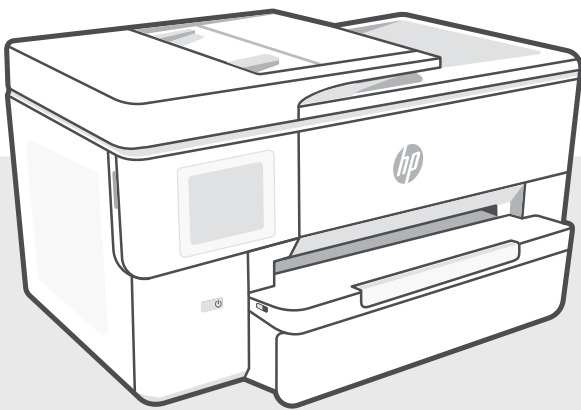




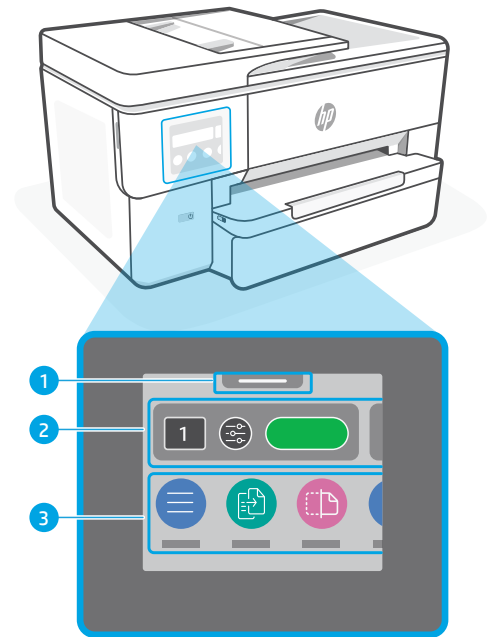
Reference Guide



HP OfficeJet Pro
9720e series

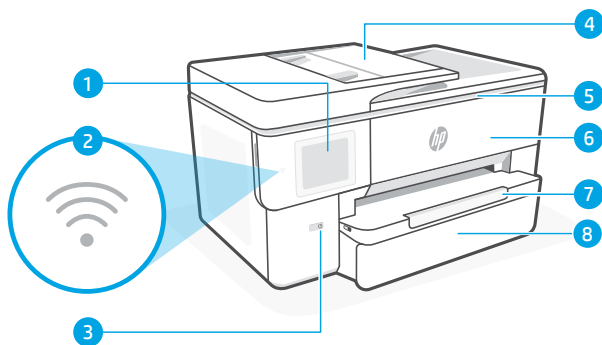
Control Panel

- 1 **Status Center**
Touch to display printer status.
- 2 **Copy widget**
- 3 **Function buttons**
Touch to perform common tasks.



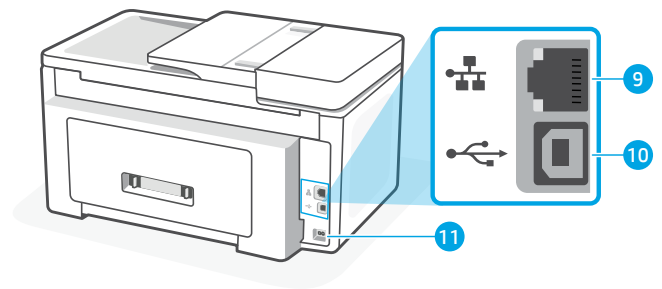
Printer Features

Front



- 1 Control panel
- 2 Wi-Fi light
- 3 Power button
- 4 Document feeder
- 5 Cartridge access door
- 6 Front door
- 7 Output tray
- 8 Input tray

Back



- 9 Ethernet port
- 10 USB port
- 11 Power cord port

Do not use USB for setup



We encourage network connection for this printer. To use all the available features of this printer, complete setup using HP software and an Internet connection. After setup, you can print using a USB cable if needed.

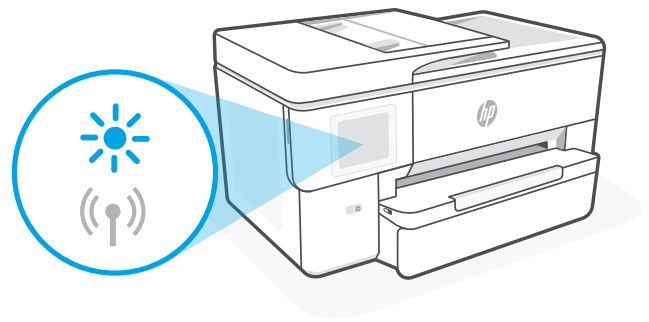
Help and tips for Wi-Fi and connectivity

If the software is unable to find your printer during setup or post setup, check the following conditions to resolve the issue.

Reset Wi-Fi (setup mode)

During initial setup:

If the blue Wi-Fi light is not blinking, the printer might not be in Wi-Fi setup mode. Check the control panel and select “Resume Setup”, if prompted.



During printer use, Wi-Fi disconnects:

1. On the control panel, touch Menu > Settings > Network. Touch Restore in Restore Network Settings.
2. Wait for printer to scan for Wi-Fi networks. Choose your network, enter the password, and connect.
3. If applicable, open HP software and add the printer again.

Other Potential Issues	Solution
Computer or mobile device too far from printer	Move your computer or mobile device closer to the printer. Your device might be out of range of the printer's Wi-Fi signal.
Computer connected to a Virtual Private Network (VPN) or remote work network	Disconnect from a VPN before installing HP software. You can't install apps from the Microsoft Store when connected to a VPN. Connect to the VPN again after finishing printer setup. Note: Consider your location and the security of the Wi-Fi network before disconnecting from a VPN.
Wi-Fi turned off on computer (computer connected by Ethernet)	If your computer is connected by Ethernet, turn on the computer's Wi-Fi while setting up the printer. Disconnect the Ethernet cable temporarily to complete setup over Wi-Fi.
Bluetooth and location services are turned off on your mobile device	If setting up with a mobile device, turn on Bluetooth and location services. This helps the software find your network and printer. Note: Your location is not being determined and no location information is being sent to HP as part of the setup process.



Help and Support

For printer troubleshooting and videos, visit hp.com/start/53N95B



hp.com/start/53N95B

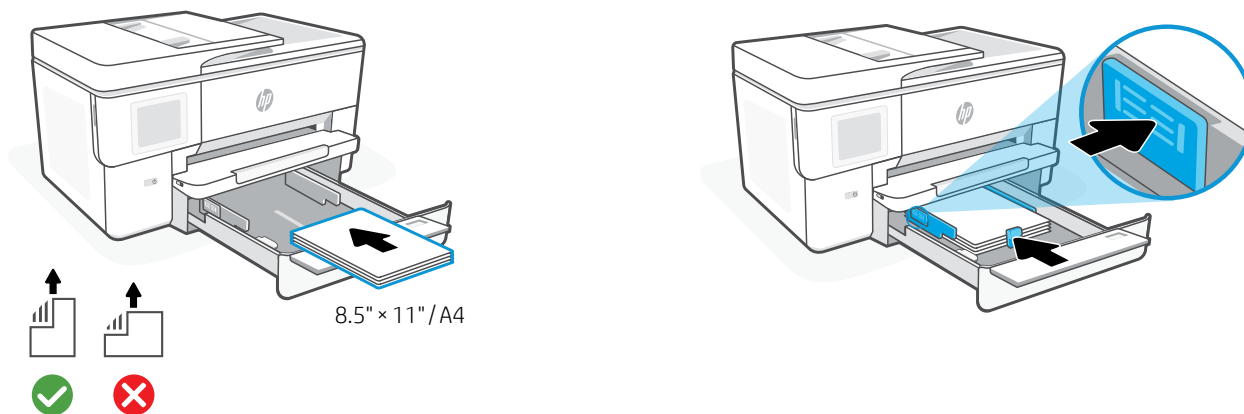
Printer hardware setup information

Load paper

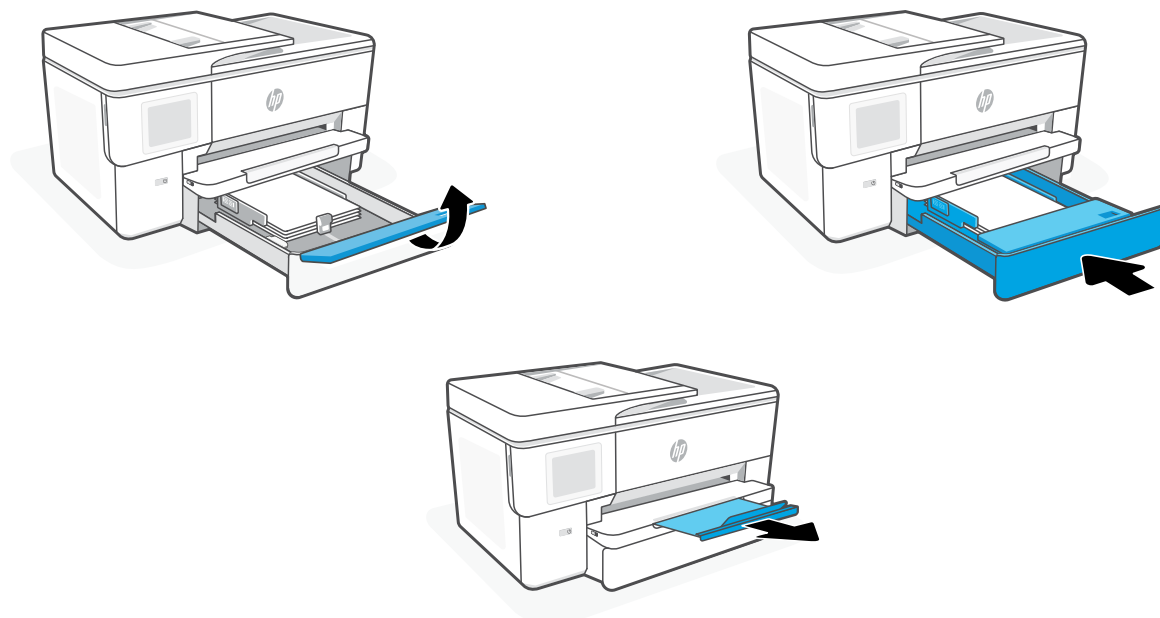
1. Open the paper tray and tray cover.



2. Load Letter or A4 paper in portrait orientation and adjust the guides.

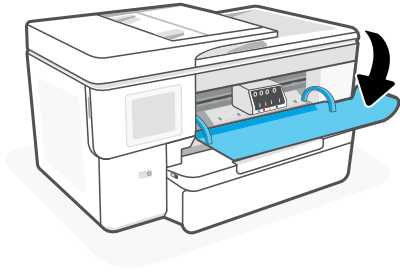


3. Close the tray cover and tray. Pull open the output tray extender.



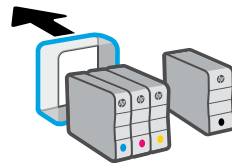
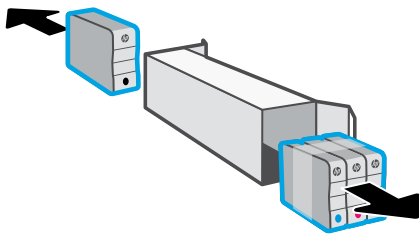
Install cartridges

1. Open the front door.

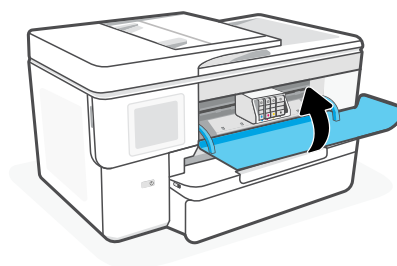
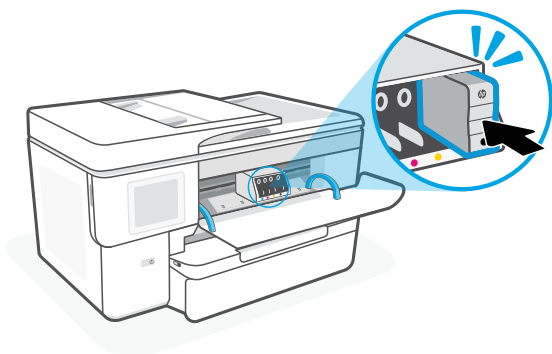


2. Unpack cartridges.

Note: Make sure to use the cartridges provided with the printer for setup.



3. Insert each cartridge securely into the indicated slot. Close the front door.





© Copyright 2023 HP Development Company, L.P.

Microsoft and Windows are either registered trademarks or trademarks of Microsoft Corporation in the United States and/or other countries.

Printed in China



53N95-90006