



LaserJet Pro MFP M426, M427

入门指南

Getting Started Guide



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重要信息：

执行打印机硬件设置海报上的**步骤 1 - 2**，然后继续执行**步骤 3**。



3. 在控制面板上进行初始设置

开启打印机之后，等待其初始化。按提示并使用控制面板上的方向键配置以下这些设置：

- 语言
- 位置
- 默认设置

在“默认设置”下，选择以下某个选项：

- 自我管理：为向导式设置、配置和更新体验优化的默认设置。
- IT 管理：为批量管理和增强安全性优化的默认设置。

初始设置之后，全部设置均可自定义。

4. 选择一种连接方式并准备安装软件

USB 直接连接打印机和计算机

请使用 A 接 B 型的 USB 电缆。

Windows


1. 对于 Windows 7 或更低版本，安装软件之前请勿连接 USB 电缆。安装过程将适时提示连接电缆。如果已连接电缆，则安装过程提示连接电缆时，重新启动打印机。
2. 继续执行“5. 找到或下载软件安装文件”。


 注：在安装软件期间，选择使用 USB 电缆直接连接此计算机选项。

Mac



1. 对于 Mac，在安装软件之前使用 USB 电缆连接计算机和打印机。
2. 继续执行“5. 找到或下载软件安装文件”。


有线（以太网）网络连接 使用标准网络电缆。

1. 使用网络电缆连接打印机和网络。等待几分钟，让打印机获取网络地址。
2. 在打印机控制面板上，轻触“连接信息”  按钮。如果列出 IP 地址，则已建立网络连接。如果未列出，请等待几分钟，然后重试。请记住 IP 地址以备安装软件时使用。IP 地址示例：192.168.0.1
如果打印机不在主屏幕上显示网络地址，则在控制面板上手动配置 IP 地址。要手动配置 IP 地址，请参阅“手动配置 IP 地址”。
3. 继续执行“5. 找到或下载软件安装文件”。

 注：在安装软件期间，选择通过网络进行连接选项。

内置无线网络连接（仅限 dw 和 fdw 型号）

1. 轻触“连接信息”  按钮。
2. 轻触 Wi-Fi 网络关闭按钮。
3. 轻触设置按钮。
4. 轻触无线设置向导项。
5. 从列表中选择正确的网络 SSID。如果看不到该 SSID，则轻触输入 SSID，然后手动提供该网络 SSID。
6. 使用键盘输入通行短语，然后轻触确定按钮。
7. 等待打印机建立网络连接。
8. 轻触“连接信息”  按钮。如果列出 IP 地址，则已建立网络连接。如果未列出，请等待几分钟，然后重试。请记住 IP 地址以备安装软件时使用。
IP 地址示例：192.168.0.1
9. 要从计算机进行打印，请继续执行“5. 找到或下载软件安装文件”。要仅从手机或平板电脑进行打印，请继续执行“7. 移动和无线打印”。

 注：在安装软件期间，选择通过网络进行连接选项。（仅限 Windows）

① 手动配置 IP 地址

有关如何手动配置 IP 地址的信息，请参阅打印机《用户指南》，网址为 www.hp.com/support/ijM426MFP 或 www.hp.com/support/ijM427MFP。

5. 找到或下载软件安装文件

方法 1: 从 HP Easy Start 下载 (Windows 和 OS X)

1. 访问 123.hp.com/laserjet, 然后单击下载。
2. 按屏幕上的说明和提示将文件保存到计算机。
3. 从保存软件文件的文件夹中启动该文件, 然后继续执行“6. 安装软件”。

方法 2: 从打印机支持网站下载 (Windows 和 OS X)

1. 访问 www.hp.com/support/ljM426MFP 或 www.hp.com/support/ljM427MFP。
2. 选择软件和驱动程序。

3. 下载适用于您的打印机型号和操作系统的软件。
4. 通过单击所需的 .exe 或 .zip 文件, 启动安装文件, 然后继续执行“6. 安装软件”。

方法 3: 从打印机 CD 安装 (仅限 Windows)

1. 将打印机 CD 插入计算机。
2. 继续执行“6. 安装软件”。

6. 安装软件

Windows 解决方案

1. 将打印机 CD 插入计算机, 或启动从 Web 下载的软件安装文件。
2. 软件安装程序检测操作系统语言, 然后以相同语言显示安装程序的主菜单。从 CD 进行安装时, 如果安装程序在 30 秒后未启动, 则浏览计算机上的 CD 驱动器并启动名为 SETUP.EXE 的文件。
3. 软件选择屏幕详细介绍要安装的软件。
 - 建议安装的软件包括打印驱动程序和有关产品所有功能的软件。
 - 要自定义所安装的软件, 请单击自定义软件选择链接。完成后, 单击下一步按钮。
4. 按照屏幕上的说明安装软件。
5. 提示选择连接类型时, 选择该连接类型的相应选项:
 - 使用 USB 电缆直接连接此计算机
 - 通过网络进行连接
 - 帮助我首次设置无线连接

 注: 通过网络进行连接时, 检测打印机的最简便方式为选择在网络上自动查找我的打印机。

 注: 对于无线安装, 请选择帮助我首次设置无线连接选项, 然后选择是, 检索计算机上的无线设置。

OS X 解决方案

1. 软件安装程序检测操作系统语言, 然后以相同语言显示安装程序的主菜单。
2. 按照屏幕上的说明安装软件。
3. 在安装软件过程结束时, 使用 HP Utility 设置助手配置打印机选项。

7. 移动和无线打印（可选）

7.1 将设备连接到无线网络

要从手机或平板电脑打印，请将设备连接到打印机使用的同一个无线网络。

Apple iOS 设备 (AirPrint): 打开要打印的项，然后选择操作图标。依次选择**打印**、**本打印机**、**打印**。

新版 Android 设备 (4.4 或更新版本): 打开要打印的项，然后选择**菜单按钮**。依次选择**打印**、**本打印机**、**打印**。

某些设备需要从 Google Play 商店下载“HP Print Service 插件”应用程序。

旧版 Android 设备 (4.3 或更旧版本): 从 Google Play 商店下载 HP ePrint 应用。

Windows Phone: 从 Windows 应用商店下载 HP AiO Remote 应用。


① 详细了解移动打印

要详细了解其他移动打印选项（包括其他 ePrint 解决方案），请扫描二维码或参阅《用户指南》的“移动打印”一节。




7.2 Wi-Fi Direct（仅限 dw 和 fdw 无线型号）

通过 Wi-Fi Direct，可近距离从无线移动设备直接打印到支持 Wi-Fi Direct 的打印机，而无需连接到网络或 Internet。

 **注：**打印机可能需要更新固件才能使用此功能。

启用 Wi-Fi Direct

1. 打印配置页以确认打印机的 IP 地址。在控制面板上，按住“取消”(X) 按钮直至就绪指示灯开始闪烁，然后松开该按钮。随后将打印测试页。
2. 在 Web 浏览器的地址行中输入打印机 IP 地址。随后将打开内嵌式 Web 服务器 (EWS) 屏幕。**IP 地址示例：**192.168.0.0
3. 单击**网络选项卡**。
4. 单击**Wi-Fi Direct 设置**。
5. 单击**Wi-Fi Direct 打印名称 (SSID)** 旁的复选框，然后在字段中输入网络名称 SSID。
6. 单击**应用**。随后将在**网络选项卡**上显示移动设备的 IP 地址。

 **注：**要查找网络名称 (SSID)，请从**网络选项卡**中单击**无线配置菜单**。

① 有关无线打印和无线设置的详细信息，请访问 www.hp.com/go/wirelessprinting。

8. 设置通过电子邮件的 HP ePrint（可选）

使用通过电子邮件的 HP ePrint 打印文档只需从任何支持电子邮件的设备（甚至可从不在同一网络上的设备）将这些文档作为电子邮件附件发送到产品的电子邮件地址即可。

要使用通过电子邮件的 HP ePrint，打印机必须满足以下这些要求：

- 打印机必须连接到有线或无线网络并可访问 Internet。
- 打印机上必须启用 HP Web 服务，并且打印机必须注册到 HP Connected。

启用 HP Web 服务

1. 在打印机控制面板上，轻触 **OK** 按钮。
2. 滚动至 **HP Web 服务** 菜单，然后按 **OK** 按钮。
3. 滚动至 **打印信息表** 选项，然后按 **OK** 按钮。信息页面包含用于将 HP 打印机注册到 HP Connected 的打印机代码。
4. 访问 www.hpconnected.com 以创建 HP ePrint 帐户并完成设置过程。

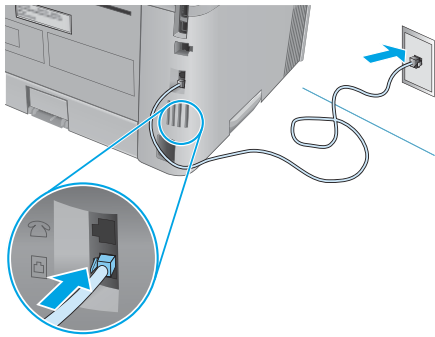
9. 设置传真（仅限 fdn 和 fdw 型号 - 可选）

9.1 连接打印机

本打印机为模拟设备。HP 建议在专用模拟电话线路上使用本打印机。

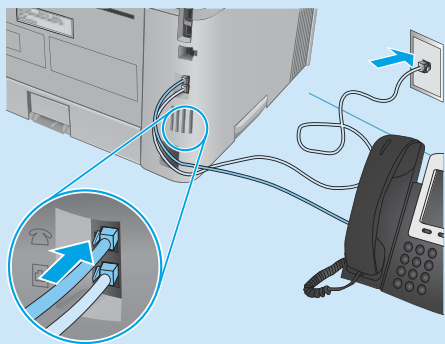
注：部分国家/地区可能需要使用适配器才能连接本打印机随附的电话线。

用打印机随附的电话线连接打印机上的传真端口与墙上的电话插孔。



① 如何连接电话应答机或电话分机？

1. 从电话端口上拔下插头。
2. 从电话插孔中拔下电话应答机的电话线，然后将这条电话线连接到打印机上的电话端口。
3. 用打印机随附的电话线连接打印机上的传真端口与墙上的电话插孔。



① 如何在数字电话环境下设置 HP 打印机？

HP 打印机专为使用传统模拟电话服务而设计。对于数字电话环境（如 DSL/ADSL、PBX、ISDN 或 FoIP），为打印机设置传真时可能需要使用数模滤波器或转换器。

注：根据电话公司的不同，打印机可能并非在所有数字环境下与所有数字服务线路或提供商兼容或与所有数模转换器兼容。请与电话公司联系以判断何种设置方式最佳。

注：为国际长途电话和外线电话振铃模式不同的 PBX 电话系统设置振铃模式检测时，务必使用外线号码拨打打印机传真号以录制振铃模式。

9.2 配置打印机

必须配置传真时间、日期和标题设置才能使用传真功能。

HP 传真设置向导 (Windows)

1. 依次单击**开始**、**程序**。
2. 依次单击**HP**、打印机名称、**传真设置向导**。
3. 按照屏幕上的说明配置传真设置。

LCD 控制面板

1. 在打印机控制面板上，按“设置”按钮。
2. 依次选择**系统设置**、**时间/日期**。
3. 选择**时间/日期**。
4. 选择**12 小时制**或**24 小时制**。
5. 使用小键盘输入当前时间，然后按**OK**按钮。
6. 选择日期格式。
7. 使用小键盘输入当前日期，然后按**OK**按钮。
8. 从**设置**菜单中，依次选择**传真设置**、**传真标题**。
9. 使用小键盘输入传真号，然后按**OK**按钮。

注：传真号码最多可包含 20 个字符。

10. 使用小键盘输入公司名称或标题，然后按**OK**按钮。

注：传真标题最多可包含 40 个字符。

触摸屏控制面板

1. 从打印机控制面板上的主屏幕中，轻触“设置”按钮。
2. 依次选择**传真设置**、**基本设置**。
3. 选择**时间/日期**。
4. 选择**12 小时制**或**24 小时制**。
5. 使用小键盘输入当前时间，然后轻触**确定**按钮。
6. 选择日期格式。
7. 使用小键盘输入当前日期，然后轻触**确定**按钮。
8. 选择**传真标题**。
9. 使用小键盘输入传真号，然后轻触**确定**按钮。

注：传真号码最多可包含 20 个字符。

10. 使用小键盘输入公司名称或标题，然后轻触**确定**按钮。要输入标准小键盘上没有的特殊字符，请轻触**@#**按钮以打开包含特殊字符的小键盘。

注：传真标题最多可包含 40 个字符。

① 了解详细信息！

有关发送传真的其他方法，如安排以后发送传真或从计算机发送传真，请参阅打印机 CD 上的《用户指南》或访问：

- www.hp.com/support/ijM426MFP
- www.hp.com/support/ijM427MFP

10. 使用扫描功能

使用计算机上的 HP 扫描软件在打印机上开始进行扫描作业。

Windows

单击**开始**，然后依次选择**程序**或**所有程序**、**HP**、**HP 扫描**。

OS X

单击**应用程序**，然后依次选择**HP**、**HP 扫描**。

疑难排解

用户指南

《用户指南》中含有打印机使用和故障排除信息。可在打印机 CD 和 Web 上找到它：

1. 访问 www.hp.com/support/ljM426MFP 或 www.hp.com/support/ljM427MFP。

2. 单击**手册**。

对于 Windows，在安装推荐的软件期间，将《用户指南》复制到计算机。

Windows® XP、Windows Vista® 和 Windows® 7

单击**开始**，依次选择**程序**或**所有程序**、**HP**、**HP 打印机**对应的文件夹、**帮助**。

Windows® 8

在**开始**屏幕上，右键单击屏幕上的空白区域，在应用栏上单击**所有应用**，单击具有打印机名称的图标，然后选择**帮助**。

检查固件更新

1. 在打印机控制面板上，轻触 **OK** 按钮。
2. 滚动至**维修菜单**，然后按 **OK** 按钮。
3. 选择 **LaserJet 更新**。
4. 选择 **立即检查更新**。

控制面板帮助

轻触打印机控制面板上的“帮助”按钮以访问帮助主题。



其他支持资源

有关 HP 对打印机的全方位帮助，请访问 www.hp.com/support/ljM426MFP 或 www.hp.com/support/ljM427MFP。

- 解决问题
- 查找高级配置说明
- 下载软件更新
- 加入支持论坛
- 查找保修和监管信息
- 移动打印资源

有线（以太网）网络连接

- 确认打印机使用长度合适的电缆连接到正确的网络端口。
- 确认网络端口旁的指示灯点亮。
- 确认计算机上装有打印驱动程序。
- 通过 ping 网络，测试网络连接：

Windows

单击**开始** > **运行**。键入 **cmd**，然后按 **Enter**。

依次键入 **ping**、空格、打印机 IP 地址，然后按 **Enter**。

IP 地址示例：192.168.0.1

OS X

打开“网络实用工具”，然后在 **Ping** 窗格中键入 IP 地址。

按 **Enter**。**IP 地址示例：**192.168.0.1



- 如果窗口显示往返时间，则表明网络运行正常。
- 如果 ping 不起作用，则尝试重新启动打印机，然后重新检查所有连接步骤。

无线网络连接（仅限 dw 和 fdw 无线型号）

- 确认未连接网络电缆。连接网络电缆时，打印机无法连接到无线网络。
- 确认打印机和无线路由器均已开启且通电。还要确保无线开关已开启。
- 确认打印机在无线网络的覆盖范围内。对于大多数网络，打印机与无线接入点（无线路由器）的距离必须在 30 米（100 英尺）以内。
- 确认计算机上装有打印驱动程序。
- 确认计算机与打印机连接到同一无线网络。
- 对于 Mac，确认无线路由器支持 Bonjour。
- 重新启动无线路由器。

传真故障排除（仅限 fdn 和 fdw 型号）

确认实物连接

- 确认用电话线连接打印机背面的传真  端口与墙上的插孔。
- 对于外线电话或其他设备，确认用电话线连接打印机背面的电话  端口与该设备。
- 如果外呼电话因检测不到拨号音或线路忙而失败，则连接到其他电话线。
- 对于 IP 传真服务，从打印机控制面板上的**传真设置菜单**中降低**传真速度**并关闭**纠错模式**。

确认打印机传真设置

- 要使用电话公司或服务提供商提供的语音信箱服务，请确保将打印机的**应答前振铃次数**设置为少于电话应答机的振铃次数。
- 如果将多个电话号码分配给同一条实物电话线，并且这条线路由多个设备共享，则确保正确设置打印机的特殊振铃。使用打印机应答传真但忽略其他振铃类型的设置。
- 将**传真速度**设置配置为**中(V.17)**或**慢(V.29)**也可提高发送传真的能力。

IMPORTANT:

Follow **Steps 1 - 2** on the printer hardware setup poster, then continue with **Step 3**.



3. Initial setup on the control panel

After turning on the printer, wait for it to initialize. Follow the prompts and use the arrow keys on the control panel to configure these settings:

- **Language**
- **Location**
- **Default settings**

Under Default Settings select one of these options:

- **Self-managed:** Optimized default settings for a guided experience on setups, configurations, and updates.
- **IT-managed:** Optimized default settings for fleet manageability with enhanced security.

Settings are fully customizable after initial setup.

4. Select a connection method and prepare for software installation

USB connection directly between the printer and the computer

Use an A-to-B type USB cable.

Windows



1. For Windows 7 or lower, do not connect the USB cable before installing the software. The installation process prompts to connect the cable at the appropriate time. If the cable is already connected, restart the printer when installation prompts to connect the cable.
2. Continue with **“5. Locate or download the software installation files.”**


 **NOTE:** During software installation, select the option to **Directly connect this computer using a USB cable**.

Mac

1. For Mac, connect the USB cable between the computer and the printer before installing the software.
2. Continue with **“5. Locate or download the software installation files.”**


Built-in wireless network connection (dw and fdw wireless models only)

1. Touch the Connection Information  button.
2. Touch the **Network Wi-Fi OFF** button.
3. Touch the **Settings** button.
4. Touch the **Wireless Setup Wizard** item.
5. Select the correct network SSID from the list. If you do not see the SSID, touch **Enter SSID** and provide the network SSID manually.
6. Use the keyboard to enter the passphrase, and then touch the **OK** button.
7. Wait while the printer establishes a network connection.
8. Touch the Connection Information  button. If an IP address is listed, the network connection has been established. If not, wait a few more minutes and try again. Note the IP address for use during software installation. **Example IP address:** 192.168.0.1
9. To print from a computer, continue with **“5. Locate or download the software installation files.”** To print from a phone or tablet only, continue with **“7. Mobile and wireless printing.”**

 **NOTE:** During software installation, select the option to **Connect through a network**. (Windows only)

Wired (Ethernet) network connection

Use a standard network cable.

1. Connect the network cable to the printer and to the network. Wait a few minutes for the printer to acquire a network address.
2. On the printer control panel, touch the Connection Information  button. If an IP address is listed, the network connection has been established. If not, wait a few more minutes and try again. Note the IP address for use during software installation. **Example IP address:** 192.168.0.1
If the printer does not display the network address on the Home screen, manually configure the IP address on the control panel. To manually configure the IP address, see **“Manually configure the IP address.”**
3. Continue with **“5. Locate or download the software installation files.”**

 **NOTE:** During software installation, select the option to **Connect through a network**.

Manually configure the IP address

For information on how to manually configure the IP address, see the printer User Guide www.hp.com/support/ljM426MFP or www.hp.com/support/ljM427MFP.

5. Locate or download the software installation files



Method 1: Download from HP Easy Start (Windows and OS X)

1. Go to 123.hp.com/laserjet, and click **Download**.
2. Follow the onscreen instructions and prompts to save the file to the computer.
3. Launch the software file from the folder where the file was saved, and continue with “6. Install the software.”



Method 2: Download from printer support Web site (Windows and OS X)

1. Go to www.hp.com/support/ljM426MFP or www.hp.com/support/ljM427MFP.
2. Select **Software and drivers**.

3. Download the software for your printer model and operating system.
4. Launch the installation file by clicking on the .exe or .zip file as necessary, and continue with “6. Install the software.”



Method 3: Install from the printer CD (Windows only)

1. Insert the printer CD into the computer.
2. Continue with “6. Install the software.”

6. Install the software

Windows solution

1. Insert the printer CD into the computer, or launch the software installation file downloaded from the Web.
2. The software installer detects the language of the operating system, and then it displays the main menu of the installation program in the same language. When installing from the CD, if the installer program does not start after 30 seconds, browse the CD drive on the computer and launch the file named SETUP.EXE.
3. The **Software Selection** screen details the software to be installed.
 - The recommended software installation includes the print driver and software for all available printer features.
 - To customize the software installed, click the **Customize software selections** link. When finished, click the **Next** button.
4. Follow the on-screen instructions to install the software.
5. When prompted to select a connection type, select the appropriate option for the type of connection:
 - **Directly connect this computer using a USB cable**
 - **Connect through a network**
 - **Help me set up a first-time wireless connection**



NOTE: When connecting through a network, the easiest way to detect the printer is to select **Automatically find my printer on the network**.



NOTE: For wireless installation, select the option to **Help me set up a first-time wireless connection**, and then select **Yes, retrieve the wireless settings on my computer**.

OS X solution

1. The software installer detects the language of the operating system, and then it displays the main menu of the installation program in the same language.
2. Follow the on-screen instructions to install the software.
3. At the end of the software installation process, use the **HP Utility Setup Assistant** to configure printer options.

7. Mobile and wireless printing (optional)

7.1 Connect the device to the wireless network

To print from a phone or tablet, connect the device to the same wireless network as the printer.

Apple iOS devices (AirPrint): Open the item to print, and select the Action icon. Select **Print**, select the printer, and then select **Print**.

Newer Android devices (4.4 or newer): Open the item to print, and select the **Menu** button. Select **Print**, select the printer, and select **Print**.

Some devices require downloading the HP Print Service plugin app from the Google Play store.

Older Android Devices (4.3 or older): Download the HP ePrint app from the Google Play store.

Windows Phone: Download the HP AiO Remote app from the Windows Store.


Learn more about mobile printing

To learn more about other mobile printing options, including additional ePrint solutions, scan the QR code, or see the “Mobile printing” section of the User Guide.



7.2 Wi-Fi Direct (dw and fdw wireless models only)


Wi-Fi Direct enables close-proximity printing from a wireless mobile device directly to an Wi-Fi Direct-enable printer without requiring a connecting to a network or the Internet.

 **NOTE:** The printer might require a firmware update to use this feature.

Enable Wi-Fi Direct

1. Print a Network Configuration Page to identify the printer IP address. On the control panel, press and hold the Cancel (X) button until the ready light starts to blink, and then release the button. The test page prints.
2. Enter the printer IP address into the address line of your Web browser. The Embedded Web Server (EWS) screen displays. **Example IP address:** 192.168.0.0
3. Click the **Networking** tab.
4. Click **Wi-Fi Direct Setup**.
5. Select the check box next to **Wi-Fi Direct Printing Name (SSID)**, and then enter the network name SSID in the field.
6. Click **Apply**. The IP address of the mobile device displays on the **Networking** tab.

 **NOTE:** To find the network name (SSID), click the **Wireless Configuration** menu from the **Networking** tab.

 For more information on wireless printing and wireless setup, go to www.hp.com/go/wirelessprinting.

8. Set up HP ePrint via email (optional)

Use HP ePrint via email to print documents by sending them as an email attachment to the printer's email address from any email enabled device, even from devices that are not on the same network.

To use HP ePrint via email, the printer must meet these requirements:

- The printer must be connected to a wired or wireless network and have Internet access.
- HP Web Services must be enabled on the printer, and the printer must be registered with HP Connected.


Enable HP Web Services

1. On the printer control panel, press the **OK** button.
2. Scroll to the **HP Web Services** menu, and press the **OK** button.
3. Scroll to the **Print Information Sheet** option, and press the **OK** button. The information page contains the printer code that you use to register your HP printer at HP Connected.
4. Go to www.hpconnected.com to create an HP ePrint account and complete the setup process.

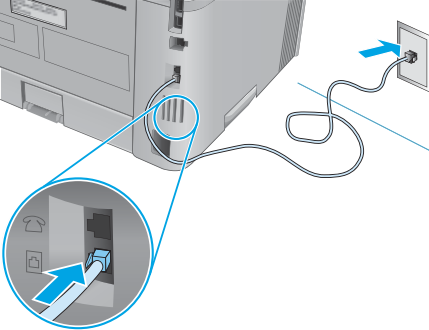
9. Set up fax (fdn and fdw models only - optional)

9.1 Connect the printer




The printer is an analog device. HP recommends using the printer on a dedicated analog telephone line.

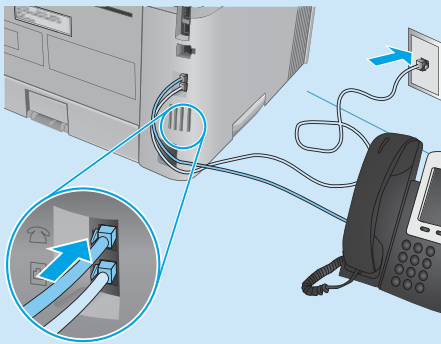
 **NOTE:** Some countries/regions might require an adapter for the phone cord that came with the printer.

Connect the phone cord that came with the printer to the Fax port on the printer and to the telephone jack on the wall.



How do I connect an answering machine or extension phone?

1. Remove the plug from the phone port .
2. Disconnect the answering machine phone cord from the phone jack, and then connect it to the phone port  on the printer.
3. Connect the phone cord that came with the printer to the fax port  on the printer and to the telephone jack on the wall.



How do I set up HP printers in digital phone environments?

HP printers are designed specifically for use with traditional analog phone services. For a digital phone environment (such as DSL/ADSL, PBX, ISDN, or FoIP), digital-to-analog filters or converters might be necessary when setting up the printer for fax.

Note: Depending on the phone company, the printer might not be compatible with all digital service lines or providers, in all digital environments, or with all digital-to-analog converters. Contact the phone company to determine which setup options are best.

Note: When setting up ring pattern detection in a PBX phone system that has different ring patterns for internal and external calls, make sure to dial the printer fax number using an external number for recording the ring pattern.


9.2 Configure the printer


Configuring the fax time, date, and header settings is required to use the fax feature.

HP Fax Setup Wizard (Windows)


1. Click **Start**, and then click **Programs**.
2. Click **HP**, click the name of the printer, and then click **Fax Setup Wizard**.
3. Follow the on-screen instructions to configure the fax settings.

LCD control panel


1. On the printer control panel, press the Setup  button.
2. Select **System Setup**, and then select **Time/Date**.
3. Select **Time/Date**.
4. Select the **12-hour** or **24-hour**.
5. Use the keypad to enter the current time, and then press the **OK** button.
6. Select the date format.
7. Use the keypad to enter the current date, and then press the **OK** button.
8. From the **Setup** menu, select **Fax Setup**, and then select **Fax Header**.
9. Use the keypad to enter the fax number, and then press the **OK** button.


 **NOTE:** The maximum number of characters for the fax number is 20.

10. Use the keypad to enter your company name or header, and then press the **OK** button.


 **NOTE:** The maximum number of characters for the fax header is 40.

Touchscreen control panel

1. From the Home screen on the printer control panel, touch the Setup  button.
2. Select **Fax Setup**, and then select **Basic Setup**.
3. Select **Time/Date**.
4. Select the **12-hour** or **24-hour**.
5. Use the keypad to enter the current time, and then touch the **OK** button.
6. Select the date format.
7. Use the keypad to enter the current date, and then touch the **OK** button.
8. Select **Fax Header**.
9. Use the keypad to enter the fax number, and then touch the **OK** button.

 **NOTE:** The maximum number of characters for the fax number is 20.

10. Use the keypad to enter your company name or header, and then touch the **OK** button.
To enter special characters that are not on the standard keypad, touch the **@#*** button to open a keypad that contains special characters.

 **NOTE:** The maximum number of characters for the fax header is 40.

Learn more!

For more information about other ways to send faxes, such as scheduling a fax to be sent later or sending faxes from a computer, see the User Guide on the printer CD, or go to:

- www.hp.com/support/ijM426MFP
- www.hp.com/support/ijM427MFP

10. Use the scan feature

Use the HP Scan software on your computer to start a scan job at the printer.

Windows

Click **Start**, select **Programs** or **All Programs**, select **HP**, and then select **HP Scan**.

OS X

Click **Applications**, select **HP**, and then select **HP Scan**.

Troubleshooting

User Guide

The User Guide includes printer usage and troubleshooting information. It is available on the printer CD and on the Web:

1. Go to www.hp.com/support/ljM426MFP or www.hp.com/support/ljM427MFP.
2. Click **Manuals**.

For Windows, the User Guide is copied to the computer during the recommended software installation.

Windows® XP, Windows Vista®, and Windows® 7

Click **Start**, select **Programs** or **All Programs**, select **HP**, select the folder for the HP printer, and then select **Help**.

Windows® 8

On the **Start** screen, right-click an empty area on the screen, click **All Apps** on the app bar, click the icon with the printer's name, and then select **Help**.

Check for firmware updates

1. On the printer control panel, press the **OK** button.
2. Scroll to the **Services** menu, and press the **OK** button.
3. Select **LaserJet Update**.
4. Select **Check for Updates Now**.

Control panel help

Touch the Help ? button on the printer control panel to access help topics.



Additional support resources

For HP's all-inclusive help for the printer, go to www.hp.com/support/ljM426MFP or www.hp.com/support/ljM427MFP.

- Solve problems
- Find advanced configuration instructions
- Download software updates
- Join support forums
- Find warranty and regulatory information
- Mobile printing resources

Wired (Ethernet) network connection

- Verify that the printer is attached to the correct network port using a cable of the correct length.
- Verify the lights next to the network port are lit.
- Verify the print driver is installed on the computer.
- Test the network connection by pinging the network:

Windows

Click **Start** > **Run**. Type **cmd**, and press **Enter**. Type **ping**, type a space, type the printer IP address, and then press **Enter**.

Example IP address: 192.168.0.1

OS X

Open the Network Utility, and type the IP address in the **ping** pane. Press **Enter**. **Example IP address:** 192.168.0.1

- If the window displays round-trip times, the network is working.
- If the ping does not work, try restarting the printer and recheck all of the connection steps.

Wireless network connection (dw and fdw wireless models only)

- Verify that the network cable is not connected. The printer cannot connect to a wireless network when a network cable is connected.
- Verify that the printer and wireless router are turned on and have power. Also make sure the wireless switch is turned on.
- Verify that the printer is within the range of the wireless network. For most networks, the printer must be within 30 m (100 ft) of the wireless access point (wireless router).
- Verify the print driver is installed on the computer.
- Verify that the computer and printer connect to the same wireless network.
- For Mac, verify that the wireless router supports Bonjour.
- Restart the wireless router.

Fax troubleshooting (fdn and fdw models only)

Verify the physical connection

- Verify that the phone cord is connected to the fax port on the back of the printer and to the wall jack.
- For an extension phone or other additional device, verify the phone cord is connected to the telephone port on the back of the printer and to the device.
- If outgoing phone calls fail because no dial tone is detected or the line is busy, connect to a different phone line.
- For Fax over IP service, reduce the **Fax Speed**, and turn off **Error Correction Mode** from the **Fax Settings** menu on the printer control panel.

Verify the printer fax settings

- To use a voice-mail service from the phone company or service provider, make sure that the printer **Rings to Answer** setting is set to be fewer rings than the telephone answering machine.
- If multiple phone numbers are assigned to the same physical phone line and the line is shared by multiple devices, make sure that the printer is set to the correct distinctive ring setting. Use a setting in which the printer answers faxes and ignores other ring types.
- Configuring the Fax Speed setting to **Medium(V.17)** or **Slow(V.29)** can also improve your ability to send a fax.

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- 重新调整接收天线的方向或位置。
- 增加设备和接收器之间的距离。
- 将设备连接到与接收器不在同一电路上的插座。
- 咨询代理商或经验丰富的无线电/电视技术人员。

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- Reorient or relocate the receiving antenna.
- Increase separation between equipment and receiver.
- Connect equipment to an outlet on a circuit different from that to which the receiver is located.
- Consult your dealer or an experienced radio/TV technician.

Any changes or modifications to the product that are not expressly approved by HP could void the user's authority to operate this equipment. Use of a shielded interface cable is required to comply with the Class B limits of Part 15 of FCC rules. For more regulatory information, see the electronic user guide. HP shall not be liable for any direct, indirect, incidental, consequential, or other damage alleged in connection with the furnishing or use of this information.

