HP PageWide Pro 750 and MFP 772/777
HP PageWide Managed P75050 and MFP P77740/P77750/P77760

On-Site Installation Guide

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1 About this printer

- On-site installation guide purpose
- Order information
- Customer information

On-site installation guide purpose

Use this On-Site Installation Guide (OSIG) to assess the customer site and to configure and prepare the printer, or printers, for installation by identifying all required site information. Address any issues in advance to make sure that the site is ready for installation. The OISG includes collecting information about the following site requirements:

- Space
- Setup
- Power
- Firmware upgrade

HP recommends that the customer (or, if needed, the site technician) answer all of the informational forms questions and complete the checklist forms in this OSIG. These questions and checklist forms help prevent a disappointing customer experience. Installing the printer without the information these questions and checklists provide is not recommended.

If the customer declines to provide this information, the technician must inform them of the printer delivery and installation consequences that might impact the process. It is critical to validate that the installation site accommodates the printer and its service space requirements.

Some informational forms questions and checklist forms are indicated as optional. However, every effort must be made to fill out the workbook as completely as possible.

Order information

Table 1-1 Products and accessories

Category	Product number[1]	Product/accessory description	Quantity
Printer	Y3Z44A	HP PageWide Pro 750dn	
	Y3Z46A	HP PageWide Pro 750dw	
	Y3Z45A	HP PageWide Managed P75050dn	
	Y3Z47A	HP PageWide Managed P75050dw	
	Y3Z54A	HP PageWide Pro MFP 772dn	
	W1B31a	HP PageWide Pro MFP 772dw	
	A7W97A	HP PageWide Pro MFP 777z	
	Y3Z57A	HP PageWide Managed MFP P77740dn	
	W1B33A	HP PageWide Managed MFP P77740dw	
	W1B39A	HP PageWide Managed MFP P77740z	
	W1B37A	HP PageWide Managed MFP P77750z	
	W1B38A	HP PageWide Managed MFP P77760z	
Input	A7W99A	HP PageWide 550-sheet Paper Tray	
	W1B50A	HP PageWide 550-sheet Paper Tray and Stand	
	W1B51A	HP Page Wide 3x550-sheet Paper Tray and Stand	
	W1B52A	HP Page Wide 4000-sheet HCI Paper Tray and Stand	

[1] Product number ending: A = NA; B = EMEA; C = LAR; D = AP

Customer information

Table 1-2 Customer information

Information type	Customer details
Installation address (if different from customer address)	
Targeted delivery, or installation date and time	
Customer address	
Customer contact name (optional)	
Contact phone and fax number (optional)	
Key operator or site installation contact name (optional)	
Key operator or site installation phone number (optional)	
Backup customer contact information (optional)	
IT contact name (optional)	
Installation contact name	
Installation contact phone number	
HP sales person name (optional)	
HP sales person phone number (optional)	
HP solution architect	
HP Hardware Support Technician	
Reseller name (if indirect customer) (optional)	
Reseller address (if indirect customer) (optional)	
Reseller phone number (if indirect customer) (optional)	

2 Configuration

- Configuration options

Configuration options

HP PageWide Pro 750 (transactional)

Table 2-1 HP PageWide Pro 750 (transactional)

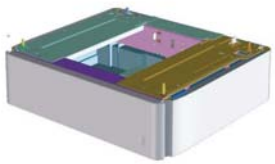
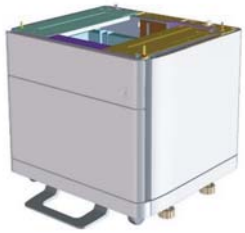
Engine configuration		
Model name	HP PageWide Pro 750dn	HP PageWide Pro 750dw
NOTE: Product number ending: • A = NA • B = EMMA • C = LAR • D = AP	Y3Z44A	Y3Z46A
Base memory	8 GB	8 GB
Control panel	109 mm (4.3 in)	109 mm (4.3 in)
Hardware integrated pocket (HIP)	Accessory	Accessory
embedded MultiMedia Card (eMMC)	Accessory (128GB)	Accessory (128GB)
Wifi/BLE/NFC	No	Yes
Input configurations		
MP tray (100)	Yes	Yes
Main trays (550, A4/A4 tandem)	Yes	Yes
1x550 FDR (A3/A4)	Optional	Optional
		

Table 2-1 HP PageWide Pro 750 (transactional) (continued)

Engine configuration		
1x550 stand with storage cabinet (A3/A4) 	Optional	Optional
3x550 stand (A3/A4) 	Optional	Optional
HCI (4000 sheet A4) 	Optional	Optional

HP PageWide Pro 75050 (managed)

Table 2-2 HP PageWide Pro 75050 (managed)

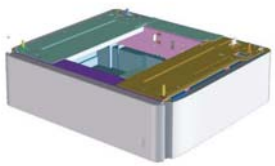
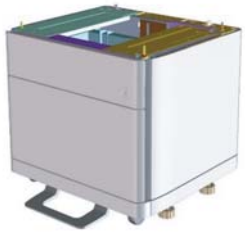
Engine configuration		
Model name	HP PageWide Pro 75050dn	HP PageWide Pro 75050dw
NOTE: Product number ending: • A = NA • B = EMMA • C = LAR • D = AP	Y3Z45A	Y3Z47A
Base memory	8 GB	8 GB
Control panel	109 mm (4.3 in)	109 mm (4.3 in)
Hardware integrated pocket (HIP)	Accessory	Accessory
embedded MultiMedia Card (eMMC)	Accessory (128 GB)	Accessory (128 GB)
Wifi/BLE/NFC	No	Yes
Input configurations		
MP tray (100)	Yes	Yes
Main trays (550, A4/A4 tandem)	Yes	Yes
1x550 FDR (A3/A4)	Optional	Optional
		

Table 2-2 HP PageWide Pro 75050 (managed) (continued)

Engine configuration		
1x550 stand with storage cabinet (A3/A4) 	Optional	Optional
3x550 stand (A3/A4) 	Optional	Optional
HCI (4000 sheet A4) 	Optional	Optional

HP PageWide Pro MFP 772/777 (transactional)

Table 2-3 HP PageWide Pro MFP 772/777 (transactional)

Engine configuration			
Model name	HP PageWide Pro MFP 772dw	HP PageWide Pro MFP 750dn	HP PageWide Pro MFP 777hc
NOTE: Product number ending: • A = NA • B = EMMA • C = LAR • D = AP	W1B31A	Y3Z54A	A7W97A
Base memory	16 GB	16 GB	16 GB
Control panel	109 mm (4.3 in)	109 mm (4.3 in)	203 mm (8 in)
Embedded fax	Yes	Yes	Yes
Hardware integration pocket (HIP)	Accessory	Accessory	Accessory
embedded MultiMedia Card (eMMC)	Accessory (128GB)	Accessory (128GB)	Accessory (128GB)
Wifi/BLE/NFC	Yes	No	Yes
Input configurations			
MP tray (100)	Yes	Yes	Yes
Main trays (550, A4/A4 tandem)	Yes	Yes	No

Table 2-3 HP PageWide Pro MFP 772/777 (transactional) (continued)

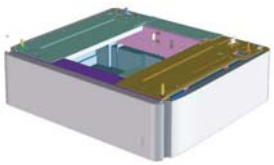
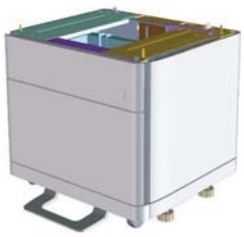
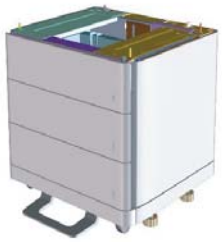
Engine configuration			
Main tray (550, A3/A4 universal)	No	No	Yes
1x550 FDR (A3/A4) 	Optional	Optional	No
1x550 stand with storage cabinet (A3/A4) 	Optional	Optional	No

Table 2-3 HP PageWide Pro MFP 772/777 (transactional) (continued)

Engine configuration			
3x550 stand (A3/A4)	Optional	Optional	No
			
HCI (4000 sheet A4)	No	No	Yes

HP PageWide Pro MFP 77740 (managed)

Table 2-4 HP PageWide Pro MFP 77740 (managed)

Engine configuration			
Model name	HP PageWide Pro MFP 77740dn	HP PageWide Pro MFP 77740dw	HP PageWide Pro MFP 77740z
NOTE: Product number ending: • A = NA • B = EMMA • C = LAR • D = AP	Y3Z57A	W1B33A	W1B39A
Base memory	16 GB	16 GB	16 GB
Control panel	109 mm (4.3 in)	109 mm (4.3 in)	203 mm (8 in)
Embedded fax	Yes	Yes	Yes
Hardware integrated pocket (HIP)	Accessory	Accessory	Yes
embedded MultiMedia Card (eMMC)	Accessory (128GB)	Accessory (128GB)	Accessory (128GB)
Wifi/BLE/NFC	No	Yes	Yes
Input configurations			
MP tray (100)	Yes	Yes	Yes
Main trays (550, A4/A4 tandem)	Yes	Yes	No
Main tray (550, A3/A4 universal)	No	No	Yes

Table 2-4 HP PageWide Pro MFP 77740 (managed) (continued)

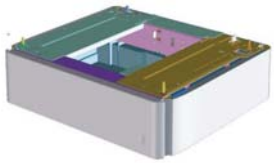
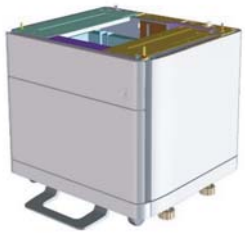
Engine configuration			
1x550 FDR (A3/A4) 	Optional	Optional	Optional
1x550 stand with storage cabinet (A3/A4) 	Optional	Optional	Optional

Table 2-4 HP PageWide Pro MFP 77740 (managed) (continued)

Engine configuration			
3x550 stand (A3/A4)	Optional	Optional	Optional
HCI (4000 sheet A4)	No	No	Optional

HP PageWide Pro MFP 77750\60 (managed)

Table 2-5 HP PageWide Pro MFP 77750\60 (managed)

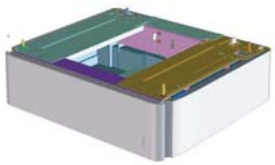
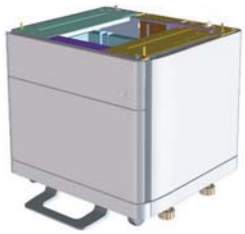
Engine configuration		
Model name	HP PageWide Pro MFP 77750z	HP PageWide Pro MFP 77760z
NOTE: Product number ending: • A = NA • B = EMMA • C = LAR • D = AP	W1B37A	W1B38A
Base memory	16 GB	16 GB
Control panel	203 mm (8 in)	203 mm (8 in)
Embedded fax	Yes	Yes
Hardware integrated pocket (HIP)	Yes	Yes
embedded MultiMedia Card (eMMC)	Accessory (128GB)	Accessory (128GB)
Wifi/BLE/NFC	Yes	Yes
Input configurations		
MP tray (100)	Yes	Yes
Main trays (550, A4/A4 tandem)	No	No
Main tray (550, A3/A4 universal)	Yes	Yes
1x550 FDR (A3/A4)	Optional	Optional
		

Table 2-5 HP PageWide Pro MFP 77750\60 (managed) (continued)

Engine configuration		
1x550 stand with storage cabinet (A3/A4) 	Optional	Optional
3x550 stand (A3/A4) 	Optional	Optional
HCI (4000 sheet A4) 	No	Optional

3 Worksheets

- Technical site setup
- Logistics information
- Network/printer driver setup
- Email/Send To configuration

Technical site setup

Table 3-1 Technical site setup worksheet

	Yes/No	Notes
Will the printer physically fit based on the operating size specification where it will be installed?	❑ Yes ❑ No	See Specifications on page 27. HP recommends that the installation site also support the Serviceability Space Requirements that allows for 18 inches (457.2 mm) of servicing space on all four sides. Equipment can be repositioned during the service visit to accommodate the Service Space Requirements.
Is the floor level? (optional)	❑ Yes ❑ No	See Specifications on page 27, weight specs.
Is the floor stable? (optional)	❑ Yes ❑ No	See Specifications on page 27, weight specs.
Is there any carpeting or flooring that requires protection or reinforcement? If yes, what is the length of flooring requiring covering?	❑ Yes ❑ No	Thick carpeting can cause a floor standing printer to lean.
Is required power available on a dedicated circuit in the direct vicinity? US, EMEA, and AP require one power outlet for the printer. Or, is a power outlet in the direct vicinity rated to supply the specific configuration?	❑ Yes ❑ No	The outlet needs to be within 6 feet of planned location of the printer. If a new dedicated circuit needs to be run, work with customer to complete prior to installation. See Specifications on page 27 for more information and check the order to confirm any specific power requirements. NOTE: HP recommends installing the printer on its own circuit to prevent possible interference from other devices.
Does the room meet the Environmental Specifications?	❑ Yes ❑ No	See Specifications on page 27.
Is there a network connection in the direct vicinity?	❑ Yes ❑ No	Be sure that it is Ethernet.
Will there be direct sunlight on the printer?	❑ Yes ❑ No	
Is there sufficient cooling?	❑ Yes ❑ No	See Specifications on page 27.
Is there proper air ventilation? (optional)	❑ Yes ❑ No	
Has the customer IT approved the installation? (optional)	❑ Yes ❑ No	

Table 3-1 Technical site setup worksheet (continued)

	Yes/No	Notes
Will the customer IT be testing the products prior to making them available for general use? (optional) If yes, does the customer agree that the designated installation location is also acceptable during the testing period? (optional)	❑ Yes ❑ No	
Do the installation technicians require security clearance at the customer location? If yes, what is the procedure for obtaining the clearance?	❑ Yes ❑ No	
Who will arrange for obtaining the clearance? (optional)		

Logistics information

Table 3-2 Logistics worksheet

	Yes/No	Remarks/Data
What are the customer's "normal" receiving hours?		
What is the customer's preferred delivery time? (optional)		
Would "after hours" be preferred at an additional charge? (optional)	❑ Yes ❑ No	
Is a certificate of insurance required?	❑ Yes ❑ No	
Are there any labor union constraints or requirements?	❑ Yes ❑ No	
Is there a truck height receiving dock? Height restrictions?	❑ Yes ❑ No	
What is the height from ground to dock platform?		
Does the receiving dock have dock levelers? (optional)	❑ Yes ❑ No	
Does the receiving dock have a dock plate? (optional)	❑ Yes ❑ No	
Is a lift gate truck required?	❑ Yes ❑ No	
If no dock available and ground delivery is required, will the area require special covering?	❑ Yes ❑ No	
Is delivery area tractor-trailer accessible? If no, what is the maximum size truck accessibility?	❑ Yes ❑ No	
Is there room to unpack the system on the receiving dock?	❑ Yes ❑ No	

Table 3-2 Logistics worksheet (continued)

	Yes/No	Remarks/Data
Is the delivery of the unit on the same floor as receiving? If no, is an elevator used? Please identify below. If no elevator is to be used, how is the unit to be delivered? What is the distance in meters from the receiving area to the planned copier location? (optional)	❑ Yes ❑ No	Note that stair climbers are not currently approved for moving floor standing printers. If needed, lift or hoist the floor standing printers in their crates and keep them in an upright position.
Do the dimensions of doorways and hallways along the delivery path meet minimum system dimensional requirements?	❑ Yes ❑ No	The box for the printer unit requires a doorway opening of 765 mm (30.1 in). See Size and weight specifications on page 28 for complete information about box dimensions.
Is there a clear path to the planned delivery location?	❑ Yes ❑ No	
Is the copier room level with floor? If no, is there a ramp?	❑ Yes ❑ No	
Are their enough people to lift the engine assembly? (required)	❑ Yes ❑ No	The engine assembly is heavy and requires four people to lift it. NOTE: **SFP models**: Two people are required to move the printer. **MFP models**: Three people are required to move the printer.
Is there a possibility to discard packaging materials at customer site? (optional)	❑ Yes ❑ No	

Network/printer driver setup

(If done by an HP technician)

Table 3-3 Network/printer driver worksheet

	Yes/No	Remarks/Data
What network topology is in use?		
What operating system will be used on the server?		
What operating system will be used on the clients?		
Is DHCP/BOOTP in use? If no, what TCP/IP address will be used for the MFP?	❑ Yes ❑ No	
What version of TCP/IP is used in the deployment? If no, what subnet mask address will be used for the printer? If no, what default gateway address will be used for the printer? If no, does a host name need to be configured (+name)? (optional)	❑ Yes ❑ No	

Email/Send To configuration

NOTE: Optional: Complete only if the hardware technician is responsible for configuring the Email/Send To features.

Table 3-4 Email/Send To configuration worksheet

	Yes/No	Remarks/Data
Is Active Directory, Novell, NTLM or something else in use? (optional)	❑ Yes ❑ No	
Is DNS in use? (optional) If yes, what is the domain name? (optional)	❑ Yes ❑ No	
What type of SMTP server is in use? (MS Exchange, Lotus Notes, etc.) (optional) Or, if an ISP mail server is being used, what is the IP or host name to the server? (optional)		
On what OS is the SMTP server installed? (optional)		
Is LDAP installed on the same server as the SMTP server? (optional) If not, what is the OS of the LDAP server? (optional)	❑ Yes ❑ No	
What is the TCP/IP address of the SMTP server or host name?		
What is the TCP/IP address of the LDAP server?		
What is the port number that LDAP uses?		
What is the search root of the LDAP server?		
Is Send to Folder supported / required? If yes, what OS are the shared folders on?	❑ Yes ❑ No	
What type of fax is required to be supported? Analog, LAN, Internet?		
If LAN fax is required, is there a LAN fax server available?	❑ Yes ❑ No	
If Internet fax is required, is there a subscription to an Internet fax service?	❑ Yes ❑ No	

4 Specifications

- Size and weight specifications
- Operational clearance space requirements
- Environmental specifications

Size and weight specifications

Table 4-1 Individual unit weight and size information[1]

Product	Height	Depth	Width	Weight (not boxed)
HP PageWide Pro MFP 772dn, HP PageWide Pro MFP 772dw	572 mm (22.5 in)	531 mm (20.9 in)	598 mm (23.5 in)	59.9 kg (132 lbs)
HP PageWide Pro 772zt	1165 mm (45.9 in)	576 mm (22.7 in)	598 mm (23.5 in)	117.5 kg (259 lbs)
HP PageWide Pro MFP 777z	690 mm (27.2 in)	531 mm (20.9 in)	598 mm (23.5 in)	69.2 kg (277 lbs)
HP PageWide Pro MFP 777hc	1165? mm (45.9 in)	576 mm (22.7 in)	598 mm (23.5 in)	126.1 kg (277 lbs)
HP PageWide Pro 750	895 mm (32.2 in)	531 mm (20.9 in)	598 mm (23.5 in)	80 kg (176 lbs)
HP PageWide Managed MFP P77740dn, HP PageWide Managed MFP P77740dw	572 mm (22.5 in)	531 mm (20.9 in)	598 mm (23.5 in)	59.5 kg (131 lbs)
HP PageWide Managed MFP P77740z, HP PageWide Managed MFP P77750z, HP PageWide Managed MFP P77760z	690 mm (27.2 in)	531 mm (20.9 in)	598 mm (23.5 in)	69.2 kg (152 lbs)
HP PageWide Managed MFP P77740zs, HP PageWide Managed MFP P77750zs, HP PageWide Managed MFP P77760zs	690 mm (27.2 in)	531 mm (20.9 in)	598 mm (23.5 in)	69.2 kg (152 lbs)
HP PageWide P75050-60 series	570 mm (22.4 in)	531 mm (20.9 in)	598 mm (23.5 in)	59.9 kg (132 lbs)

[1] Weight and size information is approximate and for reference only.

Operational clearance space requirements

Make sure the printer is installed in an area with enough space around the device for proper service access and ventilation. The document feeder requires 508 mm (20 in) above the level of the front edge to fully open. Space is required between the back of printer and the wall for ventilation.

The following space must be provided around the printer for performance and proper operation. If any option is installed, provide the additional space for installing it.

NOTE: HP recommends that 18 inches (457.2 mm) be added to the printer rear, side, and front dimensions to make sure that there is sufficient space to open doors and covers and provide ventilation.

- **Rear clearance space:** 18 inches (457.2 mm)

  Ventilation

- **Left clearance space:** 13 inches (330.2 mm)

  Tray 1 (with extender)

- **Right clearance space:** 18 inches (457.2 mm)

  Right door (printer and/or accessories)

Environmental specifications

Table 4-2 Environment specifications[1]

Environment	Operating	Transporting
Temperature	15° to 30°C (59° to 86°F)	-40° to 60°C (-40° to 140°F)
Relative humidity (RH)	20% to 80% (RH)	90% or less (non-condensing)
Altitude	Not applicable	0 to 3048 m (0 to 10,000 ft)
Tilt	CAUTION: Take care when moving the printer after the cartridges are installed. The printer is designed to operate within a levelness of ± 3 degrees.	
Electrostatic discharge (ESD)	**MFP printers only**: If an ESD event occurs when using the printer to copy, a line might appear on the printed (copied) page. This line should disappear if the original page is copied again.	

[1] The operating environment of the printer must remain stable.

5 On-site setup

- Unbox and remove packaging
- Install accessories
- Load paper
- Power on
- Install cartridges
- Update Firmware
- Clean laser scanner assembly after setup (MFP models only)
- Print and copy tests

Unbox and remove packaging

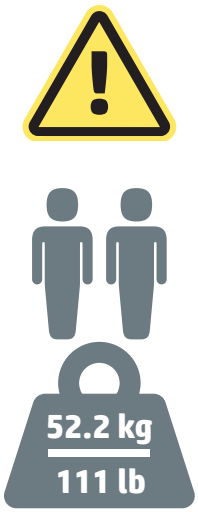
- SFP table top models
- MFP table top models
- MFP floor models

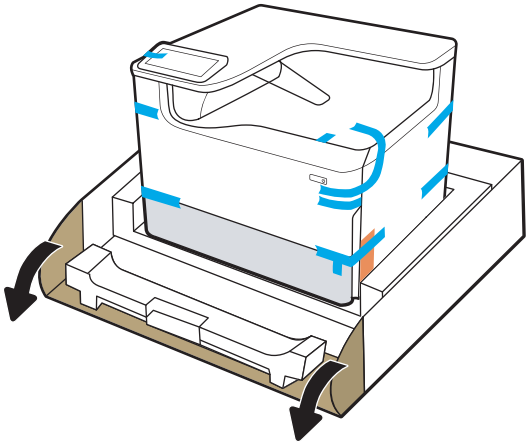
Click here to see a short video about unpacking the printer.

SFP table top models

TIP: After removing the tray, or trays, in this procedure, leave them removed to install any accessories and load paper.

1. With the top half of the shipping box and the inner plastic bag removed, fold down the front portion of the box.





2. Do the following:

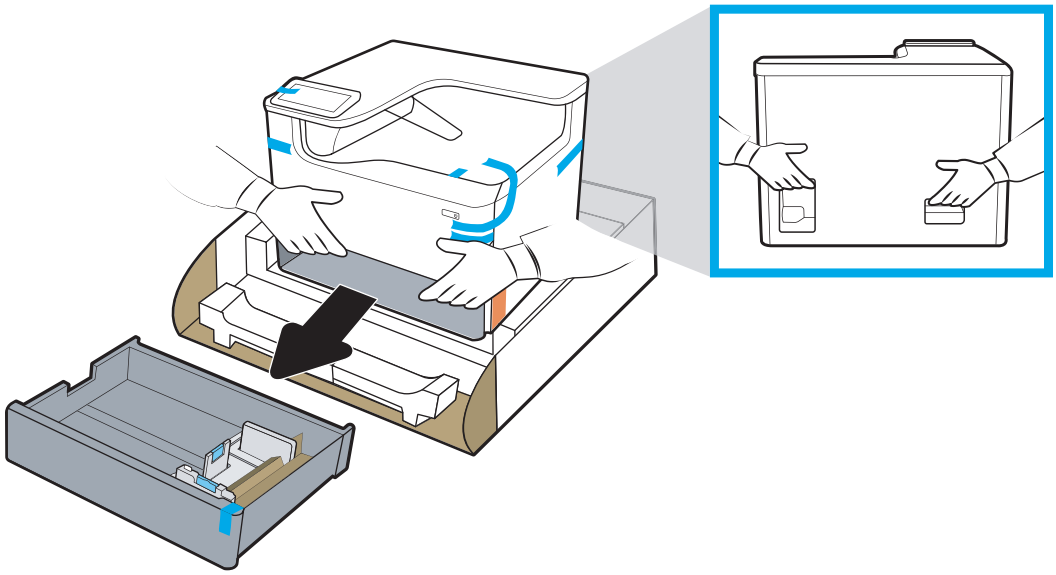
   a. Remove the tray or trays.

   b. Grasp the printer at the tray cavity and the read hand holds.

   CAUTION: The printer is heavy. Two people are required to move the printer.

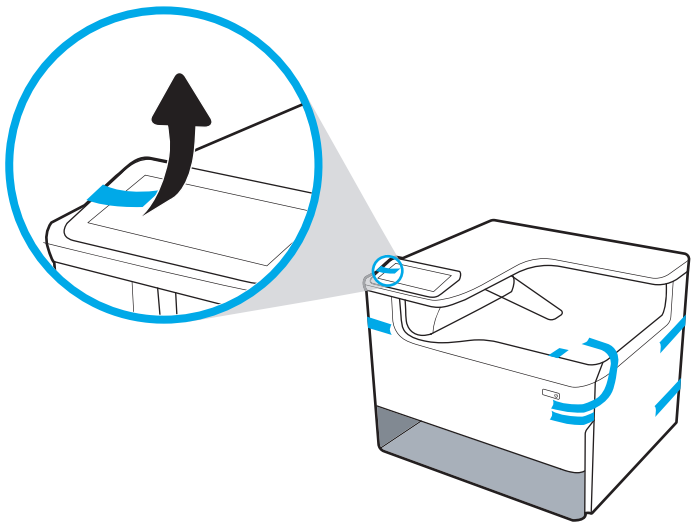
   c. Lift the printer up and out of the box.

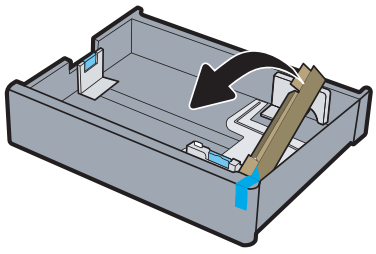
   NOTE: This step requires two people.



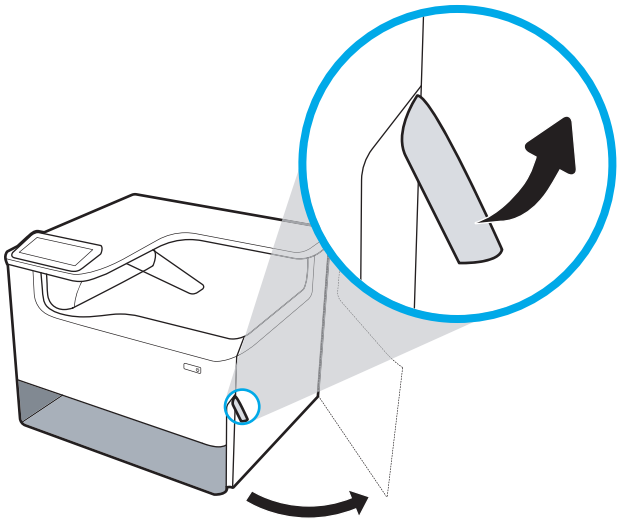
3. Remove the blue shipping tape from the printer, and then remove the internal shipping materials from the tray or trays.

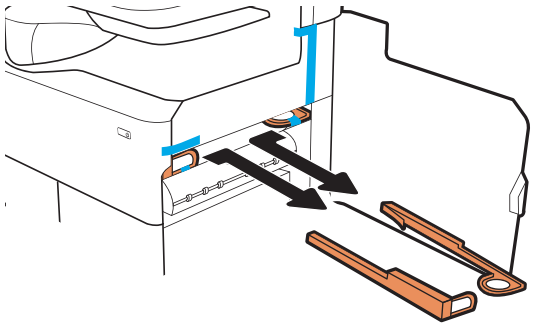
NOTICE: Place the printer in a sturdy, well-ventilated, dust free area, away from direct sun light. Keep the printer level to avoid cartridge leakage. The printer and the ambient temperature should be 15º-30ºC (59º-86ºF).





4. Open the right door, remove the blue shipping tape, and then remove the two orange shipping restraints.

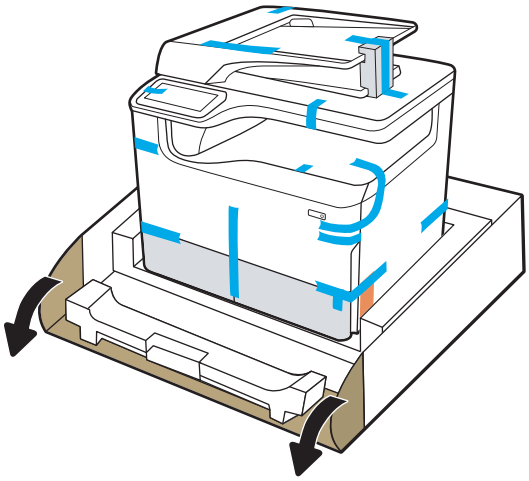




MFP table top models

TIP: After removing the tray, or trays, in this procedure, leave them removed to install any accessories and load paper.

1. With the top half of the shipping box and the inner plastic bag removed, fold down the front portion of the box.



2. Do the following:

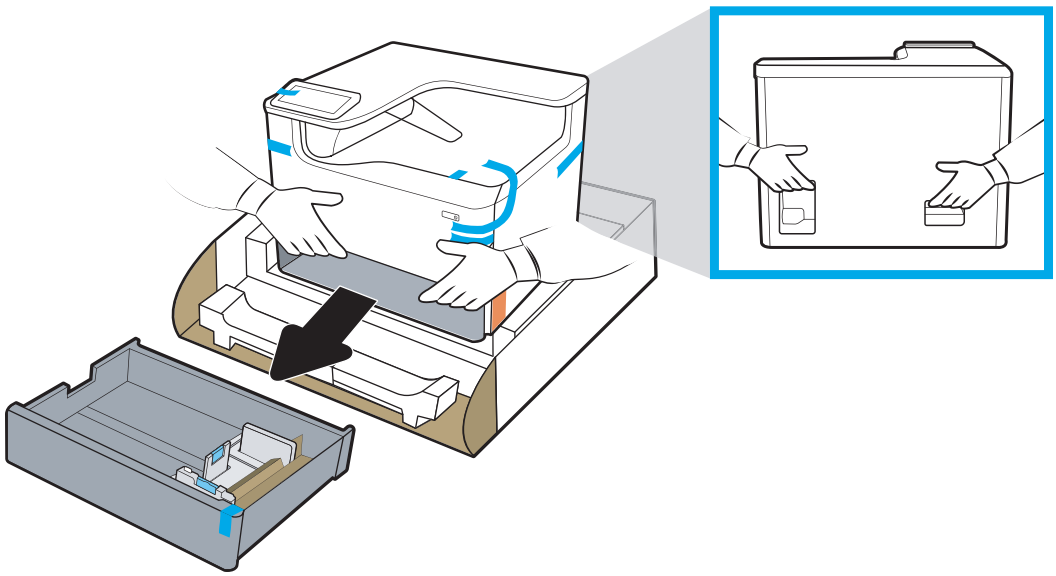
   a. Remove the tray or trays.

   b. Grasp the printer at the tray cavity and the read hand holds.

   CAUTION: The printer is heavy. Three people are required to move the printer.

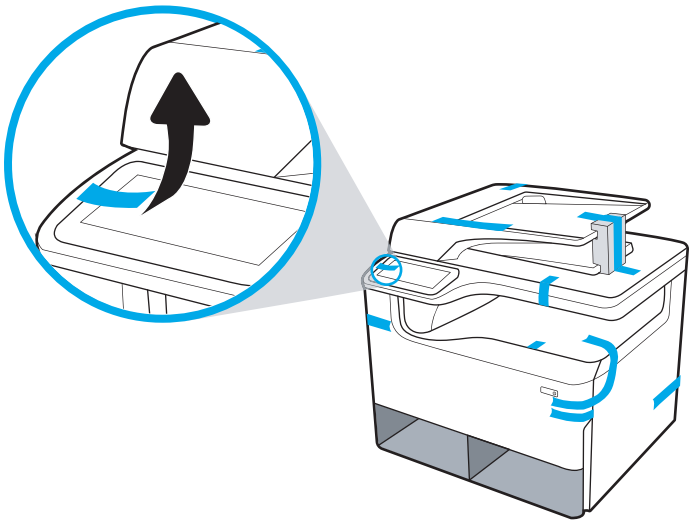
   c. Lift the printer up and out of the box.

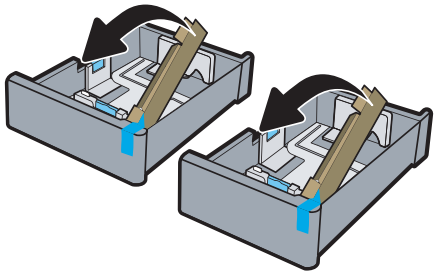
   NOTE: This step requires three people. The third person should steady the printer when it is picked up.



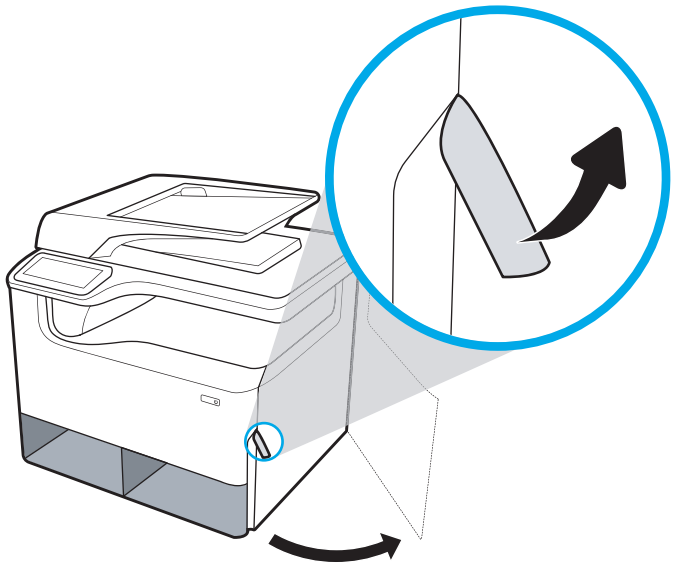
3. Remove the blue shipping tape from the printer, and then remove the internal shipping materials from the tray or trays.

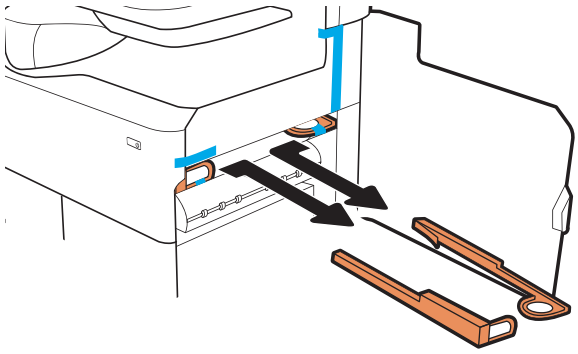
NOTICE: Place the printer in a sturdy, well-ventilated, dust free area, away from direct sun light. Keep the printer level to avoid cartridge leakage. The printer and the ambient temperature should be 15º-30ºC (59º-86ºF).





4. Open the right door, remove the blue shipping tape, and then remove the two orange shipping restraints.

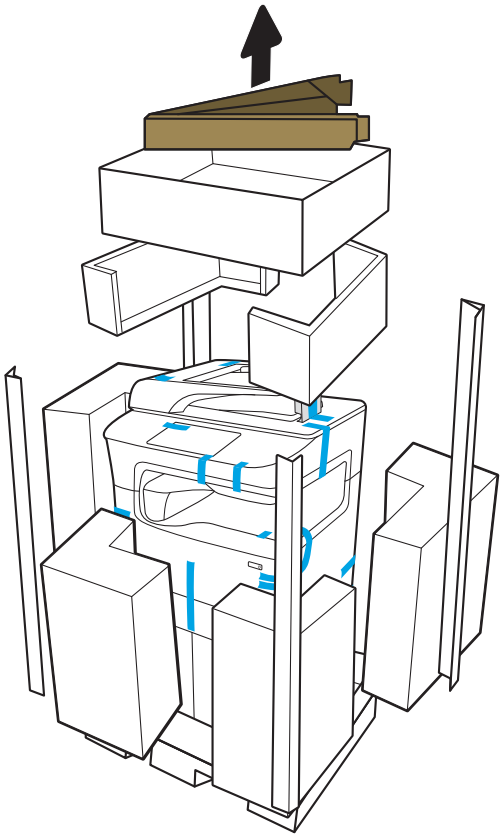




MFP floor models

1. With the external sides of the shipping box and the inner plastic bag removed, remove the inner packing materials.

IMPORTANT: Save the card board ramps.



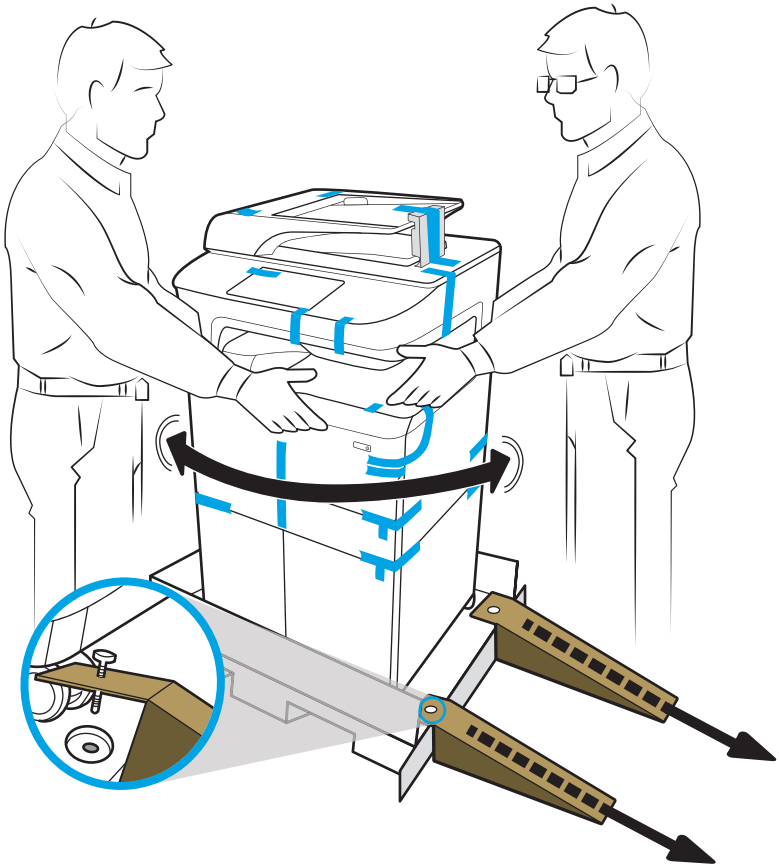
2. Do the following:

   a. Attach the ramps to the lower shipping carton as shown below.

   b. Grasp the printer and rotate it so that the front of the printer is orientated facing the ramps.

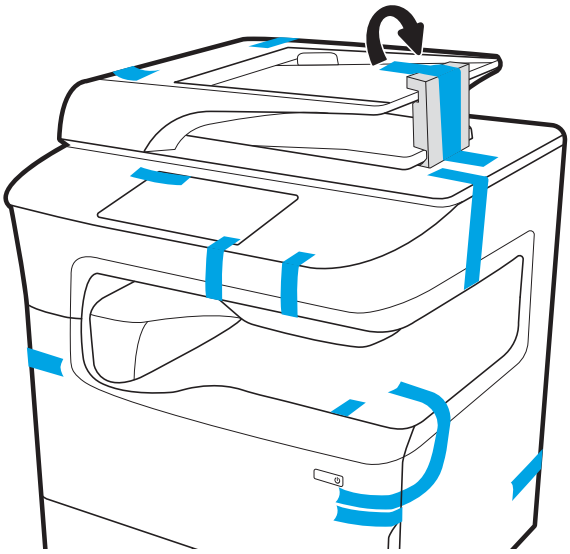
CAUTION: The printer is heavy. Do not let it tip over when handling it.

   c. Carefully move the printer off of the shipping carton, down the ramps, and onto the floor



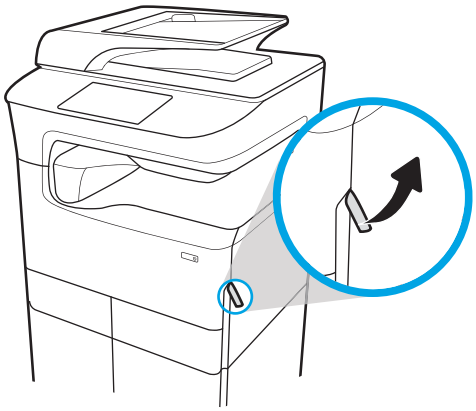
3. Remove the blue shipping tape from the printer, and then remove the internal shipping materials from the tray or trays.

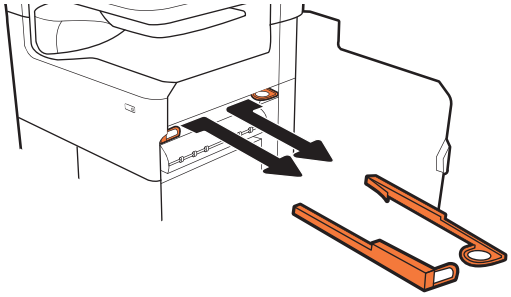
NOTICE: Place the printer in a sturdy, well-ventilated, dust free area, away from direct sun light. Keep the printer level to avoid cartridge leakage. The printer and the ambient temperature should be 15º-30ºC (59º-86ºF).



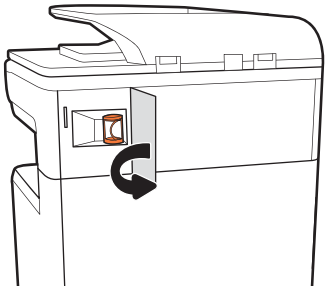
4. Open the right door, remove the blue shipping tape, and then remove the two orange shipping restraints.

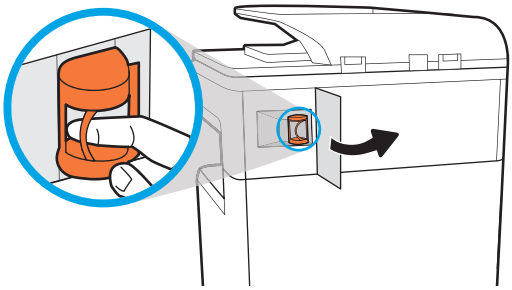
NOTE: If the printer has a stapler, remove one additional shipping restraint (at the rear of the printer).





777zt / 777hc





Install accessories

- 1x550-sheet feeder
- 1x550-sheet feeder with storage cabinet
- 3x550-sheet feeder
- 4000-sheet high capacity input (HCI) feeder

1x550-sheet feeder

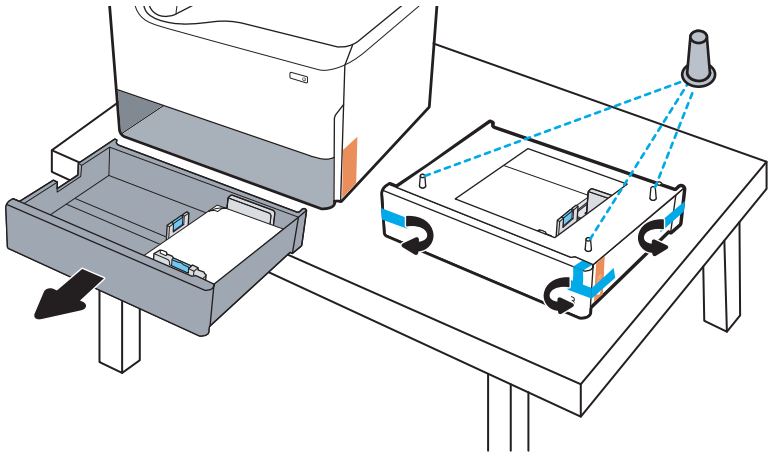
⚠ CAUTION: Always turn the printer power off, and then unplug the power cord before installing it on an accessory.

1. Do the following:

   a. If the printer tray, or trays, where reinstalled after unpacking the printer, remove them now.

   b. Remove the blue shipping tape from the accessory.

   c. Before proceeding, take note of the location of the alignment pins on the accessory.



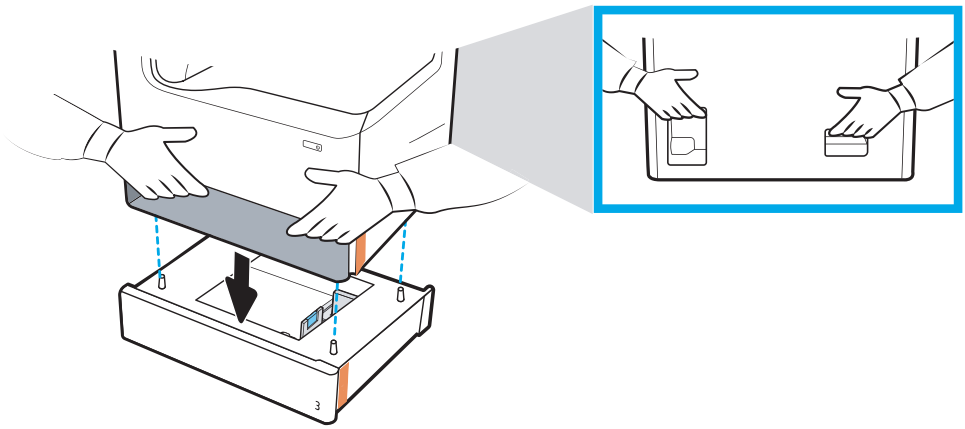
2. Do the following:

   a. Grasp the printer at the tray cavity and the rear hand holds.

   b. Lift the printer up, and then set it down on the accessory. Make sure that the alignment pins go into the holes in the chassis. The printer must sit flat on top of the accessory.

   ⚠ CAUTION: **SFP models**: This step requires two people.

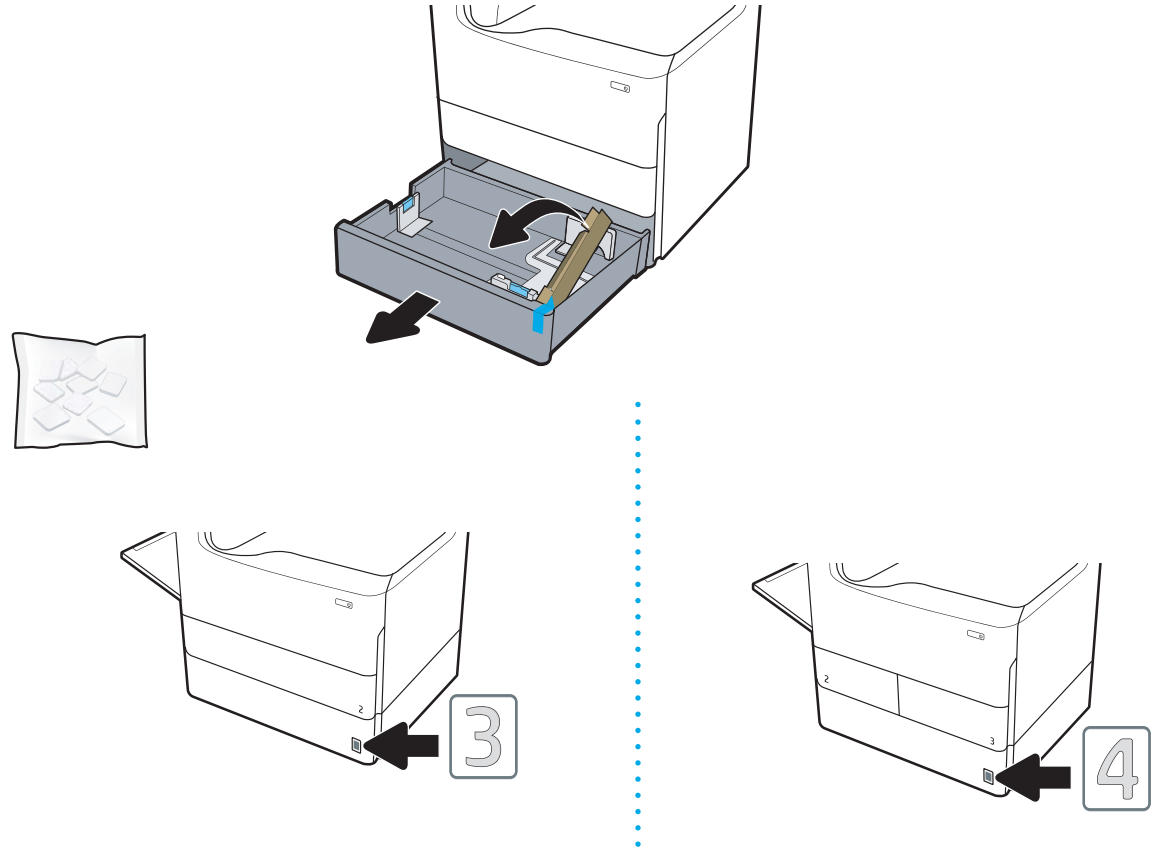
   MFP models: This step requires three people. The third person should steady the printer when it is picked up.



3. Do the following:

   a. Open the accessory tray, or trays, and then remove any internal shipping materials.

   b. Install the correct tray identification plate (see the figure below) on the accessory.



4. **Windows**: If you attached the accessory before installing the printer software, it is configured during software installation. If you attached the accessory after software installation, you need to update the software settings from the **Device Settings** tab in **Printer Properties** to configure it.

   OS X: After you attach the accessory and send the first print job, the accessory should be automatically configured. If not, open **System Preferences**, choose **Printers & Scanners**, select your printer, then click **Options & Supplies** and manually configure the accessory on the **Options** tab.

1x550-sheet feeder with storage cabinet

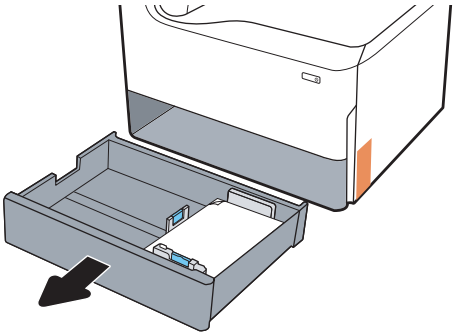
⚠ CAUTION: Always turn the printer power off, and then unplug the power cord before installing it on an accessory.

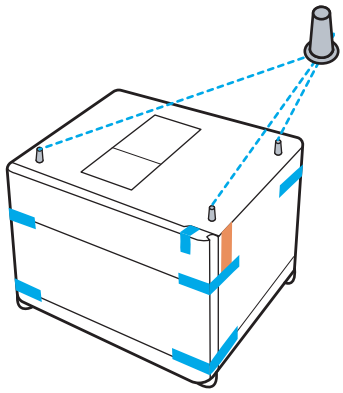
1. Do the following:

   a. If the printer tray, or trays, where reinstalled after unpacking the printer, remove them now.

   b. Remove the blue shipping tape from the accessory.

   c. Before proceeding, take note of the location of the alignment pins on the accessory.





2. Do the following:

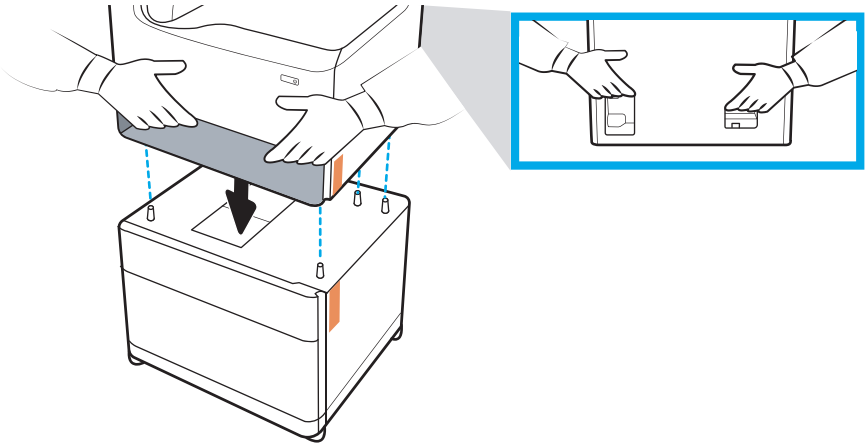
   a. Grasp the printer at the tray cavity and the rear hand holds.

   b. Lift the printer up, and then set it down on the accessory. Make sure that the alignment pins go into the holes in the chassis. The printer must sit flat on top of the accessory.

   ⚠ CAUTION: **SFP models**: This step requires two people.

   MFP models: This step requires three people. The third person should steady the printer when it is picked up.

NOTE: Install the correct tray identification plate on the accessory.

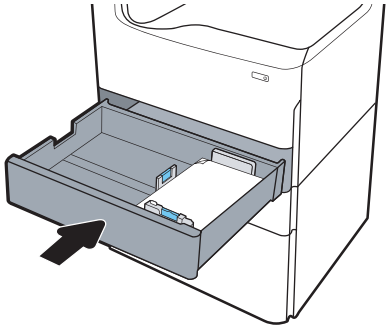


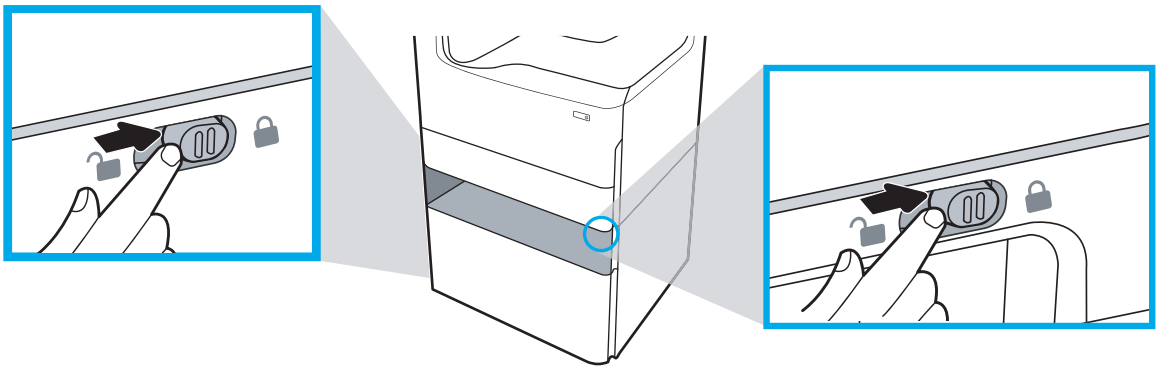
3. Do the following:

a. Open the accessory tray, or trays, and then remove any internal shipping materials.

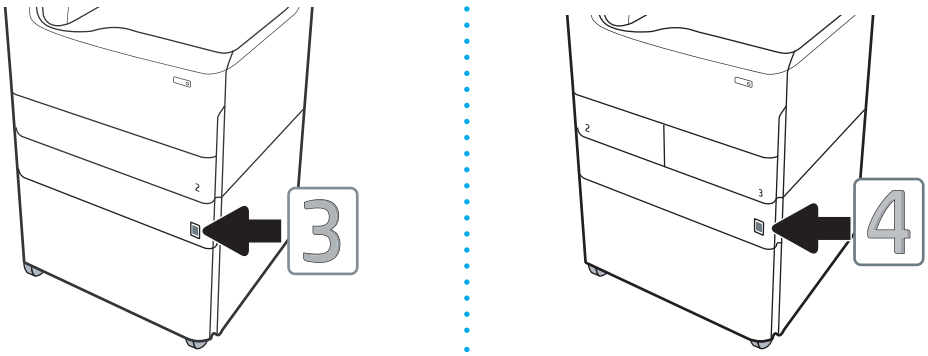
b. At the front and rear of the accessory, slide the lock button to the locked position.

⚠ **WARNING!** Never attempt to move the printer and accessory in the unlocked position. The printer might fall off of the accessory and cause damage or personal injury.



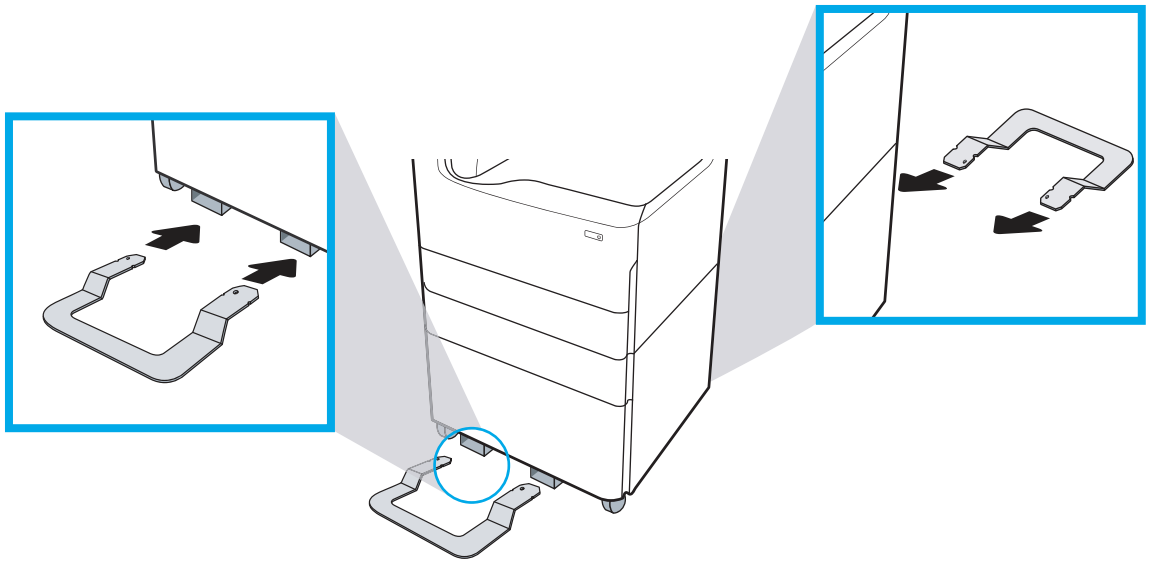


4. Install the correct tray identification plate (see the figure below) on the accessory.



5. Align the accessory stabilizer bar with the slots in the accessory chassis, and then slide the stabilizer in toward the accessory until it stops.

NOTE: Install one stabilizer at the front of the accessory, and one at the rear of the accessory.



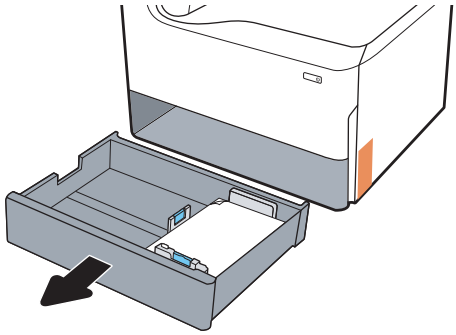
6. **Windows**: If you attached the accessory before installing the printer software, it is configured during software installation. If you attached the accessory after software installation, you need to update the software settings from the **Device Settings** tab in **Printer Properties** to configure it.

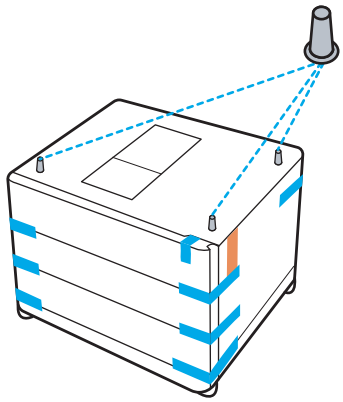
   OS X: After you attach the accessory and send the first print job, the accessory should be automatically configured. If not, open **System Preferences**, choose **Printers & Scanners**, select your printer, then click **Options & Supplies** and manually configure the accessory on the **Options** tab.

3x550-sheet feeder

⚠ CAUTION: Always turn the printer power off, and then unplug the power cord before installing it on an accessory.

1. Do the following:
   a. If the printer tray, or trays, where reinstalled after unpacking the printer, remove them now.
   b. Remove the blue shipping tape from the accessory.
   c. Before proceeding, take note of the location of the alignment pins on the accessory.

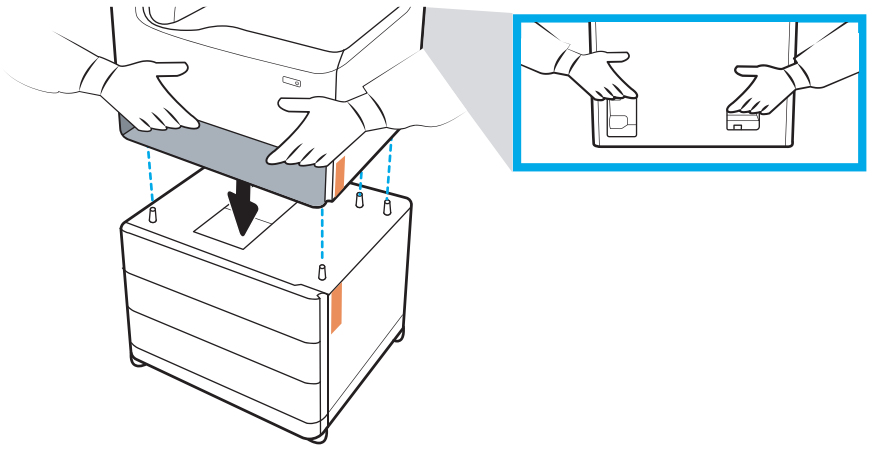




2. Do the following:
   a. Grasp the printer at the tray cavity and the rear hand holds.
   b. Lift the printer up, and then set it down on the accessory. Make sure that the alignment pins go into the holes in the chassis. The printer must sit flat on top of the accessory.

⚠ CAUTION: **SFP models**: This step requires two people.

MFP models: This step requires three people. The third person should steady the printer when it is picked up.

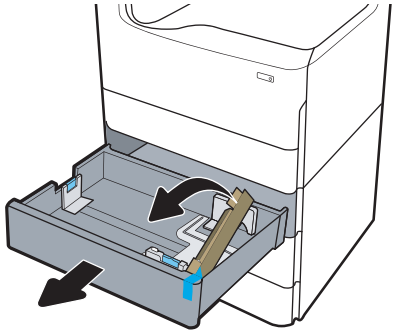


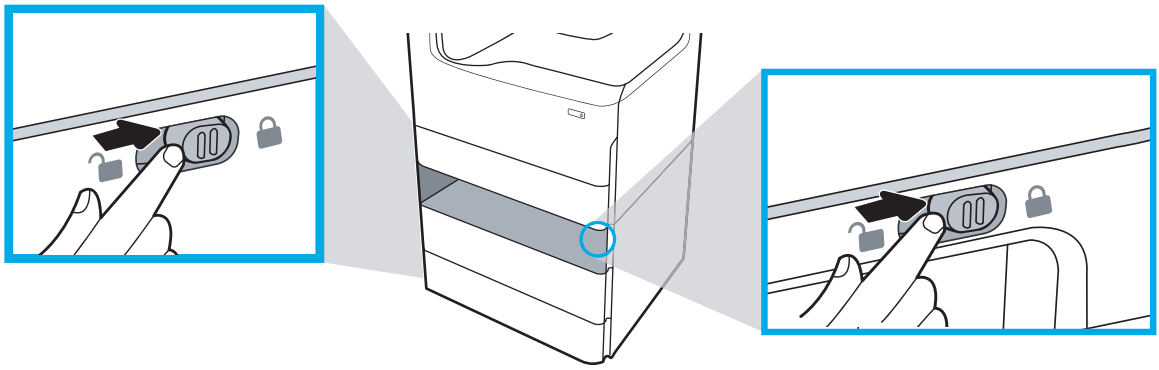
3. Do the following:

a. Open the tray, or trays, and then remove any internal shipping materials.

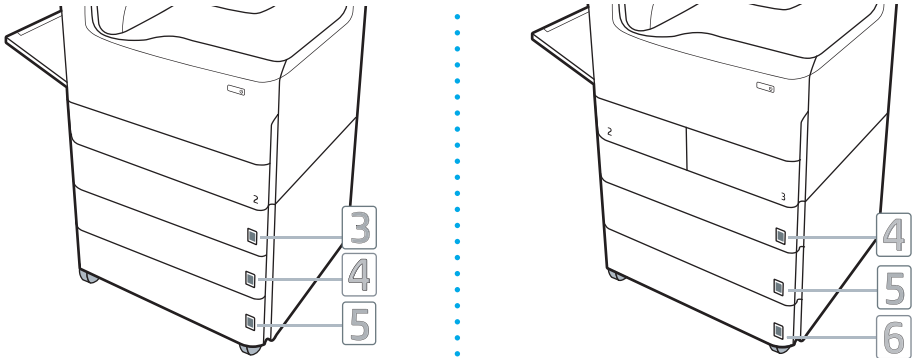
b. At the front and rear of the accessory, slide the lock button to the locked position.

⚠ **WARNING!** Never attempt to move the printer and accessory in the unlocked position. The printer might fall off of the accessory and cause damage or personal injury.



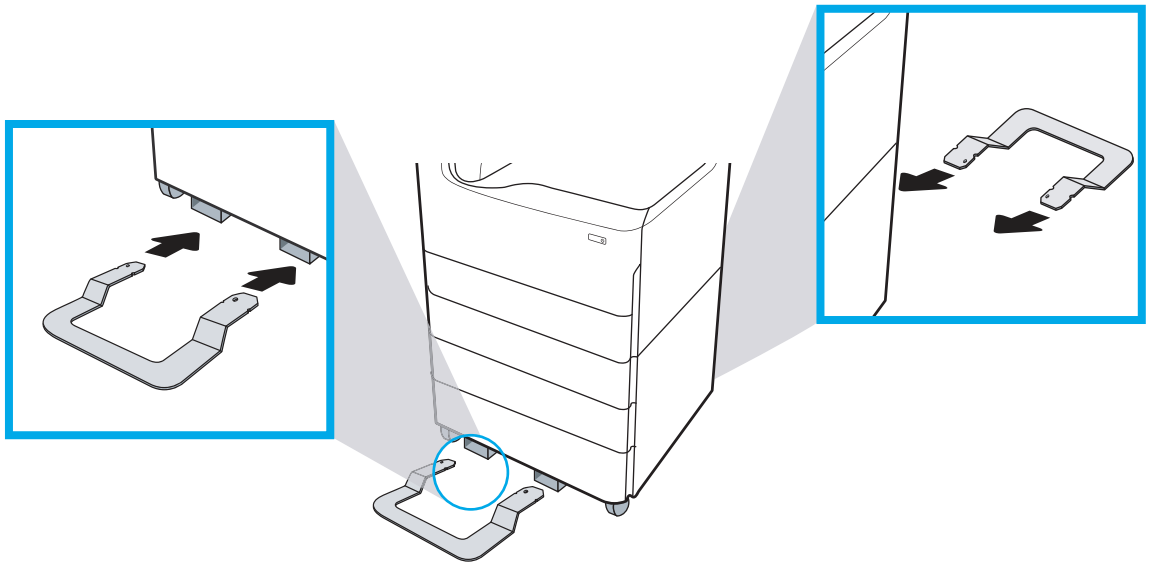


4. Install the correct tray identification plate (see the figure below) on the accessory.



5. Align the accessory stabilizer bar with the slots in the accessory chassis, and then slide the stabilizer in toward the accessory until it stops.

NOTE: Install one stabilizer at the front of the accessory, and one at the rear of the accessory.



6. **Windows**: If you attached the accessory before installing the printer software, it is configured during software installation. If you attached the accessory after software installation, you need to update the software settings from the **Device Settings** tab in **Printer Properties** to configure it.

   OS X: After you attach the accessory and send the first print job, the accessory should be automatically configured. If not, open **System Preferences**, choose **Printers & Scanners**, select your printer, then click **Options & Supplies** and manually configure the accessory on the **Options** tab.

4000-sheet high capacity input (HCI) feeder

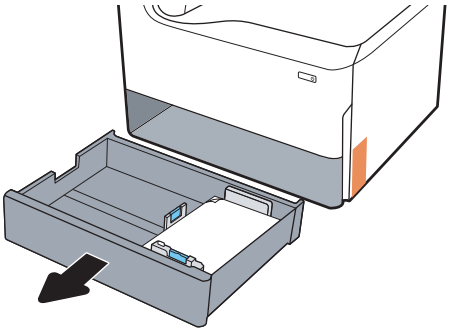
⚠ CAUTION: Always turn the printer power off, and then unplug the power cord before installing it on an accessory.

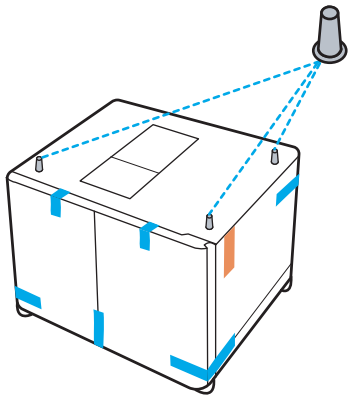
1. Do the following:

   a. If the printer tray, or trays, where reinstalled after unpacking the printer, remove them now.

   b. Remove the blue shipping tape from the accessory.

   c. Before proceeding, take note of the location of the alignment pins on the accessory.





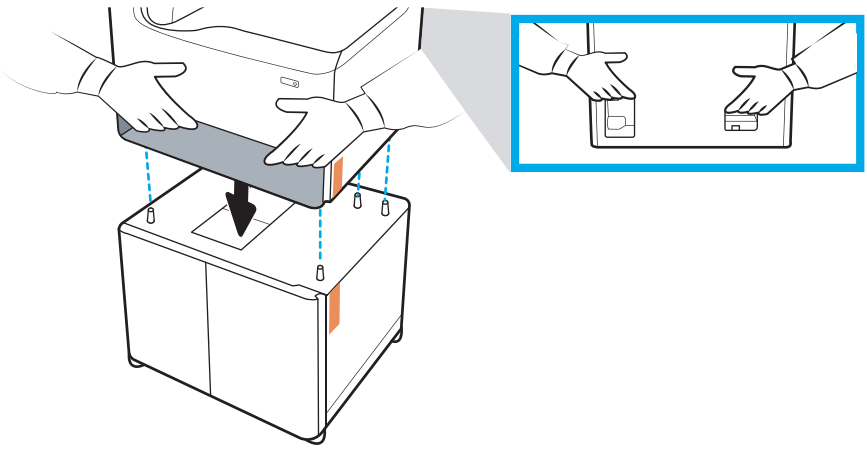
2. Do the following:

   a. Grasp the printer at the tray cavity and the rear hand holds.

   b. Lift the printer up, and then set it down on the accessory. Make sure that the alignment pins go into the holes in the chassis. The printer must sit flat on top of the accessory.

   ⚠ CAUTION: **SFP models**: This step requires two people.

   MFP models: This step requires three people. The third person should steady the printer when it is picked up.

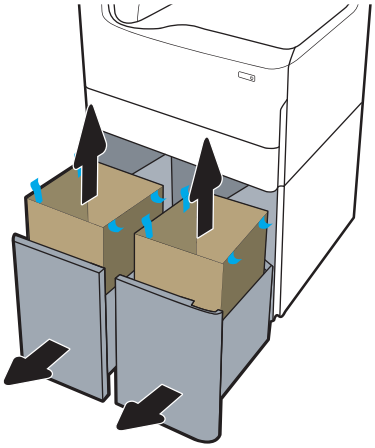


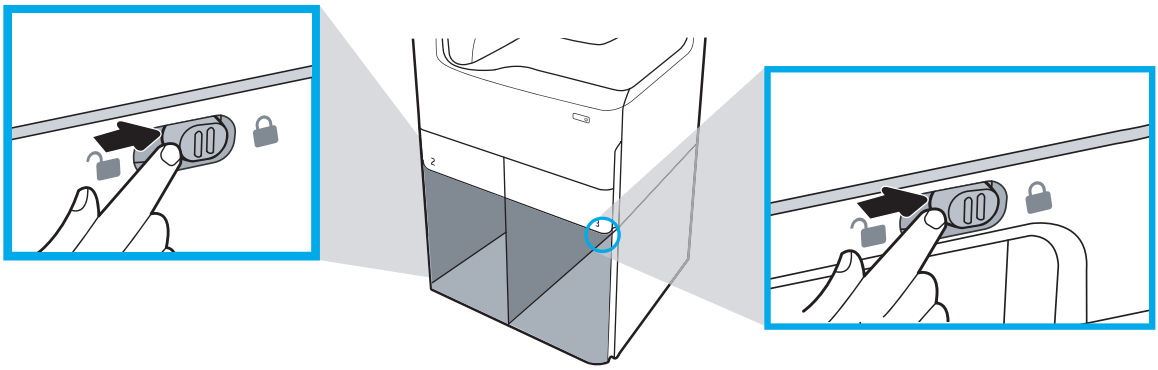
3. Do the following:

a. Open the trays, and then remove any internal shipping materials.

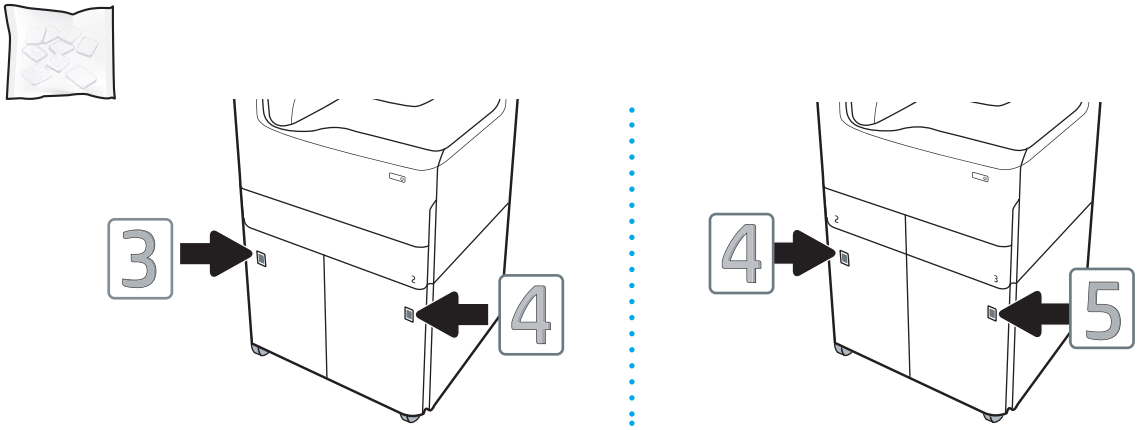
b. At the front and rear of the accessory, slide the lock button to the locked position.

⚠ **WARNING!** Never attempt to move the printer and accessory in the unlocked position. The printer might fall off of the accessory and cause damage or personal injury.



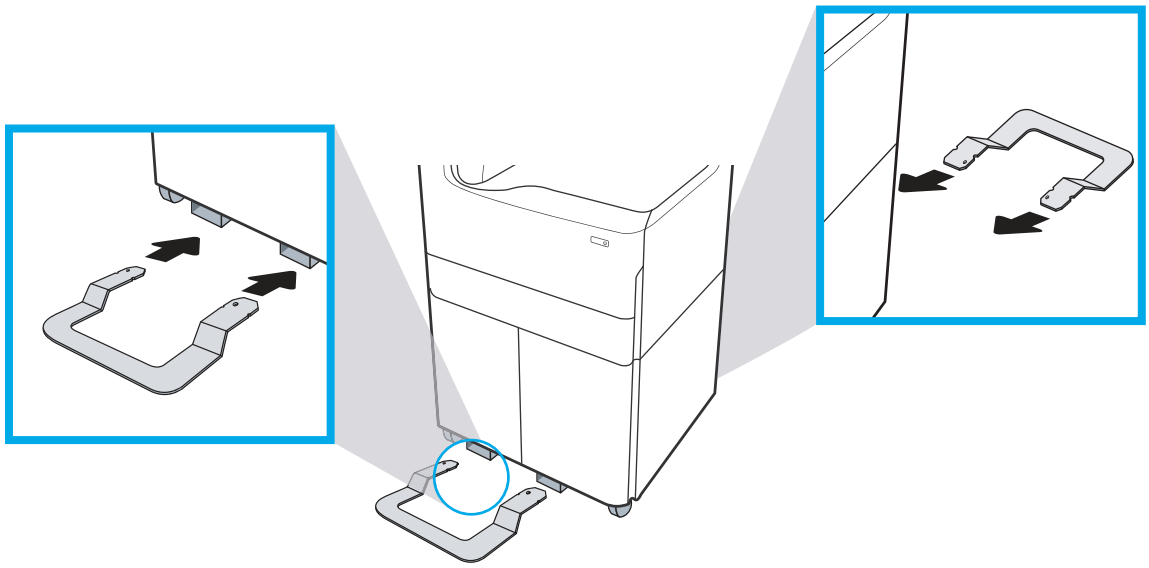


4. Install the correct tray identification plate (see the figure below) on the accessory.



5. Align the accessory stabilizer bar with the slots in the accessory chassis, and then slide the stabilizer in toward the accessory until it stops.

NOTE: Install one stabilizer at the front of the accessory, and one at the rear of the accessory.



6. **Windows**: If you attached the accessory before installing the printer software, it is configured during software installation. If you attached the accessory after software installation, you need to update the software settings from the **Device Settings** tab in **Printer Properties** to configure it.

   OS X: After you attach the accessory and send the first print job, the accessory should be automatically configured. If not, open **System Preferences**, choose **Printers & Scanners**, select your printer, then click **Options & Supplies** and manually configure the accessory on the **Options** tab.

Load paper

- A4 and A3 trays
- High capacity input (HCI) feeder

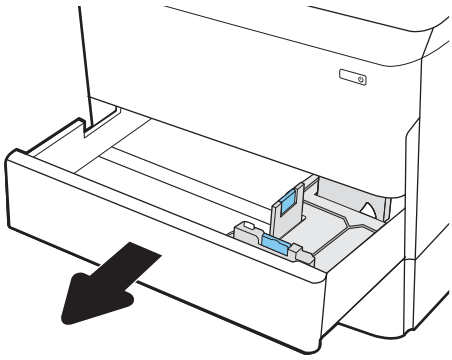
A4 and A3 trays

The following information describes how to load paper into Tray 2, the dual A3 Trays 2/3, and the optional 550-sheet trays listed below. These trays hold up to 550 sheets of 75 g/m2 (20 lb) paper.

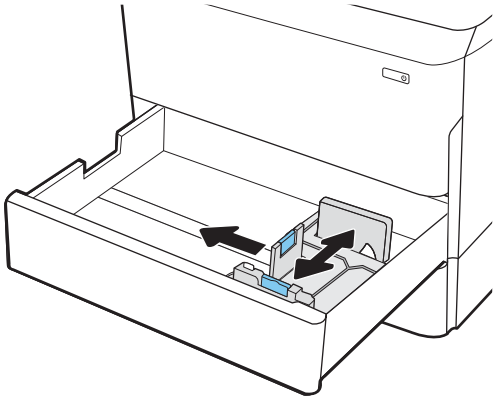
- Dual Trays 2/3 (SFP/MFP models)
- 1x550-sheet feeder
- 1x550-sheet feeder with storage cabinet
- 3x550-sheet feeder

NOTE: This procedure shows the tray installed. However, loading paper is similar if the tray is removed from the printer.

1. Open the tray.



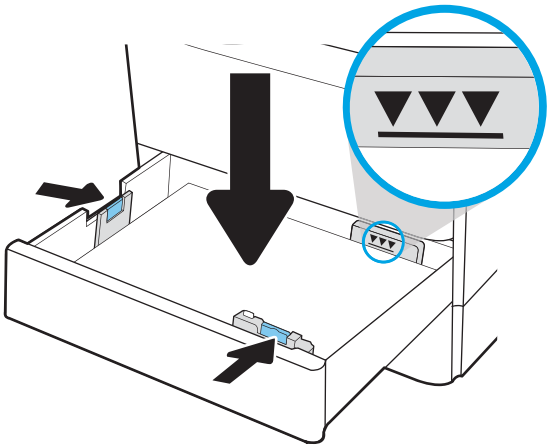
2. Adjust the paper-length and paper-width guides by squeezing the blue adjustment latches and sliding the guides to the size of the paper being used.



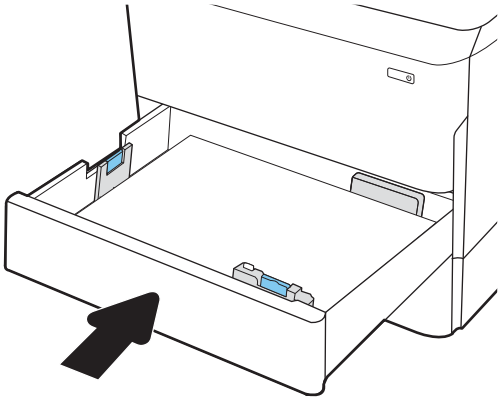
3. Load paper into the tray. Check the paper to verify that the guides touch the stack, but do not bend it.

NOTE: To prevent jams, do not overfill the tray. Be sure that the top of the stack is below the tray full indicator.

If the tray is not adjusted correctly, an error message might appear during printing or the paper might jam.



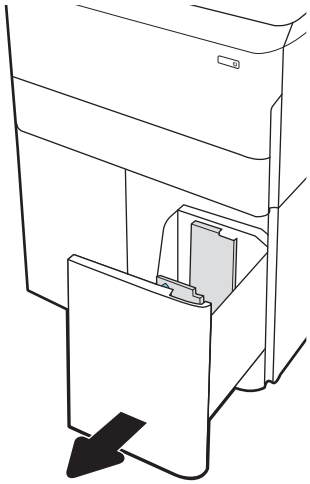
4. Close the tray.



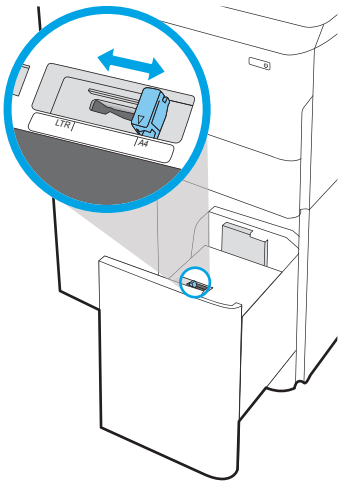
High capacity input (HCI) feeder

The following information describes how to load paper in the high-capacity input tray, which is available as an accessory for all models. The two trays hold up to 4,000 sheets of 75 g/m2 (20 lb) paper.

1. Open the tray.



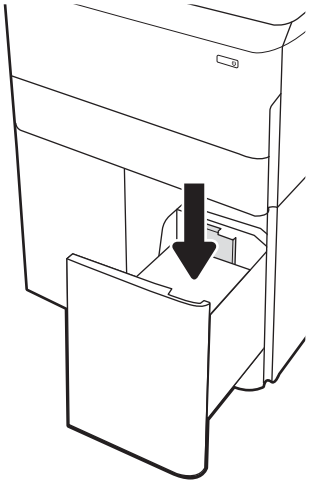
2. Adjust the paper-length and paper-width guides by squeezing the blue adjustment latches and sliding the guides to the size of the paper being used.



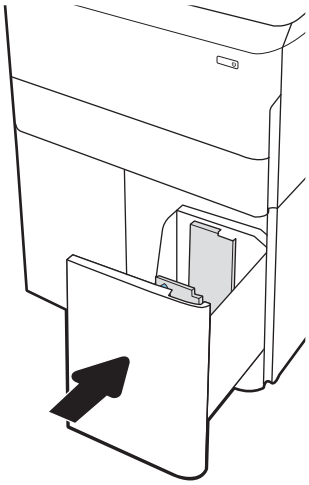
3. Load paper into the tray. Check the paper to verify that the guides touch the stack, but do not bend it.

NOTE: To prevent jams, do not overfill the tray. Be sure that the top of the stack is below the tray full indicator.

If the tray is not adjusted correctly, an error message might appear during printing or the paper might jam.



4. Close the tray.

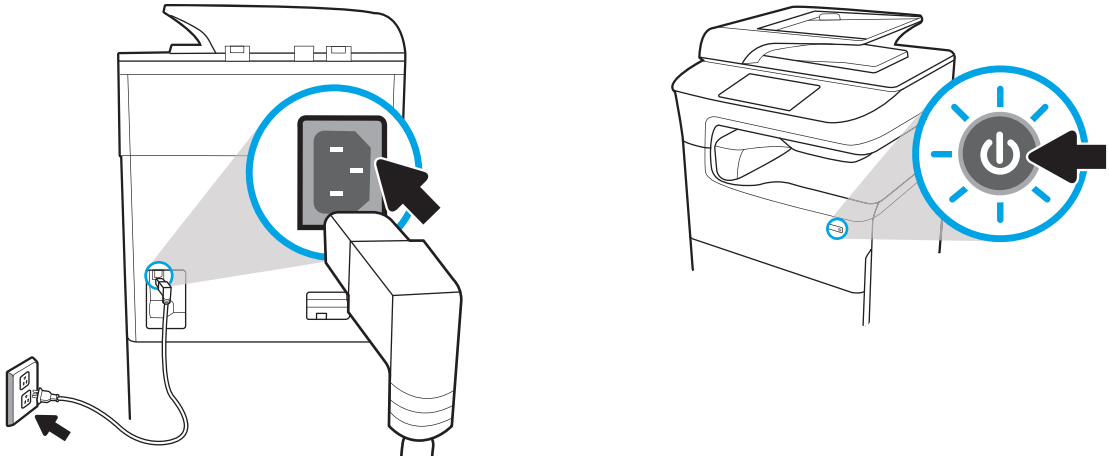


Power on

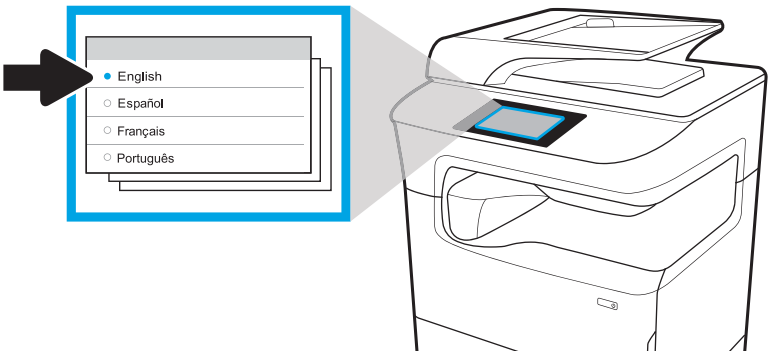
NOTE: An MFP printer is shown below. However, turning the power on is similar for all models.

1. Connect the power cord to the printer and to an AC outlet. Turn the printer on.

   NOTE: Only use the power cord that comes with the printer.



2. At the printer control panel select the language, and then follow the instructions on the display.



Install cartridges

IMPORTANT: Cartridges take about 20 minutes to initialize after insertion. Initialization ensures the best print quality, speed, and reliability.

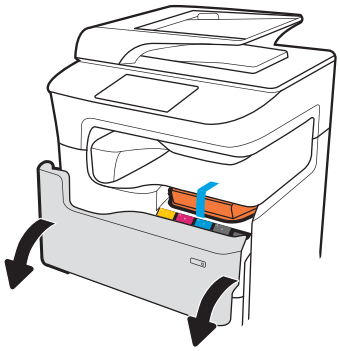
NOTE: The large touchscreen printer is shown in the procedure below. However, this installation procedure is correct for all printer models.

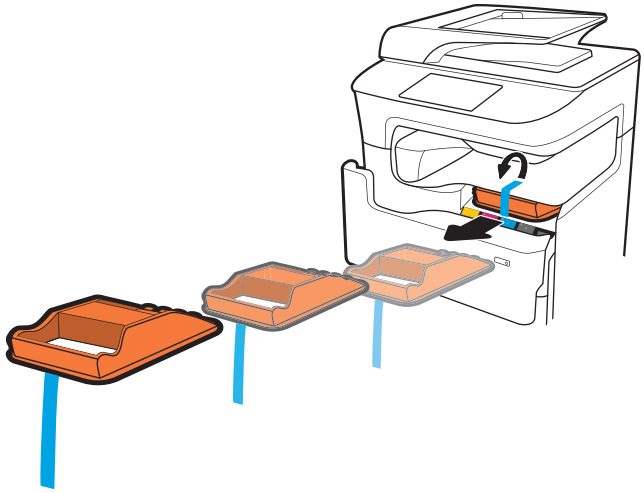
1. Do the following:

   a. Open the cartridge door.

   b. Remove the blue shipping tape.

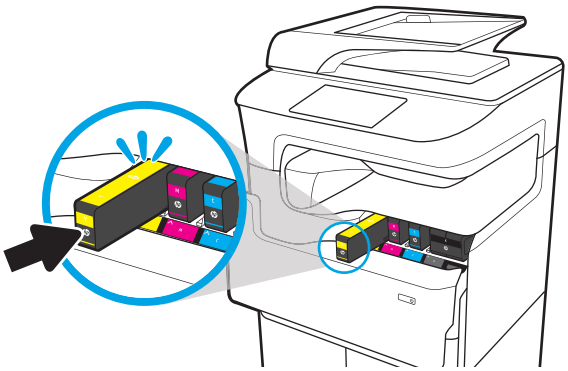
   c. Pull the orange shipping restraint straight out of the cartridge cavity.



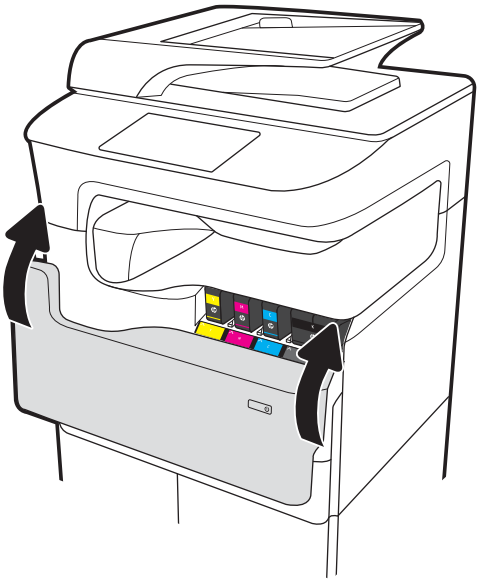


2. Insert the new cartridge into the product. Make sure the cartridge is firmly in place.

⚠ CAUTION: Do not touch the metal connector. Fingerprints might damage the cartridge.



3. Close the cartridge door.



4. Configure and install

a. Use the printer IP address to access the HP Embedded Web Server (EWS), HP Jet Admin, or another management tool to configure the printer when prompted on the display.

b. Go to www.123.hp.com/pagewide to download the basic printer driver with installer, create a customized install package, or install the full software selection.

Update Firmware

To download the most recent firmware upgrade for the printer, go to:

- In the US, go to www.hp.com/support/pagewidecolor750 or www.hp.com/support/pagewidecolor772MFP.
  a. Select **Get drivers, Software, and Firmware**, and then select the appropriate product by name.

  NOTE: More than one printer model might be listed. Make sure to select the correct model so that the upgraded firmware supports all of the printer functions.

  b. Select the driver language and operating system.
  c. Locate the firmware download, and then select **Download**.
- Outside the U.S., go to www.hp.com/support.
  a. Select your country/region.
  b. Select **Drivers & Downloads**.
  c. Enter the product name in the **Find my product** dialogue box, and then select **Go**.

  TIP: Click on the **How do I find my product name/number?** link to see a short video on identifying the printer name and number.

  d. Select the appropriate product by name.

  NOTE: More than one printer model might be listed. Make sure to select the correct model so that the upgraded firmware supports all of the printer functions.

  e. Select the driver language and operating system.
  f. Locate the firmware download, and then select **Download**.
- Determine the installed revision of firmware
- Perform a firmware upgrade

Determine the installed revision of firmware

Determine the installed revision of firmware (large touchscreen)

1. From the Home screen on the printer control panel, scroll to and touch the Support Tools button.
2. Open the following menus:
   - Maintenance
   - Reports
3. Touch the System Information item.
4. Find the firmware version in the list that appears on the control-panel display. Touch Done to return to the Troubleshooting sub menu, or use the Back button or Home button to return to the main menu.

Determine the installed revision of firmware (small touchscreen)

1. From the Home screen on the printer control panel, scroll to and touch the Support Tools button.
2. Open the following menus:
   - Maintenance
3. Touch the Setup ⚙ button (located at the lower left corner of the display).
4. Touch the System Information item.
5. Find the firmware version in the list that appears on the control-panel display. Touch Done to return to the Troubleshooting sub menu, or use the Back button or Home button to return to the main menu.

Perform a firmware upgrade

Following are the types of firmware upgrade files available:

- **EXE file**: When this file is opened, the user selects the printer to be upgraded, and the program installs the upgrade firmware on that printer.
- **FUL2 file**: This file is copied to the root directory of a USB flash drive. The flash drive is inserted into the USB port on the printer, which automatically detects the upgrade firmware. The printer prompts the user to upgrade the firmware.

Firmware upgrade using a USB flash drive

IMPORTANT: When the upgrade is complete, verify that the upgrade firmware version was installed. See Determine the installed revision of firmware on page 61.

NOTE: USB flash drives that are not using a FAT32 format, or do not have a CD formatted partition, might not be recognized by the printer. If the printer does not recognize a USB flash drive, try using a different USB flash drive.

If the firmware version on the USB flash drive is the same as the version already installed on the printer, nothing happens when a USB flash drive firmware upgrade is attempted.

The USB flash drive firmware upgrade process takes 5 to 7 minutes to complete.

1. Copy the .FUL2 file to a portable USB flash drive.

   TIP: There should not be more than one .FUL2 file on the storage device.

2. Turn the printer on, and then wait until it initializes (the Home screen displays on the control panel).
3. Insert the USB flash drive in the USB port on the printer.
4. The Memory Device Options screen appears on the control-panel display.
5. Touch Update Now.
6. The printer automatically downloads the firmware file from the USB flash drive, and the following process initiates:
   - A rotating circle appears on the control-panel display.
   - The printer start up screen appears on the control-panel display.

- A rotating circle and seconds remaining countdown appears on the control-panel display.
- A blue HP logo and grey progress bar appears on the control-panel display.
- A second blue HP logo and grey progress bar appears on the control-panel display.
- A flashing blue HP logo and blue bar appears on the control-panel display.
- The printer restarts with a normal initialization control-panel display

7. When the upgrade is complete, the printer initializes and the Home screen appears on the control-panel display. Use the control-panel menus, or print a Printer Status Report page to verify that the upgrade firmware version is installed.

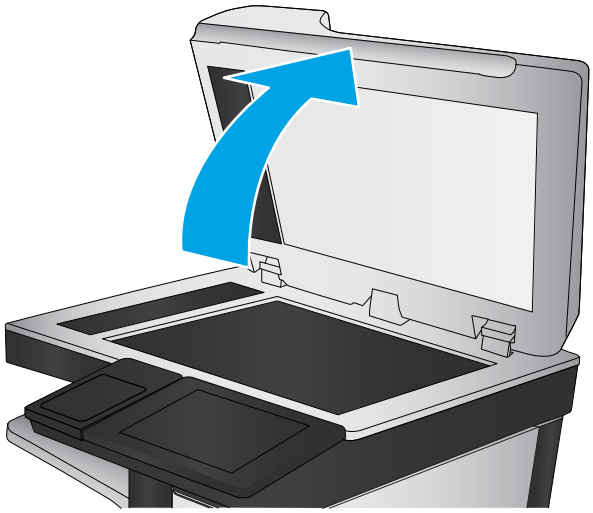
NOTE: If the firmware upgrade fails and the printer will not recover to a usable state, escalate the problem to a Global Business Unit (GBU).

Clean laser scanner assembly after setup (MFP models only)

Debris on the scanner glass and/or document feeder reflector affects print quality. Use the following procedure to clean the scanner glass and document feeder reflector.

1. Press the power button to turn the printer off, and then disconnect the power cable from the electrical outlet.

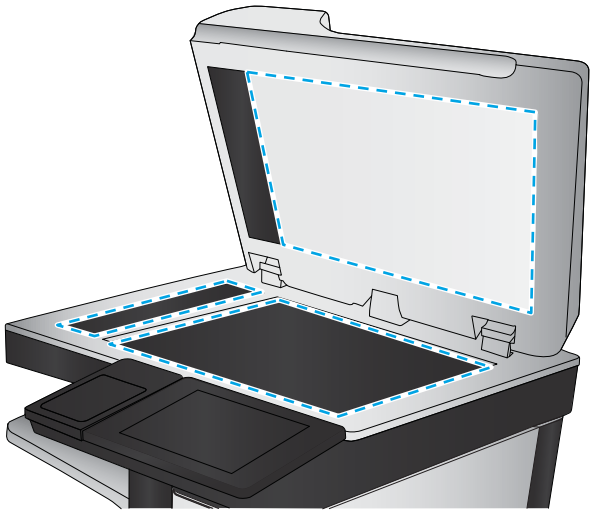
2. Open the scanner lid.



3. Clean the scanner glass, the document feeder strips, and the reflector with a soft cloth or sponge that has been moistened with nonabrasive glass cleaner.

   CAUTION: Do not use abrasives, acetone, benzene, ammonia, ethyl alcohol, or carbon tetrachloride on any part of the printer; these can damage the printer. Do not place liquids directly on the glass or platen. They might seep and damage the printer.

   NOTE: Make sure to clean the small strip of glass on the left side of the scanner.



4. Dry the glass and white plastic parts with a chamois or a cellulose sponge to prevent spotting.
5. Connect the power cable to an outlet, and then press the power button to turn the printer on.

Print and copy tests

Perform the following tests to verify that the printer setup was successful:

Print-quality test

1. Print a Printer Status Report, and verify that the expected printing sounds occur.
2. Print a print quality page, and then verify that there are no lines, streaks, banding, or other print quality defects.
3. Send a print job from the host computer, and then verify that the output meets expectations.
4. Clean the outside of the product with a damp cloth.

Copy-quality test (MFP models)

1. Print a Printer Status Report, and verify that the expected printing sounds occur.
2. Place the Printer Status Report in the document feeder or on the flatbed glass.
3. Print a copy job, and then verify the results.
4. Clean the outside of the product with a damp cloth.

Fax-quality test (fax models)

1. Place the Printer Status Report in the document feeder.
2. Type a valid fax number, and send the fax job.
3. Verify that the send quality and the receive quality meet expectations.

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