a 2.5-inch hard disc drive on page 38.

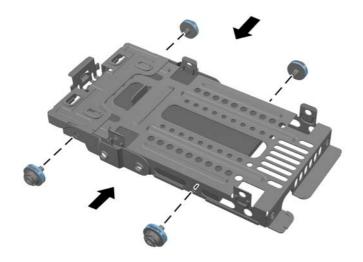
#### Installing a 2.5-inch hard disc drive

- 1. Insert the 2.5-inch hard disc drive into the drive cage.
  - To install a primary hard disc drive, insert the drive into the lower position in the drive cage. Be sure to insert the end with the connectors first.

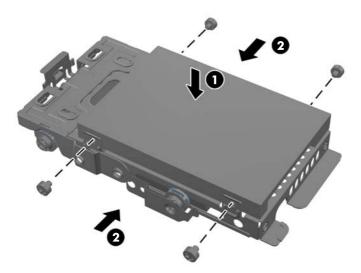
**NOTE:** The primary drive is the lower position in the drive cage. If only one drive is to be installed, it must occupy this position.

- To install a secondary hard disc drive, set the drive into the upper tray of the drive cage. Be sure the connectors are facing the same direction as the connectors of the primary hard disc drive.
- 2. Fasten the lower 2.5-inch hard disc drive securely into the drive cage with four mounting screws with grommets.

Figure 2-37 Securing 2.5-inch hard disc drives

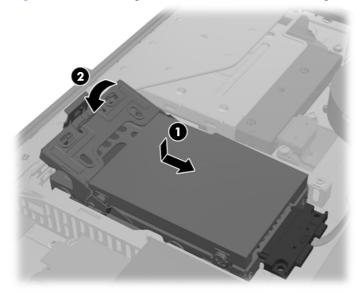


**3.** Fasten an upper 2.5-inch hard disc drive securely in place with the four standard screws that shipped with the drive.



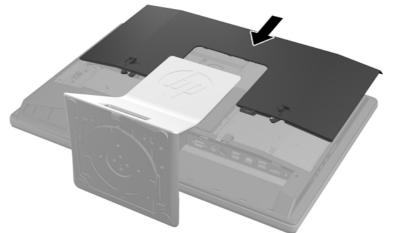
- 4. Position the 2.5-inch drive cage above its final site with the hard disc drive connectors facing toward the center of the chassis. If the drive cage contains a secondary (upper) drive, locate the power and data cables next to the drive cage and connect them to the secondary drive.
- 5. Place the 2.5-inch hard disc drive cage into the chassis and slide it toward the center until it snaps into place.

Figure 2-38 Installing the 2.5-inch hard disc drive cage



6. To replace the access panel, set the panel on the back of the computer, slightly above the stand, and slide it down into place.

Figure 2-39 Replacing the access panel



- 7. Reconnect the power cord and external devices.
- 8. Lock any security devices that were disengaged when the access panel was removed.
- 9. Place the computer in the upright position.
- **10.** Turn on the computer.

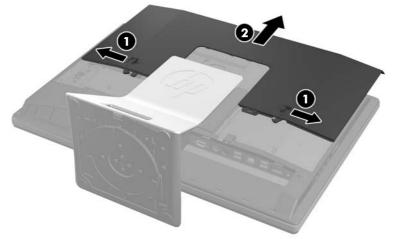
#### **Replacing the optical disc drive**

The optical disc drive is located above the hard disc drive on the left side of the computer (when viewed from behind).

- 1. Remove all removable media, such as compact discs or USB flash drives, from the computer.
- 2. Turn off the computer properly through the operating system, then turn off any external devices.
- 3. Disconnect the power cord from the power outlet and disconnect any external devices.
- ▲ CAUTION: Regardless of the power-on state, voltage is always present on the system board as long as the system is plugged into an active AC outlet. You must disconnect the power cord to avoid damage to the internal components of the computer.
- 4. Remove/disengage any security devices that prohibit opening the computer.
- Place the computer face down on a soft flat surface. HP recommends that you set down a blanket, towel, or other soft cloth to protect the bezel and screen surface from scratches or other damage.

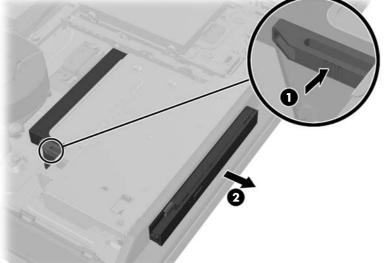
6. Slide the access panel latches toward the edges of the chassis, then slide the access panel toward the top of the computer until it slides off the chassis.

Figure 2-40 Removing the access panel



7. Push and hold the tab (1) at the back of the optical disc drive enclosure while sliding the drive (2) out of the chassis.

Figure 2-41 Removing the optical disc drive



8. Pull the latch off the optical disc drive.

Figure 2-42 Removing the optical disc drive latch



9. Remove the cover from the adhesive strip on the new latch. Align the two pins on the latch with the holes in the new optical disc drive and press the latch onto the drive firmly.

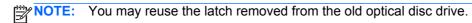


Figure 2-43 Attaching the optical disc drive latch



**10.** Align the new optical disc drive with the opening in the side of the computer. Push the drive in firmly until it snaps into place.

**NOTE:** The optical disc drive can be installed in only one way.

Figure 2-44 Installing the optical disc drive

**11.** To replace the access panel, set the panel on the back of the computer, slightly above the stand, and slide it down into place.

Figure 2-45 Replacing the access panel

- **12.** Reconnect the power cord and external devices.
- **13.** Lock any security devices that were disengaged when the access panel was removed.
- **14.** Place the computer in the upright position.
- **15.** Turn on the computer.

# A Electrostatic discharge

A discharge of static electricity from a finger or other conductor may damage system boards or other static-sensitive devices. This type of damage may reduce the life expectancy of the device.

## Preventing electrostatic damage

To prevent electrostatic damage, observe the following precautions:

- Avoid hand contact by transporting and storing products in static-safe containers.
- Keep electrostatic-sensitive parts in their containers until they arrive at static-free workstations.
- Place parts on a grounded surface before removing them from their containers.
- Avoid touching pins, leads, or circuitry.
- Always be properly grounded when touching a static-sensitive component or assembly.

## **Grounding methods**

There are several methods for grounding. Use one or more of the following methods when handling or installing electrostatic-sensitive parts:

- Use a wrist strap connected by a ground cord to a grounded workstation or computer chassis. Wrist straps are flexible straps with a minimum of 1 megohm +/- 10 percent resistance in the ground cords. To provide proper ground, wear the strap snug against the skin.
- Use heelstraps, toestraps, or bootstraps at standing workstations. Wear the straps on both feet when standing on conductive floors or dissipating floor mats.
- Use conductive field service tools.
- Use a portable field service kit with a folding static-dissipating work mat.

If you do not have any of the suggested equipment for proper grounding, contact an HP authorized dealer, reseller, or service provider.

**NOTE:** For more information on static electricity, contact an HP authorized dealer, reseller, or service provider.

# B Computer operating guidelines, routine care, and shipping preparation

## **Computer operating guidelines and routine care**

Follow these guidelines to properly set up and care for the computer:

- Keep the computer away from excessive moisture, direct sunlight, and extremes of heat and cold.
- Operate the computer on a sturdy, level surface. Leave a 10.2-cm (4-inch) clearance on all vented sides of the computer to permit the required airflow.
- Never restrict the airflow into the computer by blocking any vents or air intakes.
- Never operate the computer with any of the access panels removed.
- Do not place computers so near each other that they are subject to each other's recirculated or preheated air.
- If the computer is to be operated within a separate enclosure, intake and exhaust ventilation
  must be provided on the enclosure, and the same operating guidelines listed above will still
  apply.
- Keep liquids away from the computer and keyboard.
- Never cover the ventilation slots with any type of material.
- Install or enable power management functions of the operating system or other software, including sleep states.
- When cleaning the computer turn off power to the computer and unplug the power cord before you do any of the following:
  - Wipe the exterior of the computer with a soft, damp cloth as needed. Using cleaning products may discolor or damage the finish.
  - Do not use cleaners that contain any petroleum based materials such as benzene, thinner, or any volatile substance to clean the screen or cabinet. These chemicals may damage the computer.
  - Wipe the screen with a soft, clean antistatic cloth. For more difficult cleaning situations, use a 50/50 mix of water and Isopropyl alcohol. Spray the cleaner onto a cloth and use the

damp cloth to gently wipe the screen surface. Never spray the cleaner directly on the screen surface. It may run behind the bezel and damage the electronics.

 Occasionally clean the air vents on all vented sides of the computer. Lint, dust, and other foreign matter can block the vents and limit the airflow.

## **Optical disc drive precautions**

Be sure to observe the following guidelines while operating or cleaning the optical disc drive.

- Do not move the drive during operation. This may cause it to malfunction during reading.
- Avoid exposing the drive to sudden changes in temperature, as condensation may form inside the unit. If the temperature suddenly changes while the drive is on, wait at least one hour before you turn off the power. If you operate the unit immediately, it may malfunction while reading.
- Avoid placing the drive in a location that is subject to high humidity, extreme temperatures, mechanical vibration, or direct sunlight.

**CAUTION:** If any object or liquid falls into the drive, immediately unplug the computer and have it checked by an authorized HP service provider.

## **Shipping preparation**

Follow these suggestions when preparing to ship the computer:

1. Back up the hard disc drive files on optical media or external USB drives. Be sure that the backup media is not exposed to electrical or magnetic impulses while stored or in transit.

**NOTE:** The hard disc drive locks automatically when the system power is turned off.

- Remove and store all removable media.
- 3. Turn off the computer and external devices.
- Disconnect the power cord from the electrical outlet, then from the computer.
- 5. Disconnect the system components and external devices from their power sources, then from the computer.
- **NOTE:** Be sure that all boards are seated properly and secured in the board slots before shipping the computer.
- 6. Pack the system components and external devices in their original packing boxes or similar packaging with sufficient packing material to protect them.

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