

HP JP Repair Request for Charged Service Form

Repair Receipt No. (10-digits):

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Please enter 10-digits Repair Receipt Number above, fill in the thick-bordered box below if necessary and then send this form with the product/s.

【Quotation Receiving Information】

Quotation Receiving Information	How do you like to receive the quotation ?		Email	FAX	Post	Call
	the same as per enclosed [Customer Information] in the [HP JP Repair Request Form]					
	Name					
	Company name					
	Department name					
	Address	〒				
	Contact	TEL:			FAX:	
	Email	Email:				

【Invoice Information】

The payment method for your charged repair service

- Retail client: Cash on delivery (Pay after the repaired product/s returned and delivered)
- Business client: Bank transfer (Pay after you received the invoice)

Invoice Information	the same as per enclosed [Customer Information] in the [HP JP Repair Request Form]					
	the same as enclosed above [Quotation Receiving Information]					
	Name					
	Company name					
	Department name					
	Address	〒				
	Contact	TEL:			FAX:	
	Email	Email:				

【Shipping Information】

Shipping Information	the same as per enclosed [Customer Information] in the [HP JP Repair Request Form]					
	the same as enclosed above [Quotation Receiving Information]					
	the same as enclosed above [Invoice Information]					
	Name					
	Company name					
	Department name					
	Address	〒				
	Contact	TEL:			FAX:	
Email	Email:					