

SAMSUNG **CLOUD PRINT** **MOBILE APP**

User Guide

SAMSUNG
BUSINESS

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CONTENTS



1. Installing and Uninstalling the Samsung Cloud Print Mobile App

Installing the Samsung Cloud Print Mobile App 7

Uninstalling Samsung Cloud Print Mobile App 8



2. Getting Started

Introduction to Samsung Cloud Print Mobile App 10

Requirements 11



3. Using the Samsung Cloud Print Mobile App

Register 13

Default Screen 14

Send or Print Photos 19

Send or Print Documents 20

Preview 21

Print Option 23

Job History 24

Select Device 25



4. Troubleshooting

Common Problems

33

User Manual Information

The user manual describes how to use **Samsung Cloud Print** mobile application.

- In the user manual, the screens can be different and some menus may not appear or differ depending on the version of the Mobile App.
- In the user manual, the steps for installation and use may differ depending on your mobile device manufacturers.

Syntax

The syntax conventions used in this manual are listed in the table below.

Syntax	Description	Example
Bold	Bold type is used on displayed characters or on the name of control panel buttons.	Start > Program
Reference	Provides additional information and detailed specifications for the product's functions and features.	 Cannot log in without a Samsung account.

Syntax	Description	Example
Precaution	Provides information to prevent mechanical damages or malfunctions of the product.	 If Samsung Cloud Print Agent or Scan to Samsung Cloud is installed, you must delete the app to install the Samsung Cloud Agent . Otherwise, your system may not work properly.
("See")	Directs you to the reference page for additional information.	(See "Register" on page 13)

User Manual Information

Additional Information

You can find the necessary information from the following sources.

Item	Meaning
Target Users	This manual is intended for the ordinary users.
Compatible Devices	<ul style="list-style-type: none">• Android OS 4.0 or higher• NFC-enabled devices• iOS 8.0 or higher
Product Support Information	Please contact Samsung Printer Services. http://www.samsungprinter.com



If you have any questions about Samsung Cloud Print, please visit <http://www.samsungcloudprint.com> for more details.

Terminology

Terminology	Meaning
App	Application

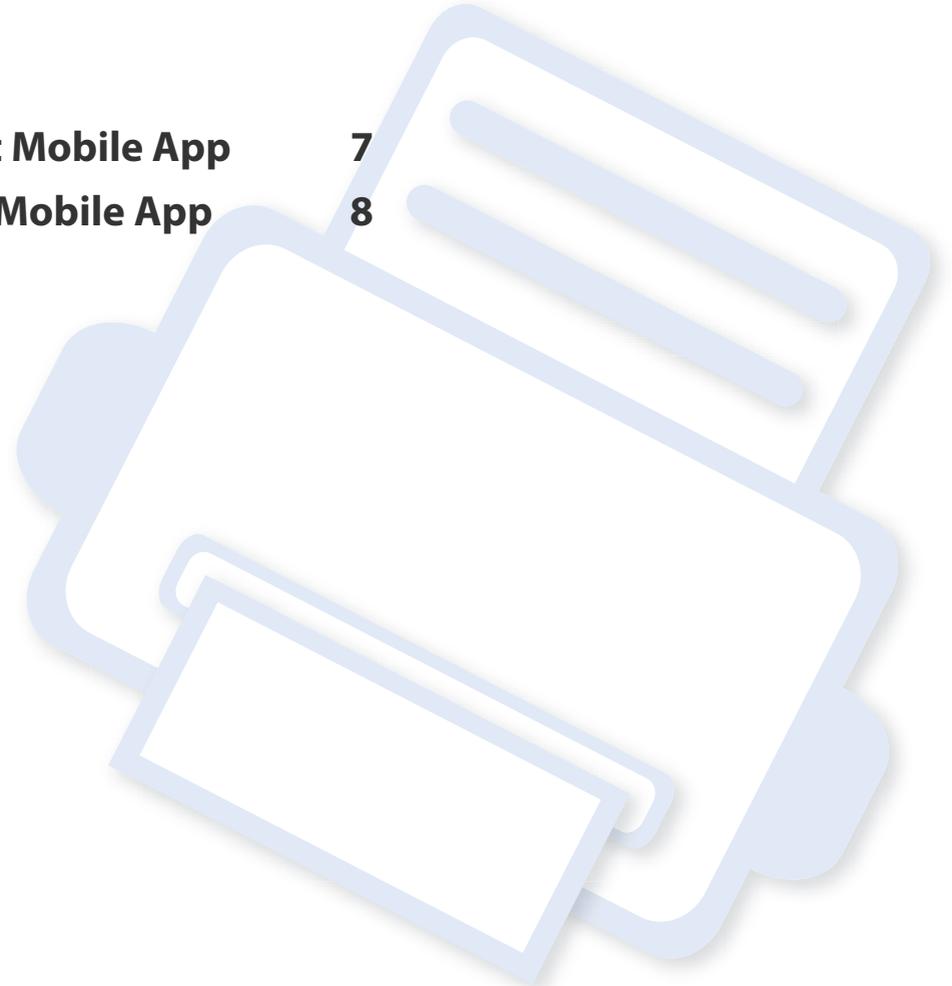


1. Installing and Uninstalling the Samsung Cloud Print Mobile App

This section contains information on installing and uninstalling of the **Samsung Cloud Print** Mobile App.

The contents of this section are as follows.

- **Installing the Samsung Cloud Print Mobile App** 7
- **Uninstalling Samsung Cloud Print Mobile App** 8

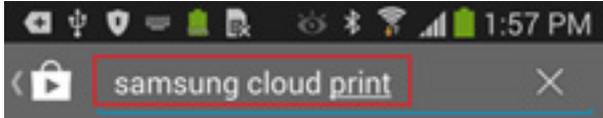


Installing the Samsung Cloud Print Mobile App

To download the **Samsung Cloud Print** Mobile App, connect to the App Download Center (Samsung Apps, Play Store, App Store) on your mobile devices and search for "**Samsung Cloud Print.**" This will direct you to the download page. You can visit the iTunes for Apple products on the computer.

Installation Using the App Download Center

 The following steps show an example of installation using the Android Play Store.
For iOS, go to App Store and search "**HP Samsung Cloud Print**" to get the App.

- 1 Run the Play Store on your mobile device.
- 2 Search for **Samsung Cloud Print** in the Play Store.

- 3 Select **Samsung Cloud Print** from the search results.
- 4 Touch the **Install** button.
- 5 When the installation is complete, touch the **Open** button.
- 6 Check if the **Cloud Print** icon is on the application list before running.

Uninstalling Samsung Cloud Print Mobile App

Uninstalling using the Application manager



- The screens and some menus may not appear depending on the version of the Mobile App.
- The following steps may differ depending on your mobile device manufacturers.

- 1 Select the **Setting** icon().
- 2 Select the **Application manager**.
- 3 Select **Cloud Print**.
- 4 Touch the **Delete** button and then **OK** when the confirmation window appears.



When you delete an app, information stored in the **Cloud Print** will be deleted.

- 5 Deletion is complete.
Check if the **Cloud Print** app disappeared from the list.

Uninstalling from the Application manager list



The following steps may differ depending on your mobile device manufacturers.

- 1 Touch the Apps () button.
- 2 Touch the menu button. Select **Delete** and then the **Cloud Print** () icon.
- 3 Select **OK** when the confirmation window appears.



When you delete an app, information stored in the **Cloud Print** will be deleted.

- 4 Deletion is complete.
Check if the **Cloud Print** app disappeared from the list.



2. Getting Started

This section contains requirement information for the **Samsung Cloud Print** Mobile App.

The contents of this section are as follows.

- **Introduction to Samsung Cloud Print Mobile App** 10
- **Requirements** 11



Introduction to Samsung Cloud Print Mobile App

Samsung Cloud Print Mobile App is a free cloud service that allows you to print or scan with Samsung printer or MFP based on the phone numbers stored in the smart devices. You can store and print the files from anywhere at anytime, and send jobs to your friends in the phone book. Cloud printers can be registered through **NFC**, and you can register and manage your account by using the **Samsung Account**.



Touch the () button in the **Samsung Cloud Print** mobile app to connect your mobile device to the printer or MFP by registering the product connected to Wi-Fi network, scanning the QR code, or entering the MAC address directly. When connected, you can print or scan from anywhere at anytime.

- Register with phone number
- Send jobs to the cloud server
- Print with the printer registered in the cloud server
- Send jobs to others
- Register, change and delete printers
- Search options, job lists and job history

Requirements

The following items are required by and compatible with **Samsung Cloud Print** mobile app.

- Android OS 4.0 or higher
- NFC-enabled mobile devices
- iOS 8.0 or higher



3. Using the Samsung Cloud Print Mobile App

This section contains information on the UIs available when the **Samsung Cloud Print** Mobile App is installed.

The contents of this section are as follows.

- **Register** 13
- **Default Screen** 14
- **Send or Print Photos** 19
- **Send or Print Documents** 20
- **Preview** 21
- **Print Option** 23
- **Job History** 24
- **Select Device** 25



- The screens and some menus may not appear or differ depending on the version of the Mobile App.
- The steps for installation and use may differ depending on your mobile device manufacturers.

Register



If **Samsung Cloud Print** mobile app is not installed in your smart phone, search and download it from the Store (Samsung Apps, Play Store, App Store) and try again.



If the phone number that you entered is the same as your smartphone number, the registration process is completed without the SMS authentication process.

Register your mobile phone number

1 **Accept the Terms and Conditions.**

2 Select your **country code**.



By default, the country code is set in accordance with the current language setting.

If different, please find and select your country.

3 Enter your phone number to register and select the **OK** button.

Touch the **OK** button to move on to the next step, and SMS (text message) will be sent to you.

4 Enter the verification number.

Enter the verification number found on the SMS (text message) and then touch the **OK** button to complete the registration process.

Default Screen

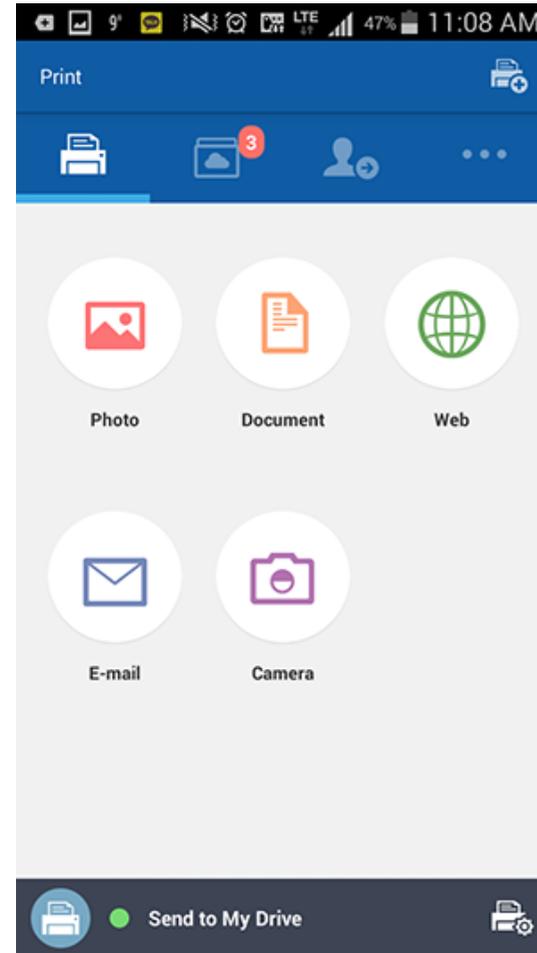
The image below is the default screen you can see when registration is completed successfully. **Photo**, **Document**, **Web**, **E-mail** and **Camera** are available.



This user manual only covers the functions of **Photo** and **Document**. Using **Web**, **E-mail** and **Camera** is similar to using photos.

Print

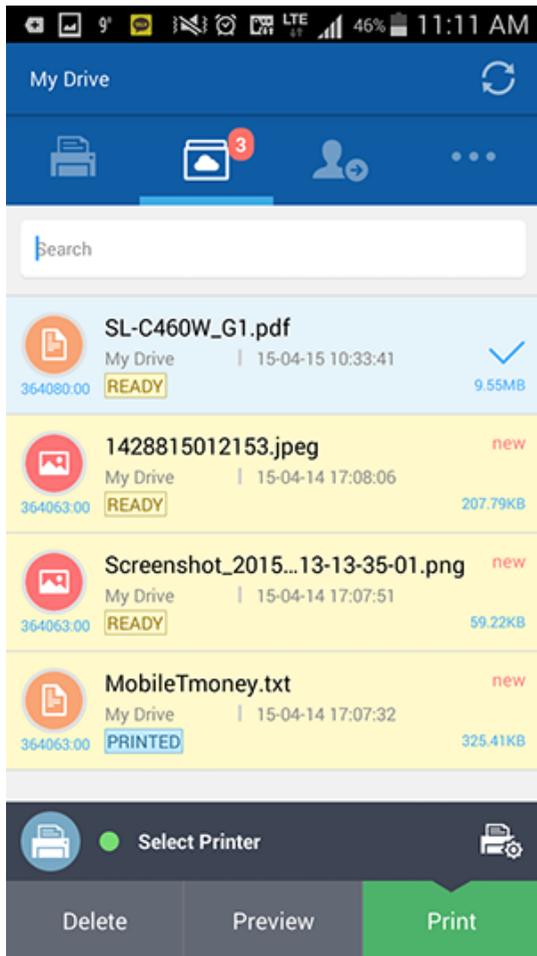
You can select and send the jobs that you want to print.



Default Screen

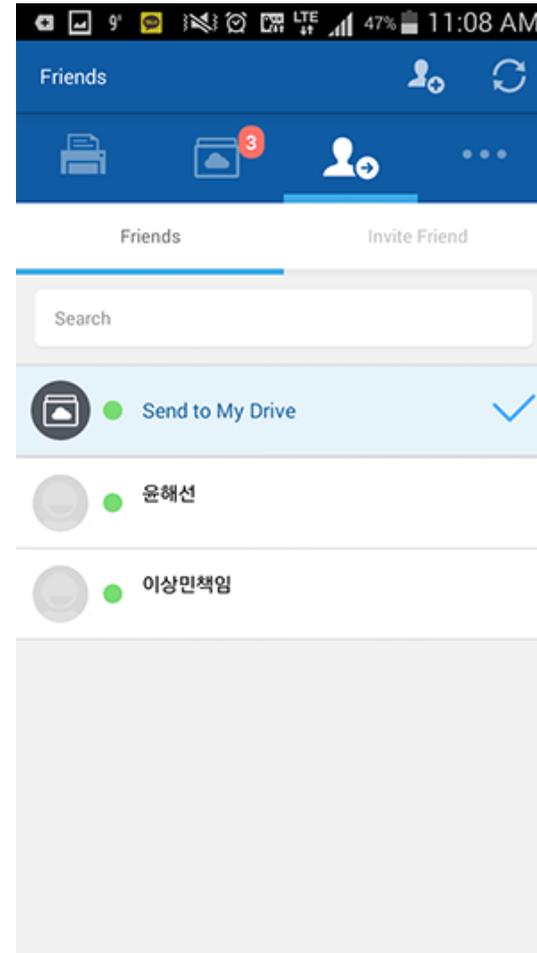
My Drive

This is where the jobs you have sent to the **Samsung Cloud** are displayed. You can select a job to preview or send for printing.



Friends

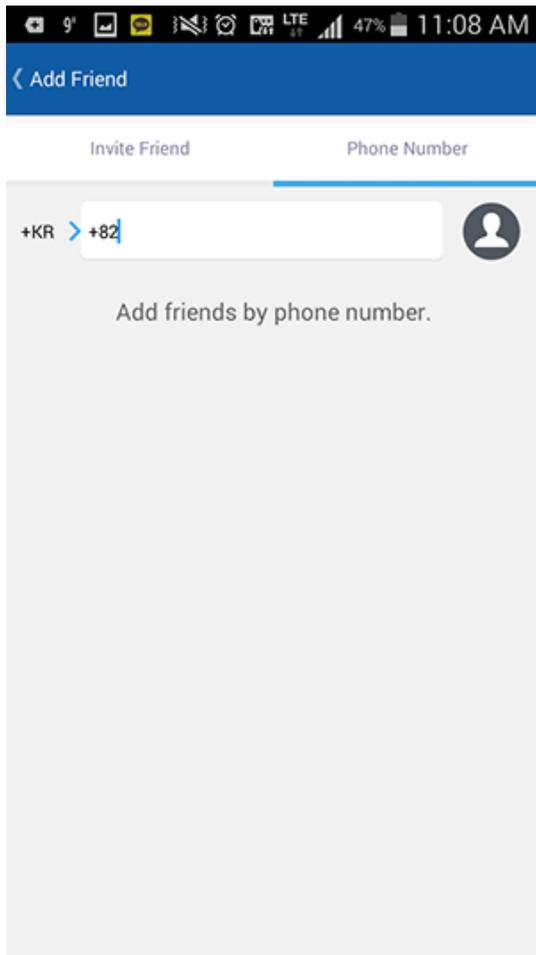
This is where jobs can be sent to your friends.



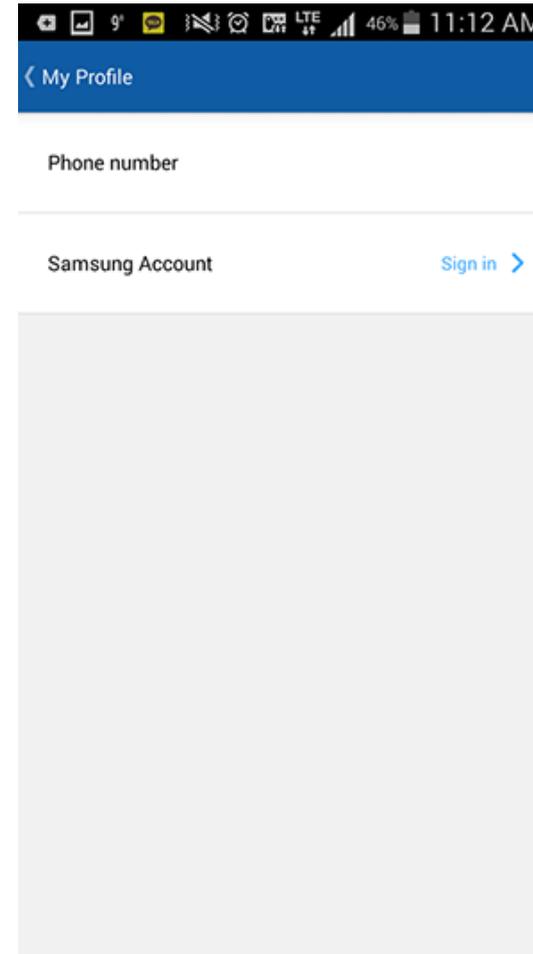
Default Screen

More

- **Add Friend:** You can invite your friends on your phone book or send invitations by adding friends with their phone number.

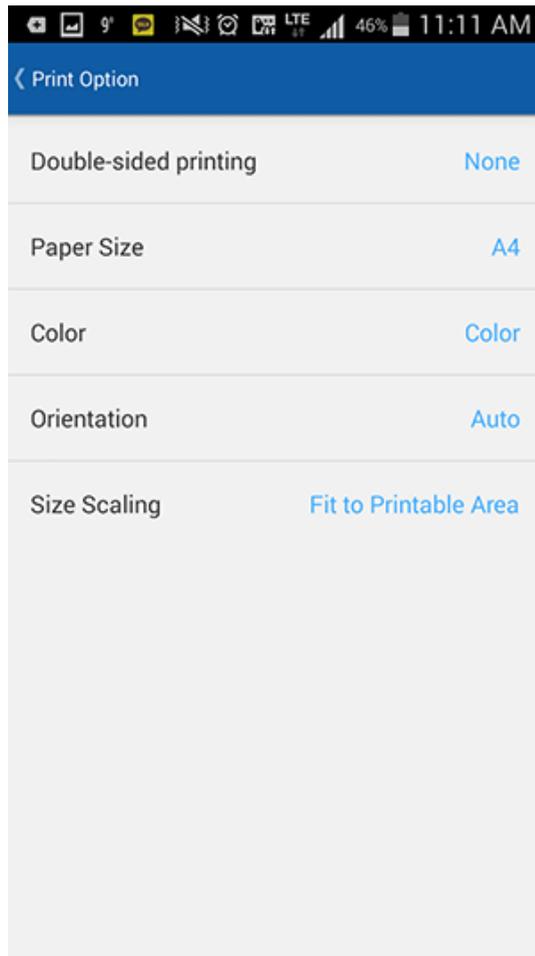


- **My Profile:** You can check your account information.

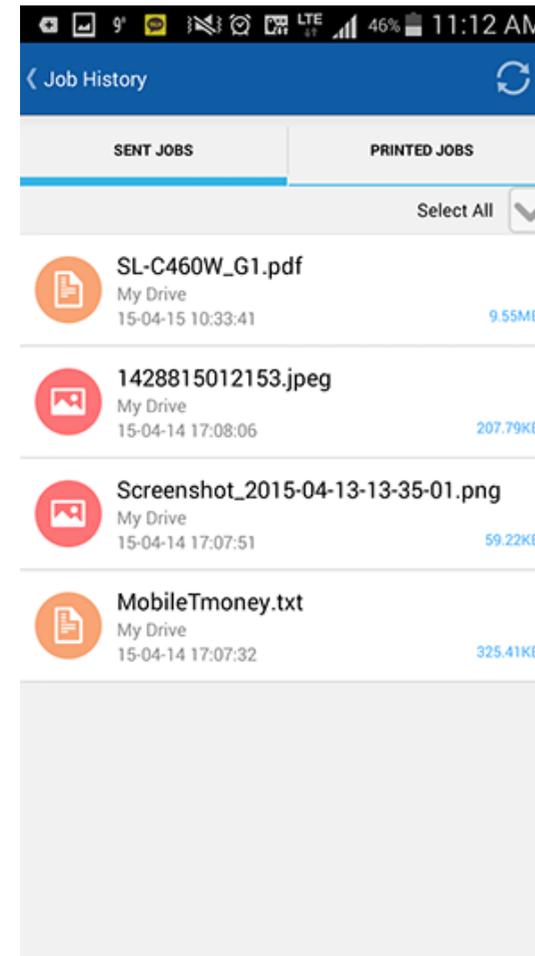


Default Screen

- **Print Option:** You can check and edit the print settings.

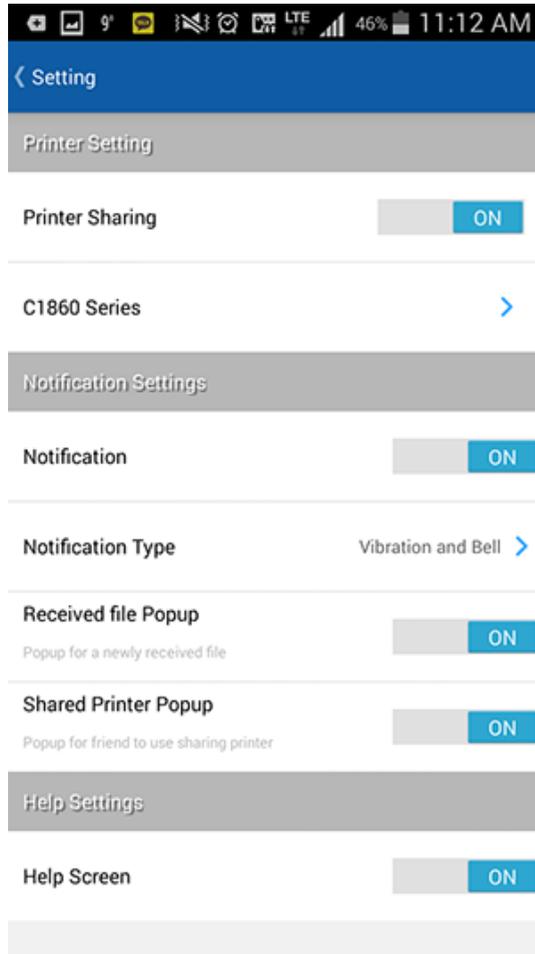


- **Job History:** The jobs that you have sent or printed are displayed.

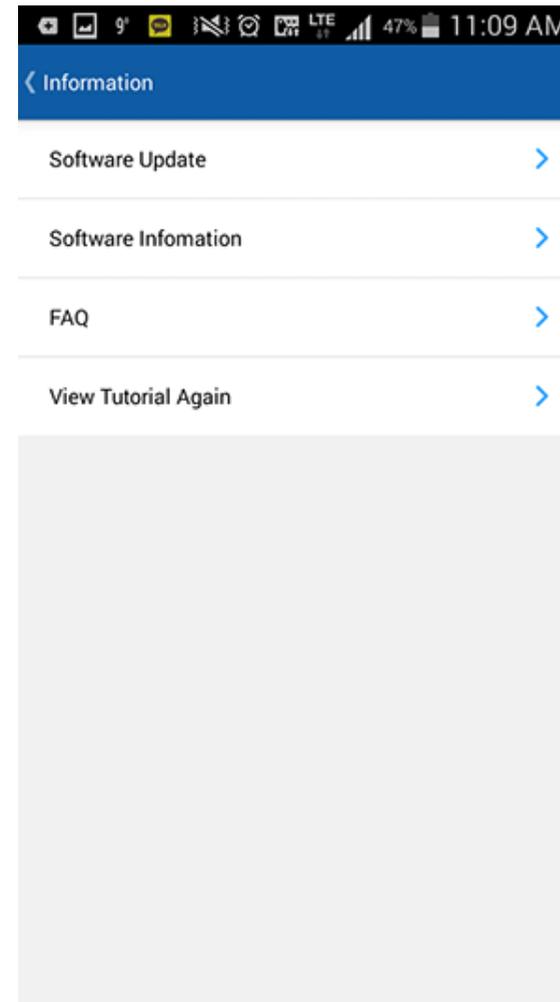


Default Screen

- **Setting:** You change notification settings and type. You can also choose to show or hide the Help Screen.

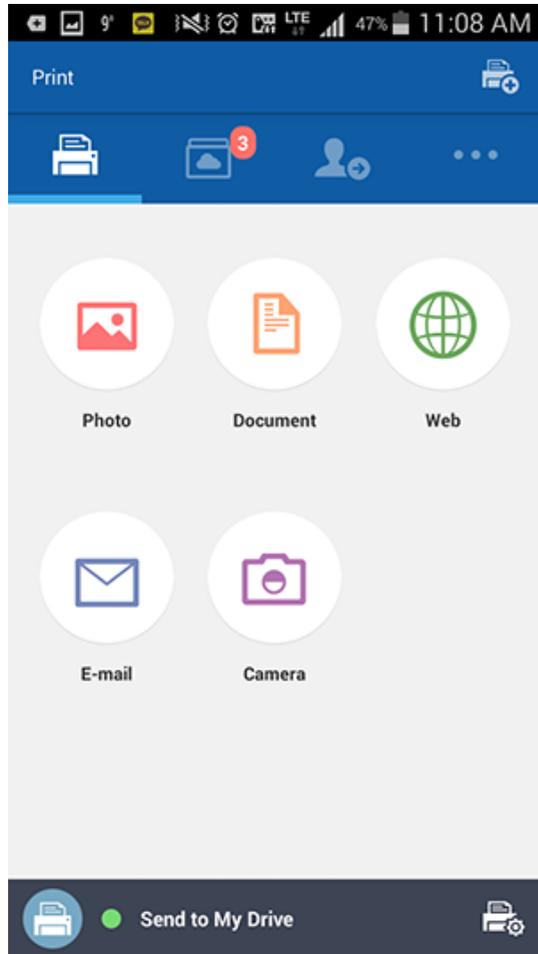


- **Information:** You can check the app version.



Send or Print Photos

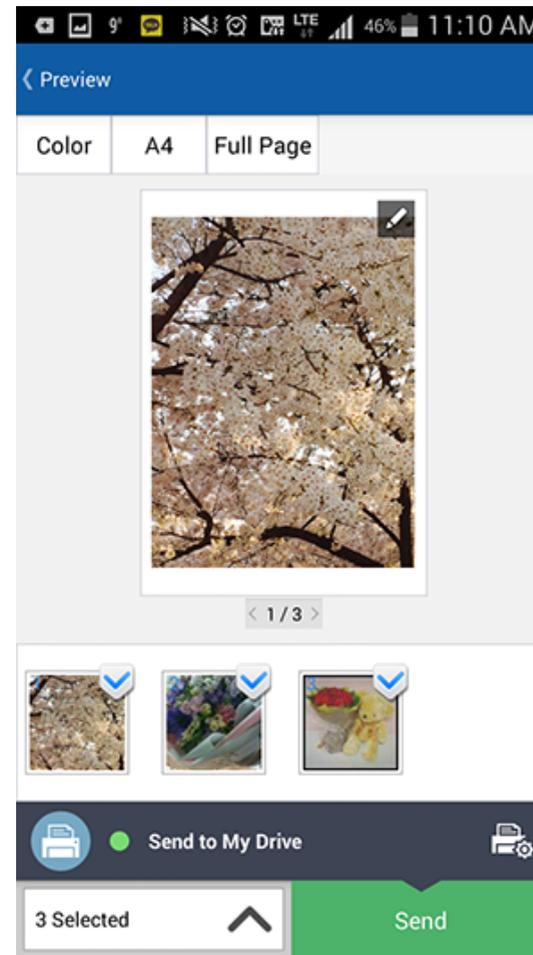
- 1 Start the **Samsung Cloud Print** on your mobile device.
- 2 Select the **Photo** icon from the main screen.



- 3 Select the Photo you want to send or print.
- 4 Touch the **Preview** button and then the **Send** button (or **Print** button).



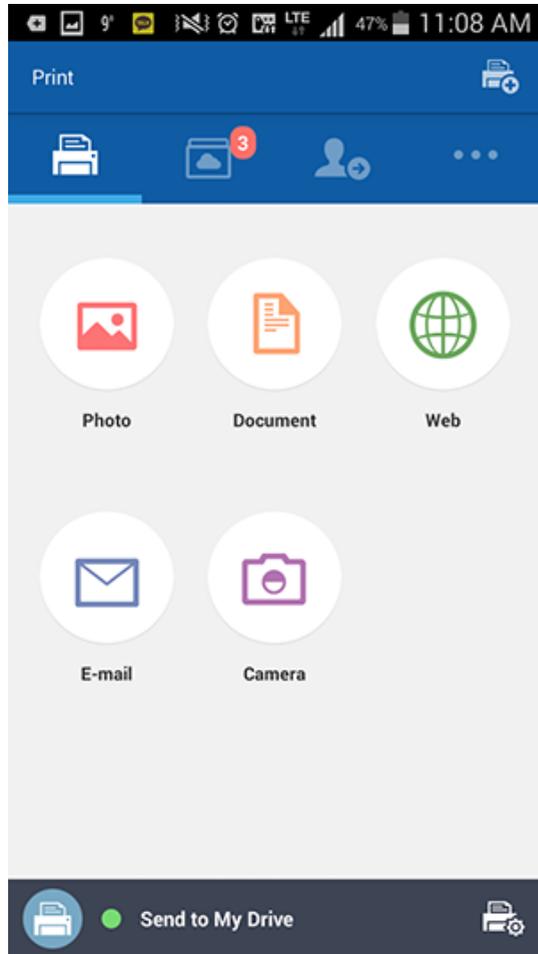
When you send files from the **Preview** mode, they are converted and sent as a single pdf file.



- 5 When the file sent or print job completion window appears, touch the **OK** button.

Send or Print Documents

- 1 Start the **Samsung Cloud Print** on your mobile device.
- 2 Select the **Document** icon from the main screen.



- 3 Select the document you want to send or print.

- 4 Touch the **Preview** button and then the **Send** button (or **Print** button), the selected documents will be sent.



The **Preview** mode allows you to adjust the document size and color.

- 5 When the job completion window for file transfer appears, touch the **OK** button.

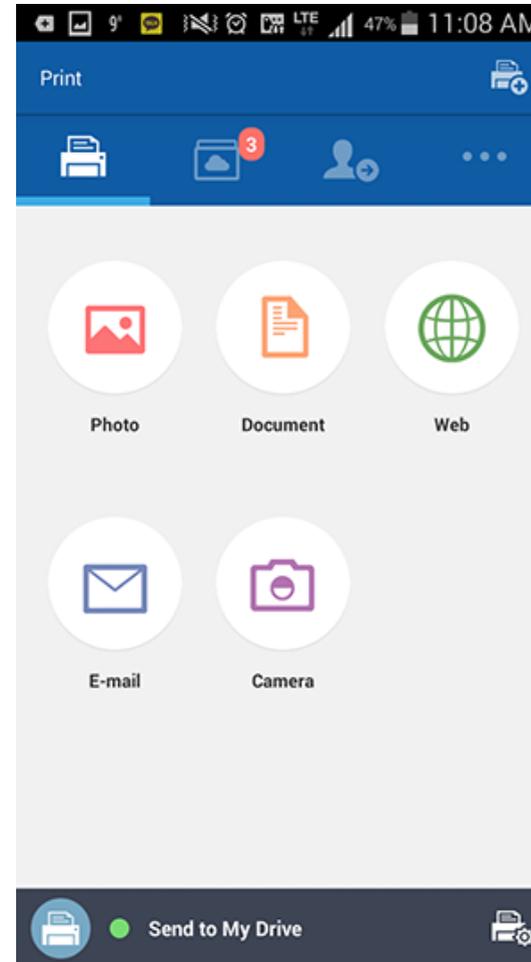
Preview

This function allows you to view the selected jobs as images on the screen in advance.



This user manual explains the **Preview** mode for the **Photo** function.

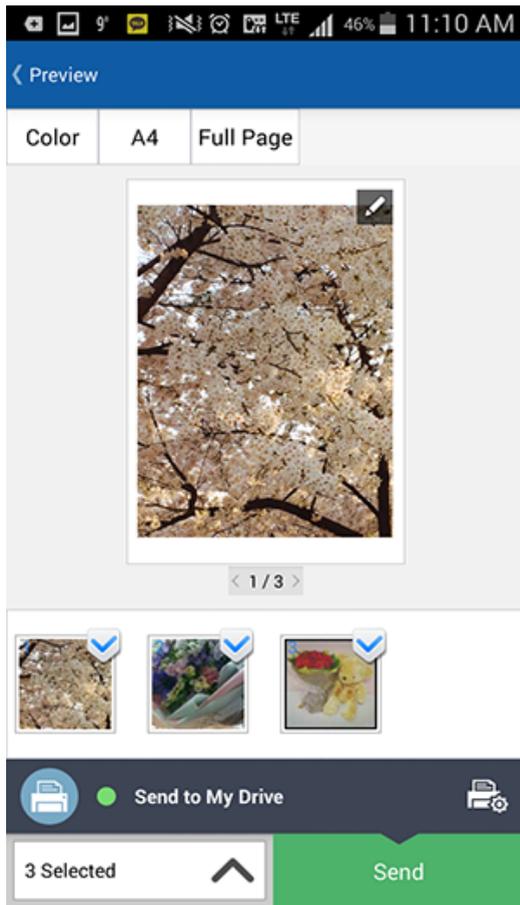
- 1 Start the **Samsung Cloud Print** on your mobile device.
- 2 Select the **Photo** icon from the main screen.



- 3 Select the photo and press the **Preview** mode.

Preview

- 4 Touch the pencil (✎) icon in the Preview mode for simple editing tasks.



- 5 Once editing is completed using the editing tool, touch the **Save** button.
- 6 Touch the **Send** button (or **Print** button) to request a print job for the selected photo or document.

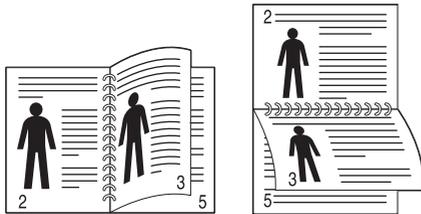
Print Option

Press the Print Option () icon to set printing options such as **Double-sided printing**, **Paper Size**, **Color**, **Orientation**, and **Size Scaling**.

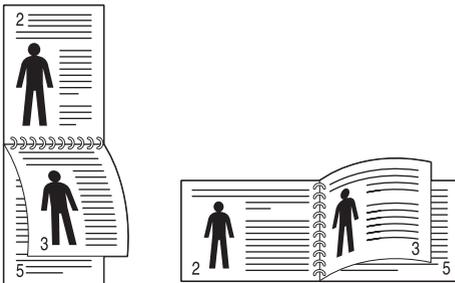
Print Option Items

The options available are as follows.

- **Double-sided printing:** To print on both sides of the paper, select the option.
 - **None:** This function is not used.
 - **Long Edge:** This is often used when printing in a book format.



- **Short Edge:** This is often used when printing a calendar format.

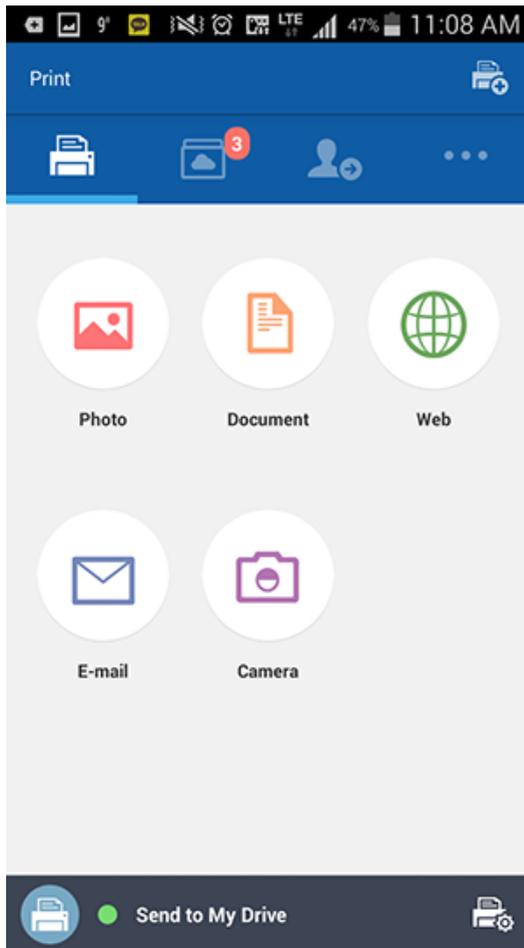


- **Paper Size:** You can select paper size.
- **Color:** You can change the color of the content to be printed.
- **Orientation:** You can change the page orientation.
- **Size Scaling:** This function is available for PDF files. You can resize the contents to be printed.
- **Page Range:** This function is available for PDF files. You can define the custom page number you want to print.

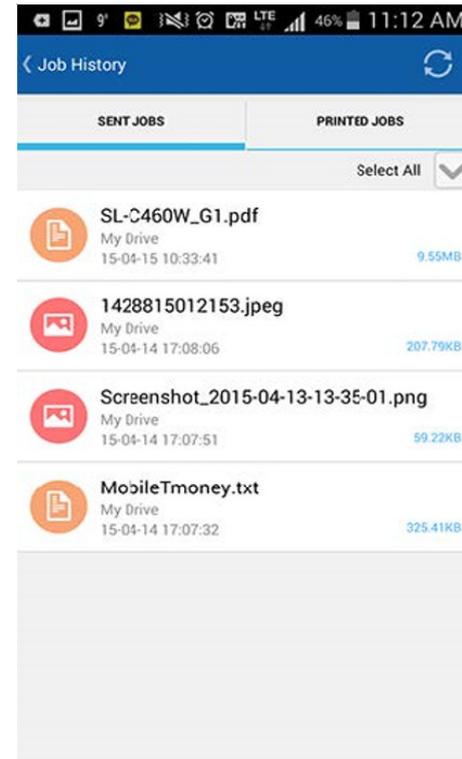
Job History

You can check the details of your job history.

- 1 Start the **Samsung Cloud Print** on your mobile device.
- 2 Select the **More** () icon from the main screen.



- 3 You can see the jobs you had **SENT JOBS** or **PRINTED JOBS**.



If you want to delete the content in your Sent Jobs, touch the job and then the **Delete** button. You can also delete the entire history by choosing the **Select All** option at the top of the screen.

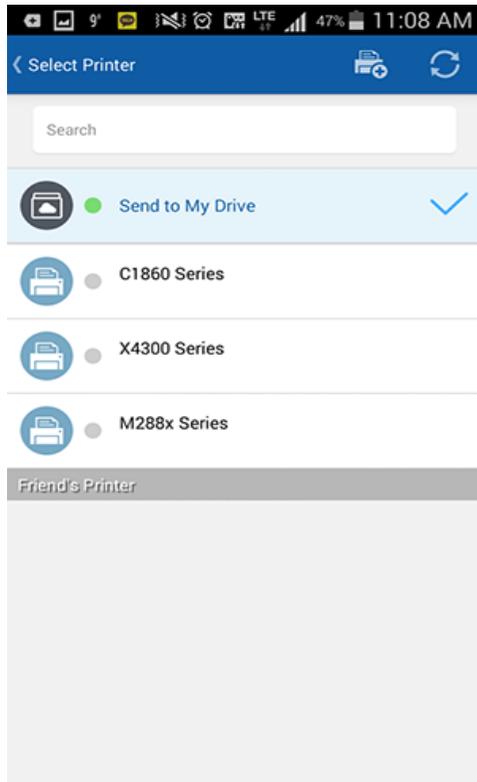
Select Device

This section shows you the step-by-step instructions on renaming and adding devices (Wi-Fi, NFC, QR Code and Mac Address).

Select Device

1

Touch the device on the bottom of the screen that you want to select.



2

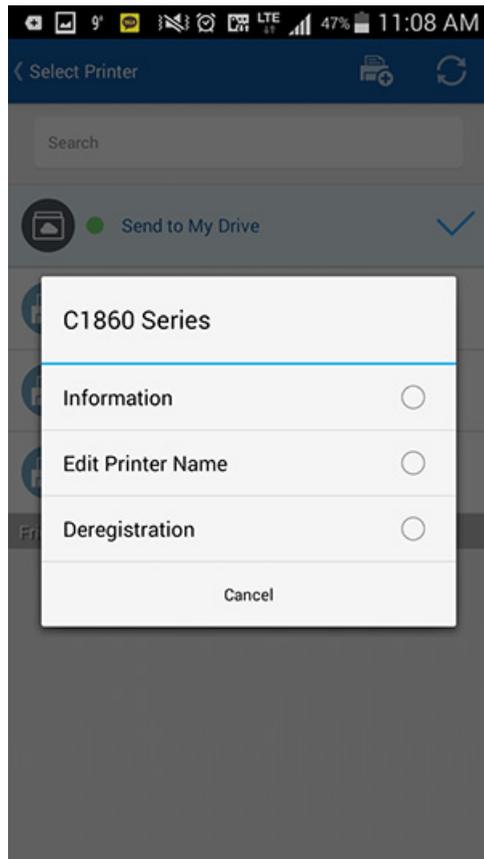
You can check that the device has been selected.

Select Device

Editing Device Name

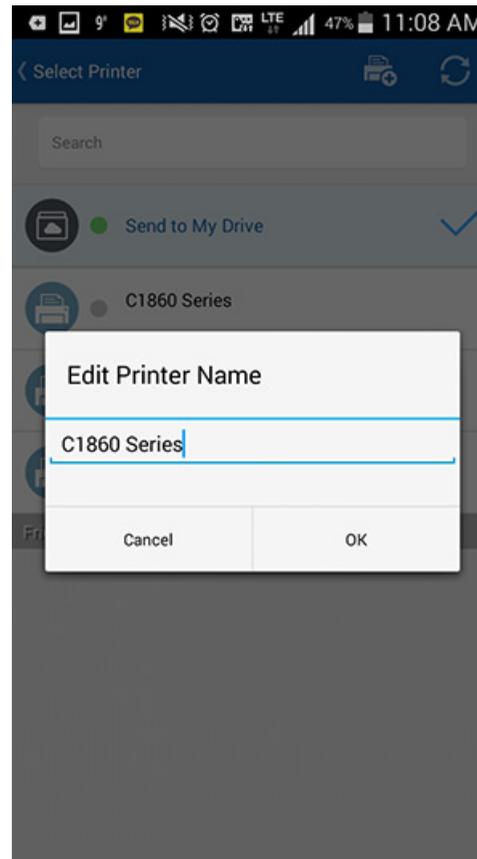
1

Touch and hold the device you want to rename. When the following window appears, select **Edit Printer Name** if you want to change its name.



2

Enter the new name in the Rename Printer window and touch the **OK** button.

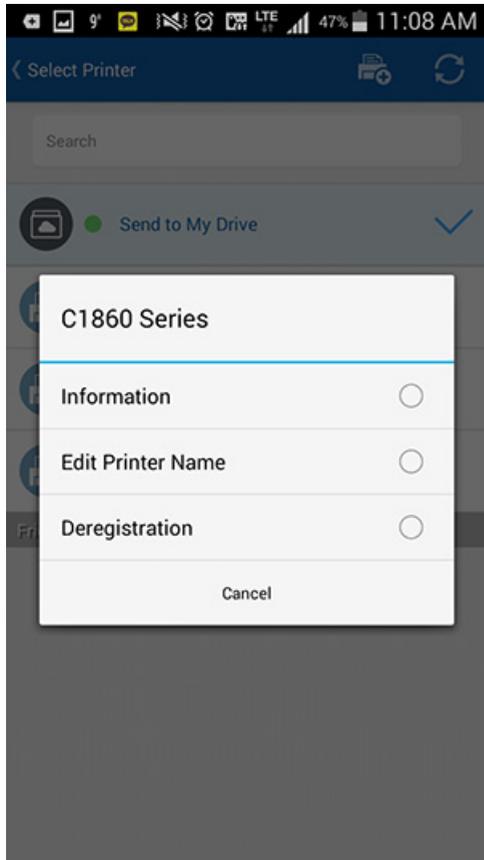


Select Device

Delete Devices

1

To delete a device, touch the **Deregistration** button.



2

When the confirmation window for deletion appears, touch the **OK** button.

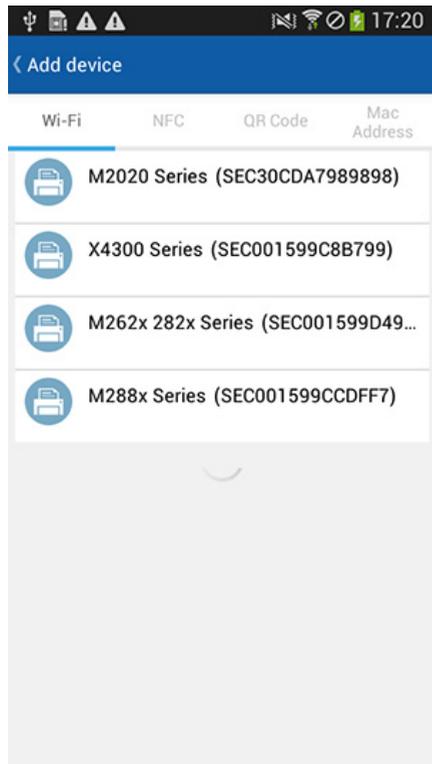
Select Device

Wi-Fi

You can register up to five printers. (The number of printers that can be registered may change depending on the service policy.)

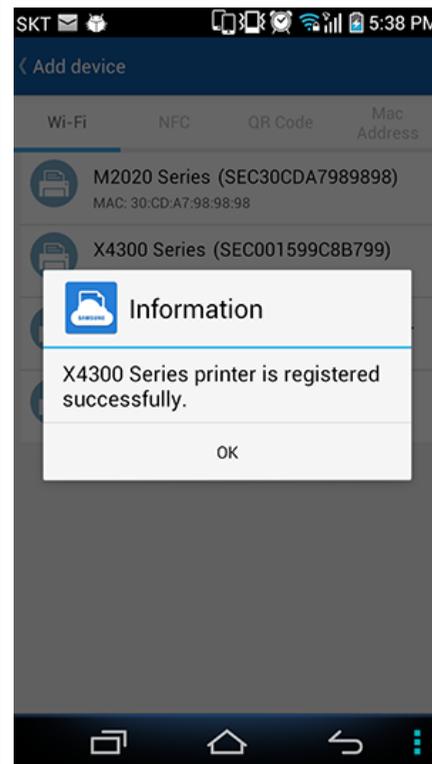
1

The devices connected to **Wi-Fi** are displayed at the bottom of the screen. Click the device to select.



2

When the confirmation window for the device to be added, touch the **OK** button.

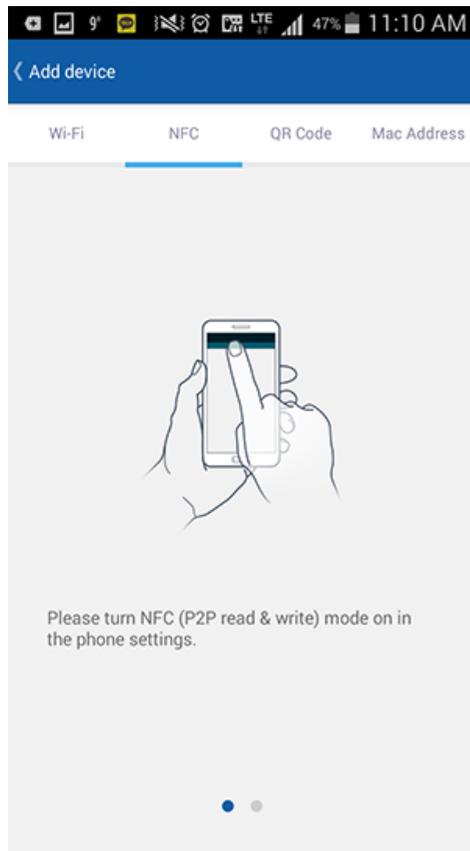


Select Device

NFC

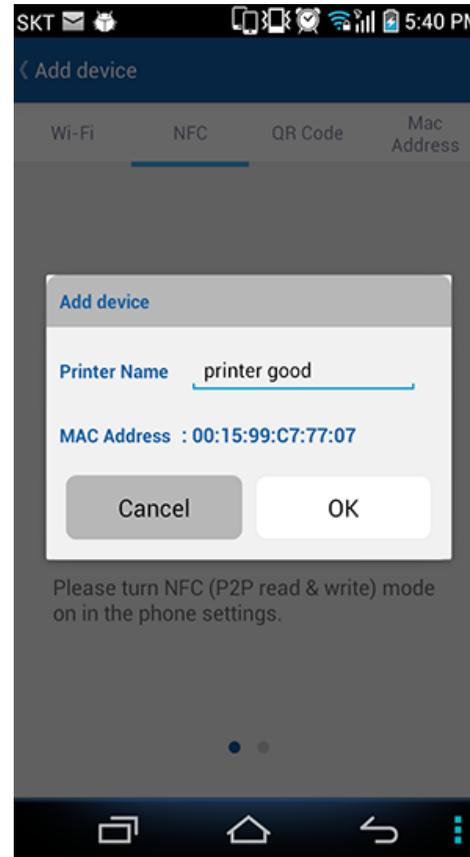
1

Tap the **NFC** tag attached to the product in the direction where the tag antenna of the mobile device (typically at the rear part of the device) is located.



2

When the registration confirmation window appears, touch the **OK** button.

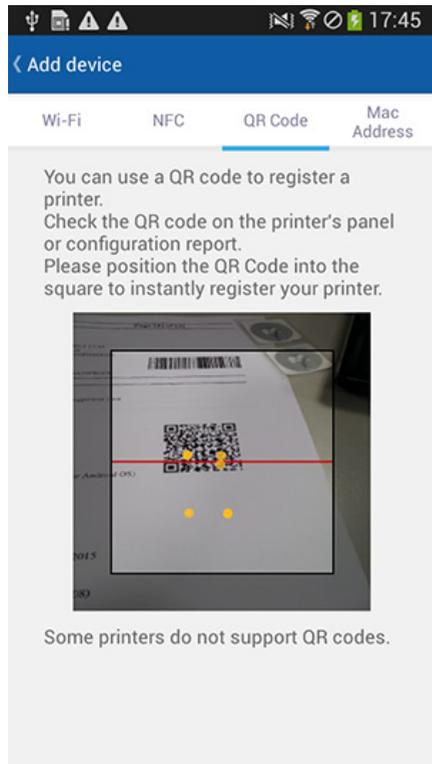


Select Device

QR Code

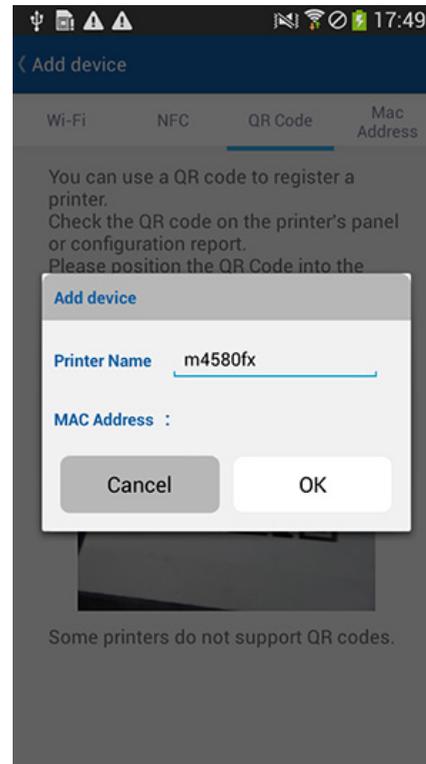
1

Scan the product **QR Code** with your mobile phone to read the product information.



2

When the registration confirmation window appears, touch the **OK** button.



Select Device

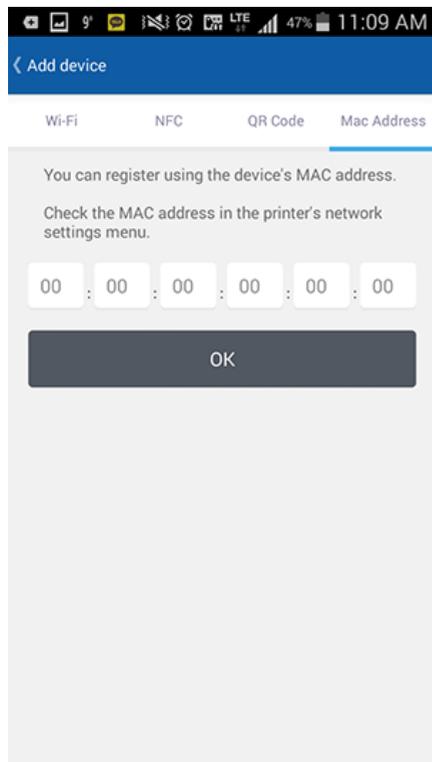
Mac Address



You can check the **Mac Address** by printing the “**Network configuration report**” from the **Network** menu on the display screen of the product control panel. You can also see it on the main screen of the **SyncThru™ Web Service** by entering the IP address registered with the product in the web browser.

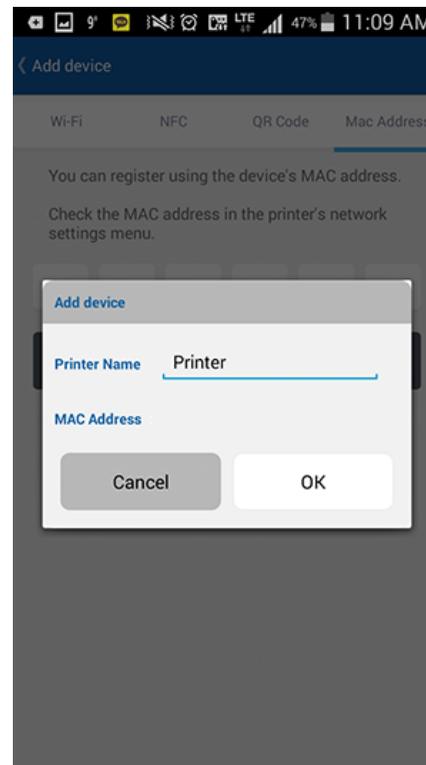
1

You can register your products by entering the **Mac Address**. After entering the HEX values of the **Mac Address**, touch the **OK** button.



2

When the registration confirmation window appears, touch the **OK** button.





4. Troubleshooting

This section describes how to troubleshoot if a problem occurs.

- **Common Problems**

33



Common Problems

This section contains answers to common questions that you may have while using **Samsung Cloud Print** mobile app.

Condition	Troubleshooting
Uploads are finished but it takes a long time to print.	If the uploaded file has several images or pages, printing may become delayed.

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