



Color LaserJet Pro M253-M254 入门指南 Getting Started Guide



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www.hp.com/support/ljM253



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重要信息:

执行打印机硬件设置海报上的**步骤 1 - 2**，然后继续执行**步骤 3**。



3. 在控制面板上进行初始设置

开启打印机之后，等待其初始化。要在 2 行控制面板上导航，请使用箭头按钮和 **OK** 按钮。要在触摸屏控制面板上导航，请使用轻触、轻扫和滚动手势。按控制面板上的提示配置以下这些设置：

- 语言
- 位置
- 默认设置

在**默认设置**下选择以下某个选项：

- **自我管理**：为大多数用户优化的默认设置，其中包括引导式 设置和配置步骤以及自动更新。
- **IT 管理**：为批量管理优化的默认设置。
初始设置之后，全部设置均可自定义。

注：选择**打印信息页**可打印一页内容，其中说明如何更改默认设置。

4. 选择连接方法



USB 直接连接打印机和计算机

使用 A 转 B 型 USB 电缆。

Windows

1. 安装软件之前请勿连接 USB 电缆。安装过程将适时提示连接电缆。如果已连接电缆，则在安装过程提示连接电缆时重新启动打印机。
2. 继续执行 **“5. 下载和安装软件”**。

OS X

1. 对于 OS X，在安装软件之前使用 USB 电缆连接计算机和打印机。
2. 继续执行 **“5. 下载和安装软件”**。



有线以太网网络连接 (可选)

使用标准网络电缆。

1. 使用网络电缆连接打印机和网络。等待几分钟，让打印机获取网络地址。
2. 继续执行 **“5. 下载和安装软件”**。

无线网络连接 (仅限无线型号)

触摸屏控制面板

1. 要将打印机连接到无线 (Wi-Fi) 网络，请在打印机控制面板上轻触“无线”按钮。
2. 依次轻触**无线菜单**、**无线设置向导**。从 SSID 列表中选择该网络名称，如果未列出该网络名称，则输入它。
3. 使用键盘输入通行短语，然后轻触**确定**按钮。
4. 等待打印机建立网络连接。
5. 在打印机控制面板上，轻触“网络”按钮。如果列出 IP 地址，则已建立网络连接。如果未列出，请再等待几分钟，然后重试。记下 IP 地址供安装软件时使用。**IP 地址示例：**192.168.0.1

2 行/LED 控制面板

1. 要将打印机连接到无线 (Wi-Fi) 网络，请务必开启打印机、接入点和计算机，并将计算机连接到该无线网络。
2. 安装软件期间可能需要 USB 电缆。
3. 要从计算机进行打印，请继续执行 **“5. 下载和安装软件”**。要仅从手机或平板电脑进行打印，请继续执行 **“6. 移动打印 (可选)”**。

① 手动配置 IP 地址

有关如何手动配置 IP 地址的信息，请参阅打印机《用户指南》，网址为 www.hp.com/support/ljm253。

5. 下载和安装软件



方法 1：下载 HP Easy Start (Windows 和 OS X)

1. 访问 123.hp.com/laserjet，然后单击**下载**。
2. 按屏幕上的说明和提示将文件保存到计算机。
3. 从保存软件文件的文件夹中启动该文件。



方法 2：从打印机支持网站下载 (Windows 和 OS X)

1. 访问 www.hp.com/support/ljm253。
2. 选择**软件和驱动程序**。
3. 下载适用于您的打印机型号和操作系统的软件。
4. 从保存软件文件的文件夹中启动该文件。



方法 3：从打印机 CD 安装 (仅限 Windows)

1. 将打印机 CD 插入计算机。
2. 按照屏幕上的说明安装软件。

❗ 安装说明

有关打印机软件的更多详细信息，请参阅打印机 CD 上的安装说明文件。

6. 移动打印 (可选)

6.1 将设备连接到无线网络

要从手机或平板电脑进行打印，请将该设备与打印机连接到同一无线网络。

Apple iOS 设备 (AirPrint)：打开要打印的项，然后选择“操作”图标。依次选择**打印**、**本打印机**、**打印**。

Android 设备 (4.4 或更高版本)：打开要打印的项，然后选择**菜单**按钮。依次选择**打印**、**本打印机**、**打印**。

某些设备需要从 Google Play 商店下载“HP Print Service 插件”应用程序。

Windows Phone：从 Windows 应用商店下载“HP AiO Remote”应用程序。

❗ 详细了解移动打印

有关这些和其他操作系统 (Chrome/Google 云打印) 的进一步信息，请访问 www.hp.com/go/LaserJetMobilePrinting 或扫描二维码。



6.2 Wi-Fi Direct (仅限无线型号)

通过 Wi-Fi Direct，智能手机、平板电脑或计算机等支持 Wi-Fi 的设备可直接与打印机建立无线网络连接，而不必使用无线路由器或接入点。连接到打印机的 Wi-Fi Direct 信号与将支持 Wi-Fi 的设备连接到新的无线网络或热点的方式相同。

启用 Wi-Fi Direct

1. **2 行控制面板：**在打印机控制面板上，按 **OK** 按钮，然后打开**网络设置**菜单。
触摸屏控制面板：从打印机控制面板上的主屏幕中，选择**连接信息** / 按钮。
2. 打开以下菜单：
 - **Wi-Fi Direct**
 - **设置 (仅限触摸屏控制面板)**
 - **开/关**
3. 轻触**开**菜单项。轻触**关**按钮将禁用 Wi-Fi Direct 打印。

❗ 有关无线打印和无线设置的详细信息，请访问 www.hp.com/go/wirelessprinting。

发现打印机

1. 从移动设备上开启 Wi-Fi，然后搜索无线网络。
2. 选择打印机控制面板上显示的打印机。
示例打印机名称：Direct-bb-HP M277 Laserjet

7. 设置通过电子邮件的 HP ePrint (可选)

使用通过电子邮件的 HP ePrint 打印文档时，只需从任何支持电子邮件的设备 (甚至可从不在同一网络上的设备) 将这些文档作为电子邮件附件发送到打印机的电子邮件地址即可。

要使用通过电子邮件的 HP ePrint，打印机必须满足以下这些要求：

- 打印机必须连接到有线或无线网络并可访问 Internet。
- 打印机上必须启用 HP Web 服务，并且打印机必须注册到 HP Connected。

启用 HP Web 服务

2 行/LED 控制面板

1. 在打印机连接到网络之后，打印配置页并找出打印机 IP 地址。
2. 在计算机上打开 Web 浏览器，然后在地址行中输入打印机 IP 地址。随后将打开 HP 内嵌式 Web 服务器 (EWS)。
3. 选择 **HP Web 服务** 选项卡，然后单击**启用**按钮。打印机配置 Internet 连接，然后显示一条消息，指示将打印信息表。
4. 单击**确定**按钮。随后将打印一张 ePrint 页。在该 ePrint 页上，查找自动分配给打印机的电子邮件地址。

触摸屏控制面板

1. 从打印机控制面板上的主屏幕中，轻触“连接信息” / 按钮，然后打开以下菜单：
 - **HP ePrint**
 - **设置**
 - **启用 Web 服务**
2. 轻触**确定**菜单项。随后打印机将启用 Web 服务，然后打印一张信息页。该信息页包含在 HP Connected 注册 HP 打印机所需的打印机代码。
3. 访问 www.hp.connected.com 以创建 HP ePrint 帐户并完成设置过程。

故障排除

用户指南

《用户指南》中含有打印机使用和故障排除信息。可在打印机 CD 和 Web 上找到它：

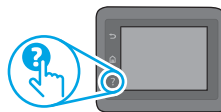
1. 访问 www.hp.com/support/ijM253
2. 如果提示选择打印机，请照做，然后单击**用户指南**。

检查固件更新

1. 访问 www.hp.com/support/ijM253
2. 如果提示选择打印机，请照做，然后单击**软件和驱动程序**。
3. 选择操作系统，然后单击**下一步**按钮。
4. 选择**固件**，然后单击**下载**按钮。

控制面板帮助（仅限触摸屏型号）

轻触打印机控制面板上的“帮助”按钮以访问帮助主题。



其他支持资源

有关 HP 对打印机的全方位帮助，请访问：
www.hp.com/support/ijM253

- 解决问题
- 查找高级配置说明
- 下载软件更新
- 加入支持论坛
- 查找保修和监管信息
- 访问移动打印资源

有线（以太网）网络连接（可选）

- 确认打印机使用长度合适的电缆连接到正确的网络端口。
- 确认网络端口旁的指示灯点亮。
- 确认计算机上装有打印驱动程序。
- 通过 ping 网络，测试网络连接：
Windows
单击**开始** > **运行**。键入 **cmd**，然后按 **Enter**。依次键入 **ping**、**空格**、打印机 IP 地址，然后按 **Enter**。**IP 地址示例**：192.168.0.1。
要查找打印机 IP 地址，请参阅“查找打印机 IP 地址”。

OS X

- 打开“网络实用工具”，然后在 **Ping** 窗格中键入 IP 地址。
按 **Enter**。**IP 地址示例**：192.168.0.1。要查找打印机 IP 地址，请参阅“查找打印机 IP 地址”。
- 如果窗口显示往返时间，则表明网络运行正常。
 - 如果 ping 不起作用，则尝试重新启动打印机，然后重新检查所有连接步骤。

无线网络连接（无线型号）

- 确认未连接网络电缆。连接网络电缆时，打印机无法连接到无线网络。
- 确认打印机和无线路由器均已开启且通电。还要确保无线开关已开启。
- 确认打印机在无线网络的覆盖范围内。对于大多数网络，打印机与无线接入点（无线路由器）的距离必须在 30 米（100 英尺）以内。
- 确认计算机上装有打印驱动程序。
- 确认计算机与打印机连接到同一无线网络。
- 对于 OS X，确认无线路由器支持 Bonjour。
- 重新启动无线路由器。

! IMPORTANT:

Follow **Steps 1 - 2** on the printer hardware setup poster, then continue with **Step 3**.



3. Initial setup on the control panel

After turning on the printer, wait for it to initialize. To navigate the 2-line control panel, use the arrow buttons and the **OK** button. To navigate the touchscreen control panel, use touch, swipe, and scroll gestures. Follow the prompts on the control panel to configure these settings:

- Language
- Location
- Default Settings

Under **Default Settings** select one of these options:

- **Self-managed:** Optimized default settings for most users that include guided setup and configuration steps and automatic updates.
- **IT-managed:** Optimized default settings for fleet manageability. Settings are fully customizable after initial setup.

NOTE: Select **Print Information Page** to print a page that instructs how to change the default settings.

4. Select the connection method

USB connection directly between the printer and the computer

Use an A-to-B type USB cable.

Windows

1. Do not connect the USB cable before installing the software. The installation process prompts to connect the cable at the appropriate time. If the cable is already connected, restart the printer when installation prompts to connect the cable.
2. Continue to **"5. Download and install the software."**

OS X

1. For OS X, connect the USB cable between the computer and the printer before installing the software.
2. Continue to **"5. Download and install the software."**

Wired Ethernet network connection (Optional)

Use a standard network cable.

1. Connect the network cable to the printer and to the network. Wait a few minutes for the printer to acquire a network address.
2. Continue to **"5. Download and install the software."**

Wireless network connection (wireless models only)

Touchscreen control panels

1. To connect the printer to a wireless (Wi-Fi) network, on the printer control panel, touch the Wireless button.
2. Touch **Wireless Menu**, and then touch **Wireless Setup Wizard**. Select the network name from the SSID list, or enter the network name if it is not listed.
3. Use the keyboard to enter the passphrase, and then touch the **OK** button.
4. Wait while the printer establishes a network connection.
5. On the printer control panel, touch the Network button. If an IP address is listed, the network connection has been established. If not, wait a few more minutes and try again. Note the IP address for use during software installation. **Example IP address:** 192.168.0.1

2-line/LED control panels

1. To connect the printer to a wireless (Wi-Fi) network, make sure that the printer, access point, and computer are turned on and that the computer is connected to the wireless network.
2. A USB cable might be required during SW installation.
3. To print from a computer, continue with **"5. Download and install the software."** To print from a phone or tablet only, continue with **"6. Mobile printing (optional)."**

Manually configure the IP address

See the printer user guide for information on how to manually configure the IP address www.hp.com/support/ljm253.

5. Download and install the software



Method 1: Download HP Easy Start (Windows and OS X)

1. Go to 123.hp.com/laserjet, and click **Download**.
2. Follow the on-screen instructions and prompts to save the file to the computer.
3. Launch the software file from the folder where the file was saved.



Method 2: Download from printer support website (Windows and OS X)

1. Go to www.hp.com/support/lijM253.
2. Select **Software and drivers**.

3. Download the software for your printer model and operating system.
4. Launch the software file from the folder where the file was saved.



Method 3: Install from the printer CD (Windows only)

1. Insert the printer CD into the computer.
2. Follow the on-screen instructions to install the software.

Install Notes

For more details about the software for the printer, see the install notes file on the printer CD.

6. Mobile printing (optional)

6.1 Connect the device to the wireless network

To print from a phone or tablet, connect the device to the same wireless network as the printer.

Apple iOS devices (AirPrint): Open the item to print, and select the Action icon. Select **Print**, select the printer, and then select **Print**.

Android devices (4.4 or newer): Open the item to print, and select the Menu button. Select **Print**, select the printer, and select **Print**.

Some devices require downloading the HP Print Service plugin app from the Google Play store.

Windows Phone: Download the HP AiO Remote app from the Windows Store.

Learn more about mobile printing

For further information on these and other operating systems (Chrome/Google Cloud Print) go to www.hp.com/go/LaserJetMobilePrinting or scan the QR code.



6.2 Wi-Fi Direct (wireless models only)

Wi-Fi Direct allows Wi-Fi capable devices, such as smart phones, tablets, or computers, to make a wireless network connection directly to the printer without using a wireless router or access point. Connect to the printer's Wi-Fi Direct signal the same way Wi-Fi capable devices are connected to a new wireless network or hotspot.

Enable Wi-Fi Direct

1. **2-line control panels:** On the printer control panel, press the **OK** button, and then open the **Network Setup** menu.
Touchscreen control panels: From the Home screen on the printer control panel, select the **Connection Information** button.
2. Open the following menus:
 - **Wi-Fi Direct**
 - **Settings (touchscreen control panels only)**
 - **On/Off**
3. Touch the **On** menu item. Touching the **Off** button disables Wi-Fi Direct printing.

For more information on wireless printing and wireless setup, go to www.hp.com/go/wirelessprinting.

Discover the printer

1. From the mobile device, turn on the Wi-Fi, and search for wireless networks.
2. Select the printer as shown on the printer control panel.
Example printer name: Direct-bb-HP M277 Laserjet

7. Set up HP ePrint via email (optional)

Use HP ePrint via email to print documents by sending them as an email attachment to the printer's email address from any email enabled device, even from devices that are not on the same network.

To use HP ePrint via email, the printer must meet these requirements:

- The printer must be connected to a wired or wireless network and have Internet access.
- HP Web Services must be enabled on the printer, and the printer must be registered with HP Connected.

Enable HP Web Services

2-line/LED control panels

1. After the printer is connected to the network, print a configuration page and identify the printer IP address.
2. At the computer, open a web browser and enter the printer IP address into the address line. The HP Embedded Web Server (EWS) opens.
3. Select the **HP Web Services** tab, and click the **Enable** button. The printer configures the connection to the Internet, and then a message appears indicating an information sheet will print.
4. Click the **OK** button. An ePrint page prints out. On the ePrint page, look for the e-mail address that is automatically assigned to the printer.

Touchscreen control panels

1. From the Home screen on the printer control panel, touch the **Connection Information** button, and open the following menus:
 - **HP ePrint**
 - **Settings**
 - **Enable Web Services**
2. Touch the **OK** menu item. The printer enables Web Services, and then prints an information page. The information page contains a printer code necessary to register the HP printer at HP Connected.
3. Go to www.hp.connected.com to create an HP ePrint account and complete the setup process.

Troubleshooting

User guide

The user guide includes printer usage and troubleshooting information. It is available on the printer CD and on the Web:

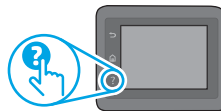
1. Go to www.hp.com/support/ljM253
2. Select the printer if prompted to, and then click **User Guides**.

Check for firmware updates

1. Go to www.hp.com/support/ljM253
2. Select the printer if prompted to, and then click **Software and Drivers**.
3. Select the operating system, and click the **Next** button.
4. Select **Firmware**, and click the **Download** button.

Control panel help (touchscreen models only)

Touch the Help ? button on the printer control panel to access help topics.



Additional support resources

For HP's all-inclusive help for the printer, go to: www.hp.com/support/ljM253

- Solve problems
- Find advanced configuration instructions
- Download software updates
- Join support forums
- Find warranty and regulatory information
- Access mobile printing resources



Wired (Ethernet) network connection (optional)

- Verify that the printer is attached to the correct network port using a cable of the correct length.
- Verify the lights next to the network port are lit.
- Verify the print driver is installed on the computer.
- Test the network connection by pinging the network:

Windows

Click **Start** > **Run**. Type **cmd**, and press **Enter**. Type **ping**, type a space, type the printer IP address, and then press **Enter**.

Example IP address: 192.168.0.1. To find the printer IP, see "Find the printer IP address."

OS X

Open the Network Utility, and type the IP address in the **ping** pane. Press **Enter**. **Example IP address:** 192.168.0.1. To find the printer IP, see "Find the printer IP address."

- If the window displays round-trip times, the network is working.
- If the ping does not work, try restarting the printer and recheck all of the connection steps.



Wireless network connection (wireless models)

- Verify that the network cable is not connected. The printer cannot connect to a wireless network when a network cable is connected.
- Verify that the printer and wireless router are turned on and have power. Also make sure the wireless switch is turned on.
- Verify that the printer is within the range of the wireless network. For most networks, the printer must be within 30 m (100 ft) of the wireless access point (wireless router).
- Verify the print driver is installed on the computer.
- Verify that the computer and printer connect to the same wireless network.
- For OS X verify that the wireless router supports Bonjour.
- Restart the wireless router.

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AirPrint 是 Apple Inc. 在美国和其他国家/地区的注册商标。

FCC 规则

本设备经测试，确认符合 FCC 规则第 15 部分有关 B 级数字设备的限制规定。这些限制旨在为防止住宅安装中的有害干扰提供合理保护。本设备会产生、使用并可能辐射射频能量。如果不按照说明进行安装和使用，可能会对无线电通信造成有害干扰。但也不能保证在特定的安装中不会产生干扰的问题。如果本设备确实对无线电或电视接收造成干扰（可以通过开关设备来确定），可通过以下一种或多种措施排除干扰：

- 重新调整接收天线的方向或位置。
- 增加设备和接收器之间的距离。
- 将设备连接到与接收器不在同一电路上的插座。
- 咨询代理商或经验丰富的无线电/电视技术人员。

未经 HP 公司的明确同意而擅自更改或改动本产品，用户可能会失去使用此设备的权利。根据 FCC 规则第 15 部分有关 B 级数字设备的限制规定，用户必须使用屏蔽的接口电缆。有关更多管制信息，请参阅电子版《用户指南》。对于由提供或使用本信息所引起的任何直接、间接、偶然、继发性或其它损失，HP 概不负责。

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FCC Regulations

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio-frequency energy. If this equipment is not installed and used in accordance with the instructions, it may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase separation between equipment and receiver.
- Connect equipment to an outlet on a circuit different from that to which the receiver is located.
- Consult your dealer or an experienced radio/TV technician.

Any changes or modifications to the product that are not expressly approved by HP could void the user's authority to operate this equipment. Use of a shielded interface cable is required to comply with the Class B limits of Part 15 of FCC rules. For more regulatory information, see the electronic user guide. HP shall not be liable for any direct, indirect, incidental, consequential, or other damage alleged in connection with the furnishing or use of this information.

